



REQUEST FOR PROPOSAL (RFP # FD-2019-01)

(SUPPLY OF ONE (1) NEW FIRE/RESCUE ENGINE)

Responses are to be submitted on or before **1:00 P.M., Thursday March 28, 2019** to the attention of:

Tom DeSorcy, ECFO
Fire Chief
District of Hope
325 Wallace Street
PO Box 609
Hope, BC, V0X 1L0
tdesorcy@hope.ca

1. Submission Details

- a. The District of Hope Fire Department will accept proposals from qualified fire apparatus manufacturers for the supply of one Fire/Rescue Engine Fire Apparatus complete with 1500 imperial gallon per minute pump and minimum 500 imperial gallon water tank.
- b. Two (2) copies of the responses are to be in sealed envelopes or a package marked with the Respondent's Name, Title and marked "**Supply of One (1) New Fire/Rescue Engine RFP # FD-2019-01**".
- c. The District reserves the right to cancel this Request for Proposal for any reason without any liability to any proponent or to waive irregularities at their own discretion.
- d. The District reserves the right to reject any or all proposals and to accept the proposal deemed most favorable to the interests of the District.
- e. The District will not entertain any claims for costs related to the preparation and/or presentation of the proposals.
- f. The District is NOT contractually bound to any matters until such time as the District has negotiated a **separate contract** that is totally independent of the RFP process.

*** PROPOSALS WILL NOT BE OPENED IN PUBLIC ***

Queries should be submitted in writing to:

District of Hope
Attention: Tom DeSorcy, ECFO
Fire Chief
E-Mail: tdesorcy@hope.ca

2. Introduction

The District of Hope is looking for one (1) New Fire/Rescue Engine.

3. Minimum Specifications

Please refer to Schedule 1, attached.

4. Scope of Work

The District of Hope seeks the services of a qualified manufacturer to supply one (1) New Fire/Rescue Engine. Please see attached minimum specifications in Schedule 1.

5. Proposal Requirements

Only complete submissions will be accepted. Partial submissions will not be considered. Submissions may be revised by written amendment, delivered to the location set out for delivery of submissions, before the Closing Date.

The following is our short list of essential requirements and options. We expect each proponent to provide us with a detailed description and cost of their proposal. The completed apparatus must be tested at the manufacturer's facility, listed and labeled by a Underwriters Laboratories of Canada (ULC) representative as meeting CAN/ULC-S515-13 standards. A plate engraved with the ULC mark, pump test results, water tank volume, test date, and ULC certification number will be affixed to the completed apparatus after successful completion of testing/inspection and prior to delivery "No Exceptions".

All enquiries or clarifications with respect to this RFP must be directed to Tom DeSorcy, ECFO, Fire Chief at tdesorcy@hope.ca or call 604-869-5671. Any revisions or clarifications to this RFP will be issued by the District of Hope Fire Department in writing and posted at www.hope.ca. Any instructions given, except in accordance with this RFP, must not be relied upon.

Should the proponent consider additional services and materials appropriate, it should be recommended in their proposal. The Proponent is to cost these additional items separately.

The proposal may include one or more quotations, must include estimated hours and timeframe involved and a letter of introduction, including name and address of Respondent and details of potential partnerships and business agreements contemplated for the project.

It is the intent of these specifications to secure an apparatus built to withstand the severe and continuous use encountered in an emergency firefighting service. The specifications as written represent the minimum desired specifications, any exceptions taken or alternatives offered must meet or exceed these specifications in order to be given consideration.

The apparatus shall be of the latest type, symmetrically proportioned, constructed with due consideration of the load to be carried on each axle and not a prototype or demonstration unit.

All parts not specifically mentioned herein, but which are necessary in order to furnish a complete apparatus, shall conform to the best practices known to date in fire apparatus design.

