



REGULAR MEETING OF COUNCIL AGENDA

Monday, March 14, 2016 at 7:00 pm
Council Chambers
325 Wallace Street, Hope, British Columbia

1. CALL TO ORDER

For those in attendance at District of Hope Open Council Meetings and Public Hearings, please be advised that the District of Hope Ratepayers Association are recording these meetings and hearings. The District, in no way, has custody or control of the recordings.

Therefore, all persons who do not want their presentation or themselves recorded, please approach the Clerk to declare same and the District will relay this to the Association so that you can freely speak.

2. APPROVAL OF AGENDA

THAT the March 14, 2016 Regular Meeting Agenda be adopted as presented.

3. ADOPTION OF MINUTES

a) Regular Meeting of Council Minutes

(1)

THAT the Minutes of the Regular Meeting of Council held February 22, 2016 be adopted as presented.

4. DELEGATIONS

There are no delegations.

5. STAFF REPORTS

a) Report dated March 8, 2016 from the Chief Administrative Officer

(7)

Re: AdvantageHOPE Annual General Meeting – Nomination of Society Members

THAT Council appoint Councillors Medlock and Dyble to be members of the Hope Business and Development Society as of 14 March 2016.

b) Report dated March 8, 2016 from the Chief Administrative Officer (9)
Re: Protocol Agreements with Adjacent First Nations

THAT Council endorses the draft protocol agreement between District of Hope and Chawathil First Nation;

AND THAT Council directs negotiations to be undertaken to finalize this and other protocol agreements with First Nations with whom we have shared interests and relations.

c) Report dated March 9, 2016 from the Chief Administrative Officer (15)
Re: Station House Project – Progress Update

THAT Council receive the report dated March 9, 2016 from the Chief Administrative Officer regarding the Station House Project – Progress Update.

6. COMMITTEE REPORTS

There are no Committee Reports for Council's consideration.

7. MAYOR AND COUNCIL REPORTS

8. PERMITS AND BYLAWS

(a) Zoning Amendment Bylaw No. 1368, 2016 – Institutional (P-2) to (21)
Light/Service Industrial (I-2) – 555 Raab Street and Issuance of an Old
Hope Princeton Way Development Permit (Aplin Martin/BC Hydro)

THAT *District of Hope Zoning Amendment Bylaw No. 1368, 2016* be adopted this 14th day of March, 2016.

9. CORRESPONDENCE

(a) For Information Correspondence (23)

THAT the For Information Correspondence List dated March 14, 2016 be received.

10. OTHER PERTINENT BUSINESS

11. QUESTION PERIOD

Call for questions from the public for items relevant to the agenda.

12. NOTICE OF NEXT REGULAR MEETING

Tuesday, March 29, 2016 at 7:00 pm in the District of Hope Council Chambers.

13. ADJOURN REGULAR MEETING – PROCEED TO IN-CAMERA MEETING

THAT the meeting be closed to the public to consider matters pursuant to Section 90(1)(e) [the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality] and Section 90(1)(g) [litigation or potential litigation affecting the municipality] and Section 90(1)(c) [labour relations or other employee relations] of the *Community Charter* and for the purpose of receiving and adopting closed meeting minutes.

14. RECONVENE REGULAR MEETING AND ADJOURN

MINUTES OF THE REGULAR COUNCIL MEETING

February 22, 2016
Council Chambers, District of Hope Municipal Office
325 Wallace Street, Hope, BC

Council Members Present: Mayor Wilfried Vicktor
Councillor Scott Medlock
Councillor Heather Stewin
Councillor Bob Erickson
Councillor Dusty Smith
Councillor Gerry Dyble
Councillor Donna Kropp

Staff Present: John Fortoloczky, Chief Administrative Officer
Donna Bellingham, Director of Corporate Services
Jas Gill, Director of Community Development
Wendy Dalman, Deputy Corporate Officer

Public: 17

1. CALL TO ORDER

Mayor Vicktor called the meeting to order at 7:05 pm.

2. APPROVAL OF THE AGENDA

Moved by Councillor Kropp / Seconded by Councillor Smith

THAT the February 22, 2016 Regular Meeting Agenda be adopted as presented.

CARRIED.

