



## REGULAR MEETING OF COUNCIL AGENDA

**Monday, June 26, 2023 at 7:00 pm.**

**Council Chambers**

**325 Wallace Street, Hope, British Columbia**

For those in attendance at District of Hope Open Council Meetings and Public Hearings, please be advised that the Hope Ratepayers Association is recording these meetings and hearings. The District, in no way, has custody or control of the recordings.

Therefore, all persons who do not want their presentation or themselves recorded, please approach the Clerk to declare same and the District will relay this to the Association so that you can freely speak.

### 1. CALL TO ORDER

Mayor to acknowledge that the meeting is being held on the traditional, ancestral and unceded territories of the Stó:lō people, particularly the Chawathil, Union Bar and Yale First Nations

### 2. APPROVAL OF AGENDA

Recommended Resolution:

THAT the June 26, 2023, Regular Council Meeting Agenda be adopted, as presented.

### 3. ADOPTION OF MINUTES

#### (a) Regular Council Meeting

(1)

Recommended Resolution:

THAT the Minutes of the Regular Council Meeting held June 12, 2023, be adopted, as presented.

#### (b) Record of a Public Hearing

(6)

Recommended Resolution:

THAT the Record of the Public Hearing held June 12, 2023, be received.

### 4. DELEGATIONS

#### (a) Mountain View Cemetery and Royal Canadian Legion Cemetery Concerns

(8)

Tessa Poole will be in attendance to present Council with a petition regarding the fencing, garbage cans, and privacy at the Mountain View Cemetery and the Royal Canadian Legion Cemetery.

## 5. STAFF REPORTS

- (a) **Report dated June 20, 2023 from the Director of Finance** (15)  
**Re: 2022 Statement of Financial Information**

Recommended Resolution:

THAT Council approves the 2022 Statement of Financial Information.

- (b) **Report dated June 22, 2023 from the Director of Finance** (56)  
**Re: 2022 Annual Report**

Recommended Resolution:

THAT Council approves the 2022 Annual Report.

## 6. COMMITTEE REPORTS

- (a) **Report dated June 13, 2023 from the Director of Corporate Services** (116)  
**Re: Municipal Office – Hours Open to the Public**

Recommended Resolution:

THAT Council rise and report the June 12, 2023 Committee of the Whole resolution:

THAT Council approve that the Municipal Office adjust the public hours to 9:00am to 4:00pm effective January 1, 2024;

AND FURTHER THAT the phone lines be open to the public from 8:30am to 4:30am;

AND THAT the hours of operation change be posted and advertised to the public immediately upon approval.

## 7. MAYOR AND COUNCIL REPORTS

- (a) **District of Hope Council Appointments & Committees** (130)

Recommended Resolution:

THAT the District of Hope Council Appointments & Committees for November 2022 to December 2023 be adopted, as amended.

## 8. PERMITS AND BYLAWS

- (a) **Report dated June 22, 2023 from the Acting Director of Community Development  
Re: Liquor Licencing Application for Unit A - 821 6<sup>th</sup> Avenue (Kimchi Restaurant)** **(131)**

Recommended Resolution:

BE IT RESOLVED THAT Council of the District of Hope (**recommends/does not recommend**) to reinstate the liquor license that was in place prior to the change in ownership of the restaurant at Unit A – 821 6<sup>th</sup> Avenue;

FURTHER THAT Council comments on the prescribed considerations of the potential impact on the community if the application is approved;

FURTHER THAT Council, at the Regular Meeting of June 12, 2023, authorized staff to gather views of residents/businesses in a 50 metre radius from the subject property which was fulfilled by mail and hand delivery of public notice, advertisement in one issue of the local newspaper, and by signage posted on the subject property; and

FURTHER THAT Council held a Public Hearing on June 26, 2023, to gather the views of the residents/businesses of which are contained in the Record of Public Hearing.

- (b) **Report dated June 22, 2023 from the Acting Director of Community Development  
Re: Liquor Licencing Application for 900 Golf Course Road (Hope Golf and Country Club)** **(138)**

Recommended Resolution:

BE IT RESOLVED THAT Council of the District of Hope (**recommends/does not recommend**) the permanent expansion to the liquor licensed area at 900 Golf Course Road;

FURTHER THAT Council comments on the prescribed considerations of the potential impact on the community if the application is approved;

FURTHER THAT Council, at the Regular Meeting of June 12, 2023, authorized staff to gather views of residents/businesses in a 50 metre radius from the subject property which was fulfilled by mail and hand delivery of public notice, advertisement in one issue of the local newspaper, and by signage posted on the subject property; and

FURTHER THAT Council held a Public Hearing on June 26, 2023 to gather the views of the residents/businesses of which are contained in the Record of Public Hearing.

- (c) **District of Hope Zoning Amendment Bylaw No. 1554, 2023  
Re: Rezoning of 960 – 6<sup>th</sup> Avenue** **(147)**

Recommended Resolution:

THAT *District of Hope Zoning Amendment Bylaw No. 1554, 2023*, to rezone the property at 960 – 6<sup>th</sup> Avenue from Light/Service Industrial (I-2) to Comprehensive Development (CD-11), be read a third time this 26<sup>th</sup> day of June, 2023.

**(d) Report dated June 21, 2023 from the Acting Director of Community Development  
Re: Development Variance Permit for 63790 Yvonne Avenue (153)**

Recommended Resolution:

THAT Council approve the preparation of a Development Variance Permit in order to increase the Secondary Dwelling Unit floor area from 753 sq ft to 1003 sq ft on the property legally described as Lot 29 Section 5 TWP 5 RGE 26 W6M Yale Division Yale District Plan KAP8356; 63790 Yvonne Avenue; and

FURTHER THAT FURTHER THAT in accordance with the District of Hope Development Procedures Bylaw, the *Local Government Act* and the *Community Charter* authorize staff to issue a notice of intent to consider the approval of the Development Variance Permit to the neighbouring property owners.

**9. FOR INFORMATION CORRESPONDENCE**

**(a) For Information Correspondence (157)**

Recommended Resolution:

THAT the For Information Correspondence List dated June 26, 2023, be received.

**10. OTHER PERTINENT BUSINESS**

**11. QUESTION PERIOD**

Call for questions from the public for items relevant to the agenda.

**12. NOTICE OF NEXT REGULAR MEETING**

Monday, July 10, 2023 at 7:00 p.m.

**13. ADJOURN**

## MINUTES OF THE REGULAR COUNCIL MEETING

Monday, June 12, 2023  
Council Chambers, District of Hope Municipal Office  
325 Wallace Street, Hope, British Columbia

**Council Members Present:** Mayor Victor Smith  
Councillor Heather Stewin  
Councillor Scott Medlock  
Councillor Pauline Newbigging

**Council Members Absent:** Councillor Crystal Sedore  
Councillor Zachary Wells  
Councillor Angela Skoglund

**Staff Present:** John Fortoloczky, Chief Administrative Officer (CAO)  
Donna Bellingham, Director of Corporate Services  
Richard Zerr, Acting Director of Community Development  
Branden Morgan, Deputy Corporate Officer/EA

**Others in attendance:** 6 members of the public

### 1. CALL TO ORDER

Mayor Smith called the meeting to order at 7:14 p.m. and opened by acknowledging that the meeting is being held on the traditional, ancestral and unceded territories of the Stó:lō people, particularly the Chawathil, Union Bar and Yale First Nations.

### 2. APPROVAL OF AGENDA

**Moved / Seconded**

THAT the June 12, 2023 Regular Council Meeting Agenda be adopted, as presented. **CARRIED.**

### 3. ADOPTION OF MINUTES

#### (a) Regular Council Meeting

**Moved / Seconded**

THAT the Minutes of the Regular Council Meeting held May 23, 2023 be adopted, as presented. **CARRIED.**

#### (b) Record of a Public Hearing

**Moved / Seconded**

THAT the Record of the Public Hearing held May 23, 2023, be received. **CARRIED.**

### 4. DELEGATIONS

There were no Delegations.

**5. STAFF REPORTS**

There were no Staff reports.

**6. COMMITTEE REPORTS**

There were no Committee reports.

**7. MAYOR AND COUNCIL REPORTS**

**Mayor Smith Reported:**

- He addressed Hope Secondary School's 2023 grad class on behalf of Council, noting that the community had contributed over \$93,000 in scholarships to help students continue their education in the trades or academics.
- He attended the RCMP open house in Chilliwack, noting that he would like to have a similar event held in Hope for community engagement.
- He worked with Communities in Bloom volunteers to clean and paint the Expo 86 sign at the Highway 1 and 7 junctions.
- He attended the Call to Action at the Chawathil First Nation Hall for food insecurity.
- He attended the Lower Fraser Valley Floodplain Forum, adding that the District has secured funding for a study for preparing flood plans for the Lower Coquihalla Watershed, including three local First Nation groups.
- He announced that a partnership has been formed with Chawathil First Nation to repair a section of Ross Road. He thanked their Chief and Council, as well as Director of Operations, Kevin Dicken and CAO, John Fortoloczky, for their efforts. He asked Council to support a resolution for the District of Hope to contribute funds from the District's Infrastructure Reserve to pay for our portion of the road.

**Moved / Seconded**

THAT Council allocate \$17,500 from the Infrastructure Reserve to pay for a portion of the Ross Road repair project in partnership with Chawathil First Nation. **CARRIED.**

**Councillor Medlock Reported:**

- He attended the graduation ceremony at Hope Secondary School, noting that he was happy to see the \$93,500 contributed by the community towards bursaries and scholarships.
- He announced that AdvantageHOPE is still looking for an Executive Director.

**Councillor Newbigging Reported:**

- She announced that Service Canada will be at the Hope Library at 10:00 a.m. on June 13<sup>th</sup> to provide information and assist the public with Canada Pension Plan, Old Age Security, and Guaranteed Income applications.

**Councillor Stewin Reported:**

- She met with the Purple Lights Committee on May 25<sup>th</sup>, noting that they are organizing a meet and greet event on June 16<sup>th</sup> for those interested in participating in the October Purple Lights Event. It will be held at 10:00 a.m. at the Northwest Harvest Church.
- She attended the raising of the Pride Flag at the Hope RCMP on June 1<sup>st</sup>.
- She attended the AdvantageHOPE AGM on June 1<sup>st</sup>.

- She attended the Pride Barbeque on June 3<sup>rd</sup>.
- She attended the Wills and Estates information session at the Baptist Church on June 6<sup>th</sup>, noting that a lawyer from Chilliwack and two members of Envision Credit Union spoke.
- She attended the rainbow crosswalk painting event on June 7<sup>th</sup>, noting that there was a good turnout and lots of energy.
- She attended the Call to Action at the Chawathil First Nation Hall for food insecurity where she was able to discuss the successes regarding food security in the community with other members in attendance, noting that the wins should be discussed and celebrated as much as the struggles. She added that creative ways to ensure that food security is a long-term plan must be found.
- She congratulated the graduates from Hope Secondary and the Two Rivers Education Centre.

## 8. PERMITS AND BYLAWS

- (a) **Report dated June 1, 2023 from the Acting Director of Community Development  
Re: Liquor Licencing Application for Unit A – 821 6<sup>th</sup> Avenue (Kimchi Restaurant)**

**Moved / Seconded**

THAT Council authorize staff to gather views of residents/businesses within a 50 metre radius from the subject property legally described as Strata Lot 1 Plan KAS1195 (Kimchi Restaurant) PID 018-073-026; Unit A – 821 6<sup>th</sup> Avenue for the consideration of an application to licence the Food/Liquor Primary Licenced Area; and

FURTHER THAT a Public Hearing be held in order to provide the public with the opportunity to express their views and comments. **CARRIED.**

- (b) **Report dated June 7, 2023 from the Action Director of Community Development  
Re: Liquor Licencing Application for 900 Golf Course Road (Hope Golf & Country Club)**

**Moved / Seconded**

THAT Council authorize staff to gather views of residents/businesses within a 50 metre radius from the subject property legally described as District Lot 1822 YDYD; PID 002-305-577; 900 Golf Course Road for the consideration of an application for the expansion to the Food/Liquor Primary Licenced area; and

FURTHER THAT a public hearing be held in order to provide the public with the opportunity to express their views and comments. **CARRIED.**

- (c) **District of Hope Zoning Amendment Bylaw No. 1548, 2023  
Re: 65741 Gardner Drive**

**Moved / Seconded**

THAT *District of Hope Zoning Amendment Bylaw No. 1548, 2023*, to rezone the property at 65741 Gardner Drive from Single Family Residential (RS-1) to Single Family Residential with a Secondary Dwelling (RS-1S), be adopted this 12<sup>th</sup> day of June, 2023.

**CARRIED.**

**(d) District of Hope Zoning Amendment Bylaw No. 1542, 2023  
Re: 21636 and 21696 Thacker Mountain Road**

Council discussed the following items during their deliberations:

- What is allowable in the current Single Family Residential (RS-1) and the proposed Two-Family Residential (RT-1) zoning with regards to setbacks, building envelopes, and parking.
- The potential change in amounts of traffic under each zoning.
- The current road conditions and suitability for more vehicle traffic.
- How the proposed rezoning fits under the District's Official Community Plan.
- Plans still need to come forward for the development even after the rezoning is approved and will involve utility capacities being looked at.
- Balancing the need for increased housing stock while maintaining the current zoning in neighborhoods.
- Renters in both single and multi-family housing.

**Moved / Seconded**

THAT *District of Hope Zoning Amendment Bylaw No. 1542, 2023*, to rezone the properties at 21636 and 21696 Thacker Mountain Road from Single Family Residential (RS-1) to Two Family Residential (RT-1), be read a third time this 12<sup>th</sup> day of June, 2023.  
**DEFEATED.**

**(e) Report dated June 7, 2023 from the Acting Director of Community Development  
Re: Zoning Amendment for 960 – 6<sup>th</sup> Avenue**

**Moved / Seconded**

THAT *District of Hope Zoning Amendment Bylaw No. 1554, 2023* be given first and second readings in order to rezone the property legally described as Lot 1 Section 10 Township 5 Range 26 West of the 6<sup>th</sup> Meridian Yale Division Plan 22368; PID 006-928-463; 960 6<sup>th</sup> Avenue, from Light/Service Industrial (I-2) to Comprehensive Development (CD-11); and

FURTHER THAT the public be notified in accordance with the *District of Hope Application Procedures and Public Hearing/Information Meeting Procedural Bylaw No. 13/93*, the *Local Government Act* and the *Community Charter*.  
**CARRIED.**

**9. FOR INFORMATION CORRESPONDENCE**

**(a) For Information Correspondence**

**Moved / Seconded**

THAT the For Information Correspondence List dated June 12, 2023 be received.

**CARRIED.**

**(b) Accounts Payable Cheque Listing – May 2023**

**Moved / Seconded**

THAT the Accounts Payable Cheque Listing for the period of May 1-31, 2023, be received.  
**CARRIED.**

**10. OTHER PERTINENT BUSINESS**

**11. QUESTION PERIOD**

There were no questions raised.

**12. NOTICE OF NEXT REGULAR MEETING**

Monday, June 26, 2023 at 7:00 p.m.

**13. ADJOURN**

**Moved / Seconded**

THAT the Regular Council Meeting adjourn at 7:41 p.m.

**CARRIED.**

*Certified a true and correct copy of the Minutes of the Regular Meeting of Council held June 12, 2023 in Council Chambers, District of Hope, British Columbia.*

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**Mayor**

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**Director of Corporate Services**

## THE DISTRICT OF HOPE RECORD OF A PUBLIC HEARING

Monday, June 12, 2023  
Council Chambers, District of Hope Municipal Office  
325 Wallace Street, Hope, British Columbia

**Council Members Present:** Mayor Victor Smith  
Councillor Heather Stewin  
Councillor Scott Medlock  
Councillor Pauline Newbigging

**Council Members Absent:** Councillor Crystal Sedore  
Councillor Zachary Wells  
Councillor Angela Skoglund

**Staff Present:** John Fortoloczky, Chief Administrative Officer (CAO)  
Donna Bellingham, Director of Corporate Services  
Richard Zerr, Acting Director of Community Development  
Branden Morgan, Deputy Corporate Officer/EA

**Others in attendance:** 19 members of the public

Mayor Smith called the Public Hearing to order at 6:30 p.m.

The Director of Corporate Services noted that the purpose of this Public Hearing is to hear input on amendments to the ***District of Hope Zoning Bylaw No. 1324, 2012*** as follows:

- ***District of Hope Zoning Amendment Bylaw No. 1542, 2023***

**Subject Property:** Lots 9 & 10 Section 15 TWP 5 RGE 26 W6M YDYP Plan 33448; PID 002-494-311 and 003-195-384; with the civic addresses of **21636 and 21696 Thacker Mountain Road.**

**Purpose:** to rezone the properties from Single Family Residential (RS-1) to Two Family Residential (RT-1) in order to construct a duplex on each parcel.

The Director of Corporate Services read the Chairperson's Statement outlining the proceedings and conduct for the Public Hearing.

The Acting Director of Community Development advised Council that this rezoning proposal, which received its first Public Hearing on January 23, 2023, is being reintroduced for a second public hearing due to new information that has been received regarding boulevard parking.

The Director of Corporate Services advised Council that seven written submissions and a petition containing 23 signatures, in opposition of the proposed rezoning, were included in their agenda packages. The Director of Corporate Services advised that one additional written submission had been received and read the submission for those in attendance.

Pauline Cattrell, of Thacker Mountain Road, opposed the rezoning citing concerns regarding parking, increased traffic due to rental units, hazards due the environment and road conditions, and the BC infill mandate.

Mayor Smith called for any questions or comments from those in attendance.

Joe Scalise, of Thacker Mountain Road, inquired as to whether he would be permitted to submit a similar rezoning proposal for his own property if this rezoning is approved. The Acting Director of Community Development advised that he would be permitted to submit his own proposal for rezoning and be subject to the same process.

Rita Hall, of Thacker Mountain Road, opposed the rezoning citing concerns regarding parking, increased traffic with multiple families in each dwelling, and parking issues at other locations in the District.

Maureen Cooper, of Thacker Mountain Road, opposed the rezoning citing concerns regarding the disruption of nature in the area, increased strain on sewer and road infrastructure, foundation and road damage due to blasting for construction, and liability for accidents that occur in the area.

Ms. Cooper also read a letter from her neighbours Dean and Natalie Divaris, of Thacker Mountain Road, who opposed the rezoning citing concerns regarding strain on infrastructure, insufficient road capacity, lack of parking space, inadequate public transportation, and pedestrian safety.

Johnny Beach, of Thacker Mountain Road, opposed the rezoning citing concerns regarding loss of individual home ownership due to out-of-town investment, blind corners on Thacker Mountain Road, increased traffic due to multi-family construction, and water infrastructure.

Ken Hall, of Flood Hope Road, opposed the rezoning citing concerns regarding high density construction and associated planning. He also inquired as to whether the submissions from the previous Public Hearing held January 23, 2023, are going to be reintroduced. The Director of Corporate Services advised that Council has all of the submissions from the previous public hearing and they form part of their consideration.

Jeff Irwin, of Thacker Mountain Road, inquired as to whether zoning designations are only guidelines or if they are firm or if they can be changed at any time. The Acting Director of Community Development advised that zoning designations are firm in the context of the Official Community Plan. He added that in this area, the maximum density is a single family home with a suite, or a duplex.

Brad Cooper, of Thacker Mountain Road, opposed the rezoning citing concerns regarding the changing of zoning in the area, introduction of renters into the community, increased traffic volume, lack of available parking for recreation in the area, and road maintenance in the District.

The Director of Corporate Services called for any further comments or questions from those in attendance.

A member of the public inquired as to the outcome of the report that was completed by the Director of Operations regarding boulevard parking in the area of the proposed development. The Acting Director of Community Development advised that the report concluded there is insufficient boulevard existing to facilitate parking off the travelled portion of the roadway. The Director of Corporate Services added that the Bylaw Department has the authority to enforce parking violations by ticketing or towing vehicles in marked areas, and that the RCMP are empowered to also enforce the District's bylaws.

Mayor Smith called a second time for any comments from Council and those in attendance. Hearing none, the Director of Corporate Services declared the Public Hearing closed at 7:13 p.m. and noted that no further submissions, either verbal or written regarding the proposed bylaw can be made to Council.

Certified Correct:

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**Donna Bellingham,**  
**Director of Corporate Services**

# Put back hedging, garbage cans in Mountain View & The Royal Canadian Legion Cemeterys in Hope



Started  
May 30, 2023

## Why this petition matters

Started by [Tessa Poole](#)

The Kawkawa Lake cemetery is a place of rest and remembrance for many families in the community. However, recent changes to the cemetery have caused concern among visitors and residents alike. Specifically, the removal of garbage cans from the cemetery grounds has led to an increase in litter and debris, making it difficult for visitors to pay their respects in a clean and peaceful environment.

Furthermore, there is a lack of privacy hedging around the perimeter of the cemetery on the west side that was removed off Kettle Valley road on October 4, 2022. This leaves mourners feeling exposed and vulnerable during their visits by dump trucks, dust and other traffic. Privacy hedging would provide a sense of comfort and security for those who come to visit their loved ones as it did up until last year.

We believe that these issues can be easily resolved by placing garbage cans back in Kawkawa Lake Cemetery and putting back privacy hedging around its perimeter. These simple changes will greatly improve the overall experience for visitors while also maintaining respect for those who are buried there.

According to studies conducted by Keep America Beautiful, providing adequate waste receptacles can reduce litter by up to 50%. Privacy hedging has been shown to increase feelings of safety and security among individuals.

It is our hope that this petition will encourage those responsible for maintaining Kawkawa Lake Cemetery to take action on these important issues. We urge them to consider implementing these changes as soon as possible so that all visitors may pay their respects in a clean, peaceful, and secure environment.

Thank you for your attention on this matter.

