



DISTRICT OF HOPE

BYLAW NOTICE ENFORCEMENT BYLAW NO. 1187, 2005

(CONSOLIDATED TO AUGUST 2009)

Any parts of the original bylaw or original bylaw as amended and schedules which have been repealed have not been included in this consolidation.

****Certified in accordance with Bylaw Revision Regulation (367/2003).**

SCHEDULE OF AMENDMENTS

TEXT

Amending Bylaws are identified by a Bylaw Number in the left hand margin and text style. For the exact amendment wording, refer to the amending bylaw.

Bylaw 1187 (Mother Bylaw)Adopted November 28, 2005

Bylaw 1252Adopted August 25, 2008

Bylaw 1283Adopted XXXX, 2009

**Certified in accordance with Bylaw Revision Regulation (367/2003).

BYLAW NOTICE ENFORCEMENT BYLAW

NO. 1187

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THE DISTRICT OF HOPE

BYLAW NO. 1187

A bylaw respecting the enforcement of bylaw notices

WHEREAS the Council of the District of Hope wishes to enter into an agreement with the City of Chilliwack and the District of Kent to participate in a Bylaw Notice Adjudication Registry System;

NOW THEREFORE, the Municipal Council of the District of Hope, in open meeting assembled, enacts as follows:

TITLE

1. This bylaw may be cited as the "District of Hope Bylaw Notice Enforcement Bylaw No. 1187, 2005.

INTERPRETATION

2. In this Bylaw:

"Act" means the Local Government Bylaw Notice Enforcement Act;

"District" means the District of Hope;

"Registry" means the Fraser Valley Bylaw Notice Adjudication Registry established pursuant to Part 7 of this Bylaw.

TERMS

3. The terms in this bylaw have the same meaning as the terms defined in the Act.

BYLAW CONTRAVENTIONS

4. The bylaws and bylaw contraventions designated in Schedule "A" attached hereto and forming part of this Bylaw, may be dealt with by bylaw notice.

OFFENCE AND PENALTY

5. The penalty for a contravention referred to in Section 4 is the amount set out in column A1 of Schedule A.

PERIOD FOR PAYING A DISPUTED NOTICE

6. A person who receives a bylaw notice must, within 14 days of the date on which the person received or is presumed to have received the bylaw notice:
 - (1) pay the penalty, or
 - (2) request dispute adjudication by filling in the appropriate portion of the bylaw notice indicating either a payment or a dispute and delivering it, either in person during regular office hours, or by mail, to the District of Hope.
7. A person may pay the indicated penalty after 14 days of receiving the notice, but no person may dispute the notice after 14 days of receiving the bylaw notice.
8. Where a person was not served personally with a bylaw notice and advises the District, in accordance with the requirements of Section 25 of the Act, that they did not receive a copy of the original notice, the time limits for responding to a bylaw notice do not begin to run until a copy of the bylaw notice is re-delivered to them in accordance with the Act.

BYLAW NOTICE DISPUTE ADJUDICATION REGISTRY

9. The Registry is established as a bylaw notice dispute adjudication system in accordance with the Act to resolve disputes in relation to bylaw notices.
10. The civic address of the Registry is 8550 Young Road, Chilliwack, B.C. V2P 8A4.
11. The District is authorized to enter into, and the Mayor and Director of Corporate Services are authorized to execute, the dispute adjudication system agreement in the form and with the content of the agreement in Schedule “B” attached hereto and a forming part of this bylaw.
12. Every person who is unsuccessful in a dispute adjudication in relation to a bylaw notice or a compliance agreement under the dispute adjudication system established under this section must pay the District an additional fee of twenty-five dollars (\$25.00) for the purpose of the District recovering the costs of the adjudication system.

SCREENING OFFICERS

13. The position of screening officer is established.
14. The following are designated classes of persons that may be appointed as screening officers:
 - (1) Officers and employees of the District of Hope
 - (2) Council may appoint screening officers from these classes of persons by name of office or otherwise.

POWERS, DUTIES AND FUNCTIONS OF SCREENING OFFICERS

15. The powers, duties and functions of screening officers are as set out in the Act, and include the following powers:
 - (1) Where requested by the person against whom a contravention is alleged, communicate information respecting the nature of the contravention, the provision of the bylaw contravened, the facts on which the contravention allegation is based, the penalty for a contravention, the opportunity to enter into a compliance agreement, the opportunity to proceed to the bylaw notice dispute adjudication system and the fee or fees payable in relation to the bylaw notice enforcement process;
 - (2) To communicate with any or all of the following for the purposes of performing their functions under this bylaw or the Act:
 - (a) the person against whom a contravention is alleged or their representative;
 - (b) the officer issuing the notice;
 - (c) the complainant or their representative;
 - (d) the City's staff and records regarding the disputant's history of bylaw compliance.
 - (3) To prepare and enter into compliance agreements under the Act with persons who dispute bylaw notices, including to establish terms and conditions for compliance that the Screening Officer considers necessary or advisable, including time periods for payment of penalties and compliance with the bylaw;
 - (4) To provide for payment of a reduced penalty if a compliance agreement is entered into, as provided in column A4 of Schedule A; and
 - (5) To cancel bylaw notices in accordance with the Act or City policies and guidelines.
16. The bylaw contraventions in relation to which a Screening Officer may enter into a compliance agreement are indicated in column A4 of Schedule A.
17. The maximum duration of a compliance agreement is one year.

BYLAW ENFORCEMENT OFFICERS

18. Persons acting as any of the following are designated as bylaw Enforcement Officers for the purposes of this bylaw and the Act:
 - (1) Special constables, officers, members or constables of:
 - (a) The provincial police force as defined in section 1 of the *Police Act*, or
 - (b) A municipal police force;

- (2) Bylaw enforcement officers appointed pursuant to the *Police Act* and *Community Charter*;
- (3) Local assistants to the fire commissioner under section 6 of the *Fire Services Act*;
- (4) Bylaw enforcement officers, licensing inspectors, building inspectors, animal control officers or other persons acting in another capacity on behalf of a municipality, regional City or local trust committee for the purpose of enforcement of one or more of its bylaws.

FORM OF BYLAW NOTICE

19. The City may from time to time provide for the form or forms of the bylaw notice, provided the bylaw notice complies with section 4 of the Act.

SEVERABILITY

20. If a portion of this Bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed and the remainder of this Bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.

Read for a first time by the Municipal Council of the District of Hope the 14th day of November, 2005.

Read for a second time by the Municipal Council of the District of Hope the 14th day of November, 2005.

Read for a third time by the Municipal Council of the District of Hope the 14th day of November, 2005.

Adopted by the Municipal Council of the District of Hope the 28 day of November, 2005.

“Larry Ortis”

Presiding Mayor

“Wayne Thiessen”

Chief Administrative Officer

SCHEDULE OF DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

Bylaw	Section	Description	A1 Penalty	A2 Late Payment Penalty	A3 Compliance Agreement Available
Building Bylaw No. 972	4.01(a)	No building permit	\$100.00	\$10.00	No
Building Bylaw No. 972	4.01(b)(i)	Work contrary to building code	\$100.00	\$10.00	No
Building Bylaw No. 972	4.01(b)(ii)	Work contrary to safety enactment	\$100.00	\$10.00	No
Building Bylaw No. 972	4.01(b)(iii)	Work contrary to registered covenant	\$100.00	\$10.00	No
Building Bylaw No. 972	4.01(c)	Work at variance with plans	\$100.00	\$10.00	No
Building Bylaw No. 972	4.01(d)(i)	Work after stop work order	\$200.00	\$10.00	No
Building Bylaw No. 972	4.01(d)(ii)	Work after permit lapsed	\$100.00	\$10.00	No
Building Bylaw No. 972	4.01(d)(iii)	Work after permit revoked	\$150.00	\$10.00	No
Building Bylaw No. 972	4.01(e)(i)	No occupancy permit	\$100.00	\$10.00	No
Building Bylaw No. 972	4.01(e)(ii)	Occupy contrary to no occupancy notice	\$150.00	\$10.00	No
Building Bylaw No. 972	4.01(f)	Obstructing building inspector	\$150.00	\$10.00	No
Building Bylaw No. 972	4.01(g)	Tamper with notice/certificate	\$100.00	\$10.00	No
Building Bylaw No. 972	4.01(h)	Submission of false/misleading information	\$100.00	\$10.00	No
Building Bylaw No. 972	4.01(i)	Occupancy change without building permit	\$100.00	\$10.00	No

