

MINUTES OF A COMMITTEE OF THE WHOLE MEETING

Monday, October 28, 2024
Council Chambers, District of Hope Municipal Office
325 Wallace Street, Hope, British Columbia

Council Members Present: Mayor Victor Smith
Councillor Dusty Smith
Councillor Angela Skoglund
Councillor Pauline Newbigging
Councillor Scott Medlock
Councillor Heather Stewin

Council Members Absent: Councillor Zachary Wells

Staff Present: John Fortoloczky, Chief Administrative Officer
Kevin Dicken, Director of Operations/Deputy CAO
Donna Bellingham, Director of Corporate Services
Mike Olson, Director of Finance
Thomas Cameron, Fire Chief
Branden Morgan, Deputy Corporate Officer

Others Present: 1 member of the Public

1. CALL TO ORDER

Mayor Smith called the meeting to order at 7:52 p.m.

2. APPROVAL OF AGENDA

Moved / Seconded

THAT the October 28, 2024 Committee of the Whole Meeting Agenda be adopted,
as presented. **CARRIED.**

3. ADOPTION OF MINUTES

(a) Committee of the Whole

Moved / Seconded

THAT the Minutes of the Committee of the Whole Meeting held June 24, 2024 be
adopted, as presented. **CARRIED.**

4. OTHER PERTINENT BUSINESS

(a) Review of the DRAFT 2025-2029 Capital Plan

- Capital Expenses –The Director of Finance noted that the financial costs for these projects have already been accounted for in the 2024 budget; the funds will carry forward with the project.
 - Othello Road Upgrades
 - Richmond Hill Multi-Use Pathway and Pedestrian Crossing
 - Flood Hope Road Paving
 - Gardner Drive Completion
 - Forrest Crescent Drainage Improvements
 - Culvert Replacement – 66597 Kawkawa Lake Road
 - Culvert Replacement – Kawkawa Lake Road and Johnson Road
 - 3rd Avenue Rehabilitation (CN Rail to Wallace Street)
 - Fire Equipment – Apparatus Replacement
 - 753 Water Amalgamation
- New Additions to the Capital Plan
 - 15% of the 2025 Capital Budget is dedicated to new projects
 - Coquihalla Campground
 - Replacement of 20 picnic tables
 - Roof replacement for one washroom building
 - Conversion to on-demand hot water for shower buildingAll funded by the Coquihalla Campground Reserve
 - Operations - Vehicle Additions
 - John Deere Mower to replace the 2002 mower
 - Backhoe to replace the 2012 backhoe
 - New pickup truckAll funded by the Vehicle Reserve
 - Glenhalla Dike Extension
 - Closes the gap between the Glenhalla Dike and the armoured hospital riverbank
 - Project 3 in the District of Hope – Lower Coquihalla Flood Risk, Flood Mapping and Flood Mitigation Planning ReportAll funded by the Fraser Health Authority
 - Fire Department – Vehicle Extrication
 - Additional tool for road extricationFunded by the Fire Reserve

- Fire Department – Fire Hose
 - Stage two of the fire hose replacement project, which involves the acquisition of 1.75” diameter hose and replacement / additional supply
Funded by the Fire Reserve and Community Emergency Preparedness Fund
- Fire Department – Structure Protection Trailer
 - Year one of a three-year project to build a structure protection unit
Funded by the Community Emergency Preparedness Fund
- Fire Department – Self Contained Breathing Apparatus
 - Four Self Contained Breathing Apparatus and eight 4500psi spare carbon-fibre cylinders
All funded by the Fire Reserve
- Sewer – Pollution Control Centre (PCC) Blower
 - Energy savings initiative to replace aeration blowers with new, more efficient models identified by BC Hydro Load Management Audit in 2023
Funded by current revenue and BC Hydro contribution
- Sewer – PCC Sludge Removal
 - The 2017-18 facility upgrades included sludge removal from the lagoons. Sludge has been dewatering for seven years, and the Province has indicated that it should be removed
Funded by the Sewer DCC Reserve
- Water – SCADA System – a system that operates and monitors the water and sewer infrastructure
 - The SCADA system requires annual updates to keep up with technology; 2025 involves expansion of the system to facilities currently without
 - The purchase of a hydrant and valve exerciser
All funded by current revenue
- Water – Richmond Hill Reservoir
 - As recommended in the Water Master Plan, a reservoir is proposed for the top of Richmond Hill which would be filled by the Silver Creek wells and provide water to the Silver Creek zone
Funded by current revenue

- Water – Zone 138 – East Kawkawa Lake Zone Connection
 - Involves the construction of a new 300mm diameter supply main between the 138 Zone and the East Kawkawa Lake Zone to resolve fire flow issuesFunded by current revenue

Council inquired as to the cost of the 3rd Avenue Rehabilitation project budget being set at \$150,000 for 2025 and \$1,850,000 for 2026. The Director of Operations advised that the 2025 budget includes engineering work and the 2026 budget will be for completion of the project. He added that Operations has created a rolling 5-year capital plan which includes estimates for engineering costs and construction. This allows for future asset management and financial planning. He noted that the plan will remain fluid, with priority projects being able to rise up the list and eventually expand to a 10-year horizon.

Council inquired as to whether the 5th Avenue, Raab Street and Corbett Street project is tied into the project by the Klassen Group to construct a cul-de-sac on 5th Avenue. The Director of Operations advised that the projects are not related, but the works will be done in the same area and include stormwater, sanitary sewer, and water upgrades. Council inquired as to when the 753 Water System Amalgamation Project will be completed, and whether it will solve the existing contamination issues with the system. The Director of Operations advised that they have not determined if the water system caused the boil water advisory, and the investigative process is still ongoing. With regards to the 753 water system, he noted that part of the works have been designed and the District is currently undergoing First Nations consultation and archaeological permitting.

Council inquired as to whether the 753 water system will be able to sustain new houses being constructed in the area. The Director of Operations advised that when new development is proposed, the anticipated demand is added to the water model to determine if upgrades are needed for fire and domestic use. He noted that there are currently no concerns with ongoing development in the area. The Director of Finance noted that \$1.8m in financing and other grant revenue has been received for the 753 Water System Amalgamation Project, which will be shown as accumulated surplus in the budget. He added that a parcel tax will be implemented once the project is completed.

Council discussed the proposed 3/4-ton pickup truck proposed by the Fire Department for future purchase, and the possibility of upgrading it to a 1 ton pickup truck to allow for greater capacity. Council inquired as to the capacity of the existing firehalls in the District. The Fire Chief noted that the halls are at capacity, and the Fire Department has run into issues procuring equipment due to size restrictions. He added that the requested pickup truck will likely be stored at an off-site location.

Council inquired as to whether development in the District will require capacity upgrades to be performed at the Pollution Control Centre. The Director of Operations advised that the Liquid Waste Management Plan would look at the PCC

and what is required in the future for treatment. He added that it would look at a 2040 horizon and noted that the PCC is quickly running out of ability to treat waste effectively due to facility size. He advised that the District will explore available technologies to produce a plan and find a solution for expansion moving forward.

Staff advised that they would take Council's direction and incorporate it into the budget for their review with the overall operating budget.

5. QUESTION PERIOD

There were no questions raised.

6. CLOSE

Moved / Seconded

THAT the October 28, 2024 Committee of the Whole Meeting adjourn at 8:56 p.m.

CARRIED.

Certified a true and correct copy of the Minutes of the Committee of the Whole meeting held on October 28, 2024 in Council Chambers of the District of Hope, British Columbia.

Original Signed by Victor Smith

Mayor

Original Signed by Donna Bellingham

Director of Corporate Services