Name	City	Province	Postal Code	Country	Signed On
Tessa Pool	Hope			Canada	#####
Liz Sullivan	Hope		V0X	Canada	#####
Kim Marlat	Carstairs		T0M 0N0	Canada	#####
Jill Carey	Hope		V0X	Canada	#####
Cheryl Hah	Hope		V0X	Canada	#####
Nahla Mah	Hamilton		L9C	Canada	#####
Nathalie Gi	Chilliwack		V2P	Canada	#####
Solomon St	Toronto		M6G	Canada	#####
Sandra Kro	Eagle Bay BC		V0E 1T0	Canada	#####
Patrick Far	Calgary		T3B	Canada	#####
Ken Lum	Vancouver		V5N	Canada	#####
Andrea Elle	Regina		S4R	Canada	#####
samson kib	Ponteix		S0N	Canada	#####
DEBORAH \	PENTICTON		V2A 8X9	Canada	#####
Jocelyn Kin	Toronto		M5A	Canada	#####
Marilyn St	Haisla		V0T 2B0	Canada	#####
Trent Maher				Canada	#####
Megan Hol	Toronto		M5V	Canada	#####
Nealah Bo	Halifax		B3S	Canada	#####
Mary F. M	Don Mills, ON		M3A 1T8	Canada	#####
master elfi	Edmonton		T5H	Canada	#####
Brittanie Hi	Pouce Coupe		V0C 2C0	Canada	#####
Bronte Tow	Waterloo		n2e 4m3	Canada	#####
Judy Bruce	Wasaga Beach		L9Z 2B1	Canada	#####
N. Witt	Peterborough		K9K 0A3	Canada	#####
Allison Is	Be Nanton		T0L 1R0	Canada	#####
Sepi Pour	Toronto		M5A	Canada	#####
Kameron D	New Toronto		M8V	Canada	#####
Brittany Ne	Calgary		T3G	Canada	#####
Cam Drane	Calgary		T3G	Canada	#####
s m	Ottawa		K1A	Canada	#####
anita alfold	Kitchener		n2e2e3	Canada	#####
barb griffit	Toronto		M9M	Canada	#####
Travis Drie	Grande Prairie		T8v7e8	Canada	#####
Denis De Jc	Ottawa		K2R 1E2	Canada	#####
Willow Aus	Kitchener		N2H 6A7	Canada	#####
Valerie Het	Montreal		H8p3a4	Canada	#####
Dawn Tans	Nanaimo		V9R1B6	Canada	#####
Cassidy Ser	Nepean		K2B	Canada	#####
elizabeth r	toronto		M1B	Canada	#####
KIMBERLY I	curran		K0B 1C0	Canada	#####
Kaitlyn poo	Hope		V0X	Canada	#####
Sylvia Pres	Kitchener		N2RDL7	Canada	#####
Janet Goye	Smiths Falls		K7a 4L8	Canada	#####
rehana ahn	Guelph		n1g 5e8	Canada	#####
Rory Wood	Stittsville		K2S	Canada	#####

mark klare	Edmonton	T6H 5G5	Canada	#####
Ted Kleysei	Calgary	T2R	Canada	#####
Jeff Seek	Calgary	T2V	Canada	#####
Ange L	Markham	L3R	Canada	#####
Emily Woo	Stratford	N5A	Canada	#####
Bob John	Toronto	M6G	Canada	#####
Katie Bear			Canada	#####
Linda Mage	Hope	V0X	Canada	#####
Adam Valdi	Toronto	M6G	Canada	#####
Tanvi Shaw	Toronto	M6E	Canada	#####
Robyn bay	Edmonton	T6T 6COM5	Canada	#####
Kain Lines	Calgary	T3A	Canada	#####
Justin Cros	Dartmouth	B3A	Canada	#####
Anne Beau	Pembroke	K8A 3G1	Canada	#####
Che Ellis	Sooke	V9Z	Canada	#####
Tracey Jaki	Hope	V0X	Canada	#####
poopy bum	Sooke	V9Z	Canada	#####
Lenore Blac	Markham	L3R	Canada	#####
omar cheer	Edmonton	T6T	Canada	#####
Dekeria Mz	Toronto	M4H	Canada	#####
Anthony Fc	Airdrie	T4B	Canada	#####
Tyrese Frim	Airdrie	T4B	Canada	#####
connie sau	Medicine Hat	T1B	Canada	#####
Alex Guy	Botwood	A0H	Canada	#####
Melissa Bai	Grimsby	L3M 3j2	Canada	#####
Nadia Muh	Kitchener	N2G	Canada	#####
Biemnet Gc	Toronto	M6N	Canada	#####
Sevannah F	Edmonton	T5H	Canada	#####
Hasia Jacks	Vernon	V1T 6H3	Canada	#####
Susana Mu	Madrid	28019	Spain	#####
Ayaana K	Winnipeg	R2R1S3	Canada	#####
Mary-Ann	Kamloops	V2H	Canada	#####
Lindsay Cur	Longueuil	J4v 1r3	Canada	#####
R Urquhart	Cornwall	K6H	Canada	#####
Susan MacI	Calgary	T1y6k7	Canada	#####
Tammy Fer	Regina	S4M	Canada	#####
Flavia Periz	Montreal	H9h2v6	Canada	#####
Leyton Plar	Surrey	V3S5M8	Canada	#####
Pattie Scot	Chilliwack	V2R	Canada	#####
Deb Cline	Hope	V0X	Canada	#####
Shelly Falcc	Hope	V0X	Canada	#####
Laurel Lorir	Hope	V2V	Canada	#####
Jean Perry	Hope	V0X 1L0	Canada	#####
Kyri Hartm	Hope	V0X	Canada	#####
Karmen Tui	Hope	V0X	Canada	#####
Tim Young	Hope	V0X	Canada	#####
Donny Cair	Hope	V0X	Canada	#####

Kathi Marsl Hope	V0X	Canada	#####
Cairith Turr Hope	V0X	Canada	#####
Cheryl Lea Hope	V0X	Canada	#####
Rebecca De Edmonton	V0X	Canada	#####
Annemarie Hope	V0X	Canada	#####
Tracy Payn Hope	V0X 1L2	Canada	#####
Sydney Ma Vancouver	V5R 3S9	Canada	#####
Krystal Ridg Vancouver	V5v er9	Canada	#####
Wayne Ray Chilliwack	V2POH4	Canada	#####
Penny Nod Hope bc	V0X 1L2	Canada	#####
Christine N Hope	V0x1I0	Canada	#####
Colette Fis Hope	V0X	Canada	#####
Howard Gil Hope	V0X1L0	Canada	#####
Georgina R Hope	V0X1L2	Canada	#####
Ernest Gre Hope	V0X	Canada	#####
Sharon Ylir Hope	V0X	Canada	#####
Randi Kelle Burnaby	V5A	Canada	#####
Linda Hartl Hope	V6H	Canada	#####
Catherine I surrey	v3s9r9	Canada	#####
Mark Lauril Kamloops	V2E	Canada	#####
Susan O'Fa Nelson	V1L 6L1	Canada	#####
Mavis Byer Kelowna	V1Y	Canada	#####
Nicole Kou Chilliwack	V2P	Canada	#####
Marisa Gall Hope	V0X	Canada	#####
S Dante Nanaimo	V9T	Canada	#####
Norie biasc Hope	v0x1I1	Canada	#####
Kylie Delor Hope	V0X	Canada	#####
Terry Flexh Hope	V0X	Canada	#####
Veronica R Hope	V0X	Canada	#####
Mary Kirks Hope	V0X	Canada	#####
Pete Gazzo Hope	V0X	Canada	#####
Desiree Gil Surrey	V3Z	Canada	#####
Sarah Mur Hope	V0X	Canada	#####
Sharmon M Abbotsford	V2S	Canada	#####
Graff Sharc Kamloops	V2C	Canada	#####
Taffie Bash Hope	V0x1L0	Canada	#####
Randall Yo Hope	V0X1L0	Canada	#####
Nicole Prav Hope	V0X	Canada	#####
Alison Ross Hope, B.C.	V0X 1L4	Canada	#####
Trish gatfie Vancouver	V6H	Canada	#####
Brenda Des Hope	V0X1L0	Canada	#####
Todd Kawa Abbotsford	V2S	Canada	#####
Judy Nishin Chilliwack	V2R	Canada	#####
Lisa Laflam Hope	V0X	Canada	#####
Patty Smit Kamloops	V2B 4G1	Canada	#####
Traci Mads Hope	V0X	Canada	#####
Vicki De Srr Hope	V0X 1L0	Canada	#####

Karen Wat: Nanaimo	V9S 3T1	Canada	#####
Mario Nak: Canoga Par California	91304	US	#####
EttaMae Pr Hope	V0X	Canada	#####
Jane Mone Abbotsford	V2T	Canada	#####
Susan John Hope	V0X	Canada	#####
Connor Rid Vancouver	V6H	Canada	#####
Riley McCalli Hope	V0X1I4	Canada	#####
Christophe Chilliwack	V2R 5N7	Canada	#####
Selina Hart Agassiz	V0M 1A1	Canada	#####
Leah Calde Hope	V0X	Canada	#####
Jen Andrew Kelowna	V1x2n6	Canada	#####
Shasta Ang Hope	V0X	Canada	#####
Jennifer Nii Hope	V0X	Canada	#####
Rob Macke Vancouver	V6B	Canada	#####
Katherine C Hope	V0X 1L0	Canada	#####
Lorna Janze Swift Current	S9H	Canada	#####
Shawn Jani Chilliwack	V2R	Canada	#####
Aaron Saitc Surrey	V3v2t5	Canada	#####
Dave Hick Hope	V0X	Canada	#####
Deanna De Hope	V0X	Canada	#####
Jon Nigh Hope	V0X	Canada	#####
Jen Patters Vancouver	V5V	Canada	#####
Cheryl McA Hope	V0X	Canada	#####
Logan McA Mission	V2v6r8	Canada	#####
Craig Burt Chilliwack	V2R	Canada	#####
Jessica Coll Vancouver	V6B	Canada	#####
Bonnie Hur Hope	V0X	Canada	#####
Patricia Fur Hope	V0X	Canada	#####
Peter Quav Hope	V0X	Canada	#####
Erin Wilkin: Hope	V0X	Canada	#####
Stephanie C Saskatoon	S7H	Canada	#####
Sharon Mu Maple Ridge	V2X	Canada	#####
Karen Scott Hope	V0X	Canada	#####
Laurie Trus Bellingham Washington	98225	US	#####
Sar Robson Hope	V0X1L0	Canada	#####
Kelly Peter: Maple Ridge	V2X	Canada	#####
Shannon B: Vancouver	V5V	Canada	#####
Susie Youn; Port Coquitlam	V3B	Canada	#####
Angela Sto; Medicine Hat	T1C	Canada	#####
Nicole Hick Surrey	V3S	Canada	#####
Marjorie J I Hope	V0X	Canada	#####
Meaghan V Hope	V0X	Canada	#####
S. Halverso Hope	v0x1I0	Canada	#####
Phyllis McI Hope	V0X	Canada	#####
Frank Scibe Richmond	V7E 3S5	Canada	#####
Joan SANDI Port McNeill	V0N	Canada	#####
Lili Riddell Vancouver	V5Z	Canada	#####

Kristina Mc Hope	V0X	Canada	#####
Shelaigh L I Cowichan Bay	VOR1N1	Canada	#####
Charlene C. Hope	V0X	Canada	#####
Virgine Car Virden	ROM	Canada	#####
Norma Blai Calgary	T2R	Canada	#####
Nicole viol: Grassy Lake	T0K	Canada	#####
Walter Sch Chilliwack	V2P	Canada	#####
Debbie McI Nanaimo	V9R	Canada	#####
Sarah Payn Hope	V0X 1L0	Canada	#####
Miranda Cc Hope	V0X 1L0	Canada	#####
Michael A. Hope	V0X	Canada	#####
Ann Potter Hope	V0X1L1	Canada	#####
Lindsay Gal Langley	V2z	Canada	#####
Brian McKii Hope	V0X	Canada	#####
kristan Enn Hope	V0X	Canada	#####
Jackie Mille Kamloops	V2B	Canada	#####
Christie Rol Chilliwack	V2R	Canada	#####
Darren Higl Hope	V0X	Canada	#####
Laura Moo Hope	V0X	Canada	#####
Ray Havelo Port Coquitlam	V3B	Canada	#####
Leah falcon Vancouver	V5X	Canada	#####
Connie Bel: Hope	V0X 1L3	Canada	#####
Jacqueline Hope	V0X	Canada	#####
Vivian Sam Red Deer	T4R	Canada	#####
Elden B Lar Hope, BC	Vox1lo	Canada	#####
Benji Keely Langley	V3A	Canada	#####
Samantha I Richmond	V6Y	Canada	#####
Jason Schei Hope	V2T	Canada	#####



# REPORT/RECOMMENDATION TO COUNCIL

**REPORT DATE:** June 20, 2023

**FILE:** 1830-02

**SUBMITTED BY:** Mike Olson, Director of Finance

**MEETING DATE:** June 26, 2023

**SUBJECT:** 2022 Statement of Financial Information

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**PURPOSE:**

To approve the 2022 Statement of Financial Information.

**BACKGROUND:**

The Statement of Financial Information (SOFI) is a statutory requirement under the *Financial Information Act* that must be filed annually by June 30<sup>th</sup> each year. Section 9 of BC reg. 371/93 states: “the Statement of Financial Information and accompanying schedules must be approved in writing by the Council and the Chief Financial Officer. In addition, a Management Report approved by the Chief Financial Officer must accompany the Statement of Financial Information.”

**RECOMMENDATION:**

THAT Council approves the 2022 Statement of Financial Information.

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Prepared by:

Approved for submission to Council:

*Original Signed by Mike Olson*

Mike Olson, CPA, CA

*Original Signed by John Fortoloczky*

Chief Administrative Officer



**STATEMENT OF FINANCIAL INFORMATION  
YEAR ENDED DECEMBER 31, 2022**

**(In compliance with the Public Bodies Financial Information  
Act Statutes of British Columbia, Chapter 140)**

**DISTRICT OF HOPE**  
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## **MANAGEMENT REPORT**

The Financial Statements contained in this Statement of Financial Information have been prepared by management in accordance with Canadian generally accepted accounting principles as prescribed by the Public Sector Accounting Board ("PSAB") of the Chartered Professional Accountants of Canada. The integrity and objectivity of these statements are management's responsibility. Management is responsible for all statements and schedules and for ensuring that this information is consistent with the information contained in the financial statements.

Further management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The external auditors, KPMG LLP Chartered Professional Accountants, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements. Their examination does not relate to the other schedules and statements required by the Financial Information Act. Their examination includes a review of the District's system of internal controls and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly. The external auditors have full and fair access to the District's records.

On behalf of the District of Hope,

Mike Olson, CPA, CA  
Director of Finance

## **2022 CONSOLIDATED FINANCIAL STATEMENTS**

Consolidated Financial Statements of

# **DISTRICT OF HOPE**

Year ended December 31, 2022

# DISTRICT OF HOPE

Consolidated Financial Statements

Year ended December 31, 2022

## Financial Statements

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KPMG LLP  
Suite 200 - 9123 Mary Street  
Chilliwack BC V2P 4H7  
Canada  
Telephone (604) 793-4700  
Fax (604) 793-4747

## INDEPENDENT AUDITORS' REPORT

To the Mayor and Council of the District of Hope

### ***Opinion***

We have audited the consolidated financial statements of the District of Hope (the "District") which comprise:

- the consolidated statement of financial position as at December 31, 2022
- the consolidated statements of operations and accumulated surplus for the year then ended
- the consolidated statement of changes in net financial assets for the year then ended
- the consolidated statement of cash flows for the year then ended
- and notes to the consolidated financial statements, including a summary of significant accounting policies

(Hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the District as at December 31, 2022, and its results of operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

### ***Basis for Opinion***

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "***Auditors' Responsibilities for the Audit of the Financial Statements***" section of our auditors' report.

We are independent of the District in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### ***Responsibilities of Management and Those Charged with Governance for the Financial Statements***

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the District's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the District or to cease operations, or has no realistic alternative but to do so.

Those charged with Governance are responsible for overseeing the District's financial reporting process.

### ***Auditors' Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risk of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than the one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.



- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the District's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the District to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

*KPMG LLP*

Chartered Professional Accountants

Chilliwack, Canada

May 8, 2023

# DISTRICT OF HOPE

Consolidated Statement of Financial Position

December 31, 2022, with comparative information for 2021

	2022	2021
<b>Financial assets:</b>		
Cash and short term deposits (note 2)	\$ 6,839,084	\$ 8,258,836
Accounts receivable (note 3)	1,985,880	2,631,166
Portfolio investments (note 2)	27,545,549	22,501,829
Investment in government business partnership (note 4)	652,831	637,360
	37,023,344	34,029,191
<b>Financial liabilities:</b>		
Accounts payable and accrued liabilities (note 6)	3,522,511	4,501,509
Development cost charges (note 7)	2,417,271	2,381,200
Deferred revenue	3,257,277	678,624
Long-term debt (note 8)	1,490,990	1,700,386
Equipment financing	9,217	11,385
Landfill liability (note 9)	453,143	494,051
	11,150,409	9,767,155
Net financial assets	25,872,935	24,262,036
<b>Non-financial assets:</b>		
Tangible capital assets (note 11)	40,875,591	38,535,913
Prepaid expenses and deposits	135,721	847,548
Inventories	187,928	528,047
Contingencies (note 14)		
<b>Accumulated surplus (note 12)</b>	<b>\$ 67,072,175</b>	<b>\$ 64,173,544</b>

Director of Finance

Mayor

The accompanying notes are an integral part of these consolidated financial statements.

# DISTRICT OF HOPE

## Consolidated Statement of Operations and Accumulated Surplus

Year Ended December 31, 2022, with comparative information for 2021

	2022 Budget (note 17)	2022	2021
<b>Revenues:</b>			
Municipal taxation	\$ 9,213,830	\$ 9,215,147	\$ 8,708,117
Parcel taxes	228,920	229,300	224,755
Payments in lieu of taxes	265,270	261,213	253,687
Sales of services	3,633,650	4,681,822	3,999,114
Investment income	160,000	614,993	165,782
Government business partnership income	-	15,471	186,767
Rents and leases	26,500	34,956	26,648
Transfers from other governments	1,054,090	1,612,115	2,808,614
Contributions from developers	-	-	238,286
Gain on disposal of tangible capital assets	-	-	9,270
Gain on land held for resale	-	2,131,368	-
Actuarial adjustment on debenture debt	-	83,396	75,623
	14,582,260	18,879,781	16,696,663
<b>Expenses:</b>			
General government	2,230,590	2,135,312	1,848,072
Recreation	1,862,690	1,388,804	1,472,253
Protective services	3,568,050	3,751,394	4,282,377
Environment and public health	2,056,500	1,947,841	1,853,329
Transportation	2,936,790	2,626,522	2,130,832
Community development	873,450	711,314	684,541
Utilities	1,340,100	1,326,208	1,134,298
Interest	58,380	58,275	58,275
Amortization	1,861,500	2,035,480	1,885,029
	16,788,050	15,981,150	15,349,006
Annual Surplus (Deficit)	(2,205,790)	2,898,631	1,347,656
	64,173,544	64,173,544	62,825,888
Accumulated surplus, end of year	\$ 61,967,754	\$ 67,072,175	\$ 64,173,544

The accompanying notes are an integral part of these consolidated financial statements.

# DISTRICT OF HOPE

## Consolidated Statement of Changes in Net Financial Assets

For the Year Ended December 31, 2022, with comparative information for 2021

	2022	2021
Annual surplus	\$ 2,898,631	\$ 1,347,656
Acquisition of tangible capital assets	(4,375,158)	(354,856)
Amortization of tangible capital assets	2,035,480	1,885,029
Gain on disposal of tangible capital assets	-	(9,270)
Proceeds on disposal of tangible capital assets	-	13,770
	(2,339,678)	1,534,673
Change in inventories	340,119	(4,409)
Change in prepaid expenses	711,827	(728,975)
	1,051,946	(733,384)
Change in net financial assets	1,610,899	2,148,945
Net financial assets, beginning of year	24,262,036	22,113,091
Net financial assets, end of year	\$ 25,872,935	\$ 24,262,036

The accompanying notes are an integral part of these consolidated financial statements.

# DISTRICT OF HOPE

## Consolidated Statement of Cash Flows

For the Year Ended December 31, 2022, with comparative information for 2021

	2022	2021
Cash provided by (used in):		
<b>Operating activities:</b>		
Annual surplus	\$ 2,898,631	\$ 1,347,656
Items not involving cash:		
Government business partnership income	(15,471)	(186,767)
Amortization on tangible capital assets	2,035,480	1,885,029
Gain on disposal of tangible capital assets	-	(9,270)
Actuarial adjustment on debt	(83,396)	(75,623)
Change in non-cash operating assets and liabilities:		
Accounts receivable	645,286	(1,320,964)
Prepays	711,827	(728,975)
Inventories	340,119	(4,409)
Accounts payable and accrued liabilities	(978,998)	2,075,417
Landfill liability	(40,908)	(26,978)
Deferred revenue	2,578,653	59,576
Development cost charges	36,071	241,694
	8,127,294	3,256,386
<b>Capital activities:</b>		
Acquisition of tangible capital assets	(4,375,158)	(354,856)
Proceeds on disposal of tangible capital assets	-	13,770
	(4,375,158)	(341,086)
<b>Investing activities:</b>		
Change in portfolio investments	(5,043,720)	1,315
Partnership draws	-	150,000
	(5,043,720)	151,315
<b>Financing activities:</b>		
Proceeds of equipment financing debt	-	11,385
Repayment of equipment financing	(2,168)	-
Repayment of long-term debt	(126,000)	(126,000)
	(128,168)	(114,615)
Increase (decrease) in cash	(1,419,752)	2,952,000
Cash and equivalents, beginning of year	8,258,836	5,306,836
Cash and cash equivalents, end of year	\$ 6,839,084	\$ 8,258,836
Supplemental cash flow information:		
Interest paid	\$ 58,275	\$ 58,275
Interest received	\$ 614,993	\$ 165,782

The accompanying notes are an integral part of these consolidated financial statements.

# DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2022

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## General

The District of Hope (the "District") was incorporated in 1992 under Letters Patent and operates under the authority of British Columbia Community Charter. The District's principal activities include the provision of local government services to residents of the incorporated area including administrative, protective, transportation, recreational, water, sewer, environmental health and fiscal services.

### 1. Significant accounting policies:

These financial statements are prepared using standards issued by the Public Sector Accounting Board of the Canadian Institute of Chartered Professional Accountants.

The consolidated financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon the receipt of goods and services or the creation of an obligation to pay.

(a) Basis of presentation:

These consolidated financial statements include the operations of the operating, water, sewer, and reserve funds.

All material interfund accounts and transactions have been eliminated.

The consolidated financial statements do not include assets, liabilities or surplus of trust funds administered by the District.

(b) Cash and short-term deposits:

Cash and short-term deposits include term deposits whose maturities upon acquisition were 90 days or less.

(c) Portfolio investments:

Portfolio investments are recorded at amortized cost plus accrued interest. Discounts or premiums arising on the purchase of portfolio investments are amortized on a straight line basis over the term to maturity. If it is determined that there is a permanent impairment in the value of an investment, it is written down to net realizable value.

(d) Inventories:

Inventories consist of land held for resale and supplies and are valued at the lower of cost and net realizable value.

# DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2022

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## 1. Significant accounting policies: (continued)

### (e) Revenue recognition:

Revenue from municipal taxation payments, grants in lieu of taxes and utility charges are recognized when the levies are billed or billable to the property owner. Revenue from sales of services are recognized when the services are provided and collection is reasonably assured. Government grants are recognized when they are approved by senior governments and the conditions required to earn the grants have been completed. Development cost charges are recognized as revenue in the period the funds are expended on a development project. Development cost charges not expended are recorded as unearned revenue.

### (f) Contaminated sites:

Contaminated sites are defined as the result of contamination being introduced in air, soil, water or sediment of a chemical, organic, or radioactive material or live organism that exceeds an environmental standard.

A liability for remediation of contaminated sites is recognized, net of any expected recoveries, when all of the following criteria are met:

- a) an environmental standard exists
- b) contamination exceeds the environmental standard
- c) the organization is directly responsible or accepts responsibility for the liability
- d) future economic benefits will be given up, and
- e) a reasonable estimate of the liability can be made.

### (g) Use of estimates:

The preparation of the consolidated financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and reported amounts of revenues and expenses at the date of the financial statements. Areas that contain estimates include assumptions used in determining the landfill post-closure liability, contingent liabilities, and estimated useful lives of tangible capital assets.

### (h) Government Business Partnership

The investment in government business partnership is accounted for using the modified equity basis.

### (i) Non-financial capital assets:

Non financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

#### (i) Tangible capital assets:

Tangible capital assets are recorded at cost which includes amounts that are directly attributable to acquisition, construction, development, or betterment of the asset. The cost, less residual value, of the tangible capital assets, excluding land and landfill sites, are amortized on a straight line basis

# DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2022

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## 1. Significant accounting policies: (continued)

(i) Non-financial capital assets: (continued)

(i) Tangible capital assets: (continued)  
over their estimated useful lives as follows:

---

<b>Asset</b>	<b>Useful life - years</b>
Land	Indefinite
Engineering structures	10-100
Buildings	10-75
Machinery and equipment	5-20
Water systems	10-100
Sewer systems	10-100

---

Annual amortization is charged in the year of acquisition and in the year of disposal. Assets under construction are not amortized until the asset is available for productive use.

(ii) Contributions of tangible capital assets:

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and also are recorded as revenue.

(iii) Natural resources:

Natural resources that have not been purchased are not recognized as assets in the financial statements.

(iv) Works of art and cultural and historic assets:

Works of art and cultural and historic assets are not recorded as assets in these financial statements.

(v) Interest capitalization:

The District does not capitalize interest costs associated with the acquisition or construction of a tangible capital asset.

(vi) Leased tangible capital assets:

Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as leased tangible capital assets. All other leases are accounted for as operating

# DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2022

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## 1. Significant accounting policies: (continued)

(i) Non-financial capital assets: (continued)

(vi) Leased tangible capital assets: (continued)  
leases and the related payments are charged to expenses as incurred.

## 2. Restricted assets:

Included in cash and short-term deposits and portfolio investments are the following restricted amounts:

---

	2022	2021
Cash and short term deposits	\$ 6,839,084	\$ 8,258,836
Portfolio investments	27,545,549	22,501,829
	<hr/> 34,384,633	<hr/> 30,760,665
Less restricted for:		
Statutory reserves	1,800,752	1,790,425
Deferred revenue	3,257,277	678,624
Development cost charges	2,417,271	2,381,201
	<hr/> 7,475,300	<hr/> 4,850,250
Funds available for operations	<hr/> \$ 26,909,333	<hr/> \$ 25,910,415

## 3. Accounts receivable:

---

	2022	2021
Taxes	\$ 834,030	\$ 619,317
Utilities	376,255	357,460
Federal government	142,178	137,788
Trade accounts	126,924	242,611
Provincial government	506,493	1,273,990
	<hr/> \$ 1,985,880	<hr/> \$ 2,631,166

# DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2022

## 4. Investment in Government Business Partnership

### (a) Partnership

The District owns a 1/3 partnership share in the Cascade Lower Canyon Community Forest LP "CLCCF" or the "Partnership".

### (b) Establishment

In 2006, the District along with Yale First Nation and the Fraser Valley Regional District established the CLCCF for the purpose of operating a community forest. The District initially invested \$10,000 for 10,000 units in the Partnership. In 2013, the Partnership acquired a license to forest up to 34,300 cubic meters of timber annually. At this time net revenues are anticipated to remain within the Partnership until such time that the CLCCF Board determines that sufficient reserves exist to fund capital needs related to forestry operations. Should the Partnership cease to exist, the District would be entitled to 1/3 of the accumulated equity.

The Partnership has a March 31 year-end. The condensed results for the year end March 31, 2022 are summarized below.

CLCCF Condensed Financial Statements:

<b>Assets</b>	2022	2021
Cash	\$ 1,060,154	\$ 2,147,104
Other Current Assets	1,131,856	405,729
Tangible Capital Assets	248,609	256,250
	<b>\$ 2,440,619</b>	<b>\$ 2,809,083</b>
<b>Liabilities</b>	2022	2021
Accounts Payable	\$ 479,354	\$ 444,234
Partnership Equity	1,961,265	2,364,849
	<b>\$ 2,440,619</b>	<b>\$ 2,809,083</b>
	2022	2021
Total Revenue	\$ 328,963	\$ 5,127,464
Total Expenses	282,547	4,567,105
Net Income	\$ 46,416	\$ 560,359

# DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2022

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## 5. Municipal finance authority reserve deposits and demand notes:

The District issues its debt instruments through the Municipal Finance Authority. As a condition of these borrowings, a portion of the debenture proceeds are withheld by the Municipal Finance Authority as a debt reserve fund. The District also executes demand notes in connection with each debenture whereby the District may be required to loan certain amounts to the Municipal Finance Authority.

The details of the cash deposits and demand notes at the year-end are as follows:

---

	2022	2021
General fund	\$ 117,916	\$ 117,008
Sewer fund	39,735	39,329
	\$ 157,651	\$ 156,337

---

## 6. Accounts payable:

---

	2022	2021
Trade accounts	\$ 1,913,689	\$ 3,067,308
Other	981,097	1,202,555
Accrued payroll and benefits	188,207	189,621
Accrued interest	14,384	14,384
Accrued liabilities	425,134	27,641
	\$ 3,522,511	\$ 4,501,509

---

## 7. Development cost charges:

Development cost charges represent funds received from developers for capital infrastructure expenditures required as a result of their development projects. As these funds are expended, the liability will be reduced and the amount expended will be recorded as revenue.

Assets are not always physically segregated to meet the requirements of the restricted revenues. The liability will be settled with cash and portfolio investments.

# DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2022

## 8. Long-term debt:

The balance of the long-term debt reported on the consolidated statement of financial position is made up the following:

Purpose	By-Law	Term (Years)	Year Due	Rate	Balance Outstanding	
					2022	2021
General Fund						
Other	1288	20	2030	4.00	\$ 1,467,324	\$ 1,626,589
Sewer Fund						
Sewer	996	25	2023	5.50	23,666	73,797
					\$ 1,490,990	\$ 1,700,386

Future principal payments required over the next five years on issued debt are as follows:

2023	\$	214,171
2024		169,212
2025		175,135
2026		181,264
2027		187,609
Thereafter	\$	603,151

# DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2022

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## 9. Landfill liability:

The District closed the Hope Landfill in September 2013. Costs related to post closure activities at the site include, gas monitoring and recovery, leachate management and treatment, closure assessment and planning and regulatory approvals.

The Hope landfill site is still expected to require care up to, and including the year 2038. A liability of \$453,143 at December 31, 2022 (2021 - \$494,051) is calculated based on the discounted estimated future cash flows associated with closure and post-closure activities. The discount rate used in 2022 was 2.30% (2021 - 2.05%). Landfill restoration costs incurred by the District in 2022 were \$40,908 (2021 - \$31,780). The District had an agreement with a private contractor to contribute in-kind the remaining closure costs in exchange for the right to fill the remaining airspace in the landfill. This contribution and related operating expenditure was recognized in 2013 when the closure activities were significantly completed.

## 10. Liability for Contaminated Sites

The District has determined that as of December 31, 2022, no contamination in excess of an environmental standard exists related to land not in productive use for which the District is responsible.

# DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2022

## 11. Tangible capital assets:

Cost	Balance December 31, 2021	Transfers/ Additions	Transfers/ Disposals	Balance December 31, 2022
Engineering structures	\$ 37,360,642	\$ 391,814	\$ -	\$ 37,752,456
Buildings	7,250,383	1,032,425	-	8,282,808
Machinery and equipment	8,460,770	921,610	(10,995)	9,371,385
Land	2,533,595	882,678	-	3,416,273
Sewer systems	16,227,970	-	-	16,227,970
Water systems	12,961,555	96,707	-	13,058,262
Work in progress	315,078	1,104,718	(54,794)	1,365,002
	\$ 85,109,993	\$ 4,429,952	\$ (65,789)	\$ 89,474,156

Accumulated amortization	Balance December 31, 2021	Disposals	Amortization	Balance December 31, 2022
Engineering structures	\$ 21,805,596	\$ 793,570	\$ -	\$ 22,599,166
Buildings	5,040,109	252,526	-	5,292,635
Machinery and equipment	5,352,857	367,565	(10,995)	5,709,427
Sewer systems	7,826,302	394,681	-	8,220,983
Water systems	6,549,216	227,138	-	6,776,354
	\$ 46,574,080	\$ 2,035,480	\$ (10,995)	\$ 48,598,565

	Net book value December 31, 2021	Net book value December 31, 2022
Engineering structures	\$ 15,555,046	\$ 15,153,290
Buildings	2,210,274	2,990,173
Machinery and equipment	3,107,913	3,661,958
Land	2,533,595	3,416,273
Sewer systems	8,401,668	8,006,987
Water systems	6,412,339	6,281,908
Work in progress	315,078	1,365,002
	\$ 38,535,913	\$ 40,875,591

# DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2022

## 12. Financial equity - current fund:

	2022	2021
Unappropriated:		
Operating fund	\$ 10,654,367	\$ 11,641,233
Non-Statutory reserves:		
Accessibility initiatives reserve	7,254	7,083
Community events reserve	13,164	12,855
Community development regulatory reserve	42,107	41,119
Fire department reserve	641,304	470,801
Future capital expenditures reserve	8,444,074	7,668,503
Infrastructure replacement reserve	4,353,174	3,871,178
Water reserve	1,407,641	1,374,663
Sewer reserve	445,254	434,823
Assessment appeals reserve	37,603	36,721
	15,391,575	13,917,746
Statutory reserves and restricted funds:		
Parkland acquisition reserve	466,574	463,935
Landfill reserve	768,944	764,512
Land for development reserve	187,640	186,559
Bridge unexpended funds reserve	377,594	375,418
	1,800,752	1,790,424
Total financial equity	27,846,694	27,349,403
Equity in tangible capital assets	39,225,481	36,824,141
Accumulated surplus	\$ 67,072,175	\$ 64,173,544

# DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2022

## 13. Collections for other governments:

The District collects and remits taxes on behalf of other government jurisdictions as follows:

	2022	2021
Tax Collected - School Tax	\$ 4,399,341	\$ 3,905,554
Tax Collected - FVRD	1,834,153	1,688,696
Tax Collected - Regional Hospital	259,914	242,856
Tax Collected - BC Assessment	116,889	98,988
Tax Collected - MFA	546	396
	<u>\$ 6,610,843</u>	<u>\$ 5,936,490</u>

## 14. Contingencies:

- (a) Debt held by the Fraser Valley Regional District is, pursuant to the Local Government Act, a direct joint and several liability of each member municipality within the regional district, including the District.
- (b) Monitoring of leachates in the landfill is required for 25 years subsequent to the closure. Any potential costs arising from future issues will be the responsibility of the District.
- (c) The District is currently engaged in certain legal actions. The District has accrued for claims for which the amounts are known or can be reasonably estimated. The outcome of other claims is indeterminable at this time. Accordingly, no provision has been made in the accounts for these actions.
- (d) The District and its employees contribute to the Municipal Pension Plan (a jointly trustee pension plan). The board of trustees, representing plan members and employers, is responsible for administering the plan, including investment of assets and administration of benefits. The plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2021, the plan has about 227,000 active members and approximately 118,000 retired members. Active members include approximately 42,000 contributors from local governments. .

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability. The most recent actuarial valuation for the Municipal Pension Plan as at December 31, 2021, indicated a \$3,761 million funding surplus for basic pension benefits on a going concern basis.

The District paid \$289,972 (2021 - \$267,048) for employer contributions to the plan in fiscal 2022.

The next valuation will be as at December 31, 2024, with results available in 2025.

# DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2022

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## 14. Contingencies: (continued)

Employers participating in the plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the Plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the Plan.

## 15. Fair value of financial assets and financial liabilities:

The fair value of the District's cash and short term deposits, accounts receivable and accounts payable approximate their carrying amounts due to the immediate or short term maturity of these financial instruments.

The fair value of portfolio investments at December 31, 2022 was \$27,545,549 (2021 - \$22,501,829).

The fair value of the long-term debt and obligations under capital lease approximate their book value as the interest rates represent borrowing rates for loans under similar terms and maturities.

## 16. Contractual Rights

The District has entered into contracts for various property rentals and service agreements, and is scheduled to receive the following amounts under those contracts.

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2023	\$	223,727
2024		229,925
2025		236,344
2026		242,992
2027	\$	249,884

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# DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2022

## 17. Budget figures:

The financial statements have included the Annual budget as approved by Council. The following is a reconciliation of the budget presentation required for the financial statements and the annual financial plan bylaw:

	2022
Annual deficit from statement of operations	\$ (2,205,790)
Amortization of capital assets	1,861,500
Capital expenditures	(12,826,960)
Transfers from surplus	2,722,330
Reserves used for capital financing	4,551,300
Proceeds of debt financing	1,800,000
Proceeds from grant financing	3,753,330
Transfers from reserves	2,048,070
Transfers to reserves	(1,575,490)
Principal repayment of debt	(128,290)
Net annual budget	\$ -

## 18. Perpetual Cemetery Care Trust:

The District operates a cemetery in accordance with the Cemetery and Funeral Services Act. The District is required to maintain a trust fund which is not included in these financial statements.

The asset and equity of the Perpetual Cemetery Care Trust are as follows:

	2022	2021
Cash and Deposits	\$ 134,002	\$ 127,871

	2022	2021
Equity balance, beginning of the year	\$ 127,871	\$ 121,379
Transfer from operating	5,410	6,175
Interest	721	317
Equity, end of year	\$ 134,002	\$ 127,871

# DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2022

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## 19. Financial risks

Market risk is the risk that changes in market prices, such as interest rates, will affect the District's income. The District's cash and portfolio investments include amounts on deposit with financial institutions that earn interest at market rates. The District manages its cash by maximizing the interest income earned on excess funds while maintaining the liquidity necessary to conduct operations on a day-to-day basis. Fluctuations in market rates of interest would not have a significant effect on the District's income.

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. Management does not believe that the District is exposed to significant credit risk.

There has been no change to the risk exposures outlined above from 2021.

## 20. Comparative figures

Certain comparative figures have been reclassified to conform with the financial statement presentation adopted in the current year.

## 21. Segmented information:

The District is a diversified municipal government institution that provides a wide range of services to its citizens. For management reporting purposes, the local government's operations and activities are organized and reported by service areas. Service areas were created for the purpose of recording specific activities to attain certain objectives in accordance with Council policies and District's bylaws. The service areas are as follows:

### General Government Services

General government services include activities associated with Mayor and Council administration, bylaw review and adoption, financial management, and information systems, economic development and corporate services, including human resources.

### Protective Services

Protective services include activities associated with community safety. These services include local policing, fire protection, bylaw enforcement and emergency services.

# DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2022

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## 21. Segmented information: (continued)

### Transportation Services

A component of Public Works department is transportation services. Transportation services include activities associated with roads and drainage networks. Services include traffic services, street lighting, public works administration, fleet operations, winter maintenance, and maintenance and improvements to roads, shoulders, sidewalks, drainage, storm sewers and dykes.

### Environmental Health Services

Environmental development services include all activities associated with waste management, landfill operations, transfer stations and cemetery operations.

### Community Development Services

Community Development services include development activities associated with planning and zoning and building inspections.

### Recreation and Culture Services

Recreation and Cultural services include activities associated with operations of parks, recreation and cultural services. Activities also include grants-in-aid, library operations, tourism and minor building maintenance services.

### Utilities: Water and Sewer Services

Water and sewer services include all activities associated with water and sanitary sewer operations. Items include maintenance and enhancements of the water supply system, water pump stations, water distribution systems, hydrants, sanitary sewer collection system, sewer lift stations and sewer treatment and disposal.

Segmented information has been identified based upon lines of service provided by the District. District services are provided by departments and their activities are reported by functional area in the body of the financial statements.

# DISTRICT OF HOPE

## Segmented Reporting Note

For the Year Ended December 31, 2022

	Recreation and Culture	Protective Services	Transportation	Environmental Health	Community Development	Utilities - Water & Sewer	General Government	Total 2022	Total 2021
<b>Revenues</b>									
Municipal taxation	\$ -	\$ 2,356,508	\$ -	\$ -	\$ -	\$ -	\$ 6,858,639	\$ 9,215,147	\$ 8,708,117
Parcel taxes	-	-	-	-	-	229,300	-	229,300	224,755
Payments in lieu of taxes	-	-	-	-	-	-	261,213	261,213	253,687
Sales of services	218,695	89,571	21,069	2,435,621	4,401	984,725	927,740	4,681,822	3,999,114
Investment income	-	-	-	-	-	-	614,993	614,993	165,782
Government business partnership income	-	-	-	-	-	-	15,471	15,471	186,767
Rents and leases	-	-	-	-	-	-	34,956	34,956	26,648
Transfers from other governments	25,000	427,389	2,740	-	-	-	1,156,986	1,612,115	2,808,614
Actuarial adjustment on debenture debt	-	-	-	-	-	-	83,396	83,396	75,623
Contributions from developers	-	-	-	-	-	-	-	-	238,286
<b>Total Revenues</b>	<b>243,695</b>	<b>2,873,468</b>	<b>23,809</b>	<b>2,435,621</b>	<b>4,401</b>	<b>1,214,025</b>	<b>9,953,394</b>	<b>16,748,413</b>	<b>16,687,393</b>
<b>Expenditures</b>									
Salaries and benefits	269,973	697,348	1,229,567	70,130	464,282	443,333	1,345,132	4,519,765	4,077,492
Insurance and claims	26,036	12,072	72,942	259	-	38,961	76,710	226,980	226,473
Office and administration	626,739	2,741,904	105,639	1,844,658	247,032	30,159	577,420	6,173,551	5,476,104
Repair and maintenance	447,895	276,095	1,031,798	25,774	-	621,234	114,589	2,517,385	3,176,188
Utilities	18,161	23,975	186,576	7,020	-	192,521	21,461	449,714	449,446
<b>Total Expense, before interest and amortization</b>	<b>1,388,804</b>	<b>3,751,394</b>	<b>2,626,522</b>	<b>1,947,841</b>	<b>711,314</b>	<b>1,326,208</b>	<b>2,135,312</b>	<b>13,887,395</b>	<b>13,405,703</b>
Gain on disposal of tangible capital assets	-	-	-	-	-	-	-	-	(9,270)
Gain on sale of land held for resale	-	(2,131,368)	-	-	-	-	-	(2,131,368)	-
Interest	-	-	-	-	-	19,875	38,400	58,275	58,275
Amortization	-	-	-	1,413,661	-	621,819	-	2,035,480	1,885,029
<b>Net operating revenues(expenses)</b>	<b>\$ (1,145,109)</b>	<b>\$ (3,009,294)</b>	<b>\$ (2,602,713)</b>	<b>\$ (925,881)</b>	<b>\$ (706,913)</b>	<b>\$ (753,877)</b>	<b>\$ 7,779,682</b>	<b>\$ 2,898,631</b>	<b>\$ 1,347,656</b>

The accompanying notes are an integral part of these consolidated financial statements.

# DISTRICT OF HOPE

## Schedule 1 - COVID-19 Safe Restart Grants for Local Governments

For the Year Ended December 31, 2022

In November 2020 the District of Hope was the recipient of a \$1,833,000 grant under the COVID-19 Safe Restart for Local Governments program from the Province of BC.

<b>COVID Reserve, beginning of year</b>		<b>\$ 1,551,146</b>
Office	\$	7,168
IT		33,223
Public works		507,882
<b>Expenditures through the year</b>		<b>548,273</b>
<b>COVID Reserve, end of year</b>		<b>\$ 1,002,873</b>

The accompanying notes are an integral part of these consolidated financial statements.