3. ADOPTION OF MINUTES

(a) Regular Council Meeting Minutes

Moved by Councillor Erickson / Seconded by Councillor Medlock

THAT the Minutes of the Regular Meeting of Council held February 9, 2016 be adopted as presented.

CARRIED.

4. DELEGATIONS

Paul Gipps, Chief Administrative Officer, Fraser Valley Regional District (FVRD), gave a presentation regarding *Fraser Valley Regional District Sub-Regional Search and Rescue Area Amendment Bylaw No. 1363, 2016*. FVRD is proposing a realignment of Search and Rescue funding in order to ensure a fair and equitable distribution of funds throughout the region. At present, Chilliwack is paying the majority of the funding, and this financial realignment will establish fair distribution throughout the region. This reallocation will be undertaken over a two year period and the financial impact for residents of Hope will show an increase from \$0.69 to \$0.84.

Moved by Councillor Kropp / Seconded by Councillor Medlock

THAT Council of the District of Hope endorses the adoption of *Fraser Valley Regional District Sub-Regional Search and Rescue Service Area Amendment Bylaw No. 1363, 2016*.

CARRIED.

5. STAFF REPORTS

**a) Report dated February 3, 2016 from the Chief Administrative Officer
Re: 2016 “Coffee with Council” Meetings**

Moved by Councillor Erickson / Seconded by Councillor Kropp

THAT Council endorses the staff proposal to set up informal “Coffee with Council” sessions prior to select Regular Monthly Council Meetings.

CARRIED.

6. COMMITTEE REPORTS

There were no Committee Reports for Council’s consideration.

7. MAYOR AND COUNCIL REPORTS

Mayor Viktor reported:

- Attended the Chamber of Commerce dinner last week and thanked the Chamber for hosting these very informative information sessions regarding Hope. Mayor Viktor was a guest speaker at the last session, and spoke of the dedication and commitment of his fellow members of Council and their strong commitment to fiscal responsibility. The Mayor talked about Federal Government infrastructure grants rolling out in the near future and that Council and District staff have been working diligently in order to be ready to submit effective grant applications. The Mayor also mentioned the number of amazing things that have happened in our community over the last few years, and encouraged all residents, businesses and community groups to work together as a team and seek out ways to communicate positively with each other in order strengthen the District even further.

Councillor Kropp reported:

- Attended Chamber of Commerce dinner last week and thanked Stephen Au-Yeung and everyone at the Chamber for organizing the three-part series dinner meetings regarding Hope.
- Councillor Kropp feels the District has done well over the last few years and has many accomplishments, considering the limited budget and reliance on grants, and encouraged staff to have “shelf-ready” plans for projects so that when funding opportunities become available we are ready.

Councillor Erickson reported:

- Attended Chamber of Commerce dinner. This three-part event has been highly successful – 120 attendees at first event and 150 (sold out) at second event. The final event in the series is scheduled for March 30th.
- Toured the Station House and stated that contractors are doing a wonderful job. Councillor Erickson talked about the many volunteer hours and in-kind services that have contributed to the success of this project so far.

Councillor Medlock reported:

- Attending AdvantageHOPE meeting tomorrow.
- Extended congratulations to AdvantageHOPE for the establishment of two new businesses in Hope – Dymin Steel and Maxforce Trailers.

Councillor Stewin reported:

- Attended First Nations 101 Seminar at Fraser Valley Regional District. Treaty negotiations were discussed at the seminar. There may be more First Nations information sessions in the future.
- Attended Chamber of Commerce dinner.
- Attended Golden Agers meeting; they discussed Care Transit and the use of the bus for doctor appointments.

Councillor Dyble reported:

- Attending AdvantageHOPE meeting tomorrow.
- Taking part in the Business Walk being held February 25th.
- Extended congratulations to AdvantageHOPE for their hard work in getting two new businesses in Hope.
- Will be taking part in the Fraser Canyon Hospital Auxiliary Fundraiser Fashion Show on March 9th at the Golf Course. Doors open at 5:00 pm and show starts at 7:00 pm. Tickets are \$40 which includes dinner and the fashion show.

