

# MINUTES OF THE REGULAR COUNCIL MEETING

May 9, 2016  
Council Chambers, District of Hope Municipal Office  
325 Wallace Street, Hope, BC

**Council Members Present:** Mayor Wilfried Vicktor  
Councillor Scott Medlock  
Councillor Heather Stewin  
Councillor Dusty Smith  
Councillor Gerry Dyble  
Councillor Donna Kropp  
Councillor Bob Erickson

**Staff Present:** John Fortoloczky, Chief Administrative Officer  
Donna Bellingham, Director of Corporate Services  
Dale Courtice, Director of Finance  
Jas Gill, Director of Community Development  
Kevin Dicken, Director of Operations  
Wendy Dalman, Deputy Corporate Officer

**Public:** 35

## 1. CALL TO ORDER

Mayor Vicktor called the meeting to order at 7:00 pm.

## 2. APPROVAL OF THE AGENDA

Moved by Councillor Stewin / Seconded by Councillor Kropp

THAT the May 9, 2016 Regular Meeting Agenda be adopted as presented.

**CARRIED.**

## 3. ADOPTION OF MINUTES

### (a) Regular Council Meeting Minutes

Moved by Councillor Erickson / Seconded by Councillor Smith

THAT the Minutes of the Regular Meeting of Council held April 25, 2016 be adopted as presented.

**CARRIED.**

## 4. DELEGATIONS

### (a) Elizabeth Harris, Fraser Valley Health Care Foundation

Elizabeth Harris, Fraser Valley Health Care Foundation (FVHCD), provided an overview of the organization. The FVHCD works with the community to support the local hospital, facilities and programs run by Fraser Health by raising funds for medical equipment, offering programs and providing facilities to better serve the community. Health Care facilities and programs in Hope include Fraser Canyon Hospital, Fraser Hope Lodge, residential care and adult day program.

The Fraser Canyon Hospital and Fraser Hope Lodge are in need of a bus for their Adult Day Program (ADP), as the bus needs to be replaced. The ADP operates Monday to Friday and supports seniors in their desire to remain active in the community. The bus replacement cost is \$100,000, and \$18,000 still needs to be raised. If you would like to donate, please visit the FVHCD website at [www.fvhcf.ca](http://www.fvhcf.ca) or call 1-877-661-0314.

**(b) KPMG – 2015 Audited Consolidated Financial Statements**

Steve Fehlauer, KPMG, provided an overview of the District's 2015 Audited Consolidated Financial Statements. Section 167 of the *Community Charter* requires that municipalities annually submit audited financial statements each year. Mr. Fehlauer, an auditor independent of the District of Hope, stated that the District's financial records and statements are fairly and appropriately presented, and in accordance with Generally Accepted Accounting Principles. These Financial Statements, including Financial Position, Operations and Accumulated Surplus, Changes in Net Financial Assets and Cash Flows, are on the District's website at [www.hope.ca](http://www.hope.ca) (document library, reports).

**5. STAFF REPORTS**

**(a) Report dated May 5, 2016 from the Director of Finance  
Re: 2015 Audited Consolidated Financial Statements**

Moved by Councillor Dyble / Seconded by Councillor Stewin

THAT the 2015 Consolidated Financial Statements of the District of Hope be adopted;  
and

FURTHER THAT the Independent Auditor's Report be received; and

FURTHER THAT the Independent Auditor's Report be attached to the Consolidated Financial Statements of the District of Hope.

**CARRIED.**

**a) Report dated May 5, 2016 from the Director of Finance  
Re: Section 198 of the Community Charter – Assessment Averaging and Phasing Options**

Moved by Councillor Kropp / Seconded by Councillor Dyble

THAT Council receive the Assessment Averaging and Phasing Options Report for information; and

FURTHER THAT staff draft a resolution for the Lower Mainland Local Government Association to endorse this issue to forward to UBCM for their consideration, with a copy to our local MLA.

**CARRIED.**

The Director of Finance took his leave at 7:34 pm.

**b) Report dated May 3, 2016 from the Director of Corporate Services  
Re: 417 Rupert Street – Remedial Order**

Moved by Councillor Smith / Seconded by Councillor Erickson

THAT Council, under the authority provided in Section 74 of the *Community Charter* and after viewing the photographs of the property provided in the staff power point presentation, declares that the property located at 417 Rupert Street and legally described as Lot 4, DL. 14, Plan KAP 4513, PID: 010 539 123, is so unclean as to be offensive to the community and neighbourhood and, as a result, is a “declared nuisance” that requires remedial action to remove the accumulation of debris and discarded materials on the property, as well as to neatly organize any items deemed necessary to remain;

AND FURTHER THAT Council imposes the remedial action upon the registered property owners, Kenneth and Darlene Smith, in respect of the property noted above, to remove the accumulation of debris and discarded materials (including, but not limited to, the partially dismantled vehicle, various scrap metal, car parts) as well as neatly organize and cover all items deemed necessary to remain (vehicle tires);