## **SCHEDULE OF GUARANTEE AND INDEMNITY AGREEMENTS**

Prepared under the Financial Information Regulation, Schedule 1, Section 5

Information on all guarantees and indemnities for the District of Hope is included in Note 16 to the Financial Statements.

## Schedule of Remuneration and Expenses

For the Year Ending December 31, 2022

Prepared under the Financial Information Regulation, Schedule 1, subsection 6(2)

Regulations require the District of Hope to report the total amount of remuneration for each employee that exceeds \$75,000 in the year reported. However, certain exceptions have been noted below:

### 1. Elected Officials, Employees appointed by Cabinet and Members of the Board of Directors

Name	Position	Remuneration	Expenses
Robb, Peter S.	Mayor	27,957.60	1,006.30
Stewin, Heather	Councillor	18,307.12	3,671.08
Smith, Dustin	Councillor	15,842.70	2,493.36
Smith, Victor A	Councillor/Mayor	20,191.66	4,947.35
Traun, Craig	Councillor	15,842.70	4,037.18
Newbigging, Pauline	Councillor	2,464.39	-
Sedore, Crystal	Councillor	2,464.39	-
Medlock, Scott N.	Councillor	18,307.12	3,553.20
Skoglund, Angela	Councillor	2,464.39	-
Wells, Zachary	Councillor	2,464.39	-
<b>Total Elected Officials</b>		<b>\$ 126,306.46</b>	<b>\$ 19,708.47</b>

### 2. Other Employees

Name	Remuneration	Expenses
Ariyaratne, Chandra G	\$ 90,258.83	426.49
Bellingham, Donna	117,952.28	1,993.46
Blackwell, Ross E.	98,083.40	4,610.45
Blake, Scott	83,817.53	1,516.54
Cameron, Thomas K	90,560.63	13,289.04
Clarke, Bobby	104,793.98	2,149.82
Cline, Duncan H.	83,392.72	304.99
Del Degan, Kevin	87,621.35	-
DeSorcy, Tom	100,024.12	8,260.93
Dicken, Kevin	124,237.85	1,694.93
Fortoloczky, John	173,408.08	3,252.14
Gill, Jaswinder	112,583.62	238.33
Glasson, Stephen	101,724.46	2,562.68
Goglin, Linda	75,072.84	1,923.37
Lepitre, Donald R	103,965.69	691.53
McMillan, Dan J	83,537.28	1,557.84
Morgan, Branden R	79,502.89	712.70
Olson, Michael	95,579.71	8,031.99
<b>Total over \$75,000 remuneration</b>	<b>\$ 1,806,117.26</b>	<b>\$ 50,797.28</b>
<b>Consolidated total under \$75,000 remuneration</b>	<b>\$ 1,756,670.40</b>	<b>\$ 89,618.76</b>
<b>Consolidated total of all Employees</b>	<b>\$ 3,562,787.66</b>	<b>\$ 140,416.04</b>

District of Hope  
Section 6

**3. Reconciliation**

Total Remuneration - elected officials	\$ 126,306.46
Total Remuneration - other employees	3,562,787.66
<b>Subtotal (Per T4 Summaries RP0001 &amp; RP0002)</b>	<b>\$ 3,689,094.12</b>
<hr/>	
Other: fringe benefits, accruals	\$ 830,670.88
Total per Statement of Revenue and Expenditure	<b>\$ 4,519,765.00</b>

**Schedule of Remuneration and Expenses - con't**  
**For the Year Ending December 31, 2022**

Prepared under the Financial Information Regulation, Schedule 1, subsection 6(6)

Regulations require the District of Hope to report the total employer portion of CPP & EI paid to the Receiver General for Canada

CPP \$ 156,147.60

EI \$ 54,164.73

## **Statement of Severance Agreements**

Prepared under the Financial Information Regulation, Schedule 1,  
subsection 6(7)

There was one severance agreement under which payment commenced  
between District of Hope and its non-unionized employees during fiscal  
year 2023.

This agreement represented three months of compensation.

## **Schedule of Suppliers of Goods and Services**

For the Year Ending December 31, 2022

Prepared under the Financial Information Regulation, Schedule 1, subsection 7(1)

Regulations require the District of Hope to report the total amount paid to each supplier for goods and services that exceeds \$25,000 in the year reported.

### **1. Alphabetical list of suppliers who received aggregate payments exceeding \$25,000**

<b>Supplier Name</b>	<b>Aggregate amount paid to supplier</b>
A & G FENCING	42,279.01
AARDVARK PAVEMENT MARKING SERVICES	\$ 69,033.55
ALUMICHEM CANADA INC	116,022.35
A-MAIS TECHNOLOGIES INC.	32,726.48
BC ASSESSMENT, FINANCIAL SERVICES	116,920.04
BC HYDRO	362,620.53
BLACK PRESS GROUP LTD.	28,859.85
CANADIAN WESTERN BANK	2,482,506.00
CANYON CABLE 1988 LTD.	53,453.16
COASTAL MOUNTAIN FUELS	151,209.63
COBRA ELECTRIC REGIONAL SERVICES LTD	26,199.60
CUPE LOCAL #458	42,096.28
DECKER, Diana	25,288.37
ECOWISE TREE CARE	49,675.50
EMCO CORPORATION	68,139.39
EMPLOYER HEALTH TAX	73,455.38
EMPYRION TECHNOLOGIES INC.	89,083.69
EXCEED ELECTRICAL ENGINEERING LTD	60,394.86
FAR AND AWAY HOLDINGS LTD	72,311.04
FIRST TRUCK CENTRE INC.	530,067.89
FORT MODULAR INC	488,290.95
FORTIS BC-NATURAL GAS	32,611.43
FRASER VALLEY REGIONAL DISTRICT	2,037,552.47
FRASER VALLEY REGIONAL HOSPITAL DISTRICT	259,913.72
FRASER VALLEY REGIONAL LIBRARY	388,842.00
HOPE AND AREA TRANSITION SOCIETY	89,233.99
HOPE BUSINESS AND DEVELOPMENT SOCIETY	336,000.00

District of Hope  
Section 7

HOPE GOLF & COUNTRY CLUB	119,000.00
	39,750.00
HOPE MOUNTAIN CENTRE FOR OUTDOOR	
HOPE READY MIX LIMITED	40,636.29
INSURANCE CORPORATION OF BC	47,970.00
JAKES CONSTRUCTION LTD.	1,281,302.40
JIM DENT CONSTRUCTION LTD	1,181,516.06
KELLTON CONTRACTING LTD.	114,625.19
KHRONOS SECURITY SERVICES	54,332.50
KPMG LLP, T4348	40,670.70
LACAS CONSULTANTS INC.	149,077.07
LAFARGE CANADA INC	78,570.21
LANDTEC CONSULTANTS LTD.	28,371.32
LIDSTONE & COMPANY	767,345.77
LOEWEN PAVING	148,766.63
MAMELE'AWT QWEESOME HOUSING SOCIETY	116,250.00
MASTERCARD - COLLABRIA	110,647.67
MINISTER OF FINANCE	117,007.02
MINISTRY OF FINANCE-PROPERTY TAX BRANCH	2,735,849.60
MT. HOPE ELECTRIC	69,647.82
MUNICIPAL INSURANCE ASSOCIATION OF BC	188,306.75
MUNICIPAL PENSION PLAN	553,543.37
NUTECH FACILITY SERVICES LTD	42,471.91
OSACHOFF, Harry	45,332.46
PHOENIX ENTERPRISES LTD.	26,696.25
PURPOSE DEVELOPMENTS CORP.	145,462.85
RECEIVER GENERAL FOR CANADA	82,261.53
RECEIVER GENERAL FOR CANADA	941,488.93
RECEIVER GENERAL, R.C.M.P.	2,052,627.82
ROCKY MOUNTAIN PHOENIX	39,957.68
ROLLINS MACHINERY LTD.	265,126.40
SPERLING HANSEN ASSOCIATES	35,800.52
SWING TIME DISTRIBUTORS	54,080.88
SYNDICATE WELDING SERVICES	29,420.13
TRIPLEPOINT ENVIRONMENTAL LLC	36,814.34
TRI-WEST GROUP ENTERPRISES LTD	269,743.79
TRUE CONSULTING LTD	371,605.39
ULINE CANADA CORPORATION	26,890.48
VALLEY WASTE & RECYCLING INC	1,979,603.47
WORKSAFE BC	144,282.59
XYLEM CANADA COMPANY	31,385.90
<hr/> Payments Made (Vendors Over \$25000)	<hr/> 22,729,026.85
Miscellaneous Payments (\$25000 and Under)	1,490,791.11
<hr/> TOTAL Payments	<hr/> 24,219,817.96

**Reconciliation**

TOTAL Payments		24,219,817.96
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**Reconciling Items:**

PREPAID EXPENDITURES		(123,440.92)
LANDFILL POST CLOSURE ADJUSTMENT		40,908.00
MASTERCARD - COLLABRIA		(110,647.67)
MINISTRY OF FINANCE-PROPERTY TAX BRANCH	SCHOOL TAX	(2,735,849.60)
RECEIVER GENERAL (Payroll) - RP 1		(941,488.93)
RECEIVER GENERAL (Payroll) - RP 2		(82,261.53)
BC ASSESSMENT, FINANCIAL SERVICES		(116,920.04)
CANADIAN WESTERN BANK	Investment	(2,482,506.00)
KELLTON CONTRACTING LTD.	SECURITY DEPOSIT REFUND	(99,863.68)
MAMELE'AWT QWEESOME HOUSING SOCIETY	SECURITY DEPOSIT REFUND	(116,250.00)
FAR AND AWAY HOLDINGS	SECURITY DEPOSIT REFUND	(72,311.04)
PURPOSE DEVELOPMENT CORP	SECURITY DEPOSIT REFUND	(145,462.85)
MUNICIPAL PENSION PLAN	Payroll	(553,543.37)
WORKSAFE BC	Payroll	(144,282.59)
FRASER VALLEY REGIONAL DISTRICT (Deduct tax requisitions-netted out in F/S)		(1,834,150.38)
FRASER VALLEY REGIONAL DISTRICT (Principal repayments on debt)		(125,999.51)
FRASER VALLEY REGIONAL HOSPITAL DISTRICT (Deduct tax requisitions- netted out in F/S)		(259,913.72)
CUPE LOCAL #458	Payroll	(42,096.28)
COASTAL MOUNTAIN FUELS	FUEL INVENTORY	(151,209.63)
EMPLOYER HEALTH TAX		(73,455.38)
MISC PROPERTY TAX REFUNDS		(37,791.02)
MISC. BUILDING PERMIT SECURITY DEPOSITS		(37,100.00)
OTHER MISC. ADJUSTMENTS (1.25%)		(173,118.82)
<b>TOTAL</b>		<b>\$ 13,801,063.00</b>

Total per Statement of Revenue and Expenditure and acquisition of Capital Assets		
--	--	--

Insurance	\$	226,980.00
Interest		58,275.00
Office and administration		6,173,551.00
Repairs and maintenance		2,517,385.00
Utilities		449,714.00
Capital assets		4,375,158.00
<b>TOTAL</b>		<b>\$ 13,801,063.00</b>

**\* Taxes collected and remitted on behalf of agencies listed below**

FRASER VALLEY REGIONAL DISTRICT	1,834,150.38
FRASER VALLEY REGIONAL HOSPITAL DISTRICT	259,913.72
BC ASSESSMENT	116,920.04
HOPE SCHOOL TAX	2,735,849.60
MUNICIPAL FINANCE AUTHORITY OF BC	371.06

## Schedule of Approved District Grants

Prepared under the Financial Information Regulation, Schedule 1, subsection 7(2)(b) regulations require the District of Hope to report a statement of payments for the purposes of grants or contributions.

<b>Non-profit Organization</b>	<b>Approved (\$)</b>
Fraternal Order of Eagles Erie #269	2,000.00
Hope & District Arts Council	5,000.00
Hope Curling Club	3,250.00
Hope Care Transit Society	5,000.00
Hope Community Choir	500.00
Hope Crime Prevention Society	5,000.00
Hope Mountain Centre for Outdoor Living	2,250.00
Mount Hope Senior Citizens' Housing Society	2,000.00
	<hr/>
	\$ 25,000.00

Hope and Area Transition Society \$ 89,233.99

## **STATEMENT OF FINANCIAL INFORMATION APPROVAL**

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2), approves all the statements and schedules included in this Statement of Financial Information, produced under the *Financial Information Act*.

---

Mayor, District of Hope

---

Director of Finance



# REPORT/RECOMMENDATION TO COUNCIL

**REPORT DATE:** June 22, 2023

**FILE:** 640-20

**SUBMITTED BY:** Mike Olson, Director of Finance

**MEETING DATE:** June 26, 2023

**SUBJECT:** 2022 Annual Report

---

**PURPOSE:**

To approve the 2022 Annual Report.

**RECOMMENDATION:**

Section 98 and 99 of the Community Charter requires that an annual report be considered by Council at a council or other public meeting. The report was made available to the public on June 13, 2023 for public inspection. The report is to be approved by Council by June 30, 2023.

---

Prepared by:

Approved for submission to Council:

*Original Signed by Mike Olson*

Mike Olson, CPA, CA

*Original Signed by John Fortoloczky*

Chief Administrative Officer



DISTRICT OF  
**HOPE**

# 2022 ANNUAL REPORT

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# Mayor's Message



2022 was a year of continued struggle and achievement. We were still feeling the immediate effects of the November 2021 Atmospheric River Event and spent considerable time and effort addressing the resulting safety and environmental concerns. The District, working with the Province, managed to stabilize and further protect the riverbank adjacent the Fraser Canyon Hospital and Riverside Manor. An after-action study and report were completed with the results indicated a satisfactory performance by District emergency response staff, despite the unique and highly challenging circumstances. We do acknowledge though, that there is always room for improvement.

Throughout 2022 we continued to work with the Province to address other areas of concern which are still in progress. We should rightly feel proud how our community pulled together and undertook repair and recovery work. In particular, members of the Hope Golf & Country Club put in countless hours and thousands of dollars to get the course back functioning after the significant damage it suffered. The Province, along with many communities in the Lower Mainland, are working towards longer-term plans at environmental resilience.

2022 also saw the Hope Flood Falls Wildfire event in September. In this particular event, District and Fraser Valley Regional District staff, along with the BC Wildfire Service, worked effectively in addressing the fire and the needs of those who needed evacuation. Emergency Social Services were set up in Chilliwack, Abbotsford and Mission. Like the Atmospheric River after-action report above, the response was good but we will pursue improvement utilizing the lessons learned.

You will notice that the District administration still managed to achieve significant project completion. Of particular note was the progress made in the area of capital projects. We were successful in obtaining grants to further improve Othello Road, we started the Yale Street Rehabilitation Project, and we gathered the funding together to create the Richmond Hill Multi-Use Pathway once Trans Mountain vacate their work site along that location. From an asset management perspective, we completed the Stormwater Master Plan and will work to complete the Facilities Master Plan and Transportation Master Plan. All these plans allow us to best plan infrastructure repair, replacement and improvement over the long-term. This will allow for the most effective use of taxpayer's dollars.

# Mayor Victor Smith's message

As 2022 was a municipal election year, and being the new Mayor, I would like to express my heartfelt thanks to those Council members who chose to retire after rendering such great service to our community. Every Council mandate is challenging and the work is often unrewarding. In particular, our appreciation and respect go out to; Peter Robb, Bob Erickson, Craig Traun, and Dusty Smith.

New Council looks forward to executing its strategic plan and working towards continued improvement in District services and the quality of life of its residents. We wish you all a happy and successful 2023.

# MAYOR & COUNCIL



November 05, 2018 - November 07, 2022

Front Row (L-R) Councillor Scott Medlock, Mayor Peter Robb, Councillor Heather Stewin  
Back Row (L-R) Councillor Bob Erickson, Councillor Dusty Smith, Councillor, Victor Smith,  
Councillor Craig Traun



November 07, 2022 - December 31, 2022

Front Row (L-R) Councillor Scott Medlock, Mayor Victor Smith, Councillor Heather Stewin  
Back Row Councillor Crystal Sedore, Councillor Zachary Wells, Councillor Pauline Newbigging, Councillor Angela Skoglund

# VISION & MISSION

## VISION STATEMENT:

Creating an appealing and sustainable community that fosters diversity through economic, social and environmental inclusion.



## MISSION STATEMENT:

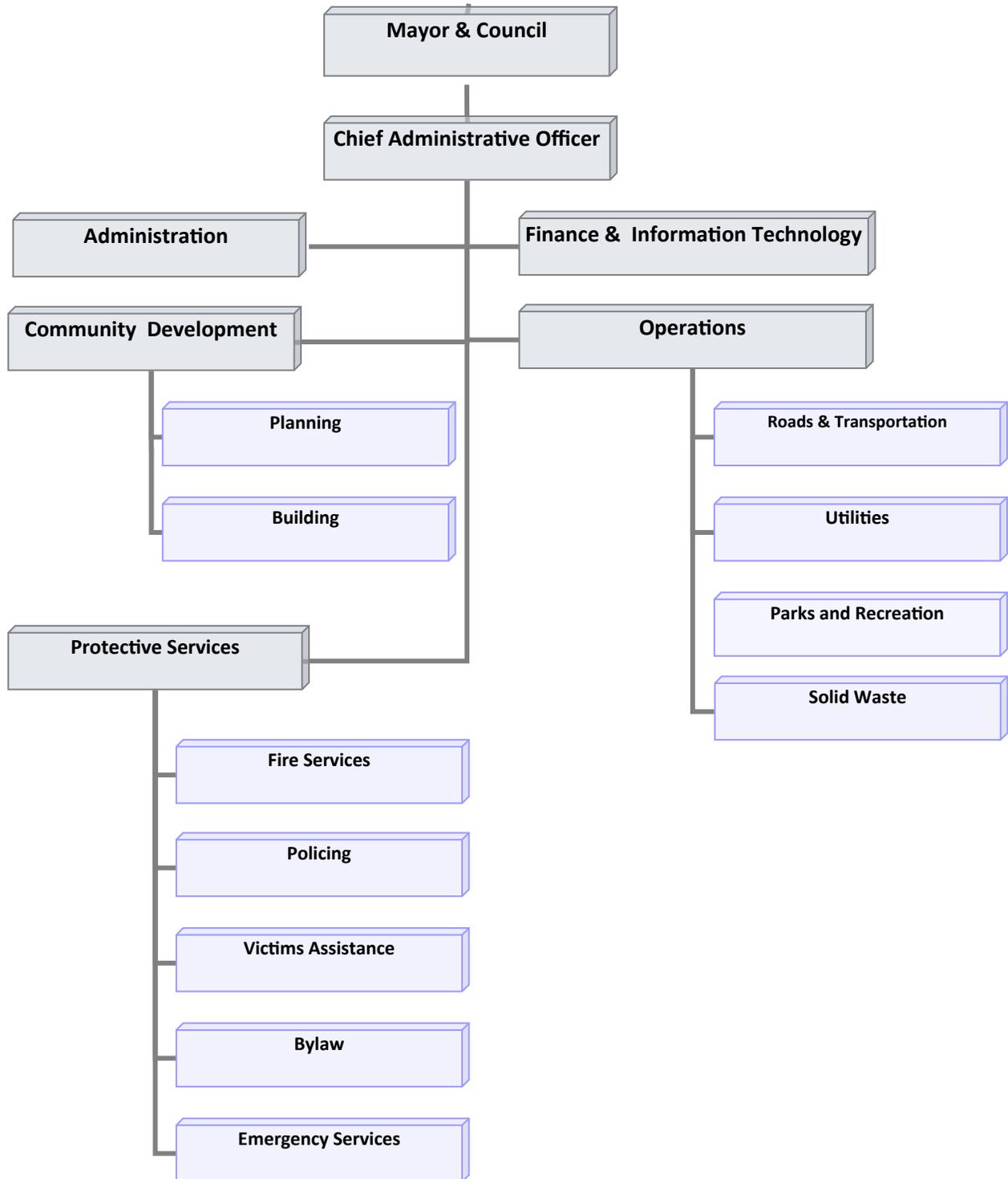
To provide customer service excellence in the delivery of local government services to enhance the quality of life for the community of Hope.

# OBJECTIVES & PROGRESS MEASURES

## 2022 Community Services Objectives and Progress Measures

Objectives	Strategies	Measures
Housing Needs Assessment	Applied for Provincial Funding to undertake study.	Study completed.
Othello Road Stabilization Project	Adopt phased approach with District funding along with grant applications.	Grant awarded for \$1,669,736. Completion predicted by end 2024.
Station House Project	Find new home for Station House or demolish	Agreement reached to move Station House by end of 2024.
Paving Program	Priorities as per the Paving Management Plan. Yale Street Rehabilitation Project	Budget \$1,800,000. Yale Street Project begun.
Regional Transport	Continue monitoring and adjust routes, schedules, stops should demand increase.	Service levels changes being considered for 2022. Service update/forecast to be provided by BC Transit.
Richmond Hill pedestrian/cycle connector to downtown	Leverage Federal and Provincial Grants.	Funding achieved via Trans Mountain amenity agreement and District Funds. Start after Trans Mountain vacates work site.
753 Water Utility Borrowing Bylaw	Delayed by COVID, restart.	Borrowing public assent process complete by end 2023.
Cannabis Retail Regulation	Consider and consult various bylaws and policies affected by allowing for Cannabis retail in Hope.	Council adopted new bylaws allowing for retail sale within the District.
Facilities Master Plan	Contract consultant on long-term future facilities plan for the District.	Process continues with possible finalization and endorsement.
Identify and confirm actions to reduce homelessness	BC Housing providing subsequent transition housing proposal.	Council endorsed new site and approved rezoning to support.
Stormwater Master Plan	District funded study to analyze all systems within the District and anticipate future development needs.	Study completed.
District Recovery Plan creation and action as a result of the Atmospheric River Event	Engage a Disaster Recovery Manager to directly coordinate activities.	Plan completed with projects being actively pursued. Large degree of Provincial/Federal funding will be required.