Councillor Smith reported:

- Attended Brigade Days meeting last week. They are looking into options for entertainment for the younger crowd.
- Acknowledged AdvantageHOPE for getting two new businesses in town.
- Praised the Chamber of Commerce for the highly successful three-part series dinner meetings they have been hosting.

8. PERMITS AND BYLAWS

- (a) Zoning Amendment Bylaw No. 1368, 2016 – Institutional (P-2) to Light/Service Industrial (I-2) – 555 Raab Street and Issuance of an Old Hope Princeton Way Development Permit (Aplin Martin/BC Hydro)**

Moved by Councillor Medlock / Seconded by Councillor Smith

THAT *District of Hope Zoning Amendment Bylaw No. 1368, 2016* be read a third time this 22nd day of February, 2016 in order to rezone the property legally described as Lot B, Plan 42369, Except Plan KAP54618 and KAP83192, PID 015-455-246, 555 Raab Street from Institutional (P-2) to Light/Service Industrial (I-2).

CARRIED.

9. CORRESPONDENCE

- (a) For Information Correspondence**

Moved by Councillor Medlock / Seconded by Councillor Erickson

THAT the For Information Correspondence List dated February 22, 2016 be received.

CARRIED.

10. OTHER PERTINENT BUSINESS

There was no other pertinent business.

11. QUESTION PERIOD

There were no questions from the public.

12. NOTICE OF NEXT REGULAR MEETING

Monday, March 14, 2016 at 7:00 pm in the District of Hope Council Chambers

13. ADJOURNMENT OF REGULAR MEETING TO GO IN CAMERA AT 8:00 PM

Moved by Councillor Kropp / Seconded by Councillor Medlock

THAT the meeting be closed to the public to consider matters pursuant to Section 90(1)(e) [the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality] and Section 90(1)(g) [litigation or potential litigation affecting the municipality] of the *Community Charter* and for the purpose of receiving and adopting closed meeting minutes.

CARRIED.

14. RECONVENE REGULAR AND ADJOURNMENT

Mayor Vicktor reconvened the Regular Council Meeting at 9:30 pm with all members of Council, the Chief Administrative Officer and Director of Corporate Services in attendance.

MAYOR VICKTOR CLOSED THE MEETING AT 9:31 PM.

Certified a true and correct copy of the Minutes of the Regular meeting of Council held February 22, 2016, in the Council Chambers of the District of Hope, British Columbia.

MAYOR
Wilfried Vicktor

CORPORATE OFFICER
Donna Bellingham

REPORT/RECOMMENDATION TO COUNCIL

DATE: 8 March 2016

FILE: 230-25

SUBMITTED BY: Chief Administrative Officer

SUBJECT: ADVANTAGEHOPE ANNUAL GENERAL MEETING
- NOMINATION OF SOCIETY MEMBERS

PURPOSE:

The purpose of this report is to seek Council's nomination of two Councillors to be members of the Hope Business and Development Society for the purpose of the annual appointment of AdvantageHOPE Board members.

RECOMMENDATION:

THAT Council appoint Councillors Medlock and Dyble to be members of the Hope Business and Development Society as of 14 March 2016.

RELEVANT HISTORY

In September 2010 the District moved to incorporate the Hope Business and Development Society. It is under these auspices of this society that AdvantageHOPE operates as a non-profit economic development agency.

In accordance with the Society constitution and Bylaws, the members of the Society are not to exceed five (5) and are composed of;

1. the Mayor;
2. a Councillor on the District of Hope Council;
3. the Town Manager of the District; or
4. be an administrative director of the District.

The current members are;

1. Mayor Wilfried Vicktor;
2. CAO John Fortoloczky; and
3. Director of Corporate Services Donna Bellingham.

A key function of these members is to appoint the Board of Directors of the Society (AdvantageHOPE) annually. This Board of Directors then goes on to elect its executive.

ANALYSIS

In order to comply with the established and approved Constitution and Bylaws, in accordance with the BC Society Act, the members shall appoint the Board annually. Traditionally the Council members were also the appointed representatives on the Board. Recent legal developments have led to more clearly defined case law regarding perceived and actual conflicts of interest. As a result Hope no longer maintains two members on the Board of Directors. As the next AdvantageHOPE Annual General Meeting (AGM) is scheduled for 23 March 16 Council must confirm its Council Society members (two). These members then review the nominations for the Board (including incumbents) and appoint accordingly. At the AGM the members duly make formal the approved appointments.