*Municipal Action at Defaulter’s Expense:*

AND FURTHER THAT Council authorizes staff to take all appropriate actions in accordance with Section 17 (Municipal Action at Defaulter’s Expense) of the *Community Charter* to ensure the property is brought into compliance with the Remedial Action specified above provided that:

- a. The property owner has not fully complied with the remedial action order on or before the compliance date specified in the applicable Council resolution; and
- b. That all costs incurred by the District to bring the property into compliance shall be at the expense of the property owner and, as per Section 17 of the *Community Charter*, these costs shall be treated as a debt owed to the District of Hope.

*Compliance & Notice Time Limit Recommendations:*

AND FURTHER THAT Council sets the time limit for compliance with all of the above remedial actions at 60 days commencing May 9, 2016;

AND FURTHER THAT Council sets the time limit for a Notice of a request for Council to reconsider the remedial action requirement be set at 14 days, commencing May 9, 2016.

**CARRIED.**

**6. COMMITTEE REPORTS**

There were no Committee Reports for Council’s consideration.

## 7. MAYOR AND COUNCIL REPORTS

### Mayor Vicktor reported:

- Mayor Vicktor congratulated the District for being voted “Best Water in BC” by a panel of experts at the BC Water and Waste Association Conference in Whistler.
- Mayor Vicktor discussed the recent newspaper article in the Merritt Herald, which stated that Hope has submitted an offer to become a full and equal partner in a biosolids plant and would finance a significant portion of the plant. The article is misleading and incorrectly written; Mayor and Council had one meeting with this company to hear about their proposed business; there was no commitment from the District in any way. The District has requested additional information from this company, as this is a new, unproven technology that needs to be investigated for the environmental health of the community.
- Mayor Vicktor and Councillor Erickson attended the Pacific Business & Law Institute *Local Government 2016: Current Issues* seminar in Vancouver. Very informative session, details of the seminar will be discussed at an upcoming Committee of Whole Council Meeting.
- Discussed the Pollution Control Center (PCC) grant application. The current PCC system does not pass Provincial environmental guidelines, therefore Council has passed a resolution to increase the grant application amount by \$300,000 in order for a disk filtration system to be applied, which will filter the effluent to a clarity that can be adequately treated.
- Discussed Station House grant and budget. When applying for a grant, the total project cost needs to be included in the budget, therefore the District has placed the total project amount in this year’s Financial Plan, and will be coming up with an exact strategy for the grant application by the end of the month.
- Mayor Vicktor noted that the *Walk with your Doc and Mayor* event will be taking place on Tuesday, May 10, 2016 at 5:30 pm.

### Councillor Smith reported:

- Councillor Smith discussed the next Brigade Days Event. A site visit was conducted for West Coast Amusements, who will be bringing over 30 rides to this year’s event.

### Councillor Dyble reported:

- Nothing to report.

### Councillor Stewin reported:

- Councillor Stewin attended the McHappy Day event on May 4<sup>th</sup>.
- Councillor Stewin requested that because of the fires in Fort McMurray, a newsletter and/or some form of advertising be provided to District residents reminding them of fire safety and fire prevention.
- Councillor Stewin noted that a “Bear Aware” coloring book will be available soon. This is a partnership of the Bear Aware Committee and McDonald’s.
- Requested information on the construction start date for Silver Creek Bridge. The Director of Operations noted that construction will commence in five weeks and will be single lane closure only.

### Councillor Medlock reported:

- Councillor Medlock attended an AdvantageHOPE meeting.

Councillor Erickson reported:

- Councillor Erickson and Mayor Vicktor attended the Pacific Business & Law Institute *Local Government 2016: Current Issues* seminar in Vancouver. The seminar included information on case law and legislation, homelessness, First Nations, conflict of interest, marijuana and municipalities, green development and climate adaption. Councillor Erickson noted that one of the topics mentioned during the climate adaption portion of the seminar was the importance of cleaning up forest debris as a form of fire prevention.
- Attended Hope Ratepayers meeting; discussed concern over the article in the Merrit Herald regarding the biosolids plant, and lack of communication to the public with regards to the Station House, specifically why the work has stopped.

Councillor Kropp reported:

- Councillor Kropp attended McHappy Day Event on May 4<sup>th</sup>. All money raised goes to the Children's Hospital.
- Noted that many businesses in town are providing residents with the opportunity to donate to the Red Cross to assist the community of Fort McMurray.

**8. PERMITS AND BYLAWS**

**(a) Official Community Plan Amendment Bylaw No. 1369, 2016 – 1005 Water Avenue (BC Transportation Financing Authority)**

Moved by Councillor Smith / Seconded by Councillor Erickson

THAT *District of Hope Official Community Plan Amendment Bylaw No. 1369, 2016* be adopted this 9<sup>th</sup> day of May, 2016.