# ORGANIZATIONAL CHART

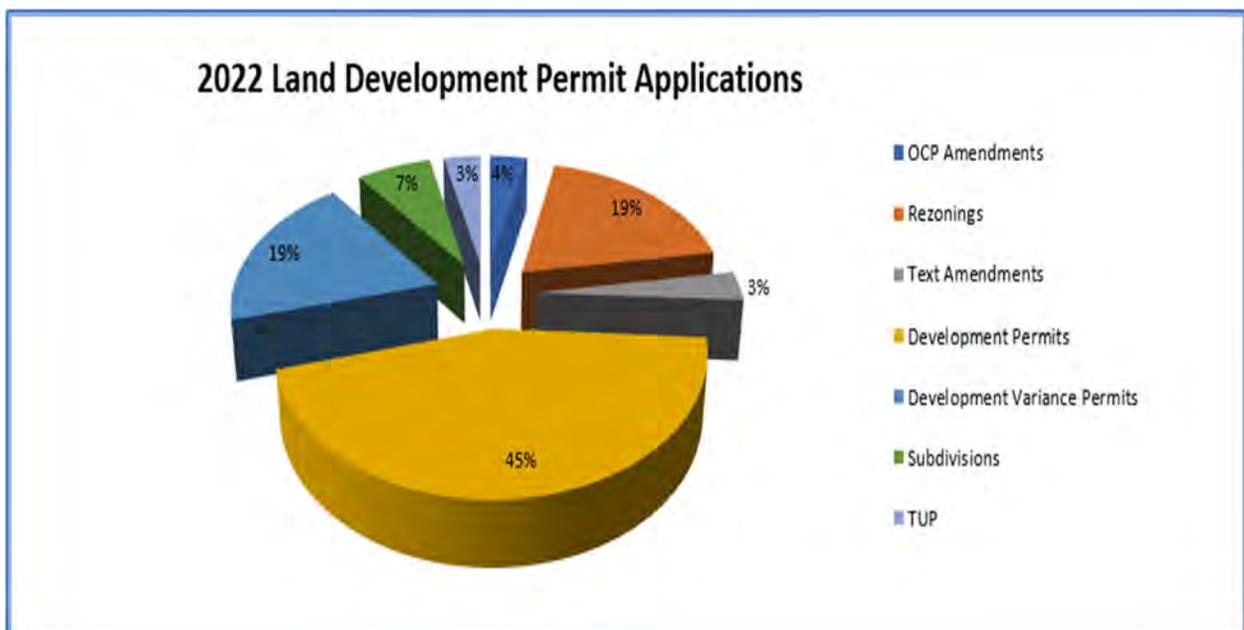


# COMMUNITY DEVELOPMENT

The Community Development Department is responsible for the issuance of building permits, demolition permits, moving permits (buildings and mobile homes), sign permits, wood burning stoves and fireplaces. In addition to regular day-to-day community planning, the department also oversees or participates in programs such as:

- Experience the Fraser
- Regional Growth Strategy
- Healthy Communities
- Emergency Operations
- Upper Fraser Valley Film Co-op
- Species At Risk
- Fraser Valley Adaptation Strategies Working Group

A new Integrated Official Community Plan was adopted in October 2016, and promotes policies from the 2015 Age Friendly Plan that will help build an active complete community which includes accessibility, social inclusion, and healthy living for seniors. When applied holistically, the Age-Friendly Plan included components that promote healthy living policies for children, families and residents with mobility and/or health-related issues. The IOCP is an essential guide for landowners, businesses, community organizations, and governments that may be considering changes related to land, building, and resource use in Hope over the next 20-30 years. The OCP defines what the community wants to become and not only provides a statement of where and what land uses the community want to see in the future. It also speaks to our aspirations for the economy, our strategies for achieving growth in a responsible way, for meeting our social needs, and for building a more interesting and more vibrant community.



# COMMUNITY DEVELOPMENT

The Planning and Building Section of the Community Development Department is responsible for land use planning, review and approval of applications, building inspections and land use related initiatives. The Department handles Zoning Amendments, Development Permits, Development Variance Permits, Subdivisions, Agricultural Land Reserve applications and secondary dwelling applications. Its' mandate is to provide quality "one stop" service to customers and to work actively with them to find solutions and solve problems. The principles of customer service, a proactive approach to application review, sound community planning and well constructed development guidelines form the foundation of this department. They tackle emerging planning issues, identifying and exploring trends, developing forecasts and proposing and assessing policy responses appropriate to a small community.

The Community Development Department is also responsible for the Official Community Plan which is the blueprint for land development in the future. This Department is responsible for all forms of development activity in the District including regulating and controlling building while at the same time ensuring that health and safety regulations are maintained.

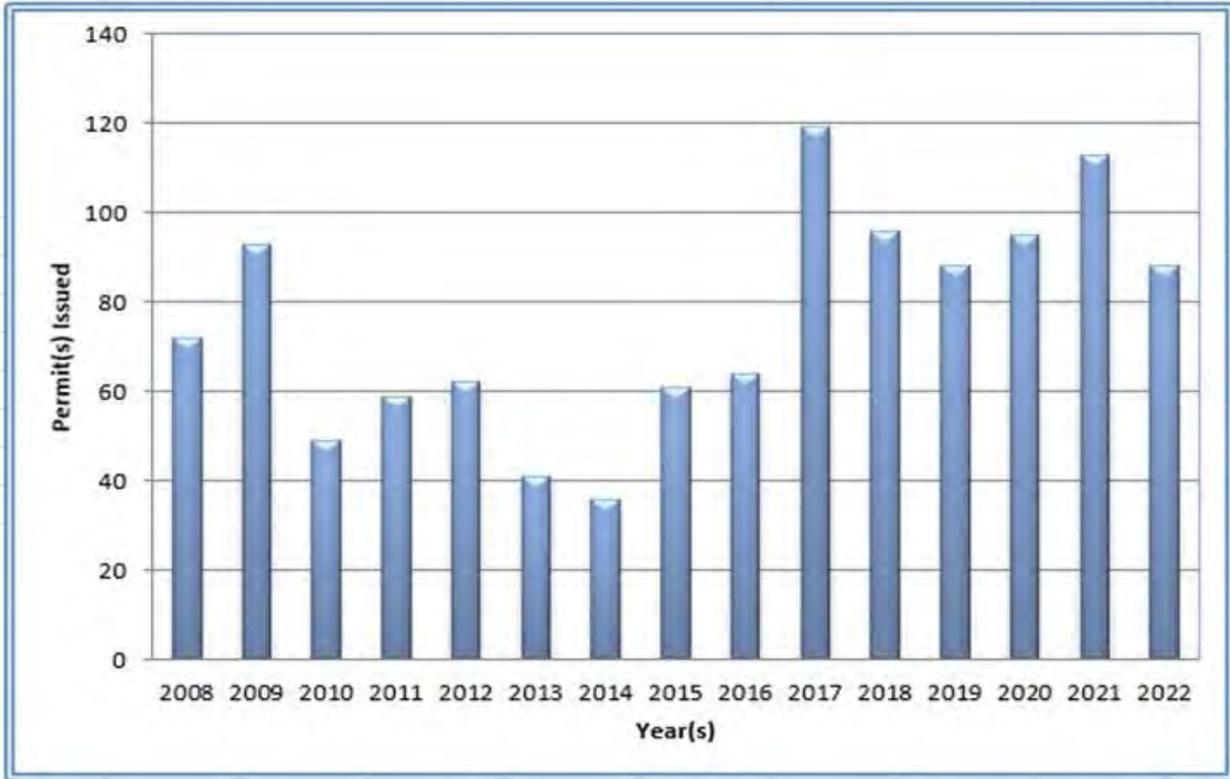


# COMMUNITY DEVELOPMENT

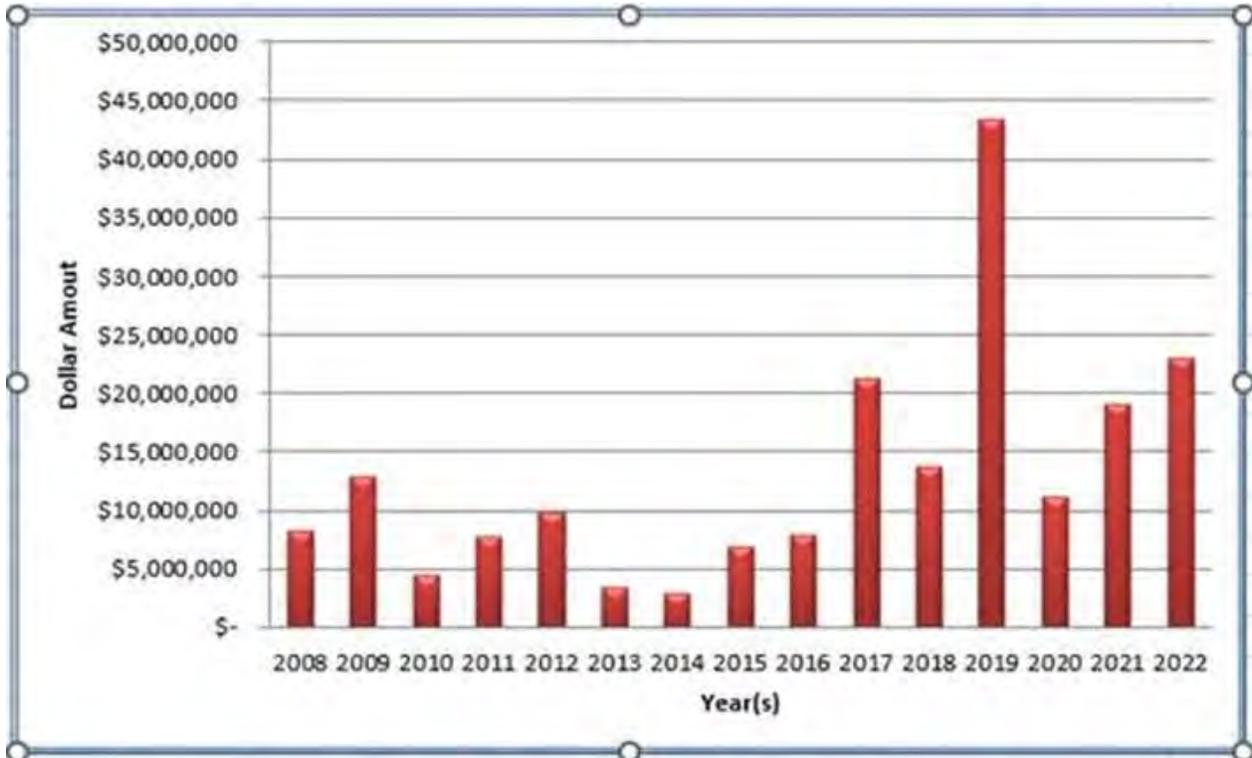


# COMMUNITY DEVELOPMENT

## 2022 ANNUAL BUILDING PERMIT VALUES



## 2022 ANNUAL BUILDING PERMITS ISSUED



# FIRE DEPARTMENT

2022 was a transitional year for The Hope Fire Department. The retirement of Fire Chief Tom DeSorcy was upcoming, and succession planning proved beneficial for a seamless transition of leadership. Chief DeSorcy had accumulated some holiday time throughout the Covid pandemic and was enjoying some long-awaited holidays in the end of 2022 before his official retirement on January 19, 2023. The Department thanks Chief DeSorcy for his 32 years of service to Hope with 22 years in the role of Fire Chief.

Incident responses saw a 15% increase in call volume over the previous year. We logged a total of 767 events. Of those, 34 were reportable fires through the Office of the Fire Commissioner (OFC) with a total accumulated loss of over 3.1 million dollars. Our largest contributing category of response remains medical at 20% which has increased by 14 events over last year. Hope Fire still maintains its position of medical response being at the request of BC ambulance. Typically, this means they call us when there are limited resources in the area and/or when they are delayed more than 10 minutes. The next categories of significant responses include alarm calls at 17%, followed by motor vehicle incidents at 13%. 2.5% of calls were structure fires.

In August, Hope Fire supported the BC wildfire response to Apex Mountain. We deployed one water tender for 17 days, with four of our members rotating coverage of the required two-person crew.

In September, Hope Fire responded to several wildfires in and around the Hope area, with the Flood Falls Trail Fire being the most predominant of all. It started on September 8<sup>th</sup> and lasted several weeks. Hope assisted BC Wildfire on several occasions during this event, as it was outside of the District of Hope boundaries. In total, we responded to 56 reports of wildfires with dozens of calls being duplicates to the same area and others being spot fires from debris falling between Flood Falls Trail and Hunter Creek. In the first initial week of the Flood Falls Trail Fire, Hope responded to over 40 calls. Varying from Wild fires, alarms, medical and vehicle fires.

Another incident of note included a windstorm on November 4<sup>th</sup> and 5<sup>th</sup> in which we received 20 calls for wires down, trees and branches hanging on wires, a gas line break from an up-rooted tree and a couple of calls to assist Ambulance with access to residents.

Special thanks to all of our Volunteer Firefighters for their courageous work over the last year. All have sacrificed much to serve their community and we are so fortunate to have a dedicated team of professional volunteers who answer the call.



# FIRE DEPARTMENT



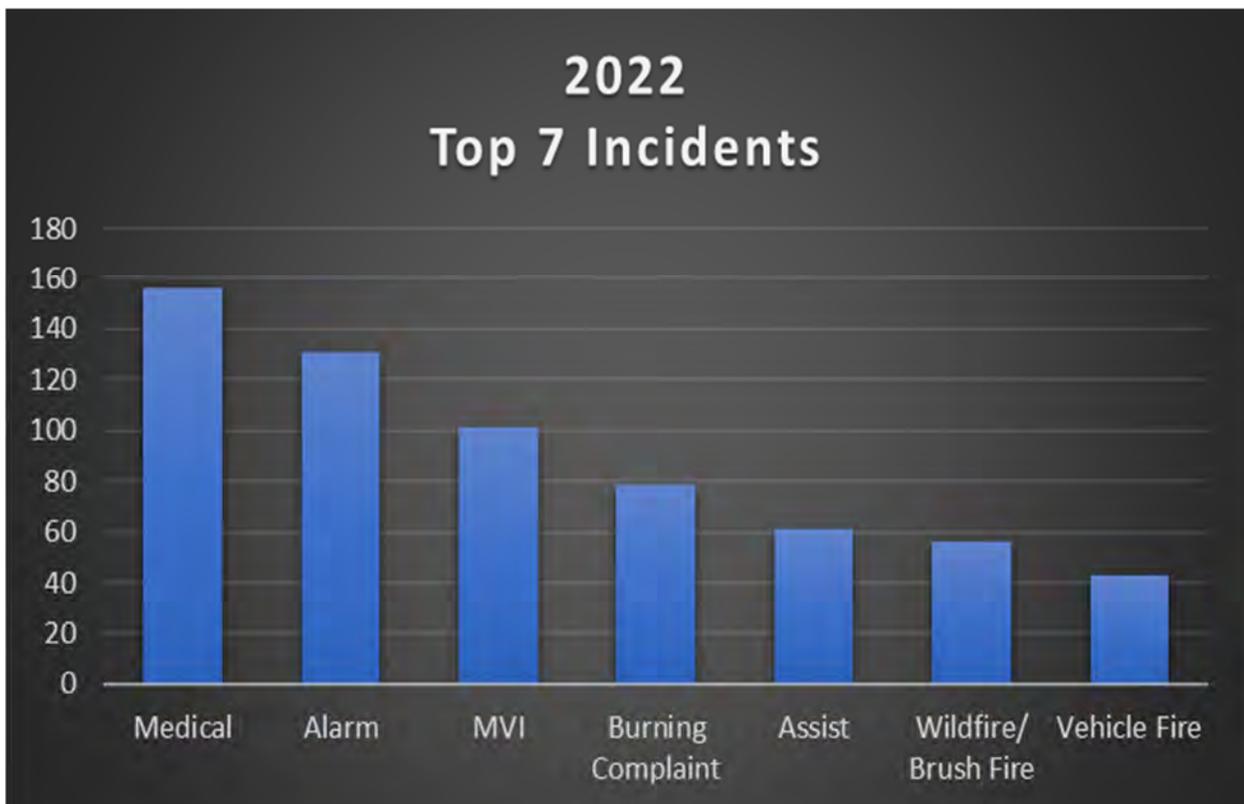
# FIRE DEPARTMENT



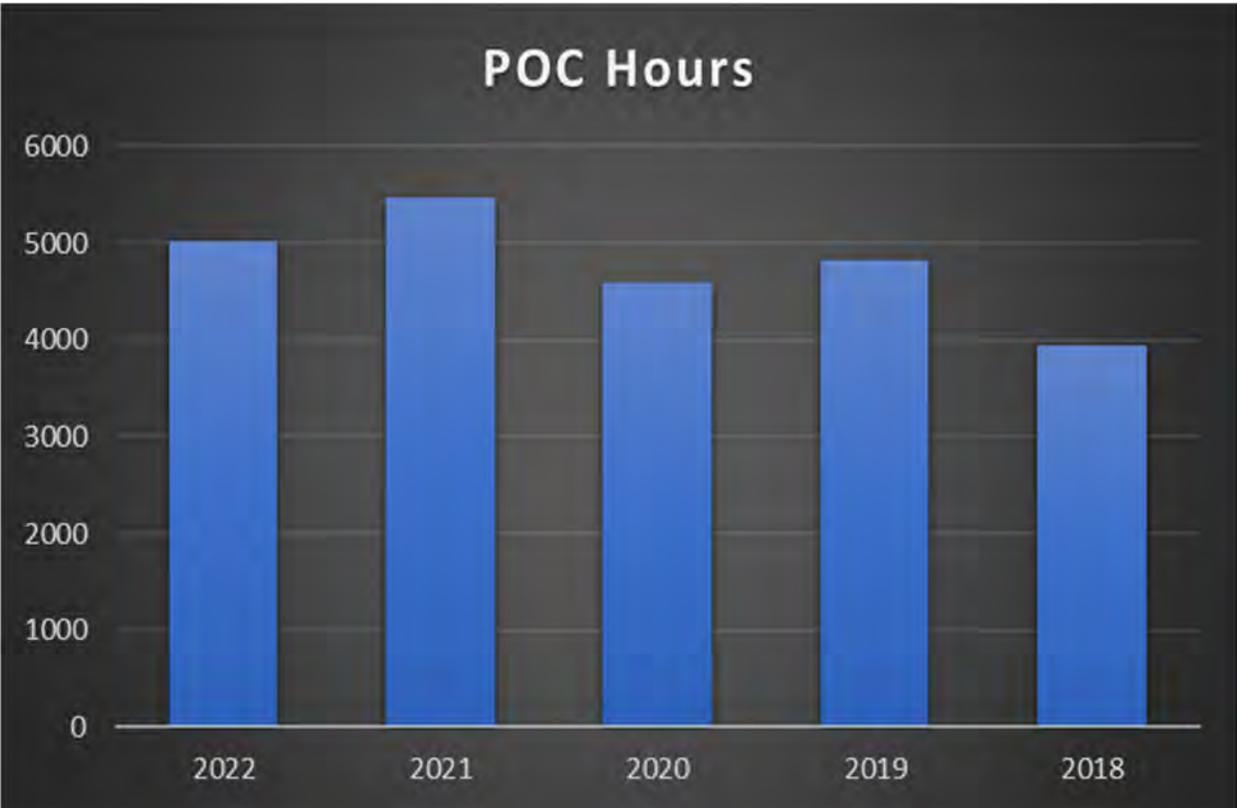
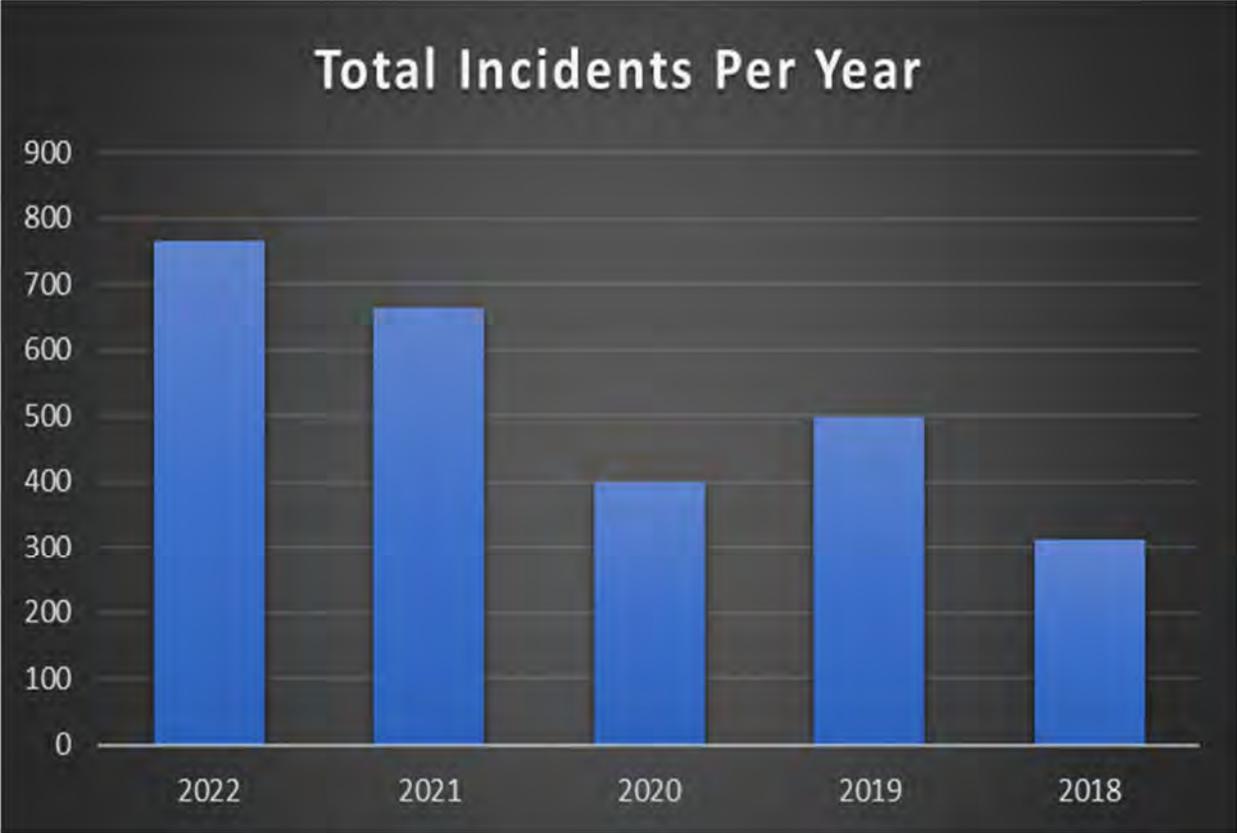
# FIRE DEPARTMENT