ATTACHMENTS

None.

STRATEGIC PLAN OBJECTIVES

The effective and efficient operation of Hope's Business and Development Society (AdvantageHOPE) remains a key enabler of increased economic development in Hope.

BUDGET IMPLICATIONS

None

Prepared by:



Chief Administrative Officer

REPORT/RECOMMENDATION TO COUNCIL

DATE: 8 March 2016

FILE: 0400-25

SUBMITTED BY: Chief Administrative Officer

SUBJECT: PROTOCOL AGREEMENTS WITH ADJACENT FIRST NATIONS

PURPOSE:

The purpose of this report is to seek Council's endorsement of the draft Protocol Agreement between the District of Hope and Chawathil First Nation. This would then be used as the starting point from which to negotiate an actual protocol agreement as part an initial step in establishing a community to community forum.

RECOMMENDATION:

THAT Council endorses the draft protocol agreement.

AND THAT Council directs negotiations to be undertaken to finalise this and other protocol agreements with First Nations with whom we have shared interests and relations.

RELEVANT HISTORY

In 2015 the newly elected District Council agreed to establishing community to community forums in order to optimize relations with our neighbouring First Nations. Ground work has been underway to achieve this and a subsequent draft protocol agreement was created (attached).

As part of the District Strategic Plan, establishing such agreements and eventually community to community forums are due to be initiated in 2016. Coincidentally in February 2016, the Mayor and Council received a letter from Chief Peters of the Chawathil First Nation requesting a protocol agreement be negotiated and concluded.

The Mayor has not formally responded to this request but clearly as part of this effort to optimize relations, Council has indicated its desire to achieve such agreements.

ANALYSIS

Such protocol agreements have been in use for some time and are often seen as a condition precedent to further establishing and optimizing working relationships. Often the concluding of these agreements can, in and of themselves, be the basis of a particular community to community forum.

The draft agreement was derived from sources outside the District and provided as a start point for consultation and negotiation moving forward with Chawathil First Nation. District administration has already been consulting with Union Bar First Nation and feels that moving forward with them is both desirable and possible.

You will note that the draft speaks to such items as mutual respect and commitment to maintain a cooperative relationship. It also recognizes each party's respective jurisdiction, mandates and policies with the key objectives of information sharing and effectively undertaking projects of mutual interest.

What Council must also be clear on is that despite any protocol agreement concluded, the Government of British Columbia maintains the primary interest, within the Province, for government-to-government consultations, negotiations and agreements with First Nations. The District must always be mindful not to promise or commit to actions that are outside of its authorized powers in accordance with the Local Government Act or other relevant legislation.

ATTACHMENTS

Letter from Chief Peters, Chawathil First Nation, dated 19 February 2016.
Draft Memorandum of Understanding

STRATEGIC PLAN OBJECTIVES

Establishing community to community forums and optimizing relations with our First Nations neighbours is a District strategic priority.

BUDGET IMPLICATIONS

None identified.

Prepared by:



Chief Administrative Officer

Hope & District
Mayor and Councilors
Municipal Hall
Wallace Hope BC V0X 1L0

RECEIVED
FEB 25 2016
DISTRICT OF HOPE



February 19, 2016

At a duly convened session October 27th 2015 at Chawathil First Nation community complex, Te lalemtset, with Hope & District town planners and CFN Governance council Chief Ruth Peters & Councilors. CFN expressed, as the original inhabitants, having occupied our traditional territorial lands in and around the Fraser Valley and Canyon since time immemorial CFN governance honors the protection of the current inherent title and rights now and future generations of Chawathil First Nation

In developing this long term document CFN views the existing Hope OCDP does not represent complete picture of FN inclusion Chawathil First Nation maintains their right of participation and acknowledgement of development prospects within their traditional territory a vital process

Over the past Hope & District council Mayors; Victor, French, Johnson, Victor this topic has promoted the development of a Protocol Agreement between our Governments~ which has yet to be concluded

In closing, CFN is prepared to formalize a government to government Protocol Agreement

Chief R. Peters
Chawathil First Nation

This Memorandum of Understanding was made on the XX day of MONTH 20XX.