Notwithstanding any other requirements, the vehicle shall meet the requirements contained in the Canadian Motor Vehicle Safety Standards and applicable Province of British

Columbia requirements. Testing or inspection by any company or representative other than that of Underwriters Laboratories of Canada will not be considered.

To ensure an orderly evaluation process, all bidders shall respond in the captioned sections next to each request or instruction. Compliance with the entirety of each paragraph will be indicated with a 'YES'. Non-compliance with the entire or portion of a paragraph with no alternate proposed will be indicated with a 'NO'. If responding with a 'NO' and an alternate is being proposed, or a clarification to the response is necessary, please provide details in the 'EXCEPTION' column. The alternate proposed must be equivalent to or exceed the specification.

It will be the Fire Departments sole and unfettered discretion to determine if the alternative specification proposed is equivalent or exceeds the requested specifications.

6. Fees

N/A

7. Payment

Payment will be made upon delivery of the units, satisfactory to the District.

8. Trade-in

N/A

9. Evaluation and Selection Criteria

The Request for Proposal is used to select a Proponent, who will have demonstrated a capability to commence and complete the work described within the time frame specified and according to the following criteria, provided that this list is not exhaustive, or set out in any particular order of priority.

Proposals shall be evaluated to determine the best value offered to the District using the following criteria:

- The Respondent's business and technical reputation and capabilities and the experience of its personnel.
- The Respondent's strategy to deliver the Project on or ahead of schedule, and experience and reputation in delivering similar projects on or ahead of schedule.
- The Respondent's ability and past experience meeting a tight time frame.
- Methodology and approach (understanding of service objectives and outcomes).
- Resources and pricing structure (staff, equipment).
- The Respondent's financial capability to undertake the Project.
- Proposal is clear and logical and shows value for money to the District and demonstrates capabilities that make his/her services uniquely qualified to provide the requested services including any innovative approaches successfully used with other clients.

10. Clarification of this Request for Proposal

This is a request for proposals only and will not give rise to a Contract "A" (bid contract). The District is free to negotiate with any of the proponents and that, as a result of the negotiation process, the District is not required to treat all proponents equally. This request for proposal process is NOT a tendering process. No legal relations are intended to arise from the RFP process. The District is NOT contractually bound to any matters until such time as the District has negotiated a **separate contract** that is totally independent of the RFP process.

If a Proponent has any questions about the contents of the RFP, or about any matters relating to it the question must be directed in writing, and not orally, to the District's representative at the contact address set out below, before **February 28, 2019**. The District's representative will answer all questions in writing, and may issue a copy of all questions and answers as addenda to this RFP found on the District's website at www.hope.ca.

The RFP process forms complex legal obligations. Any information obtained from any source other than the District Representative is not official and should not be relied upon. Any uncertainty regarding the process, therefore, must be referred to the District Representative.

11. District Representative

The District's representative on this project is Fire Chief Tom DeSorcy, and all inquiries related to this 'Request for Proposal' are to be directed to:

Tom DeSorcy, ECFO
Fire Chief
District of Hope
325 Wallace Street
PO Box 609
Hope, BC, V0X 1L0
Email: tdesorcy@hope.ca

12. Notice to Proponents

a. Liability

The proponents shall ensure that the District, its officers, employees and committee members, are saved harmless from any liability whatsoever arising out of proponent's performance or non-performance of the term of this Proposal.

b. Proponent Responsibilities in Submitting Proposals

Each Proponent is solely responsible for the risk and cost of preparing and submitting its proposal in response to this RFP and neither the District nor its officials, employees, committee members, or Proponents (including the District's representative), are liable for the cost of doing so or obliged to remunerate or reimburse any Proponent for that cost.