# FIRE DEPARTMENT



# FIRE DEPARTMENT



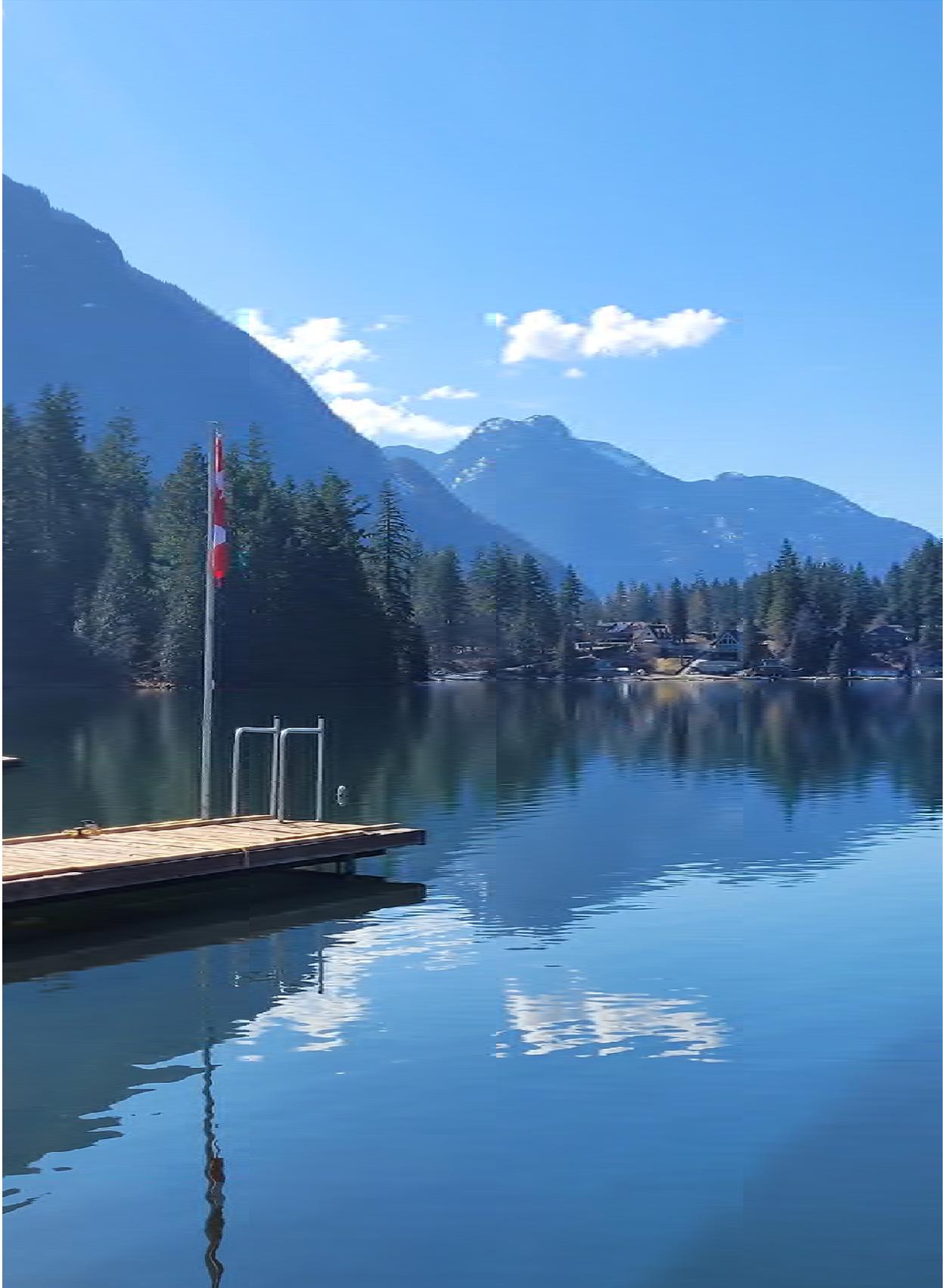
## Operations (Public Works) Responsibilities:

- Roads, Sidewalks and Transportation
- Drainage and Flood Protection
- Parks and Cemeteries
- Water, Sewer and Stormwater
- Building Maintenance
- Solid Waste
- Mechanical and Fleet
- Asset Management
- Infrastructure Replacement
- Capital Projects
- Occupational Health and Safety

The Operations Department is led by the Director of Operations, with day-to-day supervision of staff by the Operations Manager. A regular work force of 16 comprises the crews who oversee the maintenance needs for the District of Hope. During the busy spring and summer seasons, the Operations Department is augmented with term employees.



# OPERATIONS





## **Kawkawa Lake Dock**

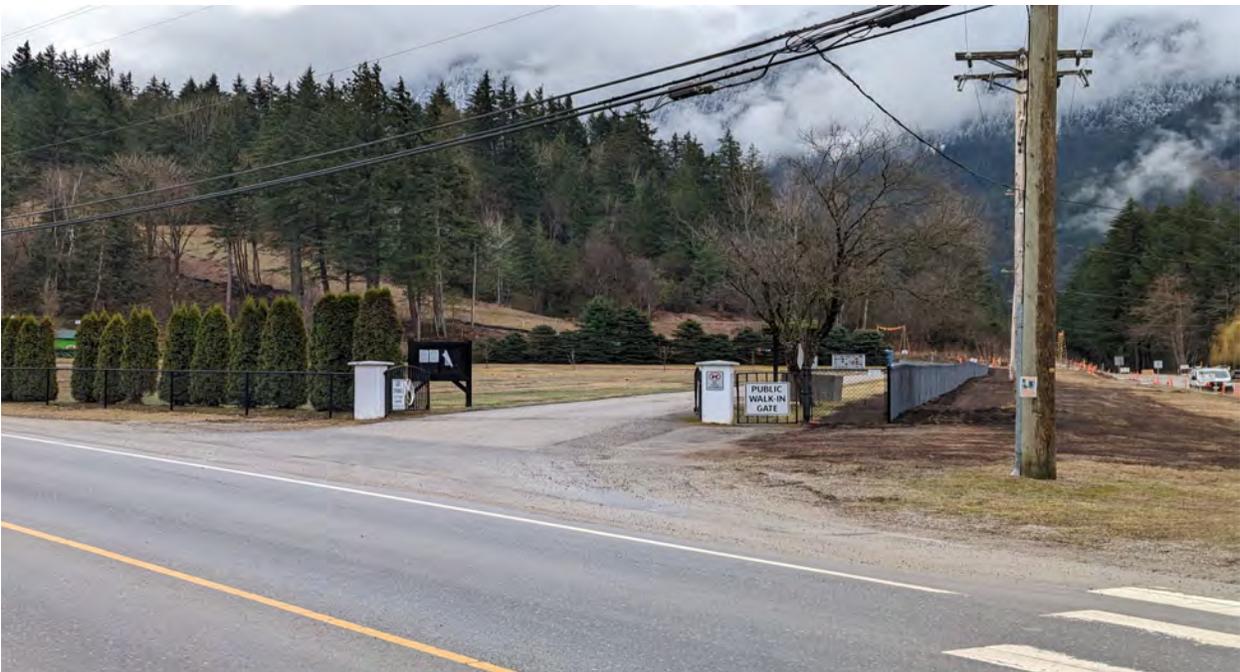
Operations replaced the old worn dock with a new one, the old dock was showing its age and started to need repairs each year. The wood was causing splinters to some of the people who had used it. This new dock should give us years of service without any need for major repairs and maintenance.

# OPERATIONS



## **Mountainview Cemetery**

A large hedge along the West side of the Mountainview Cemetery was removed, as well as a chain link fence that was in disrepair along the Northside. Replacing the old chain link brings several advantages. The black vinyl-coated chain link provides a sleek and professional appearance that can enhance the overall aesthetic appeal of the cemetery. This will create a more welcoming environment for visitors making it a more peaceful and respectful place for paying respects to loved ones. The vinyl coating also makes the fence more durable and resistant to rust and corrosion, increasing lifespan and reducing maintenance costs. By removing the hedge we remove a large maintenance item so we can dedicate more time to maintaining and beautifying the grounds.



# OPERATIONS



The Operations Department continues to renew assets in accordance with a 10-year revolving fleet replacement program that is funded through annual contribution to reserve. The aim of the program is to purchase equipment that can be used for multiple maintenance activities, regardless of the season. Shown here are two new Freightliner trucks outfitted with snow and ice equipment and a new compact refuse truck equipped with a leaf vacuum, a wood chipper chute and is also capable of plowing and sanding in the winter.





## Dog Park Fencing

The District raised the height of the fence adjacent to the dog park to provide for a safer environment for dog park patrons from baseballs that could have once gone over the old fence. The increased height of the fence can act as a barrier to reduce the likelihood of balls entering the park and potentially injuring people or dogs.





## **Intersection Improvement**

Audible signals and walk timers were added as a means to increase safety for pedestrians at 3rd Avenue and Wallace Street

# Stormwater Master Plan

District of Hope



**TRUE**

The logo for TRUE, consisting of the word "TRUE" in a bold, white, sans-serif font inside a dark blue square.

ENGINEERING ■ PLANNING ■ URBAN DESIGN ■ LAND SURVEYING

July 2022

Project No. 1239-271

2079 Falcon Rd | Kamloops BC | V2C 4J2 | [true.ca](http://true.ca) | tel 250.828.0881 |

## Asset Management Planning

### Stormwater Master Plan

The Stormwater Master Plan (SWMP) has been developed to provide a description and evaluation of the stormwater conveyance systems within the District's boundaries.

Responsible stormwater planning must be recognized as an on-going and evolving process, instead of a singular static deliverable. This SWMP has been produced as a living document. The purpose of this approach is that the report itself will not require replacement or superseding in the future, but rather, a continual on-going update as goals, resources, inputs, and regulations to it change. The content of this document is not intended to remain static.

Professional software was utilized to develop a working model of the District's watershed and conveyance systems.

Utilizing the model, results have been developed for several design storm events in current day conditions and future estimated conditions. Current day conditions were evaluated using a combination of freely available provincial and federal datasets, topographic survey, and orthographic photography.

The results of the modelled scenarios have been used to lead discussion on existing deficiencies in conveyance infrastructure, recommend areas where future deficiencies may develop with community growth, and identify where future data collection may be useful to expanding the detail and confidence of the model.

## Infrastructure Improvements

### Kawkawa Lake Road Slope Stability Repair

Operations staff noticed new and concerning cracking of the asphalt surface on a portion of the westbound lane of Kawkawa Lake Road, west of the Othello Junction. This lane is partially founded on fill and has since 2011 shown signs of stress (longitudinal pavement cracking) however the progression and severity of the cracking became an immediate concern in April of 2022 and repairs were undertaken.



The Finance & Information Technology Department is responsible for financial services and information technology services. Some of the primary functions include revenue collection, maintaining property tax assessment roll information, establishing annual municipal tax rates, preparing five year capital and operating plans, accounting functions, processing approved grant applications, asset management, and treasury as well as meeting information technology requirements. The Department also completes the required financial activities as legislated in the *Local Government Act* and the *Community Charter*.

In preparing budgets and five-year financial plans, Finance staff strive to provide timely and accurate financial information to facilitate the decision-making needs of Council, senior management and external stakeholders.

Corporate Services is responsible for ensuring the legislative requirements of the *Community Charter* and *Local Government Act*, along with other relevant statutes for the Corporate Administration of the District of Hope.

Corporate Services provides full clerical support to Mayor and Council including agenda preparation, recording of official minutes, administration and certification of bylaws and execution of all legal documentation on behalf of the District.

Corporate services is also responsible for:

- Freedom of Information Requests – receiving and processing these requests in compliance with the *Freedom of Information and Protection of Privacy Act*
- Records Management – maintain electronic and paper records management for the organization
- Bylaw Enforcement – ensures compliance with bylaws ie: animal control, parking, unsightly properties and noise
- Document Reviews composing, reviewing and advising on bylaws, policies and contracts
- Human Resources – job postings, recruitment process, maintenance of personnel files, Collective Agreement, union negotiations and Labour/ Management Meetings
- Elections and Referendums – administration of Local Government General Elections and Referendums.

## 2022 Financial Summary

The District ended the year with an annual surplus of \$2.9 million (2021 – \$1.3 million). The District's operations for 2022 continued to be impacted by the effects of the COVID pandemic and the supply chain issues which restricted access to materials. However, operations were able to increase during the year as the organization as the business environment opened up. The District revenue was higher than budgeted as funding received from other governments was higher than budgeted by \$600,000. This difference can be attributed to the District receiving more grants for capital projects. Additionally, the District had a gain on the sale of land for \$2.1 million which is a non-recurring source of revenue.

Overall, the District's expenses were \$16.0 million (2021 – \$15.3 million). This was lower than expected budget. For the expenses one of the areas that differed from budget was that the Grant in Aid supplied to organizations was lower than expected (\$400,000). Transportation expenditures for repairs were less for the period then budgeted for. Some of the decline in expenditures can be attributed to a preventative maintenance program and equipment replacement occurring.

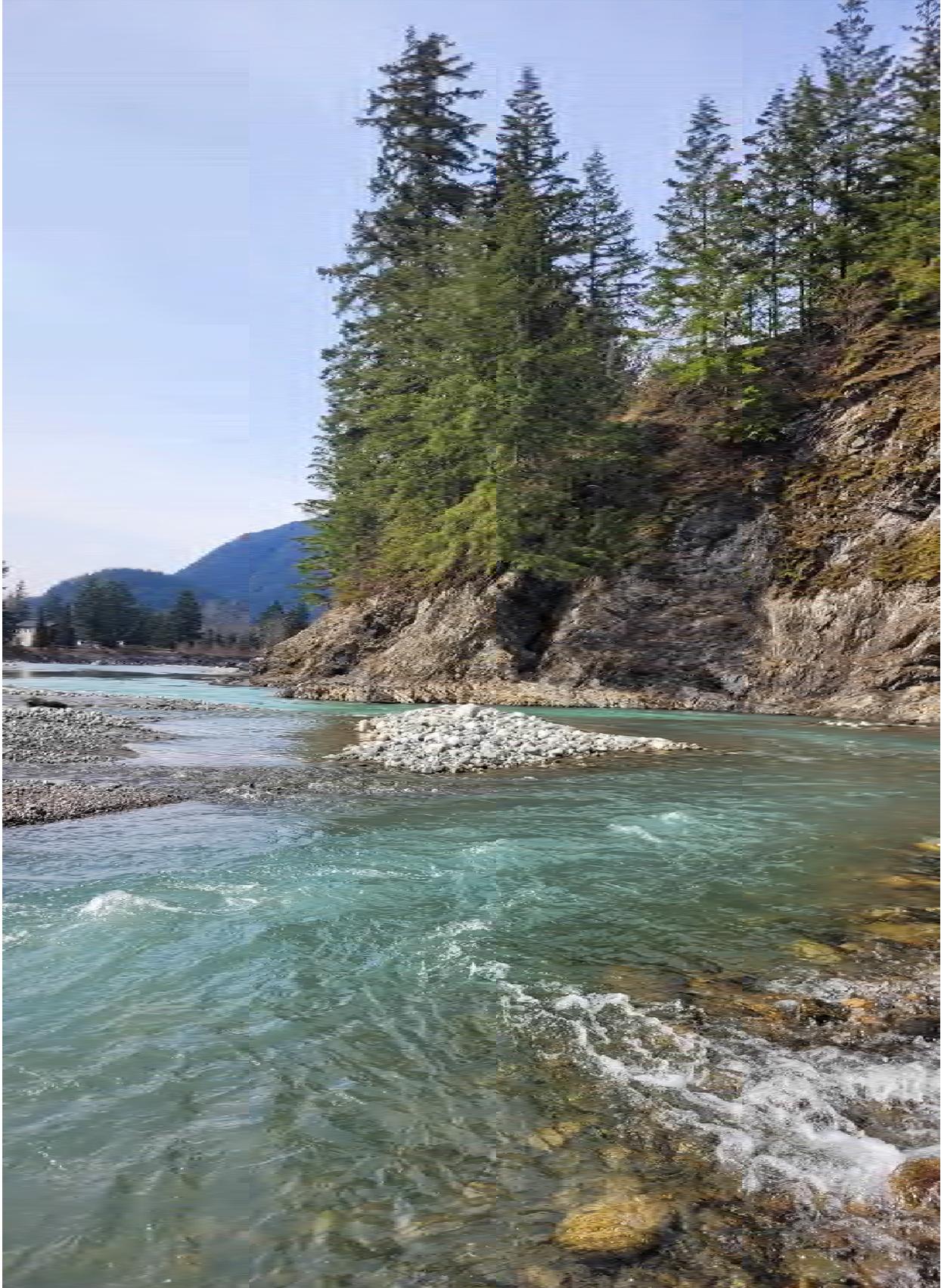
The accumulated surplus for the current year for all reserve funds are \$27.8 million (2021 - \$27.3 million). The District holds \$27.5 million in investments (2021 - \$22.5 million) which are held in short term and long-term investments based on the District's needs. These funds generate interest which is reinvested in the respective funds and allocated to the respective reserves.

Under the direction of the District Council, the District of Hope continues to move forward with a disciplined financial approach. Finally, I would like to take the time to extend my appreciation of the hard work and commitment that the Finance team has undertaken to ensure the citizens of the District of Hope are well served.

Mike Olson, CPA, CA

Director of Finance

# FINANCIAL STATEMENTS



# FINANCIAL STATEMENTS



KPMG LLP  
Suite 200 - 9123 Mary Street  
Chilliwack BC V2P 4H7  
Canada  
Telephone (604) 793-4700  
Fax (604) 793-4747

## INDEPENDENT AUDITORS' REPORT

To the Mayor and Council of the District of Hope

### *Opinion*

We have audited the consolidated financial statements of the District of Hope (the "District") which comprise:

- the consolidated statement of financial position as at December 31, 2022
- the consolidated statements of operations and accumulated surplus for the year then ended
- the consolidated statement of changes in net financial assets for the year then ended
- the consolidated statement of cash flows for the year then ended
- and notes to the consolidated financial statements, including a summary of significant accounting policies

(Hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the District as at December 31, 2022, and its results of operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

### *Basis for Opinion*

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "*Auditors' Responsibilities for the Audit of the Financial Statements*" section of our auditors' report.

We are independent of the District in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

KPMG LLP, an Ontario limited liability partnership and member firm of the KPMG global organization of independent member firms affiliated with KPMG International Limited, a private English company limited by guarantee. KPMG Canada provides services to KPMG LLP.



## *Responsibilities of Management and Those Charged with Governance for the Financial Statements*

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the District's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the District or to cease operations, or has no realistic alternative but to do so.

Those charged with Governance are responsible for overseeing the District's financial reporting process.

## *Auditors' Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risk of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than the one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

# FINANCIAL STATEMENTS



District of Hope.  
Page 3

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the District's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the District to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

A handwritten signature in black ink that reads 'KPMG LLP'. The signature is written in a cursive, slightly slanted style.

Chartered Professional Accountants

Chilliwack, Canada

May 8, 2023

# FINANCIAL STATEMENTS

## DISTRICT OF HOPE

Consolidated Statement of Financial Position

December 31, 2022, with comparative information for 2021

	2022	2021
<b>Financial assets:</b>		
Cash and short term deposits (note 2)	\$ 6,839,084	\$ 8,258,836
Accounts receivable (note 3)	1,985,880	2,831,166
Portfolio investments (note 2)	27,545,549	22,501,829
Investment in government business partnership (note 4)	652,831	637,360
	37,023,344	34,029,191
<b>Financial liabilities:</b>		
Accounts payable and accrued liabilities (note 6)	3,522,511	4,501,509
Development cost charges (note 7)	2,417,271	2,381,200
Deferred revenue	3,257,277	678,624
Long-term debt (note 8)	1,490,990	1,700,386
Equipment financing	9,217	11,385
Landfill liability (note 9)	453,143	494,051
	11,150,409	9,767,155
Net financial assets	25,872,935	24,262,036
<b>Non-financial assets:</b>		
Tangible capital assets (note 11)	40,875,591	38,535,913
Prepaid expenses and deposits	135,721	847,548
Inventories	187,928	528,047
Contingencies (note 14)		
<b>Accumulated surplus (note 12)</b>	<b>\$ 67,072,175</b>	<b>\$ 64,173,544</b>

Director of Finance

Mayor

The accompanying notes are an integral part of these consolidated financial statements.