Between:

District of Hope, a District Municipality under the Local Government Act, and having its Municipal Office address at 325 Wallace Street, Hope, BC V0X 1L0 (the "District")

And:

Chawathil First Nation
4 – 60814 Lougheed Highway, Hope, BC V0X 1L3

WHEREAS the District of Hope and the Chawathil First Nation have a common interest in cooperative intergovernmental relationships; and

WHEREAS the District of Hope and the Chawathil First Nation also believe that cooperative working relationship between local governments and First Nations are built;

THEREFORE this Memorandum of Understanding represents a commitment by the District of Hope and the Chawathil First Nation to promote cooperative relationships.

Both Parties agree on the following:

Principles:

The District of Hope and the Chawathil First Nation will recognize the following principles in dealing with one another:

- Mutual respect for each Party's mandates and policies, and that this Memorandum of Understanding does not fetter the individual mandates and policies of the parties;
- Mutual respect for respective areas of jurisdictions;
- Cooperation in the exchange, development and distribution of information that is relevant to the establishment and consolidation of the relationship between the parties;
- Collaborative actions in the development and implementation of projects of mutual interest; and
- Acknowledgement that good relations between neighbours are required for all citizens to benefit.

General Objectives:

The Chawathil First Nation and the District of Hope have the following mutual objectives:

- Promote understanding of functions, responsibilities and interests of both parties, both locally and in the province-wide context, including participation in each parties' events whenever possible; and
- Provide opportunities for relationship building between the parties. This includes economic development, natural resource management and cooperative land use planning, whenever possible.

SIGNATURES

IN WITNESS WHEREOF the parties hereto have executed this Agreement, the day and year above written:

With Seal:

SIGNED, SEALED AND DELIVERED
In the presence of:

(Witness) District of Hope

(Witness) Chawathil First Nation

Without Seal:

Signed and Delivered by the Chief in the Presence of:

Witness Authorized Signatory for
Chawathil First Nation

REPORT/RECOMMENDATION TO COUNCIL

DATE: 9 March 2016

FILE: 0810-20/STN

SUBMITTED BY: Chief Administrative Officer

SUBJECT: STATION HOUSE PROJECT – PROGRESS UPDATE

PURPOSE:

The purpose of this report is to provide Council with a project update regarding the structural repairs and other works at the Station House. This update can be used as a general situational update and/or information regarding future aspects of this current long term project.

RECOMMENDATION:

THAT Council receive the report dated March 9, 2016 from the Chief Administrative Officer regarding the Station House Project – Progress Update.

RELEVANT HISTORY

The Station House Project has been on Council's agenda since 2013. Significant activity was conducted under the direction of Council since then. This direction clearly announced Council's intention that the Station House be developed as the District's Tourism Centre and Museum. Considerable work continued throughout 2014, with stakeholders, staff, and Council continuing to set the conditions for this development.

On 12 January 2015, Council was given a report relating the history of the project, technical reports and relevant analyses as to why AdvantageHOPE is best positioned to undertake the RFP, and a proposed Project Management Agreement to consider.

Further on 26 January 2015, Council received a report from the CAO (dated 22 January 2015) seeking direction from Council on how best to proceed. Considerable discussion was undertaken and questions were solicited from the public in attendance. The discussion resulted in Council feeling that it is worth further detailed investigation to best determine the viability of the Station House as a new tourist centre and museum. Forthcoming information would best define the risks, costs, and work plan required to facilitate the project.

Council duly moved and carried the following resolutions;

1. THAT Council direct staff to engage in a Project Management Agreement with AdvantageHOPE to proceed with a risk and building assessment and traffic analysis at a cost not to exceed \$25,000.

12. cut out concrete for shear walls, jack hammer and excavate;
13. start basement beam install;
14. prefab shear wall footings and rebar;
15. excavate geotech test holes;
16. pour shear wall footings;
17. complete basement beam installation;
18. frame shear walls;
19. align front beam and install reinforcing 2x12s;
20. prepare back deck footings;
21. pour 6.5 meters of concrete into front footings;
22. prepare and install front posts;
23. excavate and install back footings;
24. pour 6 meters of concrete for back footings;
25. install front posts;
26. start main room gusset installation;
27. install four corboulds on existing retaining walls; and
28. start deck installation.