Schedule "A"
attached to and forming
part of Bylaw No. 1187 (AM B#1252 & 1283)

Bylaw	Section	Description	A1 Penalty	A2 Late Payment Penalty	A3 Compliance Agreement Available
Building Maintenance & Occupancy Standards Bylaw No. 1184, 2005 (AM B#1283)	6	Fail to permit access to the real property to District Employees	\$100.00	\$10.00	No
Building Maintenance & Occupancy Standards Bylaw No. 1184, 2005	Schedule A 1.1	Fail to permit access	\$100.00	\$10.00	No
Building Maintenance & Occupancy Standards Bylaw No. 1184, 2005	Schedule A 1.2 (a) & (b)	Fail to provide adequate water, sewage or organic waste drainage or disposal	\$100.00	\$10.00	No
Building Maintenance & Occupancy Standards Bylaw No. 1184, 2005	Schedule A 1.3	Fail to provide a surfaced walk or driveway and fail to maintain safe passage on steps, walks, driveway and parking spaces	\$100.00	\$10.00	No
Building Maintenance & Occupancy Standards Bylaw No. 1184, 2005	Schedule A 1.4	Fail to maintain safe fencing, barriers or retaining walls	\$100.00	\$10.00	No
Building Maintenance & Occupancy Standards Bylaw No. 1184, 2005	Schedule A 1.5	Fail to maintain safe accessory buildings	\$100.00	\$10.00	No
Building Maintenance & Occupancy Standards Bylaw No. 1184, 2005	Schedule A 1.6	Fail to promptly store and remove garbage	\$100.00	\$10.00	No
Building Maintenance & Occupancy Standards Bylaw No. 1184, 2005	Schedule A 1.7	Fail to provide parking arrangements in conformity with District requirements	\$100.00	\$10.00	No
Building Maintenance & Occupancy Standards Bylaw No. 1184, 2005	Schedule A 2.1	Fail to prevent pests	\$100.00	\$10.00	No
Building Maintenance & Occupancy Standards Bylaw No. 1184, 2005	Schedule A 2.2	Fail to provide structural soundness	\$100.00	\$10.00	No
Building Maintenance & Occupancy Standards Bylaw No. 1184, 2005	Schedule A 2.3	Fail to prevent dampness	\$100.00	\$10.00	No
Building Maintenance & Occupancy Standards Bylaw No. 1184, 2005	Schedule A 2.4	Fail to design and provide adequate foundations	\$100.00	\$10.00	No
Building Maintenance & Occupancy Standards Bylaw No. 1184, 2005	Schedule A 2.5	Fail to provide adequately ventilated and drained crawlspace or basement	\$100.00	\$10.00	No
Building Maintenance & Occupancy Standards Bylaw No. 1184, 2005	Schedule A 2.6	Fail to provide adequate access and venting to enclosed space such as attics and crawl spaces	\$100.00	\$10.00	No
Building Maintenance & Occupancy Standards Bylaw No. 1184, 2005	Schedule A 2.7	Fail to provide adequate exterior walls	\$100.00	\$10.00	No
Building Maintenance & Occupancy Standards Bylaw No. 1184, 2005	Schedule A 2.8	Fail to provide adequate roofing	\$100.00	\$10.00	No

Schedule "A"
attached to and forming
part of Bylaw No. 1187 (AM B#1252 & 1283)

Bylaw	Section	Description	A1 Penalty	A2 Late Payment Penalty	A3 Compliance Agreement Available
Building Maintenance & Occupancy Standards Bylaw No. 1184, 2005	Schedule A 2.9 (a) & (b)	Fail to provide adequate insulation	\$100.00	\$10.00	No
Building Maintenance & Occupancy Standards Bylaw No. 1184, 2005	Schedule A 2.10	Fail to provide adequate flooring	\$100.00	\$10.00	No
Building Maintenance & Occupancy Standards Bylaw No. 1184, 2005	Schedule A 2.11	Fail to provide and maintain adequate interior walls and ceilings	\$100.00	\$10.00	No
Building Maintenance & Occupancy Standards Bylaw No. 1184, 2005	Schedule A 2.12	Fail to provide proper windows to provide light and ventilation	\$100.00	\$10.00	No
Building Maintenance & Occupancy Standards Bylaw No. 1184, 2005	Schedule A 2.13	Fail to provide proper interior and exterior doors	\$100.00	\$10.00	No
Building Maintenance & Occupancy Standards Bylaw No. 1184, 2005	Schedule A 2.14	Fail to maintain safe fireplaces, fuel burning equipment, chimneys etc.	\$100.00	\$10.00	No
Building Maintenance & Occupancy Standards Bylaw No. 1184, 2005	Schedule A 2.15	Fail to maintain porches, balconies, landings, stairways, ancillary balustrades or handrails	\$100.00	\$10.00	No
Building Maintenance & Occupancy Standards Bylaw No. 1184, 2005	Schedule A 2.16	Fail to provide proper egress (exits) according to the building code	\$100.00	\$10.00	No
Building Maintenance & Occupancy Standards Bylaw No. 1184, 2005	Schedule A 3.1	Fail to provide and maintain proper plumbing and water service (hot & cold) and drainage	\$100.00	\$10.00	No
Building Maintenance & Occupancy Standards Bylaw No. 1184, 2005	Schedule A 3.2 (a) & (b)	Fail to provide adequate toilet, kitchen, bathroom and laundry facilities	\$100.00	\$10.00	No
Building Maintenance & Occupancy Standards Bylaw No. 1184, 2005	Schedule A 3.3	Fail to provide accessible bathroom and toilet rooms which are fully enclosed and have a lockable door and wash basin	\$100.00	\$10.00	No
Building Maintenance & Occupancy Standards Bylaw No. 1184, 2005	3.4	Fail to provide a kitchen equipped with sink, hot and cold running water, storage facilities, counter top work area and space for a stove and refrigerator	\$100.00	\$10.00	No
Building Maintenance & Occupancy Standards Bylaw No. 1184, 2005	3.5	Fail to provide space for laundry and drying facilities	\$100.00	\$10.00	No
Building Maintenance & Occupancy Standards Bylaw No. 1184, 2005	Schedule A 3.6	Fail to provide suitable heating facilities	\$100.00	\$10.00	No
Building Maintenance & Occupancy Standards Bylaw No. 1184, 2005	Schedule A 3.7	Fail to provide proper and safe electrical services which comply with the BC Electrical Code	\$100.00	\$10.00	No

Schedule "A"
attached to and forming
part of Bylaw No. 1187 (AM B#1252 & 1283)

Bylaw	Section	Description	A1 Penalty	A2 Late Payment Penalty	A3 Compliance Agreement Available
Building Maintenance & Occupancy Standards Bylaw No. 1184, 2005	Schedule A 3.8	Fail to provide proper lighting and ventilation and fail to provide proper illumination to provide safe passage in public halls and stairways containing two or more dwelling units	\$100.00	\$10.00	No
Building Maintenance & Occupancy Standards Bylaw No. 1184, 2005	Schedule A 3.9	Fail to provide proper room and space dimensions	\$100.00	\$10.00	No
Building Maintenance & Occupancy Standards Bylaw No. 1184, 2005	Schedule A 3.10	Fail to provide closets for clothes and linen storage	\$100.00	\$10.00	No
Building Maintenance & Occupancy Standards Bylaw No. 1184, 2005	Schedule A 3.11	Fail to provide general storage facilities	\$100.00	\$10.00	No
Building Maintenance & Occupancy Standards Bylaw No. 1184, 2005	Schedule A 3.12	Fail to provide clean and sanitary garbage and refuse storage rooms and chutes	\$100.00	\$10.00	No
Building Maintenance & Occupancy Standards Bylaw No. 1184, 2005	Schedule A 4.1	Fail to provide proper shared facilities	\$100.00	\$10.00	No
Building Maintenance & Occupancy Standards Bylaw No. 1184, 2005	Schedule A 4.2	Fail to provide proper fire protection	\$100.00	\$10.00	No
Business Licence Bylaw, 2003, No. 1124	3(a) (b) & (c)	Fail to possess valid licence(s)	\$100.00	\$10.00	No
Business Licence Bylaw, 2003, No. 1124	3 (e)	Display of drug paraphernalia	\$100.00	\$10.00	No
Business Licence Bylaw, 2003, No. 1124	22	Fail to display business licence	\$100.00	\$10.00	No
Business Licence Bylaw, 2003, No. 1124	25	Fail to allow access for inspection	\$100.00	\$10.00	No
Business Licence Bylaw, 2003, No. 1124	28	Fail to control refuse	\$100.00	\$10.00	No
Business Licence Bylaw, 2003, No. 1124	29	Fail to provide list of sub-trades	\$100.00	\$10.00	No
Business Licence Bylaw, 2003, No. 1124	30(a)	Fail to display required information	\$100.00	\$10.00	No
Business Licence Bylaw, 2003, No. 1124	30(b)	Stand/remain on highway beyond permitted times	\$100.00	\$10.00	No
Business Licence Bylaw, 2003, No. 1124	30(c)	Fail to provide waste receptacle and/or dispose of waste in acceptable manner	\$100.00	\$10.00	No