# FINANCIAL STATEMENTS

## DISTRICT OF HOPE

Consolidated Statement of Operations and Accumulated Surplus

Year Ended December 31, 2022, with comparative information for 2021

	2022 Budget (note 17)	2022	2021
<b>Revenues:</b>			
Municipal taxation	\$ 9,213,830	\$ 9,215,147	\$ 8,708,117
Parcel taxes	228,920	229,300	224,755
Payments in lieu of taxes	265,270	261,213	253,687
Sales of services	3,633,650	4,681,822	3,999,114
Investment income	160,000	614,993	165,782
Government business partnership income	-	15,471	188,767
Rents and leases	26,500	34,956	26,648
Transfers from other governments	1,054,090	1,612,115	2,808,614
Contributions from developers	-	-	238,286
Gain on disposal of tangible capital assets	-	-	9,270
Gain on land held for resale	-	2,131,368	-
Actuarial adjustment on debenture debt	-	83,396	75,623
	14,582,260	18,879,781	16,696,663
<b>Expenses:</b>			
General government	2,230,590	2,135,312	1,848,072
Recreation	1,862,690	1,388,804	1,472,253
Protective services	3,568,050	3,751,394	4,282,377
Environment and public health	2,056,500	1,947,841	1,853,329
Transportation	2,936,790	2,626,522	2,130,832
Community development	873,450	711,314	684,541
Utilities	1,340,100	1,326,208	1,134,298
Interest	58,380	58,275	58,275
Amortization	1,861,500	2,035,480	1,885,029
	16,788,050	15,981,150	15,349,006
Annual Surplus (Deficit)	(2,205,790)	2,898,631	1,347,656
	64,173,544	64,173,544	62,825,888
Accumulated surplus, end of year	\$ 61,967,754	\$ 67,072,175	\$ 64,173,544

The accompanying notes are an integral part of these consolidated financial statements.

# FINANCIAL STATEMENTS

## DISTRICT OF HOPE

Consolidated Statement of Changes in Net Financial Assets

For the Year Ended December 31, 2022, with comparative information for 2021

	2022	2021
Annual surplus	\$ 2,898,631	\$ 1,347,656
Acquisition of tangible capital assets	(4,375,158)	(354,856)
Amortization of tangible capital assets	2,035,480	1,885,029
Gain on disposal of tangible capital assets	-	(9,270)
Proceeds on disposal of tangible capital assets	-	13,770
	(2,339,678)	1,534,673
Change in inventories	340,119	(4,409)
Change in prepaid expenses	711,827	(728,975)
	1,051,946	(733,384)
Change in net financial assets	1,610,899	2,148,945
Net financial assets, beginning of year	24,262,036	22,113,091
Net financial assets, end of year	\$ 25,872,935	\$ 24,262,036

The accompanying notes are an integral part of these consolidated financial statements.

# FINANCIAL STATEMENTS

## DISTRICT OF HOPE

### Consolidated Statement of Cash Flows

For the Year Ended December 31, 2022, with comparative information for 2021

	2022	2021
Cash provided by (used in):		
<b>Operating activities:</b>		
Annual surplus	\$ 2,898,631	\$ 1,347,656
Items not involving cash:		
Government business partnership income	(15,471)	(186,767)
Amortization on tangible capital assets	2,035,480	1,885,029
Gain on disposal of tangible capital assets	-	(9,270)
Actuarial adjustment on debt	(83,396)	(75,623)
Change in non-cash operating assets and liabilities:		
Accounts receivable	645,286	(1,320,964)
Prepays	711,827	(728,975)
Inventories	340,119	(4,409)
Accounts payable and accrued liabilities	(978,998)	2,075,417
Landfill liability	(40,908)	(26,978)
Deferred revenue	2,578,653	59,576
Development cost charges	36,071	241,694
	<b>8,127,294</b>	<b>3,256,386</b>
<b>Capital activities:</b>		
Acquisition of tangible capital assets	(4,375,158)	(354,856)
Proceeds on disposal of tangible capital assets	-	13,770
	<b>(4,375,158)</b>	<b>(341,086)</b>
<b>Investing activities:</b>		
Change in portfolio investments	(5,043,720)	1,315
Partnership draws	-	150,000
	<b>(5,043,720)</b>	<b>151,315</b>
<b>Financing activities:</b>		
Proceeds of equipment financing debt	-	11,385
Repayment of equipment financing	(2,168)	-
Repayment of long-term debt	(126,000)	(126,000)
	<b>(128,168)</b>	<b>(114,615)</b>
Increase (decrease) in cash	(1,419,752)	2,952,000
Cash and equivalents, beginning of year	8,258,836	5,306,836
Cash and cash equivalents, end of year	<b>\$ 6,839,084</b>	<b>\$ 8,258,836</b>
<b>Supplemental cash flow information:</b>		
Interest paid	\$ 58,275	\$ 58,275
Interest received	\$ 614,993	\$ 165,782

The accompanying notes are an integral part of these consolidated financial statements.

## DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2022

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### General

The District of Hope (the "District") was incorporated in 1992 under Letters Patent and operates under the authority of British Columbia Community Charter. The District's principal activities include the provision of local government services to residents of the incorporated area including administrative, protective, transportation, recreational, water, sewer, environmental health and fiscal services.

#### 1. Significant accounting policies:

These financial statements are prepared using standards issued by the Public Sector Accounting Board of the Canadian Institute of Chartered Professional Accountants.

The consolidated financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon the receipt of goods and services or the creation of an obligation to pay.

##### (a) Basis of presentation:

These consolidated financial statements include the operations of the operating, water, sewer, and reserve funds.

All material interfund accounts and transactions have been eliminated.

The consolidated financial statements do not include assets, liabilities or surplus of trust funds administered by the District.

##### (b) Cash and short-term deposits:

Cash and short-term deposits include term deposits whose maturities upon acquisition were 90 days or less.

##### (c) Portfolio investments:

Portfolio investments are recorded at amortized cost plus accrued interest. Discounts or premiums arising on the purchase of portfolio investments are amortized on a straight line basis over the term to maturity. If it is determined that there is a permanent impairment in the value of an investment, it is written down to net realizable value.

##### (d) Inventories:

Inventories consist of land held for resale and supplies and are valued at the lower of cost and net realizable value.

## DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2022

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### 1. Significant accounting policies: (continued)

(e) Revenue recognition:

Revenue from municipal taxation payments, grants in lieu of taxes and utility charges are recognized when the levies are billed or billable to the property owner. Revenue from sales of services are recognized when the services are provided and collection is reasonably assured. Government grants are recognized when they are approved by senior governments and the conditions required to earn the grants have been completed. Development cost charges are recognized as revenue in the period the funds are expended on a development project. Development cost charges not expended are recorded as unearned revenue.

(f) Contaminated sites:

Contaminated sites are defined as the result of contamination being introduced in air, soil, water or sediment of a chemical, organic, or radioactive material or live organism that exceeds an environmental standard.

A liability for remediation of contaminated sites is recognized, net of any expected recoveries, when all of the following criteria are met:

- a) an environmental standard exists
- b) contamination exceeds the environmental standard
- c) the organization is directly responsible or accepts responsibility for the liability
- d) future economic benefits will be given up, and
- e) a reasonable estimate of the liability can be made.

(g) Use of estimates:

The preparation of the consolidated financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and reported amounts of revenues and expenses at the date of the financial statements. Areas that contain estimates include assumptions used in determining the landfill post-closure liability, contingent liabilities, and estimated useful lives of tangible capital assets.

(h) Government Business Partnership

The investment in government business partnership is accounted for using the modified equity basis.

(i) Non-financial capital assets:

Non financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

(i) Tangible capital assets:

Tangible capital assets are recorded at cost which includes amounts that are directly attributable to acquisition, construction, development, or betterment of the asset. The cost, less residual value, of the tangible capital assets, excluding land and landfill sites, are amortized on a straight line basis

# FINANCIAL STATEMENTS

## DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2022

### 1. Significant accounting policies: (continued)

(i) Non-financial capital assets: (continued)

(i) Tangible capital assets: (continued)  
over their estimated useful lives as follows:

Asset	Useful life - years
Land	Indefinite
Engineering structures	10-100
Buildings	10-75
Machinery and equipment	5-20
Water systems	10-100
Sewer systems	10-100

Annual amortization is charged in the year of acquisition and in the year of disposal. Assets under construction are not amortized until the asset is available for productive use.

(ii) Contributions of tangible capital assets:

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and also are recorded as revenue.

(iii) Natural resources:

Natural resources that have not been purchased are not recognized as assets in the financial statements.

(iv) Works of art and cultural and historic assets:

Works of art and cultural and historic assets are not recorded as assets in these financial statements.

(v) Interest capitalization:

The District does not capitalize interest costs associated with the acquisition or construction of a tangible capital asset.

(vi) Leased tangible capital assets:

Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as leased tangible capital assets. All other leases are accounted for as operating

# FINANCIAL STATEMENTS

## DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2022

### 1. Significant accounting policies: (continued)

(i) Non-financial capital assets: (continued)

(vi) Leased tangible capital assets: (continued)  
leases and the related payments are charged to expenses as incurred.

### 2. Restricted assets:

Included in cash and short-term deposits and portfolio investments are the following restricted amounts:

	2022	2021
Cash and short term deposits	\$ 6,839,084	\$ 8,258,836
Portfolio investments	27,545,549	22,501,829
	<u>34,384,633</u>	<u>30,760,665</u>
Less restricted for:		
Statutory reserves	1,800,752	1,790,425
Deferred revenue	3,257,277	678,624
Development cost charges	2,417,271	2,381,201
	<u>7,475,300</u>	<u>4,850,250</u>
Funds available for operations	\$ 26,909,333	\$ 25,910,415

### 3. Accounts receivable:

	2022	2021
Taxes	\$ 834,030	\$ 619,317
Utilities	376,255	357,460
Federal government	142,178	137,788
Trade accounts	126,924	242,611
Provincial government	506,493	1,273,990
	<u>\$ 1,985,880</u>	<u>\$ 2,631,166</u>

# FINANCIAL STATEMENTS

## DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2022

### 4. Investment in Government Business Partnership

(a) Partnership

The District owns a 1/3 partnership share in the Cascade Lower Canyon Community Forest LP "CLCCF" or the "Partnership".

(b) Establishment

In 2006, the District along with Yale First Nation and the Fraser Valley Regional District established the CLCCF for the purpose of operating a community forest. The District initially invested \$10,000 for 10,000 units in the Partnership. In 2013, the Partnership acquired a license to forest up to 34,300 cubic meters of timber annually. At this time net revenues are anticipated to remain within the Partnership until such time that the CLCCF Board determines that sufficient reserves exist to fund capital needs related to forestry operations. Should the Partnership cease to exist, the District would be entitled to 1/3 of the accumulated equity.

The Partnership has a March 31 year-end. The condensed results for the year end March 31, 2022 are summarized below.

CLCCF Condensed Financial Statements:

<b>Assets</b>	2022	2021
Cash	\$ 1,080,154	\$ 2,147,104
Other Current Assets	1,131,856	405,729
Tangible Capital Assets	248,609	256,250
	<b>\$ 2,440,619</b>	<b>\$ 2,809,083</b>

<b>Liabilities</b>	2022	2021
Accounts Payable	\$ 479,354	\$ 444,234
Partnership Equity	1,961,265	2,364,849
	<b>\$ 2,440,619</b>	<b>\$ 2,809,083</b>

	2022	2021
Total Revenue	\$ 328,963	\$ 5,127,464
Total Expenses	282,547	4,567,105
Net Income	\$ 46,416	\$ 560,359

# FINANCIAL STATEMENTS

## DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2022

### 5. Municipal finance authority reserve deposits and demand notes:

The District issues its debt instruments through the Municipal Finance Authority. As a condition of these borrowings, a portion of the debenture proceeds are withheld by the Municipal Finance Authority as a debt reserve fund. The District also executes demand notes in connection with each debenture whereby the District may be required to loan certain amounts to the Municipal Finance Authority.

The details of the cash deposits and demand notes at the year-end are as follows:

	2022	2021
General fund	\$ 117,916	\$ 117,008
Sewer fund	39,735	39,329
	\$ 157,651	\$ 156,337

### 6. Accounts payable:

	2022	2021
Trade accounts	\$ 1,913,689	\$ 3,067,308
Other	981,097	1,202,555
Accrued payroll and benefits	188,207	189,621
Accrued interest	14,384	14,384
Accrued liabilities	425,134	27,641
	\$ 3,522,511	\$ 4,501,509

### 7. Development cost charges:

Development cost charges represent funds received from developers for capital infrastructure expenditures required as a result of their development projects. As these funds are expended, the liability will be reduced and the amount expended will be recorded as revenue.

Assets are not always physically segregated to meet the requirements of the restricted revenues. The liability will be settled with cash and portfolio investments.

# FINANCIAL STATEMENTS

## DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2022

### 8. Long-term debt:

The balance of the long-term debt reported on the consolidated statement of financial position is made up the following:

Purpose	By-Law	Term (Years)	Year Due	Rate	Balance Outstanding	
					2022	2021
General Fund						
Other	1288	20	2030	4.00	\$ 1,467,324	\$ 1,626,589
Sewer Fund						
Sewer	998	25	2023	5.50	23,666	73,797
					\$ 1,490,990	\$ 1,700,386

Future principal payments required over the next five years on issued debt are as follows:

2023	\$	214,171
2024		169,212
2025		175,135
2026		181,264
2027		187,609
Thereafter	\$	603,151

# FINANCIAL STATEMENTS

## DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2022

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### 9. Landfill liability:

The District closed the Hope Landfill in September 2013. Costs related to post closure activities at the site include, gas monitoring and recovery, leachate management and treatment, closure assessment and planning and regulatory approvals.

The Hope landfill site is still expected to require care up to, and including the year 2038. A liability of \$453,143 at December 31, 2022 (2021 - \$494,051) is calculated based on the discounted estimated future cash flows associated with closure and post-closure activities. The discount rate used in 2022 was 2.30% (2021 - 2.05%). Landfill restoration costs incurred by the District in 2022 were \$40,908 (2021 - \$31,780). The District had an agreement with a private contractor to contribute in-kind the remaining closure costs in exchange for the right to fill the remaining airspace in the landfill. This contribution and related operating expenditure was recognized in 2013 when the closure activities were significantly completed.

### 10. Liability for Contaminated Sites

The District has determined that as of December 31, 2022, no contamination in excess of an environmental standard exists related to land not in productive use for which the District is responsible.

# FINANCIAL STATEMENTS

## DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2022

### 11. Tangible capital assets:

Cost	Balance December 31, 2021	Transfers/ Additions	Transfers/ Disposals	Balance December 31, 2022
Engineering structures	\$ 37,360,642	\$ 391,814	\$ -	\$ 37,752,456
Buildings	7,250,383	1,032,425	-	8,282,808
Machinery and equipment	8,460,770	921,610	(10,995)	9,371,385
Land	2,533,595	882,678	-	3,416,273
Sewer systems	16,227,970	-	-	16,227,970
Water systems	12,961,555	96,707	-	13,058,262
Work in progress	315,078	1,104,718	(54,794)	1,365,002
	\$ 85,109,993	\$ 4,429,952	\$ (65,789)	\$ 89,474,156

Accumulated amortization	Balance December 31, 2021	Disposals	Amortization	Balance December 31, 2022
Engineering structures	\$ 21,805,596	\$ 793,570	\$ -	\$ 22,599,166
Buildings	5,040,109	252,526	-	5,292,635
Machinery and equipment	5,352,857	367,565	(10,995)	5,709,427
Sewer systems	7,826,302	394,681	-	8,220,983
Water systems	6,549,216	227,138	-	6,776,354
	\$ 46,574,080	\$ 2,035,480	\$ (10,995)	\$ 48,598,565

	Net book value December 31, 2021	Net book value December 31, 2022
Engineering structures	\$ 15,555,046	\$ 15,153,290
Buildings	2,210,274	2,990,173
Machinery and equipment	3,107,913	3,661,958
Land	2,533,595	3,416,273
Sewer systems	8,401,668	8,006,987
Water systems	6,412,339	6,281,908
Work in progress	315,078	1,365,002
	\$ 38,535,913	\$ 40,875,591

# FINANCIAL STATEMENTS

## DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2022

### 12. Financial equity - current fund:

	2022	2021
Unappropriated:		
Operating fund	\$ 10,654,367	\$ 11,641,233
Non-Statutory reserves:		
Accessibility initiatives reserve	7,254	7,083
Community events reserve	13,164	12,855
Community development regulatory reserve	42,107	41,119
Fire department reserve	641,304	470,801
Future capital expenditures reserve	8,444,074	7,668,503
Infrastructure replacement reserve	4,353,174	3,871,178
Water reserve	1,407,641	1,374,663
Sewer reserve	445,254	434,823
Assessment appeals reserve	37,603	36,721
	15,391,575	13,917,746
Statutory reserves and restricted funds:		
Parkland acquisition reserve	466,574	463,935
Landfill reserve	768,944	764,512
Land for development reserve	187,640	186,559
Bridge unexpended funds reserve	377,564	375,418
	1,800,752	1,790,424
Total financial equity	27,846,694	27,349,403
Equity in tangible capital assets	39,225,481	36,824,141
Accumulated surplus	\$ 67,072,175	\$ 64,173,544

# FINANCIAL STATEMENTS

## DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2022

### 13. Collections for other governments:

The District collects and remits taxes on behalf of other government jurisdictions as follows:

	2022	2021
Tax Collected - School Tax	\$ 4,399,341	\$ 3,905,554
Tax Collected - FVRD	1,834,153	1,888,696
Tax Collected - Regional Hospital	259,914	242,856
Tax Collected - BC Assessment	116,889	98,988
Tax Collected - MFA	548	398
	\$ 6,610,843	\$ 5,936,490

### 14. Contingencies:

- Debt held by the Fraser Valley Regional District is, pursuant to the Local Government Act, a direct joint and several liability of each member municipality within the regional district, including the District.
- Monitoring of leachates in the landfill is required for 25 years subsequent to the closure. Any potential costs arising from future issues will be the responsibility of the District.
- The District is currently engaged in certain legal actions. The District has accrued for claims for which the amounts are known or can be reasonably estimated. The outcome of other claims is indeterminable at this time. Accordingly, no provision has been made in the accounts for these actions.
- The District and its employees contribute to the Municipal Pension Plan (a jointly trustee pension plan). The board of trustees, representing plan members and employers, is responsible for administering the plan, including investment of assets and administration of benefits. The plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2021, the plan has about 227,000 active members and approximately 118,000 retired members. Active members include approximately 42,000 contributors from local governments. .

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability. The most recent actuarial valuation for the Municipal Pension Plan as at December 31, 2021, indicated a \$3,761 million funding surplus for basic pension benefits on a going concern basis.

The District paid \$289,972 (2021 - \$267,048) for employer contributions to the plan in fiscal 2022.

The next valuation will be as at December 31, 2024, with results available in 2025.

# FINANCIAL STATEMENTS

## DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2022

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### 14. Contingencies: (continued)

Employers participating in the plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the Plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the Plan.

### 15. Fair value of financial assets and financial liabilities:

The fair value of the District's cash and short term deposits, accounts receivable and accounts payable approximate their carrying amounts due to the immediate or short term maturity of these financial instruments.

The fair value of portfolio investments at December 31, 2022 was \$27,545,549 (2021 - \$22,501,829).

The fair value of the long-term debt and obligations under capital lease approximate their book value as the interest rates represent borrowing rates for loans under similar terms and maturities.

### 16. Contractual Rights

The District has entered into contracts for various property rentals and service agreements, and is scheduled to receive the following amounts under those contracts.

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2023	\$	223,727
2024		229,925
2025		238,344
2026		242,992
2027	\$	249,884

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# FINANCIAL STATEMENTS

## DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2022

### 17. Budget figures:

The financial statements have included the Annual budget as approved by Council. The following is a reconciliation of the budget presentation required for the financial statements and the annual financial plan bylaw:

	2022
Annual deficit from statement of operations	\$ (2,205,790)
Amortization of capital assets	1,861,500
Capital expenditures	(12,826,960)
Transfers from surplus	2,722,330
Reserves used for capital financing	4,551,300
Proceeds of debt financing	1,800,000
Proceeds from grant financing	3,753,330
Transfers from reserves	2,048,070
Transfers to reserves	(1,575,490)
Principal repayment of debt	(128,290)
<b>Net annual budget</b>	<b>\$ -</b>

### 18. Perpetual Cemetery Care Trust:

The District operates a cemetery in accordance with the Cemetery and Funeral Services Act. The District is required to maintain a trust fund which is not included in these financial statements.

The asset and equity of the Perpetual Cemetery Care Trust are as follows:

	2022	2021
Cash and Deposits	\$ 134,002	\$ 127,871

	2022	2021
Equity balance, beginning of the year	\$ 127,871	\$ 121,379
Transfer from operating	5,410	6,175
Interest	721	317
<b>Equity, end of year</b>	<b>\$ 134,002</b>	<b>\$ 127,871</b>

## DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2022

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### 19. Financial risks

Market risk is the risk that changes in market prices, such as interest rates, will affect the District's income. The District's cash and portfolio investments include amounts on deposit with financial institutions that earn interest at market rates. The District manages its cash by maximizing the interest income earned on excess funds while maintaining the liquidity necessary to conduct operations on a day-to-day basis. Fluctuations in market rates of interest would not have a significant effect on the District's income.

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. Management does not believe that the District is exposed to significant credit risk.

There has been no change to the risk exposures outlined above from 2021.

### 20. Comparative figures

Certain comparative figures have been reclassified to conform with the financial statement presentation adopted in the current year.

### 21. Segmented information:

The District is a diversified municipal government institution that provides a wide range of services to its citizens. For management reporting purposes, the local government's operations and activities are organized and reported by service areas. Service areas were created for the purpose of recording specific activities to attain certain objectives in accordance with Council policies and District's bylaws. The service areas are as follows:

#### General Government Services

General government services include activities associated with Mayor and Council administration, bylaw review and adoption, financial management, and information systems, economic development and corporate services, including human resources.

#### Protective Services

Protective services include activities associated with community safety. These services include local policing, fire protection, bylaw enforcement and emergency services.

# FINANCIAL STATEMENTS

## DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2022

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### 21. Segmented Information: (continued)

#### Transportation Services

A component of Public Works department is transportation services. Transportation services include activities associated with roads and drainage networks. Services include traffic services, street lighting, public works administration, fleet operations, winter maintenance, and maintenance and improvements to roads, shoulders, sidewalks, drainage, storm sewers and dykes.