More work has been undertaken since the reporting of the listed tasks above.

ATTACHMENTS

Various photos

STRATEGIC PLAN OBJECTIVES

The Station House Project, as approved by Council, satisfies the following District Strategic Plan Objectives;

1. Partnered Service Delivery;
2. Diverse and Healthy Economy (promoting tourism);
3. Fiscal Responsibility leveraging various grants and volunteer labour/contributions to assist in underwriting the project, and
4. Progressive Infrastructure Renewal and Expansion (repairing and repurposing an existing community structure).

Hope Station House Project Progress Report:

March 8, 2016



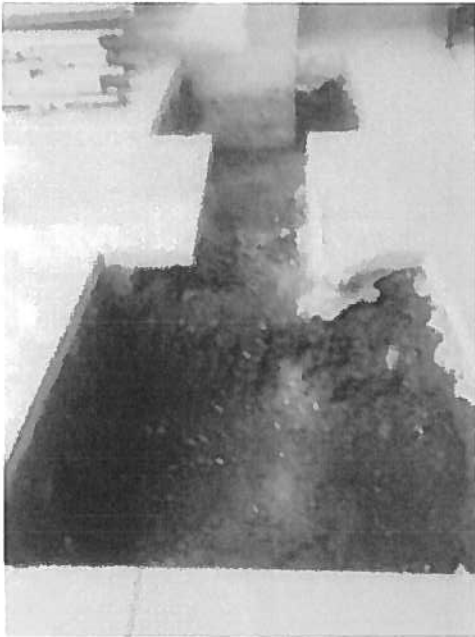
Removal of Add-on Storage Room



Construction of Veranda and Pillars



Front Pillar Footings Being Excavated



Basement Beam Footings Being Excavated



New Basement Beams and Pillars

WHEREAS pursuant to Section 903 of the *Local Government Act*, a local government may adopt a Zoning Bylaw;

AND WHEREAS the Council of the District of Hope deems it appropriate to amend Zoning Bylaw 1324, 2012 by rezoning a specific parcel of land;

NOW THEREFORE the Council of the District of Hope, in open meeting assembled, enacts as follows:

CITATION

1. This bylaw may be cited for all purposes as the "District of Hope Zoning Amendment Bylaw No. 1368, 2016".

ENACTMENT

2. That a certain parcel of land situated in the District of Hope, Hope, British Columbia, legally described as:

Lot B Section 10 TWP5 RGE 26 W6M YDYD Plan 42369 Except
Plans KAP54618 and KAP83192; PID 015-455-246; 555 Raab Street

as shown on Schedule "A" attached to and forming part of this bylaw is hereby rezoned from the Institutional (P-2) zone to the Light/Service Industrial (I-2) zone and the Zoning Map Schedule "B" of the District of Hope, Zoning Bylaw 1324, 2012 is hereby amended to reflect this rezoning.

Read a first time this 25th day of January, 2016.

Read a second time this 25th day of January, 2016.

Advertised in the Hope Standard Newspaper February 11, 2016 and February 18, 2016.

Public Hearing was held this 22nd day of February, 2016.

Read a third time this 22nd day of February, 2016.

Received Ministry of Transportation & Infrastructure approval this 24th day of February, 2016

Adopted this ____ day of _____, 2016.

Mayor

Corporate Officer

MARCH 14, 2016

1. Correspondence from Hope and Area Transition Society and Fraser Health Authority regarding substance use and mental health workshops (File No. 0400-60)
2. Letter/Policy Directive from Liquor Control and Licensing Branch regarding special wine stores and auction (File No. 0400-30)
3. Press Release from Fraser Health Authority regarding \$500,000 health care funding for Hope (File No. 0400-60)
4. Letter from Spectra Energy regarding Coquihalla River Crossing #16 project (File No. 0510-20)
5. Letter from UBCM regarding UBCM Membership (File No. 0400-30)
6. Letter from Ladner Sediment Group regarding Federal funding for disaster mitigation (File No.)
7. Letter from Ministry of Jobs, Tourism and Skills Training regarding BC Jobs Plan 4-Year Progress Update (File No. 0400-30)