Schedule "A"
attached to and forming
part of Bylaw No. 1187 (AM B#1252 & 1283)

Bylaw	Section	Description	A1 Penalty	A2 Late Payment Penalty	A3 Compliance Agreement Available
Business Licence Bylaw, 2003, No. 1124	30(d)	Inhibit traffic flow	\$100.00	\$10.00	No
Business Licence Bylaw, 2003, No. 1124	30(e)	Operate outside of permitted hours	\$100.00	\$10.00	No
Business Licence Bylaw, 2003, No. 1124	30(f)	Create nuisance odours, noise or light	\$100.00	\$10.00	No
Business Licence Bylaw, 2003, No. 1124	31	Canvass/solicit home repairs/alterations	\$100.00	\$10.00	No
Business Licence Bylaw, 2003, No. 1124	32	Fail to obtain and/or disclose required information	\$100.00	\$10.00	No
Controlled Substance Property Bylaw, 2004, No. 1151	3	Accumulation of water, rubbish, noxious or offensive material on property in connection with the use of a Controlled Substance Property	\$500.00	\$10.00	No
Controlled Substance Property Bylaw, 2004, No. 1151	4	Cause, permit or allow a nuisance to exist in or about that Owner of Occupant's Property as a result of the use of that Property as a Controlled Substance Property	\$500.00	\$10.00	No
Controlled Substance Property Bylaw, 2004, No. 1151	5	Carry on any noxious or offensive business activity in or around a Controlled Substance Property	\$500.00	\$10.00	No
Controlled Substance Property Bylaw, 2004, No. 1151	6	Cause or permit any hazardous conditions to be created or to exist on property	\$500.00	\$10.00	No
Controlled Substance Property Bylaw, 2004, No. 1151	7	Failure to inspect residential premises and accessory buildings	\$500.00	\$10.00	No
Controlled Substance Property Bylaw, 2004, No. 1151	8	Failure to deliver written notice to the District	\$500.00	\$10.00	No
Controlled Substance Property Bylaw, 2004, No. 1151	10	Alter, deface, cover, remove or tamper with notice posted or affixed to a building or property	\$500.00	\$10.00	No
Controlled Substance Property Bylaw, 2004, No. 1151	11	Obstruct the entry on property of an Inspector or other authorized official of the District	\$500.00	\$10.00	No
Controlled Substance Property Bylaw, 2004, No. 1151	13	Use of water District water for the production of a Controlled Substance	\$500.00	\$10.00	No
Controlled Substance Property Bylaw, 2004, No. 1151	14	Non-compliance with all applicable District requirements as a condition of the use of the District Water Service	\$500.00	\$10.00	No

Schedule "A"
attached to and forming
part of Bylaw No. 1187 (AM B#1252 & 1283)

Bylaw	Section	Description	A1 Penalty	A2 Late Payment Penalty	A3 Compliance Agreement Available
Controlled Substance Property Bylaw, 2004, No. 1151	18 (d)	Failure to ensure that a property is not occupied until hazardous condition on property is remedied	\$500.00	\$10.00	No
Controlled Substance Property Bylaw, 2004, No. 1151	18 (e)	Failure to ensure that a property is not occupied until owner or occupant has applied to the District or passed a Special Safety Inspection	\$500.00	\$10.00	No
Controlled Substance Property Bylaw, 2004, No. 1151	18 (f)	Failure to ensure that a property is not occupied until property has been inspected and approved for occupancy	\$500.00	\$10.00	No
Controlled Substance Property Bylaw, 2004, No. 1151	18 (g)	Failure to ensure that a property is not occupied until owner or occupancy has obtained and complied with all permits, approvals and authorization to carry out works	\$500.00	\$10.00	No
Controlled Substance Property Bylaw, 2004, No. 1151	18 (i)	Failure to ensure that a property is not occupied until No Occupancy notice has been removed	\$500.00	\$10.00	No
District of Hope Volunteer Fire Department Establishment, and Fire and Safety Regulations Bylaw No. 1006, 1998	301(4)	Damage/destroy fire department apparatus/equipment	\$150.00	\$10.00	No
District of Hope Volunteer Fire Department Establishment, and Fire and Safety Regulations Bylaw No. 1006, 1998	301(5)	Drive vehicle over apparatus/equipment without permission	\$100.00	\$10.00	No
District of Hope Volunteer Fire Department Establishment, and Fire and Safety Regulations Bylaw No. 1006, 1998	301(8)	Allow person to stand/loiter/sit in aisles/passages/stairways so as to prevent access to exits	\$100.00	\$10.00	No
District of Hope Volunteer Fire Department Establishment, and Fire and Safety Regulations Bylaw No. 1006, 1998	301(9)	Fail to remove fire hazard	\$100.00	\$10.00	No

Schedule "A"
attached to and forming
part of Bylaw No. 1187 (AM B#1252 & 1283)

Bylaw	Section	Description	A1 Penalty	A2 Late Payment Penalty	A3 Compliance Agreement Available
District of Hope Volunteer Fire Department Establishment, and Fire and Safety Regulations Bylaw No. 1006, 1998	301(13)	Impede/hinder/obstruct extinguishment of a fire	\$200.00	\$10.00	No
District of Hope Volunteer Fire Department Establishment, and Fire and Safety Regulations Bylaw No. 1006, 1998	304(1)	Fail to submit records annually of inspections and maintenance of fire hydrants	\$100.00	\$10.00	No
District of Hope Volunteer Fire Department Establishment, and Fire and Safety Regulations Bylaw No. 1006, 1998	304(1)(a)	Fail to maintain fire hydrants in operating condition	\$100.00	\$10.00	No
District of Hope Volunteer Fire Department Establishment, and Fire and Safety Regulations Bylaw No. 1006, 1998	304(1)(e)	Fail to identify out of service fire hydrants	\$50.00	\$10.00	No
District of Hope Volunteer Fire Department Establishment, and Fire and Safety Regulations Bylaw No. 1006, 1998	304(1)(f)	Fail to keep clear of obstructions and identify locations of fire hydrants	\$50.00	\$10.00	No
District of Hope Volunteer Fire Department Establishment, and Fire and Safety Regulations Bylaw No. 1006, 1998	304(3)	Unauthorized use of fire hydrants	\$100.00	\$10.00	No
District of Hope Volunteer Fire Department Establishment, and Fire and Safety Regulations Bylaw No. 1006, 1998	402(1)	Unauthorized residential open burning	\$100.00	\$10.00	No
District of Hope Volunteer Fire Department Establishment, and Fire and Safety Regulations Bylaw No. 1006, 1998	402(2)	Open burning on District property, public roads, or road allowances, or unpaved roads or lanes	\$100.00	\$10.00	No

Schedule "A"
attached to and forming
part of Bylaw No. 1187 (AM B#1252 & 1283)

