

MINUTES OF A COMMITTEE OF THE WHOLE MEETING

Monday, April 24, 2023
Council Chambers, District of Hope Municipal Office
325 Wallace Street, Hope, British Columbia

Council Members Present: Mayor Victor Smith
Councillor Heather Stewin
Councillor Scott Medlock
Councillor Angela Skoglund
Councillor Pauline Newbigging
Councillor Zachary Wells
Councillor Crystal Sedore

Staff Present: John Fortoloczky, Chief Administrative Officer (CAO)
Donna Bellingham, Director of Corporate Services
Thomas Cameron, Fire Chief
Branden Morgan, Deputy Corporate Officer/EA

Others in attendance: 4 member of the public and 1 media

1. CALL TO ORDER

Mayor Smith called the meeting to order at 6:30 p.m.

2. APPROVAL OF AGENDA

Moved / Seconded

THAT the April 24, 2023 Committee of the Whole Meeting Agenda be adopted as presented. **CARRIED.**

3. ADOPTION OF MINUTES

(a) Moved / Seconded

THAT the Minutes of the Committee of the Whole Meeting held February 13, 2023, be adopted as presented. **CARRIED.**

4. OTHER PERTINENT BUSINESS

(a) Code of Conduct – Drafting

The CAO advised Council that he provided reference material and examples from other municipalities for their review. He added that Staff is prepared to assist in the drafting of the Code of Conduct and would like Council to provide direction.

Council inquired as to whether a policy would be reviewed every year, the CAO advised that is a strategy that the District has implemented in other policies, and that it can be written into this one. Council noted that the City of Mission's Code of Responsible Conduct policy had a good layout that was easy to read and understand. As well, Council would like to see additional items such as a consequence tier list, values, leading practice tips, and an aid sheet included. The

CAO noted that this policy will be for Council, and that existing policies are already in place to cover Staff.

The CAO advised Council that Staff will take Council's direction and suggestions to create a draft based on the City of Mission policy format and bring it back at a future Committee of the Whole meeting.

5. QUESTION PERIOD

There were no questions.

6. CLOSE

Moved / Seconded

THAT the April 24, 2023 Committee of the Whole Meeting adjourn at 6:39 p.m.
CARRIED.

Certified a true and correct copy of the Minutes of the Committee of the Whole meeting held on April 24, 2023 in Council Chambers of the District of Hope, British Columbia.

Original Signed by Victor Smith
Mayor

Original Signed by Donna Bellingham
Director of Corporate Services