



MINUTES OF A COMMITTEE OF THE WHOLE MEETING

April 7, 2016
Council Chambers, District of Hope Municipal Office
325 Wallace Street
Hope, BC

Council Members Present: Mayor Wilfried Vicktor (arrived 6:33 pm)
Councillor Scott Medlock
Councillor Gerry Dyble
Councillor Heather Stewin
Councillor Dusty Smith
Councillor Donna Kropp (arrived 6:40 pm)

Absent: Councillor Bob Erickson

Staff Present: John Fortoloczky, Chief Administrative Officer
Dale Courtice, Director of Finance
Donna Bellingham, Director of Corporate Services
Jas Gill, Director of Community Development
Kevin Dicken, Director of Operations
Wendy Dalman, Deputy Corporate Officer
Linda Goglin, Accounting Supervisor

Public Present: 5

1. **ACTING MAYOR DYBLE CALLED THE MEETING TO ORDER AT 6:30 PM**
2. **APPROVAL OF THE AGENDA**

Moved by Councillor Stewin / Seconded by Councillor Smith

THAT the April 11, 2016 Committee of the Whole agenda be adopted as presented.

CARRIED.

3. **ADOPTION OF MINUTES**

Moved by Councillor Medlock / Seconded by Councillor Stewin

THAT the Minutes of the Committee of Whole Meetings held March 16, 2016 and March 24, 2016 be adopted as presented.

CARRIED.

Mayor Vicktor assumed his Chair at the table at 6:33 pm

4. COUNCIL'S REVIEW OF THE DRAFT 2016 FINANCIAL PLAN

Dale Courtice, Director of Finance, provided an overview of some of the Financial Plan amendments to date:

- Received final assessment roll and revised the numbers accordingly.
- 2% Municipal Infrastructure Levy (\$71,500 to \$140,000).
- \$300,000 in Conditional Grant Revenue.
- Capital reduced \$112,000 (Johnson Road rip rap and shouldering).
- Added \$500,000 to Station House capital upgrade.
- Sewer Capital Condition Grant of \$640,000.
- \$1,286,000 Gas Tax Funds for Pollution Control Centre project.

Mayor recommended 2% tax increase. Best use for additional revenue would be transfer to infrastructure replacement reserve (municipal levy – infrastructure). Council agreed to 2% tax increase to be earmarked for infrastructure.

Kevin Dicken noted that a new trailer will have to be added to the budget. The current trailer used by Public Works to haul machinery is not in compliance, as it does not have the appropriate brakes. An \$8,000 trailer will be worked into the budget.

Kevin provided an update on the Station House and recommended the following:

- \$20,000 for architect/consultant to prepare a report to provide design and project scope, including costs. Estimate at this time to complete the project is \$500,000, but architect/consultant will provide more accurate numbers.
- Apply for grant. If unsuccessful, the District has the option of completing the project in phases as previously planned.
- Dale Courtice suggested putting \$700,000 in the budget for Station House instead of \$500,000 as the architect/consultant numbers may come in higher.

A Public Meeting for the 2016 Financial Plan was scheduled for April 20, 2016 at 6:30 pm in District Hall Council Chambers.

5. MAYOR VIKTOR CLOSED THE COMMITTEE OF THE WHOLE MEETING AT 8:22 P.M.

Certified a true and correct copy of the Minutes of the Committee of the Whole meeting of Council held on April 7, 2016, in the Council Chambers of the District of Hope, British Columbia.



MAYOR
Wilfried Viktor



CORPORATE OFFICER
Donna Bellingham