By submitting its proposal to the District, each Proponent represents and warrants to the District that the information in its proposal is accurate and complete. This RFP does not impose on the District any duty of fairness or natural justice to any or all respondents with respect to this RFP or the process it creates. Unless the District is expressly permitted or

required by this RFP to “act reasonably”, the District is entitled to act in its sole, absolute and unfettered discretion.

c. Confidentiality and Freedom of Information of Proposals

All submissions submitted to the District become the property of the District, and the information in Submissions will be disclosed as necessary to carry out the RFP process or as required by law, including the Freedom of Information and Protection of Privacy Act. That Act creates a right of access to records in the custody or under the control of the District, subject to the specific exceptions in that right set out in the Act. The District will receive all proposals submitted in response to this RFP in confidence, including for the purposes of s.21 of that Act. In light of the right of access to information created by that Act, the District does not guarantee that information contained in any proposals will remain confidential if a request for access in respect of any proposal is made under the Act. Any information the proponent considers ‘personal information’ because of its proprietary nature should be marked as “confidential” and will be subject to appropriate consideration as defined by the act.

Proponents are required to keep their proposals confidential and must not disclose their proposals, or information contained in them, to anyone else without the prior written consent of the District.

d. Waiver and Allocations of Risk

The District accepts no responsibility or liability for the accuracy or completeness of this RFP (including any schedules or appendices to it) or of any recorded or oral information communicated or made available for inspection by the District (including through the District’s representative or any other individual) and no representation or warranty, either express or implied, is made or given by the District with respect to the accuracy or completeness of any of those things. The sole risk, responsibility and liability connected with reliance by any Proponent or any other person on this RFP or any such information as is described in this paragraph is solely that of each Proponent. Each Proponent acknowledges and agrees that it is solely responsible for obtaining its own independent financial, legal, accounting, and other advice with respect to the contents of this RFP or any such information as is described in this paragraph. Each Proponent who submits a proposal to the District is deemed to have released the District from, and waived, any action, cause of action, claim, liability, demand, loss, damage, cost or expense, of every kind, in any way connected with or arising out of the contents of this RFP or any such information as is described in this paragraph. Each Proponent who submits a proposal is deemed to have agreed that it is solely responsible and liable to ensure that it has obtained and considered all information necessary to enable it to understand the requirements of this RFP, and of the project, and to prepare and submit its proposal.

e. Closing Date for Proposals

The closing date for proposals will be on or before **1:00 P.M., Thursday March 28, 2019**. All proposals must be clearly marked with the name and address of the proponent and the ‘Request for Proposal’ title. Proponents are responsible for ensuring that courier delivery occurs within the deadline. Late proposals will not be accepted and will be returned to the proponent unopened.

Schedule 1

Minimum Specifications of One (1) New Fire/Rescue Engine:

<i>Minimum Specifications</i>	Yes ✓	No ✓	Exception
The overall length of the completed apparatus, including all accessories shall not exceed 360 inches.			
Freightliner M2 106 Conventional Chassis <ul style="list-style-type: none"> • 2020 Model Year Specified • Set Back Axle - Truck • Straight Truck Provision • Left Hand Steering Location 			
Cummins Engine - L9 350EV HP @ 2000 RPM, 2200 Gov RPM, 1000 Lb./Ft @ 1400 RPM			
Pumphouse - Mid Mount - Side Control - Enclosed in Body The entire pump compartment and frame work is to be located at the traditional mid-ship location and will be integral with the body structure for a continuous and aesthetically pleasing exterior appearance.			
Water Tank - Standard – Minimum 500 Imperial Gallon CoPol provided between the left and right body sides, rearward of the pump compartment.			
The apparatus shall be equipped with a FoamPro 2001 series electronic, fully automatic, variable speed, direct injection, discharge side foam proportioning system. The system shall be capable of handling either Class A foam concentrates or most Class B foam concentrates.			
Ladder - Overhead - Zico Electric / Hydraulic HLAS			
One (1) Command Light Knight2 series light tower complete with six FRC Optimum 750W light heads, shall be provided and in the open storage area above the pump compartment.			
Electrical - Generator - Honda EM6500S - 6.5kW			
Deck Monitor - Electric - Akron Deck Master - 1250 GPM			