Bylaw	Section	Description	A1 Penalty	A2 Late Payment Penalty	A3 Compliance Agreement Available
District of Hope Volunteer Fire Department Establishment, and Fire and Safety Regulations Bylaw No. 1006, 1998	403(1)	Industrial/Commercial Burning without a Permit	\$200.00	\$10.00	No
District of Hope Volunteer Fire Department Establishment, and Fire and Safety Regulations Bylaw No. 1006, 1998	601(1)(a-c)	Unlawful refusal of entry for inspection	\$200.00	\$10.00	No
Dog Responsibility Bylaw No. 1245, 2008	4.1	Dog running at large	\$50.00	\$10.00	No
Dog Responsibility Bylaw No. 1245, 2008	5.1	Vicious dog in public place without muzzle	\$150.00	\$10.00	No
Dog Responsibility Bylaw No. 1245, 2008	5.2	Vicious dog not kept securely confined	\$150.00	\$10.00	No
Dog Responsibility Bylaw No. 1245, 2008	5.3	Change of address of vicious dog	\$25.00	\$10.00	No
Dog Responsibility Bylaw No. 1245, 2008	6.1, 6.2 & 6.3	Fail to remove dog excrement	\$25.00	\$10.00	No
Dog Responsibility Bylaw No. 1245, 2008	7.1 & 7.2	Dog noises which disturb	\$150.00	\$10.00	No
Dog Responsibility Bylaw No. 1245, 2008	8.1	Exceed pet limit	\$100.00	\$10.00	No
Dog Responsibility Bylaw No. 1245, 2008	9.1	Boarding of dogs overnight	\$50.00	\$10.00	No
Dog Responsibility Bylaw No. 1245, 2008	10.1 (a) (b)	Female dog in heat at large	\$100.00	\$10.00	No
Dog Responsibility Bylaw No. 1245, 2008	11.1(a) & (b)	Fail to confine guard dog	\$100.00	\$10.00	No
Dog Responsibility Bylaw No. 1245, 2008	11.2	Fail to post warning signs of a guard dog	\$100.00	\$10.00	No
Dog Responsibility Bylaw No. 1245, 2008	11.3	Fail to register a guard dog	\$100.00	\$10.00	No

Schedule "A"
attached to and forming
part of Bylaw No. 1187 (AM B#1252 & 1283)

Bylaw	Section	Description	A1 Penalty	A2 Late Payment Penalty	A3 Compliance Agreement Available
Dog Responsibility Bylaw No. 1245, 2008	11.4	Fail to give notice of change of dog information	\$50.00	\$10.00	No
Dog Responsibility Bylaw No. 1245, 2008	12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, 12.8 & 12.9	Fail to licence	\$100.00	\$10.00	No
Dog Responsibility Bylaw No. 1245, 2008	13.2	Hindering, delaying or obstructing Animal Control Officer or District Officer or Staff	\$300.00	\$10.00	No
Dog Responsibility Bylaw No. 1245, 2008	13.3	Providing proof of licence or surrendering unlicensed dog to Animal Control Officer	\$100.00	\$10.00	No
Dog Responsibility Bylaw No. 1245, 2008	13.4	Release or rescue a dog or intervene or interfere with the Animal Control Officer	\$300.00	\$10.00	No
Dog Responsibility Bylaw No. 1245, 2008	16.4	Fail to notify or report vicious dog at large	\$150.00	\$10.00	No
Dog Responsibility Bylaw No. 1245, 2008	17.1(a), (b), (c) & (d), 17.2 (b) & (c) & 17.3	Fail to provide proper care for a dog	\$100.00	\$10.00	No
Dog Responsibility Bylaw No. 1245, 2008	17.4 & 17.5 (a) & (b)	Causing or permitting a dog to be confined to an enclosed place	\$100.00	\$10.00	No
Dog Responsibility Bylaw No. 1245, 2008	17.6	Transporting a dog in a vehicle outside the passenger compartment unless in a pen or cage or secured	\$100.00	\$10.00	No
Dog Responsibility Bylaw No. 1245, 2008	17.7(a)	Dog which kills or injures a person or animal	\$100.00	\$10.00	No
Dog Responsibility Bylaw No. 1245, 2008	17.7(b)	Dog which aggressively pursues or harasses a person	\$100.00	\$10.00	No
Firearms and Fireworks Bylaw No. 49/93	3	Unauthorized sale/use of fireworks	\$100.00	\$10.00	No
Good Neighbour Bylaw 1240, 2008	2.1	Obstruct or interfere with a bylaw enforcement officer	\$100.00	\$10.00	No
Good Neighbour Bylaw 1240, 2008	3.2	Fail to remove dog faeces	\$100.00	\$10.00	No

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Bylaw	Section	Description	A1 Penalty	A2 Late Payment Penalty	A3 Compliance Agreement Available
Good Neighbour Bylaw 1240, 2008	3.3 & 3.4	Littering	\$100.00	\$10.00	No
Good Neighbour Bylaw 1240, 2008	4.2 (a-f)	Panhandle in unlawful location	\$100.00	\$10.00	No
Good Neighbour Bylaw 1240, 2008	4.3 (a-c)	Panhandle from occupant of vehicle	\$100.00	\$10.00	No
Good Neighbour Bylaw 1240, 2008	4.4	Panhandle after sunset	\$100.00	\$10.00	No
Good Neighbour Bylaw 1240, 2008	4.5	Occupy street to panhandle	\$100.00	\$10.00	No
Good Neighbour Bylaw 1240, 2008	4.6	Continue to panhandle	\$100.00	\$10.00	No
Good Neighbour Bylaw 1240, 2008	4.7(a)	Urinate or defecate in public place	\$100.00	\$10.00	No
Good Neighbour Bylaw 1240, 2008	4.7(b)	Obstruct person in public place	\$100.00	\$10.00	No
Good Neighbour Bylaw 1240, 2008	4.7(c)	Unauthorized congregation	\$100.00	\$10.00	No
Good Neighbour Bylaw 1240, 2008	4.7(d)	Camp in a public place	\$100.00	\$10.00	No
Good Neighbour Bylaw 1240, 2008	4.7(e)	Sleep in vehicle	\$100.00	\$10.00	No
Good Neighbour Bylaw 1240, 2008	4.7(f)	Use of indecent language or lewd activity in public place	\$100.00	\$10.00	No
Good Neighbour Bylaw 1240, 2008	4.7(g)	Fight in public place	\$100.00	\$10.00	No
Good Neighbour Bylaw 1240, 2008	5.3(b)	Operating a mobile Public Address System without a Permit	\$100.00	\$10.00	No
Good Neighbour Bylaw 1240, 2008	5.3(b)(i)(a)	Operating a mobile Public Address System contrary to permit	\$100.00	\$10.00	No
Good Neighbour Bylaw 1240, 2008	5.4(a) & (b)	Make noise which disturbs or tends to disturb	\$100.00	\$10.00	No
Good Neighbour Bylaw 1240, 2008	5.5(a)	Motor vehicle noise which disturbs	\$100.00	\$10.00	No
Good Neighbour Bylaw 1240, 2008	5.5(a)(i)	Squeal of tires from motor vehicle	\$100.00	\$10.00	No
Good Neighbour Bylaw 1240, 2008	5.5(a)(ii)	Loud, roaring or explosive noise from motor vehicle	\$100.00	\$10.00	No
Good Neighbour Bylaw 1240, 2008	5.5(a)(iii)	Amplified sound of sound playback or musical devices from a motor vehicle	\$100.00	\$10.00	No
Good Neighbour Bylaw 1240, 2008	5.5(a)(iv)	Sound from automobile security system either continuous, intermittent, for a period of (3) minutes, or made more than three times in a 24 hour period	\$100.00	\$10.00	No
Good Neighbour Bylaw 1240, 2008	5.5(a)(v)	Sound of horn or other warning device for any purpose other than warning	\$100.00	\$10.00	No

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Bylaw	Section	Description	A1 Penalty	A2 Late Payment Penalty	A3 Compliance Agreement Available
Good Neighbour Bylaw 1240, 2008	5.5(a)(vi)	Sound of brake or other type of engine brake for any purpose other than as an emergency braking device	\$100.00	\$10.00	No
Good Neighbour Bylaw 1240, 2008	5.5(a)(vii)	Sound of a diesel engine of a bus, truck, or other vehicle idling or running continuously for more than three minutes	\$100.00	\$10.00	No
Good Neighbour Bylaw 1240, 2008	5.6(a) & (b)	Playing or operating any radio, stereophonic equipment or other instrument or amplified apparatus which disturbs	\$100.00	\$10.00	No
Good Neighbour Bylaw 1240, 2008	5.6(c)	Keep or harbour any animal or bird which noise disturbs	\$100.00	\$10.00	No
Good Neighbour Bylaw 1240, 2008	5.6(d)	Operating any motorized lawn-grooming or garden equipment between the hours of 9:00 p.m. and 7:00 a.m.	\$100.00	\$10.00	No
Good Neighbour Bylaw 1240, 2008	5.6(e) & (f)	Construction, alteration, repair or demolition to buildings by owner or a contractor before 7:00 a.m. or after 9:00 p.m.	\$100.00	\$10.00	No
Good Neighbour Bylaw 1240, 2008	5.6(g)	Nuisance, disturbance or fight upon highway or public place	\$100.00	\$10.00	No
Good Neighbour Bylaw 1240, 2008	6.3(a)	Water, rubbish, noxious, offensive or unwholesome matter accumulating on property	\$100.00	\$10.00	No
Good Neighbour Bylaw 1240, 2008	6.3(b)	Overflow of rubbish on property	\$100.00	\$10.00	No
Good Neighbour Bylaw 1240, 2008	6.3(c)	Allowing property to become or remain unsightly	\$100.00	\$10.00	No
Good Neighbour Bylaw 1240, 2008	6.3(d)	Accumulation of dead landscaping, vegetation, noxious weed or other growth on property	\$100.00	\$10.00	No
Good Neighbour Bylaw 1240, 2008	6.3(e)	Infestation of caterpillars or insects, mice, rats, or other pest or destructive animals on property	\$100.00	\$10.00	No
Good Neighbour Bylaw 1240, 2008	6.3(f)	Demolition waste, construction waste or trade waste accumulating on property	\$100.00	\$10.00	No
Good Neighbour Bylaw 1240, 2008	6.3(g)	Accumulation of motor vehicle parts or vehicles not registered and licenced or incapable of movement on its own	\$100.00	\$10.00	No
Good Neighbour Bylaw 1240, 2008	6.4(a)	Maintenance of a rental property to health, life, safety and fire protection standards	\$100.00	\$10.00	No

