

**MINUTES OF A  
COMMITTEE OF THE WHOLE MEETING**

March 10, 2016  
Council Chambers, District of Hope Municipal Office  
325 Wallace Street  
Hope, BC

**Council Members Present:** Mayor Wilfried Vicktor  
Councillor Scott Medlock  
Councillor Gerry Dyble  
Councillor Heather Stewin  
Councillor Dusty Smith  
Councillor Erickson  
Councillor Kropp

**Staff Present:** John Fortoloczky, Chief Administrative Officer  
Dale Courtice, Director of Finance  
Jas Gill, Director of Community Development  
Donna Bellingham, Director of Corporate Services  
Kevin Dicken, Director of Operations  
Wendy Dalman, Deputy Corporate Officer  
Linda Goglin, Accounting Supervisor  
Bobby Clarke, Utilities Foreman  
Ross Blackwell, Roads Foreman

**Public Present:** 4

- 1. MAYOR VICKTOR CALLED THE MEETING TO ORDER AT 6:30 PM**
- 2. COUNCIL'S REVIEW OF THE DRAFT 2016 FINANCIAL PLAN**

Council reviewed the following items with regards to Capital Projects (action items highlighted). This is a preliminary review and subject to change.

Finance:

Server for District Hall.

*Councillor Kropp declared a conflict and left Council Chambers at 6:40 pm*

Current server was purchased in 2011 and MAIS server was purchased in 2009. The purchase of a new server would eliminate one server as they would now be combined. **Council was in favor of purchasing a new server (\$22,000.00)**

*Councillor Kropp returned to Council Chambers at 6:42 pm*

Fire Department:

**Council declined purchase of the Fire Department command vehicle (\$66,000) for this budget.**

Roads:

- Kawkawa Lake and Stevens Road culvert replacement. May require fisheries/environmental approval and some work also required on Union Bar land. **Council was in favor of the Kawkawa Lake and Stevens Road culvert replacement project (\$30,000.00).**
- Paving 6<sup>th</sup> Avenue from Coquihalla Street to Old Hope Princeton Way. **Council was in favor of the 6<sup>th</sup> Avenue and Rupert Street paving projects (\$950,000.00)**
- Othello Road ditch and road repair. Priority item, as present road is in need of repair before further damage occurs. Discussed putting out a design/build tender and having the road closed during repairs in order to save money. Will be discussed at next budget meeting (\$600,000.00).
- Johnson Road ditch and road repair. Environment approvals would be required; approvals could be done in conjunction with Stevens Road project to save costs. **Council in favor of Johnson Road ditch and road repair (\$150,000.00).**
- Five tone dump truck replacement. Mayor suggested purchasing a used dump truck instead of new to save money. **Staff will look into the cost to purchase a used dump truck, possibly at auction.**
- One tonne dually replacement. Staff provided cost estimates to replace the vehicle. **Council was in favor of Option 2 (used vehicle, five years old, \$40-\$45,000.00).**
- Truck unit 229. District mechanic will be doing repairs on truck. Item will be discussed at next budget meeting.
- Steel road plates. **Council was in favor of purchasing two steel road plates (\$3,500.00 each).**
- Sand shed. **Council was in favor of purchasing a sand shed (\$45,000.00).**
- Bike racks for Wallace Street. **Staff will research bike rack options and costs and provide suggestions as to placement.**

Parks:

- Mountain View Cemetery columbarium. **Council was in favor of purchasing a new columbarium (\$35,000.00).**
- In-ground trash containers (12). Discussed in-ground trash containers, as well as bear proof containers and recycling options. **Staff will do research on trash and recycling container options and bring back to Council.**
- Ball park sprinklers. **Council was in favor of purchasing a sprinkler system for the 6<sup>th</sup> Avenue ballpark and encouraged further field maintenance to improve this facility (\$7,000.00).**
- Stump grinder. **Staff will look into obtaining costs currently being paid to contract this work out, number of stumps grinded per year, etc. and bring this information back to Council.**
- Planter benches. **Discussion regarding incorporation of memorial benches, style and placement of benches, cost etc. Staff will research and bring information back to Council.**
- Kawkawa Lake cedar island. Item will be discussed at next budget meeting.

Water:

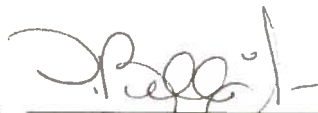
- Well #1 upgrade. **Council was in favor of purchasing a new well pump (\$40,000.00).**
- Emergency chlorinator. **Council was in favor of purchasing an emergency chlorinator (\$20,000.00).**
- Well #10 generator. **Council was in favor of purchasing a new Well #10 generator (\$70,000.00).**
- Lake of the Woods generator. **Council was in favor of purchasing a new diesel generator (\$20,000.00).**
- Thacker Mountain lift station control upgrade. **Council was in favor of proceeding with the lift station control upgrades (\$12,000.00).**
- Coquihalla electrical upgrade. **Staff will obtain more quotes and bring back to Council.**
- Sewer camera replacement. **Council was in favor of purchasing a new sewer camera (\$13,000.00).**
- Utility line locator. **Council was in favor of purchasing a new utility line locator (\$6,000.00).**
- Pollution Control Centre upgrade (\$680,000.00). This is a priority item, as the system has started to fail provincial and federal test requirements. Replacement of flow gates, de-sludge ponds, replace aeration piping and expose the outfall are necessary. District looking into Federal grant opportunities for this project; discussed the possibility of collapsing all phases of this project into one grant application. If the grant application is successful, may also look into increasing treatment plant capacity. Will be discussed at next budget meeting.
- Coquihalla forcemain. **Council was in favor of relining of the Coquihalla sewage forcemain (\$130,000.00).**
- Kawkawa Lake sewer line. **Council was in favor of the Kawkawa Lake sewer line project (\$10,000.00).**
- Johnson Road water line (12 houses, \$250,000.00). Discussed Local Service Area Taxation for this project and the need to have it “shelf ready” as it may be eligible for Federal grant money.

**5. MAYOR VICKTOR CLOSED THE COMMITTEE OF THE WHOLE MEETING AT 9:38 P.M.**

*Certified a true and correct copy of the Minutes of the Committee of the Whole meeting of Council held on March 10, 2016, in the Council Chambers of the District of Hope, British Columbia.*



**MAYOR**  
Wilfried Vicktor



**CORPORATE OFFICER**  
Donna Bellingham