**CARRIED.**

**(b) Zoning Amendment Bylaw No. 1370, 2016 – 1005 Water Avenue (BC Transportation Financing Authority)**

Moved by Councillor Dyble / Seconded by Councillor Medlock

THAT *District of Hope Zoning Amendment Bylaw No. 1370, 2016* be adopted this 9<sup>th</sup> day of May, 2016.

**CARRIED.**

**(c) Official Community Plan Amendment Bylaw No. 1373, 2016 – 111 Old Hope Princeton Way**

Moved by Councillor Kropp / Seconded by Councillor Erickson

THAT *District of Hope Official Community Plan Amendment Bylaw No. 1373, 2016* be adopted this 9<sup>th</sup> day of May, 2016.

**CARRIED.**

**(d) Zoning Amendment Bylaw No. 1374, 2016 – 111 Old Hope Princeton Way**

Moved by Councillor Dyble / Seconded by Councillor Erickson

THAT *District of Hope Zoning Amendment Bylaw No. 1374, 2016* be adopted this 9<sup>th</sup> day of May, 2016.

**CARRIED.**

**(e) District of Hope 2016 – 2020 Financial Plan Bylaw No. 1376, 2016**

Moved by Councillor Stewin / Seconded by Councillor Kropp

THAT *District of Hope 2016 – 2020 Financial Plan Bylaw No. 1376, 2016* be adopted this 9<sup>th</sup> day of May, 2016.

**CARRIED.**

**(f) District of Hope Annual Tax Rate Bylaw No. 1377, 2016**

Moved by Councillor Medlock / Seconded by Councillor Smith

THAT *District of Hope Annual Tax Rate Bylaw No. 1377, 2016* be adopted this 9<sup>th</sup> day of May, 2016.

**CARRIED.**

**(g) Development Permit – 66386 Kawkawa Lake Road (Stamm)**

Moved by Councillor Dyle / Seconded by Councillor Smith

THAT a District of Hope Geotechnical Hazards Development Permit Area #6 and Environmental and Riparian Areas Protection Development Permit Area #7 be prepared for the property legally described as LS1 of Section 14 which lies east of the Eastern Limit of Yale Indian Reserve No. 16, Kawkawa and to the South of the Southern Limit of DL 56, TWP 5, RGE 26, W6M, YDYG, containing by admeasurement 3.2 acres more or less; PID 013-853-694; 66386 Kawkawa Lake Road for the construction of a single family dwelling and permitted accessory structures; and

FURTHER THAT for purposes of the Development Permit validity period, the conditions of the Development Permit shall expire on May 9, 2018; and

FURTHER THAT for purposes of any associated building permit, that the “substantially start any construction” shall mean the completion of the foundation for the proposed single family dwelling as certified safe by a qualified professional; and

FURTHER THAT upon the District of Hope receiving an acceptable certified report from qualified professionals confirming a site specific safe building site for the property at 66386 Kawkawa Lake Road, authorize the Director of Community Development to endorse the Geotechnical Hazards Development Permit and the required covenant documents.

**CARRIED.**

**9. CORRESPONDENCE**

**(b) For Information Correspondence**

Moved by Councillor Kropp / Seconded by Councillor Stewin

THAT the For Information Correspondence List dated May 9, 2016 be received.

**CARRIED.**

**10. OTHER PERTINENT BUSINESS**

There was no other pertinent business.

**11. QUESTION PERIOD**

Members of the public asked questions regarding the biosolids plant article in the Merritt Herald and the Station House Project.

**12. NOTICE OF NEXT REGULAR MEETING**

Tuesday, May 24, 2016 at 7:00 pm in the District of Hope Council Chambers

**13. ADJOURNMENT OF REGULAR MEETING TO GO IN CAMERA AT 9:25 PM**

Moved by Councillor Smith / Seconded by Councillor Erickson

THAT the meeting be closed to the public to consider matters pursuant to Section 90(1)(c) [labour relations or other employee relations] of the *Community Charter* and for the purpose of receiving and adopting closed meeting minutes.

**CARRIED.**

**14. RECONVENE REGULAR AND ADJOURNMENT**

Mayor Viktor reconvened the Regular Council Meeting at 11:12 pm with all members of Council, the Chief Administrative Officer, Director of Corporate Services, Director of Operations and Deputy Corporate Officer in attendance.

**MAYOR VIKTOR CLOSED THE MEETING AT 11:13 PM.**

*Certified a true and correct copy of the Minutes of the Regular meeting of Council held May 9, 2016, in the Council Chambers of the District of Hope, British Columbia.*

\* Original Signed By

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**MAYOR**

Wilfried Viktor

\* Original Signed By

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**CORPORATE OFFICER**

Donna Bellingham