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Bylaw	Section	Description	A1 Penalty	A2 Late Payment Penalty	A3 Compliance Agreement Available
Good Neighbour Bylaw 1240, 2008	6.4(b)	Maintenance of appearance and repair of a rental property	\$100.00	\$10.00	No
Good Neighbour Bylaw 1240, 2008	6.5	Allowing vacant building on real property to fall into a state of disrepair or become unsightly or hazardous	\$100.00	\$10.00	No
Good Neighbour Bylaw 1240, 2008	6.6	Placement of graffiti on any highway or public place	\$100.00	\$10.00	No
Good Neighbour Bylaw 1240, 2008	6.7	Placement of graffiti on real property or adjacent to a highway or public place	\$100.00	\$10.00	No
Good Neighbour Bylaw 1240, 2008	6.8(a)	Maintenance of boulevard or lane regarding weeds, filth, rubbish, discarded materials and hazardous objects	\$100.00	\$10.00	No
Good Neighbour Bylaw 1240, 2008	6.8(b)	Maintenance of boulevard or lane to prevent & control spread of weeds	\$100.00	\$10.00	No
Good Neighbour Bylaw 1240, 2008	6.8(c)	Maintenance of boulevard or lane regarding weeds, filth, rubbish, discarded materials and hazardous objects are within one meter from the boundary between real property and adjacent boulevard or lane	\$100.00	\$10.00	No
Good Neighbour Bylaw 1240, 2008	6.8(d)	Maintenance of boulevard or lane to keep landscaping trimmed so that driveway or intersection sight distances are unobstructed and prevention of landscaping encroachments	\$100.00	\$10.00	No
Good Neighbour Bylaw 1240, 2008	6.9	Deposit of any garden or vegetation waste materials containing weeds on boulevard or lane	\$100.00	\$10.00	No
Good Neighbour Bylaw 1240, 2008	6.10	Removal of materials obstructing drainage facility	\$100.00	\$10.00	No
Good Neighbour Bylaw 1240, 2008 (AM B#1283)	7.3 (a) (b)	Excessive Nuisance Abatement Fees: RCMP, District of Hope Fire Service and District of Hope Staff Nuisance Service Calls	\$100.00	\$10.00	No
Mobile Home Park Bylaw No. 63/93	1.08(2)	Prevent or obstruct an official	\$150.00	\$10.00	No
Mobile Home Park Bylaw No. 63/93	2.02(1)	Establish/construct/alter/extend/expand/subdivide mobile home park without written approval and permit	\$100.00	\$10.00	No
Mobile Home Park Bylaw No. 63/93	3.04(1)	Locate mobile home elsewhere in mobile home park than on mobile home area	\$100.00	\$10.00	No

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Bylaw	Section	Description	A1 Penalty	A2 Late Payment Penalty	A3 Compliance Agreement Available
Mobile Home Park Bylaw No. 63/93	3.04(2)	Locate more than one (1) mobile home in a mobile home space	\$100.00	\$10.00	No
Mobile Home Park Bylaw No. 63/93	3.04(3)	Exceed permitted storage of unoccupied mobile homes in designated storage area	\$100.00	\$10.00	No
Mobile Home Park Bylaw No. 63/93	4.03(1)	Locate mobile home within 6 m of another mobile home	\$100.00	\$10.00	No
Mobile Home Park Bylaw No. 63/93	4.03(2)(a-b)	Fail to comply with mobile home setback requirements	\$100.00	\$10.00	No
Mobile Home Park Bylaw No. 63/93	12.01	Fail to maintain park equipment in clean, safe and sanitary condition	\$100.00	\$10.00	No
Mobile Home Park Bylaw No. 63/93	12.02	Fail to maintain park free of flammable debris and rubbish	\$100.00	\$10.00	No
Pool Room Bylaw No. 554, 1977	2	No pool-room licence	\$100.00	\$10.00	No
Pool Room Bylaw No. 554, 1977	4	Person under 16 years of age in pool-room	\$50.00	\$10.00	No
Pool Room Bylaw No. 554, 1977	5	Person under age of 18 years in pool-room after 9:00 pm Sunday through Thursday	\$50.00	\$10.00	No
Pool Room Bylaw No. 554, 1977	6	Operate pool-room beyond allowed hours	\$100.00	\$10.00	No
Pool Room Bylaw No. 554, 1977	7	Play games during hours of closure	\$100.00	\$10.00	No
Pool Room Bylaw No. 554, 1977	8	Interruption of view into pool-room	\$50.00	\$10.00	No
Pool Room Bylaw No. 554, 1977	9	Allow gambling in pool-room	\$100.00	\$10.00	No
Sign Bylaw No. 35/96	4.1(1)	Displaying sign without a permit	\$100.00	\$10.00	No
Sign Bylaw No. 35/96	5.1(1)	Displaying prohibited sign	\$100.00	\$10.00	No
Sign Bylaw No. 35/96	5.2(1)	Displaying sign in prohibited location	\$100.00	\$10.00	No
Solid Waste Collection & Disposal Bylaw No. 8/91	3(2)	Disposal of garbage and solid wastes on lands other than land established for the disposal of solid wastes	\$100.00	\$10.00	No
Solid Waste Collection & Disposal Bylaw No. 8/91	5(4) (a-r)	Deliver/place/dump prohibited wastes	\$150.00	\$10.00	No
Solid Waste Collection & Disposal Bylaw No. 8/91	7.1	Unauthorized use of Collector	\$100.00	\$10.00	No
Solid Waste Collection & Disposal Bylaw No. 8/91	7(2)(c-d)	Fail to pay prescribed fees	\$50.00	\$10.00	No

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Bylaw	Section	Description	A1 Penalty	A2 Late Payment Penalty	A3 Compliance Agreement Available
Tobacco Control Bylaw No. 1253, 2008	3 (a) (i) (ii) and (iii)	Smoking or holding lighted tobacco in any building, structure, vehicle or any other place that is fully or substantially enclosed and is a public place or is a workplace or school	\$100.00	\$10.00	No
Tobacco Control Bylaw No. 1253, 2008	3 (b)	Smoking or holding lighted tobacco within three (3) metres distance from a doorway, window or air intake	\$100.00	\$10.00	No
Tobacco Control Bylaw No. 1253, 2008	5	Fail to provide one or more signs at all times prohibiting smoking in those places in section 3 (a)	\$100.00	\$10.00	No
Tobacco Control Bylaw No. 1253, 2008	6 (a)	Fail to provide a sign which states the phrase "no smoking within 3 metres of any openings into this building including doors, windows that open and any air intake"	\$100.00	\$10.00	No
Tobacco Control Bylaw No. 1253, 2008	6 (b)	Fail to provide a sign which is clearly visible, conspicuously posted and of sufficient size so as to clearly identify that smoking is prohibited	\$100.00	\$10.00	No
Tobacco Control Bylaw No. 1253, 2008	6 (c)	Fail to provide a sign which includes the international symbol to designate "no smoking" together with the words "District of Hope Bylaw"	\$100.00	\$10.00	No
Tobacco Control Bylaw No. 1253, 2008	6 (d)	Fail to provide a sign which consists of letters and graphic symbol of colour(s), which contrast with the background colour of the sign or the surface to which it is applied	\$100.00	\$10.00	No
Tobacco Control Bylaw No. 1253, 2008	6 (e)	Fail to provide a sign which shall be a minimum of three and one half (3.5") inches by four and one half (4.5") inches (9 cm x 11 cm)	\$100.00	\$10.00	No
Traffic Bylaw No. 17/95	3.3	Disobey direction on traffic control device	\$50.00	\$10.00	No
Traffic Bylaw No. 17/95	3.3	Disobey direction of peace officer	\$100.00	\$10.00	No
Traffic Bylaw No. 17/95	3.3	Disobey direction of fire department member	\$100.00	\$10.00	No
Traffic Bylaw No. 17/95	3.3	Disobey direction of public works crew member	\$100.00	\$10.00	No
Traffic Bylaw No. 17/95	3.4	Travel on closed street	\$100.00	\$10.00	No
Traffic Bylaw No. 17/95	3.4	Interfere with warning device on closed street	\$100.00	\$10.00	No
Traffic Bylaw No. 17/95	3.5(a)	Participate in congregation obstructing traffic	\$50.00	\$10.00	No

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Bylaw	Section	Description	A1 Penalty	A2 Late Payment Penalty	A3 Compliance Agreement Available
Traffic Bylaw No. 17/95	3.5(b)	Cause congregation obstructing traffic	\$50.00	\$10.00	No
Traffic Bylaw No. 17/95	4.2	Ride/lead/drive animal on sidewalk/boulevard	\$50.00	\$10.00	No
Traffic Bylaw No. 17/95	4.2	Cycle/skateboard/rollerblade/roller skate on sidewalk	\$50.00	\$10.00	No
Traffic Bylaw No. 17/95	4.2	Drive vehicle on sidewalk/boulevard	\$100.00	\$10.00	No
Traffic Bylaw No. 17/95	4.3(b)	Excessive vehicle noise	\$100.00	\$10.00	No
Traffic Bylaw No. 17/95	4.8(a)	Follow within 160 m of fire department vehicle	\$50.00	\$10.00	No
Traffic Bylaw No. 17/95	4.8(a)	Stop vehicle within 160 m of fire apparatus	\$50.00	\$10.00	No
Traffic Bylaw No. 17/95	4.8(b)	Drive over unprotected fire hose	\$50.00	\$10.00	No
Traffic Bylaw No. 17/95	4.11(a)(i)	Stop/park vehicle on sidewalk/boulevard	\$50.00	\$10.00	No
Traffic Bylaw No. 17/95	4.11(a)(ii)	Stop/park vehicle in front of driveway	\$50.00	\$10.00	No
Traffic Bylaw No. 17/95	4.11(a)(iii)	Stop/park vehicle in intersection	\$50.00	\$10.00	No
Traffic Bylaw No. 17/95	4.11(a)(iv)	Stop/park vehicle within 5 m of fire hydrant	\$50.00	\$10.00	No
Traffic Bylaw No. 17/95	4.11(a)(v)	Stop/park vehicle on crosswalk	\$50.00	\$10.00	No
Traffic Bylaw No. 17/95	4.11(a)(vi)	Stop/park vehicle within 6 m of approach side of crosswalk	\$50.00	\$10.00	No
Traffic Bylaw No. 17/95	4.11(a)(vii)	Stop/park vehicle within 6 m of roadside traffic control signal	\$50.00	\$10.00	No
Traffic Bylaw No. 17/95	4.11(a)(viii)	Stop/park vehicle within 6 m of public building/playground entrance	\$50.00	\$10.00	No
Traffic Bylaw No. 17/95	4.11(a)(ix)	Stop/park vehicle within 16 m of railway crossing	\$50.00	\$10.00	No
Traffic Bylaw No. 17/95	4.11(a)(x)(1)	Stop/park vehicle on highway to display vehicle for sale	\$50.00	\$10.00	No
Traffic Bylaw No. 17/95	4.11(a)(x)(2)	Stop/park vehicle on highway to advertise/service vehicle	\$50.00	\$10.00	No
Traffic Bylaw No. 17/95	4.11(a)(x)(3)	Stop/park vehicle on highway to display sign	\$50.00	\$10.00	No
Traffic Bylaw No. 17/95	4.11(a)(x)(4)	Stop/park vehicle on highway to sell produce/commodities	\$50.00	\$10.00	No
Traffic Bylaw No. 17/95	4.11(a)(xi)	Obstruct traffic when stopped/parked at excavation	\$50.00	\$10.00	No
Traffic Bylaw No. 17/95	4.11(a)(xii)	Stop/park vehicle at side of vehicle stopped/parked at curb	\$50.00	\$10.00	No
Traffic Bylaw No. 17/95	4.11(a)(xiii)	Stop/park vehicle on bridge / in tunnel	\$50.00	\$10.00	No

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Bylaw	Section	Description	A1 Penalty	A2 Late Payment Penalty	A3 Compliance Agreement Available
Traffic Bylaw No. 17/95	4.11(a)(xiv)	Stop/park vehicle in contravention of traffic control device	\$50.00	\$10.00	No
Traffic Bylaw No. 17/95	4.11(a)(xv)	Stop/park obstructing visibility of traffic sign	\$50.00	\$10.00	No
Traffic Bylaw No. 17/95	4.11(a)(xvi)	Stop/park obstructing traffic movement in lane	\$50.00	\$10.00	No
Traffic Bylaw No. 17/95	4.11(a)(xvii)	Stop/park vehicle adjacent to yellow line	\$50.00	\$10.00	No
Traffic Bylaw No. 17/95	4.11(a)(xviii)	Stop/park vehicle in Memorial Park	\$50.00	\$10.00	No
Traffic Bylaw No. 17/95	4.11(a)(xix)	Stop/park vehicle in no parking area	\$50.00	\$10.00	No
Traffic Bylaw No. 17/95	4.11(a)(xxi)	Park commercial vehicle over 10.6 m in length in a residential area	\$100.00	\$10.00	No
Traffic Bylaw No. 17/95	4.12(a)	Park vehicle over 6 m in length in angle parking area	\$50.00	\$10.00	No
Traffic Bylaw No. 17/95	4.12(b)	Park camper vehicle in angle parking area	\$50.00	\$10.00	No
Traffic Bylaw No. 17/95	4.12(e)	Park vehicle contrary to angle parking lines	\$50.00	\$10.00	No
Traffic Bylaw No. 17/95	4.12(f)	Park vehicle more than 12 inches from curb/curb line	\$50.00	\$10.00	No
Traffic Bylaw No. 17/95	4.12(g)(iii)	Stop/park vehicle in taxi stand	\$50.00	\$10.00	No
Traffic Bylaw No. 17/95	4.12(h)(iii)	Stop/park vehicle in loading zone	\$50.00	\$10.00	No
Traffic Bylaw No. 17/95	4.12(i)	Stop/park vehicle in lane	\$50.00	\$10.00	No
Traffic Bylaw No. 17/95	4.13(a)(ii)	Park in excess of 2 hours	\$50.00	\$10.00	No
Traffic Bylaw No. 17/95	4.13(b)(ii)	Park in excess of 15 minutes	\$50.00	\$10.00	No
Traffic Bylaw No. 17/95	4.13(c)(ii)	Park commercial/recreational vehicle over 6 m in length	\$50.00	\$10.00	No
Traffic Bylaw No. 17/95	4.13(c)(ii)	Park trailer over 6 m. in length	\$50.00	\$10.00	No
Traffic Bylaw No. 17/95	4.13(d)(ii)	Park vehicle in no parking area	\$50.00	\$10.00	No
Traffic Bylaw No. 17/95	4.12(b)	Remove notice from vehicle	\$50.00	\$10.00	No
Traffic Bylaw No. 17/95	5.2	Unauthorized highway use	\$100.00	\$10.00	No
Traffic Bylaw No. 17/95	6.1	Unauthorized placement of structure on/over highway	\$100.00	\$10.00	No
Traffic Bylaw No. 17/95	6.2	Deposit/leave matter on highway	\$100.00	\$10.00	No
Traffic Bylaw No. 17/95	6.3(a)	Repair/wash vehicle on highway	\$50.00	\$10.00	No
Traffic Bylaw No. 17/95	6.3(b)	Cut wood/material on highway	\$100.00	\$10.00	No
Traffic Bylaw No. 17/95	6.3(c)	Place debris /snow/ice on highway	\$100.00	\$10.00	No

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Bylaw	Section	Description	A1 Penalty	A2 Late Payment Penalty	A3 Compliance Agreement Available
Traffic Bylaw No. 17/95	6.3(d)	Store material on highway	\$100.00	\$10.00	No
Traffic Bylaw No. 17/95	6.4	Display/sell article on highway	\$50.00	\$10.00	No
Traffic Bylaw No. 17/95	6.5	Unauthorized excavation of street/sidewalk/curb	\$100.00	\$10.00	No
Traffic Bylaw No. 17/95	6.7	Unauthorized sidewalk/curb construction	\$100.00	\$10.00	No
Traffic Bylaw No. 17/95	6.10	Deface sidewalk/traffic control device	\$100.00	\$10.00	No
Traffic Bylaw No. 17/95	6.11	Unauthorized tag day/solicitation on street	\$50.00	\$10.00	No
Traffic Bylaw No. 17/95	6.14	Fail to remove snow/ice from sidewalks adjacent to business premises	\$100.00	\$10.00	No
Tree Protection Bylaw No. 20/95	4(a)	Tree cutting without permit	\$100.00	\$10.00	No
Tree Protection Bylaw No. 20/95	7	Tree cutting/replacement contrary to permit	\$100.00	\$10.00	No
Water Regulation Bylaw No. 1271 (AM B#1283)	3 (b)	Unauthorized connection to water system	\$500.00	\$10.00	No
Water Regulation Bylaw No. 1271 (AM B#1283)	3 (c)	Obstruct access to any hydrant, valve, curb stop or other fixture connected to the water system	\$500.00	\$10.00	No
Water Regulation Bylaw No. 1271 (AM B#1283)	3 (d)	Failure to connect within one year of being notified	\$500.00	\$10.00	No
Water Regulation Bylaw No. 1271 (AM B#1283)	3 (g)	Failure to remedy a cross contamination, cross-connection or install appropriate backflow preventers	\$500.00	\$10.00	No
Water Regulation Bylaw No. 1271 (AM B#1283)	3 (h)	Unauthorized work and services performed on the water system	\$500.00	\$10.00	No
Water Regulation Bylaw No. 1271 (AM B#1283)	3 (j)	Unauthorized selling or disposing of any water supplied by water works	\$500.00	\$10.00	No
Water Regulation Bylaw No. 1271 (AM B#1283)	4 (e) and 5 (c)	Unauthorized water connection turn on or off	\$100.00	\$10.00	No
Water Regulation Bylaw No. 1271 (AM B#1283)	6 (a)	Failure to obtain a water meter	\$100.00	\$10.00	No
Water Regulation Bylaw No. 1271 (AM B#1283)	7 (c)	Failure to provide notification of changes to the purpose and use of the water	\$100.00	\$10.00	No
Water Regulation Bylaw No. 1271 (AM B#1283)	9 (a) to (h)	Disobey water restrictions	\$100.00	\$10.00	No

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Bylaw	Section	Description	A1 Penalty	A2 Late Payment Penalty	A3 Compliance Agreement Available
Zoning Bylaw No. 33/96	3.03(3)	Obstructing authorized entry	\$150.00	\$10.00	No
Zoning Bylaw No. 33/96	5.03(a-d)	Temporary building/structure	\$100.00	\$10.00	No
Zoning Bylaw No. 33/96	5.04(1)	Unauthorized accessory building	\$100.00	\$10.00	No
Zoning Bylaw No. 33/96	5.05(1)(a)	Unauthorized parking/storage of unlicensed vehicle	\$100.00	\$10.00	No
Zoning Bylaw No. 33/96	5.05(1)(b)	Unauthorized parking/storage of recreational vehicle/camper/trailer	\$100.00	\$10.00	No
Zoning Bylaw No. 33/96	5.05(1)(c)	Unauthorized parking/storage of boat	\$100.00	\$10.00	No
Zoning Bylaw No. 33/96	5.05(2)	Unauthorized vehicle repairs/maintenance/sales	\$100.00	\$10.00	No
Zoning Bylaw No. 33/96	5.06	Unauthorized dwelling unit	\$100.00	\$10.00	No
Zoning Bylaw No. 33/96	9.07(a-h)	Unauthorized home occupation	\$100.00	\$10.00	No

SCHEDULE "B"
PER FRASER VALLEY BYLAW NOTICE DISPUTE ADJUDICATION
REGISTRY AGREEMENT

This Agreement, dated the ____ day of _____, 2005

BETWEEN:

CITY OF CHILLIWACK, 8550 Young Road South, Chilliwack BC V2P 8A4

("Chilliwack")

AND:

DISTRICT OF HOPE, Box 609, Hope B.C. V0X 1L0

("Hope")

AND:

DISTRICT OF KENT, 7170 Cheam Avenue, Box 70, Agassiz BC V0M 1A0

("Kent")

AND:

VILLAGE OF HARRISON HOT SPRINGS, Box 160, Harrison Hot Springs BC V0M 1K0

("Harrison")

AND:

FRASER VALLEY REGIONAL DISTRICT, 1 - 45950 Cheam Avenue, Chilliwack B.C. V2P 1N6

("FVRD")

Whereas:

- A. The *Local Government Bylaw Notice Enforcement Act* permits local governments to create a bylaw designating certain bylaw contraventions that can be enforced by way of bylaw notice as an alternative to traditional bylaw enforcement mechanisms;
- B. The Act also permits two or more local governments to enter into an agreement,

adopted by a bylaw of each local government that is party to it, to provide for the joint administration of a local government bylaw notice dispute adjudication system;

- C. Chilliwack, Hope, Kent, Harrison and FVRD wish to:
- a. share the costs and administration of such a system; and
 - b. enter such an agreement to establish such a system, to be called the Fraser Valley Bylaw Notice Dispute Adjudication Registry, and to provide for the joint administration of the Registry.

NOW, THEREFORE in consideration of the mutual promises contained herein, the Parties agree as follows:

PART I - INTRODUCTORY PROVISIONS

Definitions

1. In this Agreement, the following definitions apply:
 - (a) **“Act”** means the Local Government Bylaw Notice Enforcement Act;
 - (b) **“Adjudication Fee”** means the sum of \$25.00 payable by each Party for each adjudication scheduled to be conducted by the Registry;
 - (c) **“Agreement”** means this Agreement;
 - (d) **“Authorizing Bylaws”** means the bylaws adopted by the Councils/Boards of each of the Parties authorizing this Agreement;
 - (e) **“Committee”** means the Intermunicipal Bylaw Notice Dispute Adjudication Registry’s Administrative Committee;
 - (f) **“Contribution Adjustment Amount”** means, for each Party, the amount calculated in accordance with Section 22 herein in any year of the Term;
 - (g) **“Contribution Amount”** means, for:
 - (i) Chilliwack, the sum of \$19,579.59
 - (ii) Hope, the sum of \$1,961.28
 - (iii) Kent, the sum of \$1,562.30
 - (iv) Harrison, the sum of \$425.94
 - (v) FVRD, the sum of \$792.89

per budget year of the Term, where the amount in respect of each Party is the pro-rated proportion based on the Party’s population for the year in relation to the populations of the other Parties, except the FVRD population in this regard will not include incorporated areas;

- (h) **“Parties”** means all of Chilliwack, Hope, Kent, Harrison and FVRD;
- (i) **“Party”** means any one of Chilliwack, Hope, Kent, Harrison and FVRD;
- (j) **“Registry”** means the Fraser Valley Bylaw Notice Dispute Adjudication Registry established by this Agreement;
- (l) **“Revenues”** means any revenue actually received or estimated to be received, as the case may be, by the Registry, excluding Initial Contributions, Contribution Amounts or Contribution Adjustment Amounts;
- (m) **“Term”** means the term of this Agreement as set out herein;

Establishment of the Registry

- 2. Subject to the Act and to the adoption of the Authorizing Bylaws, the Parties agree that the Registry is hereby established.

PART II - ADMINISTRATION

Administrative Committee

- 3. The Parties agree to establish the Committee to implement and administer the Registry.
- 4. The Parties agree that authority of the Committee will include but not be limited to:
 - (a) preparing operational budgets; and
 - (b) setting policy as authorized under this Agreement and the Act.

Representation

- 5. Each of the Parties will appoint one representative to serve on the Committee. The Parties agree that representatives will be paid employees of their respective local governments and will not be remunerated by the Registry.

PART III - ADJUDICATION

Screening Officers

- 6. The Parties agree that screening of notices prior to proceeding to adjudication will

be established as a function of the Registry. Screening officers will be appointed jointly by the administrative committee. The parties agree to provide policies and guidelines on bylaw enforcement to be used in negotiating compliance agreements.

Bylaw Notice Dispute Adjudication Registry

7. The Parties agree that a dispute adjudication system will be established as a function of the Registry, and that disputes will be heard by a bylaw notice dispute adjudicator in the circumstances prescribed in the Act and Authorizing Bylaws.
8. The Parties agree that the Committee will select a roster of adjudicators who may hear and determine disputes from the provincial roster of adjudicators to be established by the Attorney General.
9. Adjudicators will be assigned to individual disputes in the manner prescribed by any applicable regulation and policy established by the Committee.

PART IV - OPERATIONS

Location

10. The location of the Registry will be in the municipal offices of the City of Chilliwack, 8550 Young Road South, Chilliwack BC V2P 8A4.

Administrative Services

11. Chilliwack will provide and supervise all administrative services required by the Registry, subject to the following:
 - (i) the collection of any fees, fines or penalties levied against an unsuccessful party in the dispute adjudication process will be the responsibility of the relevant municipality if not collected by the Registry immediately following the adjudication; and
 - (ii) any penalty arising directly out of the bylaw notice itself may be paid to the relevant Party or to the Registry,

and any amounts collected by or paid to the Registry pursuant to (i) and (ii) will be credited to the relevant Party's Contribution Adjustment Amount.

Financial Reporting

12. Chilliwack will ensure that its Director of Finance will conduct and oversee the financial reporting and record keeping of the Registry based on normal procedures, subject to the requirements outlined herein.

PART V - FINANCIAL PLANNING

Start-Up Costs

13. Each Party will be responsible for its own start-up costs. In the event the Provincial Contribution exceeds the agreed upon Registry start-up costs, each Party will receive a pro-rated proportion of such excess. In the event the agreed upon Registry start-up costs exceed the Provincial Contribution, each Party will pay on request to Chilliwack a pro-rated proportion of the shortfall.

Budget Year

14. The budget year of the Registry is the calendar year.

Operating Budget

15. The Parties agree that, no later than September 30th of each year, the Committee will prepare a draft operating budget for the following budget year, setting out in detail the operational funds required by the Registry for the carrying out of its mandate and responsibilities, including
 - (a) the estimated operational expenditures for
 - (i) office and administration including financial reporting and administrative services;
 - (ii) screening officers;
 - (iii) bylaw dispute adjudicators; and
 - (iv) other functions of the Registry;
 - (b) the anticipated revenues (if any) of the Registry;
 - (c) the difference between estimated revenues and operational expenditures for the Registry; and
 - (d) the Contribution Amount required from each of the Parties.

Budget Submissions

16. The Committee will prepare the operating budget in a manner satisfactory to, and in such detail as requested by, the Directors of Finance of each of the Parties, and submit the draft operating budget to the Directors of Finance of each of the Parties each year when required.

Budget Approval and Adjustments

17. The Parties will consider and approve, or recommend amendments to, the Registry's operating budget.
18. The Parties agree that all recommendations by them for adjustments to the Registry's draft operating budget will
 - (a) be reasonable and made in good faith; and
 - (b) ensure that a reasonable level of service quality can be maintained by the Registry.

Use of Funds

19. The Committee and Chilliwack may make only those expenditures during the budget year for the purposes and up to the amounts authorized in the approved operating budget. The Registry (or the Committee or Chilliwack on behalf of the Registry) will not incur any other indebtedness or liability, or make any further expenditure, except that:
 - (a) Chilliwack may make a further reasonable expenditure or contract a further indebtedness or liability that it deems necessary or prudent, subject to a \$1,000 limit; and
 - (b) the Committee may
 - (i) make a further reasonable expenditure or contract a further indebtedness or liability that it deems necessary or prudent, subject to a \$10,000 limit;
 - (ii) re-allocate funds within categories of the operating budget as reasonably required; and
 - (iii) make a further expenditure or contract a further indebtedness or liability without limitation if approved in advance by all Parties.

PART VI - COST ALLOCATION

Funding Contributions and Adjustments

20. The Parties agree that costs relating to legal counsel, witnesses, screening officers and bylaw enforcement officers as they pertain to the dispute adjudication process, and to the activities of the Registry more generally, will be borne by the relevant Party which issued the bylaw notice in question and will not be borne by the Registry or by Chilliwack on behalf of the Registry.

21. Hope, Kent, Harrison and FVRD will, upon approval of the Registry's operating budget by each of the Parties, pay to Chilliwack their respective Contribution Amounts for the upcoming budget year no later than March 31st of that budget year.
22. Chilliwack will, as soon following the end of a budget year as practicable, calculate the amount of each Party's Contribution Adjustment Amount by
 - (a) determining each Party's pro-rated proportion of the amount by which Actual Expenditures exceed Budget Expenditures for the relevant year, where the proportion is calculated on the basis of each Party's population for the budget year in relation to the population of each of the other Parties, except the calculation for FVRD will exclude incorporated areas; and
 - (b) deducting, if applicable, the aggregate of fines and administrative fees collected by Chilliwack on behalf of each Party for the relevant year.
23. Each of Hope, Kent, Harrison and FVRD will, within 30 days of receipt of notice of its respective Contribution Adjustment Amount, pay (if required) to Chilliwack the Contribution Adjustment Amount.
24. Chilliwack will pay (if required) any Contribution Adjustment Amount owing to Hope, Kent, Harrison and FVRD, as appropriate, within 30 days of preparation of a statement outlining the Contribution Adjustment Amounts of each Party or may, at the election of Chilliwack in each year except the final year, credit the amount owing to the Contribution Amount required from each Party for the following year.
25. Each Party will pay to Chilliwack, within fifteen days following each of March 31, June 30, October 31 and December 31 of each year of the Term, the Adjudication Fee for each adjudication scheduled in respect of that Party in the previous quarter.

Maintenance of Records

26. The Director of Finance of Chilliwack will
 - (a) exercise the duties and powers of the officer responsible for financial administration as provided in the Community Charter, in maintaining the financial records for the Registry on behalf of the Parties;
 - (b) ensure that accounting and payroll records of the Registry are properly prepared and maintained, such records to include payroll, accounts payable, cash receipts and disbursements, accounts receivable, general ledger, subsidiary cost ledger, financial statements and reports and supporting documents to the foregoing;
 - (c) provide, when possible, any additional financial systems that have been requested by the Committee;

- (d) direct employees and officers of the Registry to the extent necessary to ensure that the systems and procedures established for financial controls are in effect and are in accordance with the Community Charter.

Examination of Records

- 27. The Director of Finance of any of Hope, Harris, Kent or FVRD may, acting reasonably with regard to minimizing the administrative burden on Chilliwack, and no more frequently than once in each year of the Term, conduct audits or examinations to obtain information or determine that adequate financial controls are being maintained for the Registry. Chilliwack will cooperate with any reasonable request by any of Hope, Harrison, Kent or FVRD's Director of Finance for access to financial records, user statistics and other information of the Registry.

PART VII - GENERAL PROVISIONS

Insurance

- 28. Chilliwack will ensure that the Registry and its activities are covered under Chilliwack's general liability policy, and will provide copies of all relevant insurance policies and changes thereto to the Directors of Finance of Hope, Kent, Harrison and FVRD upon request.

Amendments

- 29. The Parties will, in good faith, negotiate any proposed amendment to this Agreement upon request of any Party, all amendments to be in writing and executed by the Parties.

Dispute Resolution

- 30. The Parties will submit any dispute arising out of the interpretation or application of this Agreement:
 - (a) first, to the Committee to resolve the dispute;
 - (b) second, if the Committee is unable to resolve the dispute within 60 days, to the Chief Administrative Officers of the Parties; and
 - (c) third, if the Chief Administrative Officers are unable to resolve the dispute within 60 days, to the Inspector of Municipalities, or at the election of the Parties, to a commercial arbitrator appointed by agreement or, failing

THE CORPORATE SEAL of THE)
VILLAGE OF HARRISON HOT)
SPRINGS was hereunto affixed in)
the presence of:)

_____)
Mayor)

_____)
Clerk)

C/S

THE CORPORATE SEAL of)
FRASER VALLEY REGIONAL)
DISTRICT was hereunto affixed in)
the presence of:)

_____)
Chair)

_____)
Administrator)

C/S