#### Environmental Health Services

Environmental development services include all activities associated with waste management, landfill operations, transfer stations and cemetery operations.

#### Community Development Services

Community Development services include development activities associated with planning and zoning and building inspections.

#### Recreation and Culture Services

Recreation and Cultural services include activities associated with operations of parks, recreation and cultural services. Activities also include grants-in-aid, library operations, tourism and minor building maintenance services.

#### Utilities: Water and Sewer Services

Water and sewer services include all activities associated with water and sanitary sewer operations. Items include maintenance and enhancements of the water supply system, water pump stations, water distribution systems, hydrants, sanitary sewer collection system, sewer lift stations and sewer treatment and disposal.

Segmented information has been identified based upon lines of service provided by the District. District services are provided by departments and their activities are reported by functional area in the body of the financial statements.

# FINANCIAL STATEMENTS

## DISTRICT OF HOPE

Segmented Reporting Note

For the Year Ended December 31, 2022

	Recreation and Culture	Protective Services	Transportation	Environmental Health	Community Development	Utilities - Water & Sewer	General Government	Total 2022	Total 2021
<b>Revenues</b>									
Municipal taxation	\$ -	\$ 2,356,508	\$ -	\$ -	\$ -	\$ -	\$ 6,858,639	\$ 9,215,147	\$ 8,708,117
Parcel taxes	-	-	-	-	-	229,300	-	229,300	224,755
Payments in lieu of taxes	-	-	-	-	-	-	261,213	261,213	253,687
Sales of services	218,695	89,571	21,069	2,435,621	4,401	984,725	927,740	4,661,822	3,999,114
Investment income	-	-	-	-	-	-	614,993	614,993	165,782
Government business partnership income	-	-	-	-	-	-	15,471	15,471	186,767
Rents and leases	-	-	-	-	-	-	34,956	34,956	26,648
Transfers from other governments	25,000	427,389	2,740	-	-	-	1,156,986	1,612,115	2,808,614
Actuarial adjustment on debenture debt	-	-	-	-	-	-	83,396	83,396	75,623
Contributions from developers	-	-	-	-	-	-	-	-	238,286
<b>Total Revenues</b>	<b>243,695</b>	<b>2,873,468</b>	<b>23,809</b>	<b>2,435,621</b>	<b>4,401</b>	<b>1,214,025</b>	<b>9,953,394</b>	<b>16,748,413</b>	<b>16,687,393</b>
<b>Expenditures</b>									
Salaries and benefits	269,973	697,346	1,229,567	70,130	464,282	443,333	1,345,132	4,519,765	4,077,492
Insurance and claims	26,036	12,072	72,942	259	-	38,961	76,710	226,980	226,473
Office and administration	626,739	2,741,904	105,639	1,844,658	247,032	30,159	577,420	6,173,551	5,476,104
Repair and maintenance	447,895	276,095	1,031,798	25,774	-	621,234	114,589	2,517,385	3,176,188
Utilities	18,161	23,975	196,576	7,020	-	192,521	21,461	449,714	449,446
<b>Total Expense, before interest and amortization</b>	<b>1,388,804</b>	<b>3,751,394</b>	<b>2,626,522</b>	<b>1,947,841</b>	<b>711,314</b>	<b>1,326,208</b>	<b>2,135,312</b>	<b>13,887,395</b>	<b>13,405,703</b>
Gain on disposal of tangible capital assets	-	-	-	-	-	-	-	-	(9,270)
Gain on sale of land held for resale	-	(2,131,368)	-	-	-	-	-	(2,131,368)	-
Interest	-	-	-	-	-	19,875	38,400	58,275	56,275
Amortization	-	-	-	1,413,661	-	621,819	-	2,035,480	1,885,029
<b>Net operating revenues(expense)</b>	<b>\$ (1,145,109)</b>	<b>\$ (3,009,294)</b>	<b>\$ (2,602,713)</b>	<b>\$ (925,881)</b>	<b>\$ (706,913)</b>	<b>\$ (753,877)</b>	<b>\$ 7,779,682</b>	<b>\$ 2,898,631</b>	<b>\$ 1,347,656</b>

The accompanying notes are an integral part of these consolidated financial statements.

# FINANCIAL STATEMENTS

## DISTRICT OF HOPE

Schedule 1 - COVID-19 Safe Restart Grants for Local Governments

For the Year Ended December 31, 2022]

In November 2020 the District of Hope was the recipient of a \$1,833,000 grant under the COVID-19 Safe Restart for Local Governments program from the Province of BC.

<b>COVID Reserve, beginning of year</b>		<b>\$ 1,551,146</b>
Office	\$ 7,168	
IT	33,223	
Public works	507,882	
<b>Expenditures through the year</b>		<b>548,273</b>
<b>COVID Reserve, end of year</b>		<b>\$ 1,002,873</b>

## Development Cost Charges

New development typically triggers need for expansion of services like sewer, drainage and water systems. The level of investment needed to support new development is significant and one of the mechanisms available to municipalities to help finance this investment is Development Cost Charges (DCC's).

DCC's are monies collected from developers to help offset the costs of the infrastructure investments needed to service new development. They are imposed by bylaw, pursuant to the *Local Government Act*, and provide the Municipality with a way to finance capital investment related specifically to sewers, drainage, water and parks.

The following chart provides some more information about Development Cost Charge collections and deductions.

### Development Cost Charges — 2022

	Water	Drainage	Sanitary	DCC Total
Opening balance	\$ 1,409,448	\$ 267,289	\$ 704,464	\$ 2,381,201
Deductions	-	-	-	-
Contributions	13,216	-	6,821	20,037
<b>Sub-Total</b>	<b>\$ 1,422,664</b>	<b>\$ 267,289</b>	<b>\$ 711,285</b>	<b>\$ 2,401,238</b>
Interest Revenue	9,442	1,550	5,043	16,035
<b>TOTAL</b>	<b>\$ 1,432,106</b>	<b>\$ 268,839</b>	<b>\$ 716,328</b>	<b>\$ 2,417,273</b>

# FINANCIAL STATEMENTS

## Permissive Tax Exemptions

Organization Name	Community Charter	2022 Municipal Taxes
Anglican Lord Bishop of New Westminster	Section 224(2)(f)	\$4,629.86
Anhart Homes	Section 224(2)(a)(i)	\$5,422.98
BC Corporation of Seventh-Day Adventist	Section 224(2)(f)	\$4,185.06
Fraser Inclusive and Supportive Housing Society	Section 224(2)(a)(i)	\$1,404.27
Fraternal Order of Eagles	Section 224(2)(a)(i)	\$1,851.64
Grace Fellowship Baptist Church	Section 224(2)(f);224(2)(a)(i)	\$5,506.98
Hope Branch 228 Canadian Legion	Section 224(2)(a)(i)	\$6,510.01
Hope Christian Fellowship/Northwest Harvest Church	Section 224(2)(g)	\$5,276.14
Hope Community Services	Section 224(2)(a)(i)	\$3,760.41
Hope Congregation of Jehovah's Witness	Section 224(2)(f)	\$1,628.35
Hope Curling Club	Section 224(2)(i)	\$4,944.91
Hope Golf & Country Club	Section 224(2)(b)	\$7,929.96
Hope Search & Rescue Group	Section 224(2)(b)	\$4,780.79
Hope United Church	Section 224(2)(f)	\$6,680.28
Kawkawa Camp & Retreat Society	Section 224(2)(a)(i)	\$16,588.35
Mount Hope Senior Citizens Housing Society	Section 224(2)(h)	\$2,995.95
Mount Hope Temple Society	Section 224(2)(f)	\$1,172.19
Pentecostal Assemblies of Canada	Section 224(2)(f)	\$1,749.24
Roman Catholic Archbishop of Vancouver	Section 224(2)(f)	\$4,339.52
The Hope & Area Transition Society	Section 224(2)(a)(i)	\$10,266.56
The Nature Trust of BC	Section 224(2)(a)(i)	\$5,049.08
Vancouver Soaring Association	Section 224(2)(i)	\$4,276.86





LAYOUT:

Kari Farley

Tina Foster

PHOTO CREDITS:

Public Works

Fire Department

Kari Farley

**Donna Bellingham**

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PO Box 609  
Hope BC V0X 1L0  
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Phone 604.869.5671



# REPORT/RECOMMENDATION TO COUNCIL

**REPORT DATE:** June 13, 2023

**FILE:** 110-01

**SUBMITTED BY:** Director of Corporate Services

**MEETING DATE:** June 26, 2023

**SUBJECT:** Municipal Office – Hours Open to the Public

---

**PURPOSE:**

The purpose of this report is to rise and report the June 12, 2023 Committee of the Whole resolution regarding adjusting the hours the Municipal Office is open to the public.

**RECOMMENDATION:**

Recommended Resolution:

THAT Council rise and report the June 12, 2023 Committee of the Whole resolution:

THAT Council approve that the Municipal Office adjust the public hours to 9:00am – 4:00pm effective January 1, 2024;

AND FURTHER THAT the phone lines be open to the public from 8:30am to 4:30pm;

AND THAT the hours of operation change be posted and advertised to the public immediately upon approval.

**ANALYSIS:**

At the June 12, 2023 Council reviewed a report from staff, along with analysis date to support changing the hours the municipal office is open to the public; the Committee of the Whole report and analysis is attached.

**B. Attachments:**

- Report dated May 4, 2023 regarding Municipal Office – Hours Open to the Public
  - Tracking sheet from April 2022 – April 2023 showing the number of customers between 8:30am – 9:00am and 4:00pm – 4:30pm
  - Comparable sheet of like sized communities showing their hours of operation.
- 

Prepared by:

Approved for submission to Council:

*Original Signed by Donna Bellingham*

*Original Signed by John Fortoloczky*

Donna Bellingham  
Director of Corporate Services

John Fortoloczky  
Chief Administrative Officer



# REPORT/RECOMMENDATION TO COUNCIL

**REPORT DATE:** May 4, 2023

**FILE:** 110-01

**SUBMITTED BY:** Director of Corporate Services and Director of Finance

**MEETING DATE:** June 12, 2023 – Committee of the Whole

**SUBJECT:** Municipal Office – Hours Open to the Public

---

## **PURPOSE:**

The purpose of this report is to seek Council's approval to adjust the hours the Municipal Office is open to the public.

## **RECOMMENDATION:**

### Recommended Resolution:

THAT Council recommend that the Municipal Office adjust the public hours to 9:00am – 4:00pm effective January 1, 2024;

AND FURTHER THAT the phone lines be open to the public from 8:30am to 4:30pm;

AND FURTHER THAT the hours of operation change be posted and advertised to the public immediately upon approval;

AND THAT Council rise and report this resolution to the next Regular Council Meeting for authorization.

## **ALTERNATIVES & IMPLICATIONS:**

Staff at the municipal office work 8:30am to 4:30pm and the phone lines would be open for these hours as well. Staff, especially the front reception staff, are starting, setting up, and closing off cash right at the same time the public can enter and right up to close of their day. A half hour window on either side of our opening and closing will allow for more effective set up and wrap up and ensure all our systems are available to enter transactions. Departments will still be able to book appointments/meetings with clients starting at 8:30am, they would just greet the clients at the door to let them in.

While staff feel that it would be more efficient to have an extra half hour in the morning and at the close of the day, should Council feel this is too excessive the closure of the office at 4pm would better for staff overall.

There are various times of the year whereby our cash receipting system cannot be operational until penalties in taxes and utilities are applied at deadline times. Currently, one

staff member comes in extra early to enter last minute payments, apply penalties and close off the system, however there are years where it takes much longer and staff cannot open the system until this is done; it delays customer service if we get a morning customer.

**ANALYSIS:**

**A. Rationale:**

- The change in hours will provide for effective set up and cash out for front reception.
- Allow for departmental meetings prior to customers coming in.
- Allow for tax and utility penalties to be applied prior to starting program and without additional pressures.

**B. Attachments:**

- Tracking sheet from April 2022 – April 2023 showing the number of customers between 8:30am – 9:00am and 4:00pm – 4:30pm
- Comparable sheet of like sized communities showing their hours of operation.

**C. Budget Implications:**

There are no budget implications, as staff will continue to work the same hours.

---

Prepared by:

Prepared by:

Donna Bellingham  
Director of Corporate Services

Michael Olson  
Director of Finance

Approved for submission to Council:

John Fortoloczky  
Chief Administrative Officer

Jursidiction	Population	Hours of Operation	Additional Information
District of 100 Mile Hse	1886	8:30am - 4:30pm	
Village of Anmore	2092	8:30am - 4:00pm	
City of Armstrong	4815	8:30am - 4:30pm	
Village of Ashcroft	1628	8:00am - 4:00pm	closed noon - 1:00pm
District of Barrier	1773	8:30am - 4:30pm	
Bowen Island	3402	8:30am - 4:00pm	
Village of Burns Lake	2029	8:00am - 4:00pm	
Village of Cache Creek	1040	8:30am - 4:30pm	
City of Castlegar	7816	8:30am - 4:30pm	
Village of Chase	2495	9:00am - 4:00pm	
			sometimes closes for lunch when staff numbers are low
District of Chetwynd	2635	8:00am - 4:30pm	
District of Clearwater	2331	8:30am - 4:30pm	
Town of Creston	5306	8:30am - 4:30pm	
Village of Cumberland	3398	9:00am - 4:00pm	
City of Duncan	4932	8:30am - 4:30pm	
District of Elkford	2523	8:00am - 4:30pm	
City of Enderby	2932	8:30am - 4:30pm	
City of Fernie	4448	8:00am - 4:00pm	
District of Fort St. James	1691	8:30am - 4:30pm	
Village of Fraser Lake	1167	8:00am - 4:00pm	
Village of Fruitvale	2016	8:30am - 4:30pm	
Town of Gibson	4437	8:30am - 4:30pm	
Village of Gold River	1267	9:00am - 5:00pm	
Town of Golden	3701	10:00am - 4:00pm	
City of Grand Forks	3985	9:00am - 4:00pm	
Village of Harrison Hot Springs	1468	8:30am - 4:30pm	closed noon - 1:00pm
District of Highlands	2120	8:30am - 4:00pm	
District of Hope	6181	8:30am - 4:30pm	
District of Houston	3147	8:00am - 4:30pm	
District of Invermere	2955	8:30am - 4:30pm	
Village of Kaslo	1026	10:00am - 3:00pm	
District of Kent	5664	8:30am - 4:30pm	
Village of Keremeos	1330	8:30am - 4:00pm	
City of Kimberley	6652	8:30am - 4:45pm	
District of Kitimat	8335	8:30am - 4:30pm	
Town of Ladysmith	7921	8:30am - 4:00pm	
Town of Lake Cowichan	2974	8:30am - 4:30pm	
District of Lantzville	3601	8:00am - 4:00pm	
District of Lillooet	2322	8:30am - 4:30pm	closed noon - 1:00pm
Village of Lions Bay	1318	9:00am - 4:00pm	
District of Logan Lake	2073	8:30am - 4:00pm	
Village of Lumby	1731	9:00am - 4:00pm	phones 8:00am - 4:30pm
District of Mackenzie	3507	8:30am - 4:30pm	

<b>Jursidiction</b>	<b>Population</b>	<b>Hours of Operation</b>	<b>Additional Information</b>
City of Merritt	7113	8:30am - 4:30pm	
District of Metchosin	4803	8:00am - 4:00pm	
Village of Montrose	1030	8:30am - 4:30pm	
Village of Nakusp	1569	8:00am - 4:00pm	
Town of Oliver	4824	9:00am - 4:00pm	
Town of Osoyoos	4845	9:00am - 4:00pm	
District of Peachland	5200	8:00am - 4:00pm	
Village of Pemberton	2369	9:00am - 4:00pm	
District of Port Hardy	4008	8:30am - 4:30pm	
Town of Port McNeill	2505	9:00am - 5:00pm	
Town of Princeton	2724	8:30am - 4:30pm	
Town of Qualicum Beach	8687	9:00am - 4:00pm	
City of Revelstoke	7139	8:30am - 4:30pm	
City of Rossland	3556	9:00am - 4:00pm	
Village of Salmo	1139	8:30am - 4:30pm	
District of Sechelt	9291	8:30am - 4:30pm	
District of Sicamous	2441	8:30am - 4:30pm	
Town of Smithers	5404	8:30am - 4:30pm	
Township of Spallumcheen	5055	8:30am - 4:30pm	
District of Sparwood	3667	8:30am - 4:00pm	
District of Taylor	1373	8:30am - 4:30pm	
Village of Telkwa	1350	8:30am - 4:30pm	closed noon - 1:00pm
District of Tofino	1876	9:00am - 4:00pm	closed noon - 1:00pm
City of Trail	7681	9:00am - 3:30pm	
District of Tumbler Ridge	2710	8:00am - 4:30pm	
District of Ucluelet	1627	8:30am - 4:00pm	
Village of Valemount	1020	8:30am - 4:30pm	closed 12:30 - 1:30pm
District of Vanderhoof	4480	8:30am - 4:30pm	
Town of View Royal	9381	8:30am - 4:30pm	July/Aug 8:00am - 4:00pm
Village of Warfield	1700	10:00am - 4:00pm	
Resort of Whistler	9824	8:00am - 4:30pm	

The data sampled a period of April 2022 to April 2023. This provided a sample of 259 dates. Overall, based on the data for the entire period, the busiest day for both the early mornings and late afternoons was Monday. It should be noted, that the average individuals for the early morning and late morning was just over 0.7 individuals for the Monday.

	<b>Total</b>		<b>Average</b>	
	<b>AM</b>	<b>PM</b>	<b>AM</b>	<b>PM</b>
Mon	34	32	0.76	0.71
Tue	22	14	0.41	0.26
Wed	18	32	0.33	0.58
Thu	24	29	0.44	0.53
Fri	25	19	0.50	0.38
<b>Total</b>	<b>123</b>	<b>126</b>	<b>Overall average</b>	<b>0.47 0.49</b>

As can be seen by the data, for an entire year, the early morning and late afternoon period combined yields essentially one resident inquiry at the front counter for all of the days.

The months of June and July are the busiest period for the District. The District at this time is working with residents during property tax time and the due date is July 4<sup>th</sup> each year.

	<b>Total</b>		<b>Average</b>	
	<b>AM</b>	<b>PM</b>	<b>AM</b>	<b>PM</b>
Jan	3	14	0.14	0.67
Feb	4	4	0.21	0.21
Mar	10	4	0.43	0.17
Apr	19	14	0.56	0.41
May	10	5	0.48	0.24
Jun	26	30	1.18	1.36
Jul	21	14	1.05	0.70
Aug	13	10	0.59	0.45
Sep	4	6	0.21	0.32
Oct	2	7	0.10	0.35
Nov	9	7	0.43	0.33
Dec	2	11	0.12	0.65
<b>Total</b>	<b>123</b>	<b>126</b>	<b>Overall average</b>	<b>0.47 0.49</b>

July 4<sup>th</sup> was our busiest morning with seven individuals coming into the District Hall. The afternoons of June 20<sup>th</sup>, June 22<sup>nd</sup> and July 4<sup>th</sup> were our busiest afternoons with four individuals coming into the District Hall. If we were to remove these spikes, we can see that this has an impact on the average visitors for each period by a substantial amount

	Average	
	AM	PM
Jun	1.18	1.10
Jul	0.74	0.53

During the winter months, there is a distinct drop in residents coming into the District Hall. It should be noted, that we have seen a decline in traffic for the District Hall in the mornings and afternoons during this time frame. We had one month overlap in our sample with April 2022 and April 2023 being reviewed. April 2023 had nine less residents visit in the same time frame compared to the 2022 year.

April	Total	
	AM	PM
2022	11	10
2023	8	4

The other consideration when examining the early morning and later afternoon time is that there are times when no residents come into the District Hall. For the morning, 66.8% of the time there were no residents in the morning visiting the District Hall and 66.4% of the time the late afternoons there were no residents that visiting the District Hall. To further expand on this, 47.4% of the time, there were no residents that came into the District Hall in both the morning and afternoon times on certain days.

Date	Month	year	Day	AM	PM
20-Jan-23	Jan	2023	Fri	0	3
23-Jan-23	Jan	2023	Mon	0	0
24-Jan-23	Jan	2023	Tue	0	0
25-Jan-23	Jan	2023	Wed	0	2
26-Jan-23	Jan	2023	Thu	0	1
27-Jan-23	Jan	2023	Fri	0	0
30-Jan-23	Jan	2023	Mon	1	2
31-Jan-23	Jan	2023	Tue	0	2
01-Feb-23	Feb	2023	Wed	0	0
02-Feb-23	Feb	2023	Thu	0	1
03-Feb-23	Feb	2023	Fri	0	0
06-Feb-23	Feb	2023	Mon	2	0
07-Feb-23	Feb	2023	Tue	0	1
08-Feb-23	Feb	2023	Wed	0	0
09-Feb-23	Feb	2023	Thu	1	0
10-Feb-23	Feb	2023	Fri	0	0
13-Feb-23	Feb	2023	Mon	0	0
14-Feb-23	Feb	2023	Tue	0	1
15-Feb-23	Feb	2023	Wed	0	0
16-Feb-23	Feb	2023	Thu	1	0
17-Feb-23	Feb	2023	Fri	0	1
21-Feb-23	Feb	2023	Tue	0	0
22-Feb-23	Feb	2023	Wed	0	0
23-Feb-23	Feb	2023	Thu	0	0
24-Feb-23	Feb	2023	Fri	0	0
27-Feb-23	Feb	2023	Mon	0	0
28-Feb-23	Feb	2023	Tue	0	0
01-Mar-23	Mar	2023	Wed	0	0
02-Mar-23	Mar	2023	Thu	0	0
03-Mar-23	Mar	2023	Fri	0	1
06-Mar-23	Mar	2023	Mon	1	0
07-Mar-23	Mar	2023	Tue	0	0
08-Mar-23	Mar	2023	Wed	0	1
09-Mar-23	Mar	2023	Thu	0	0
10-Mar-23	Mar	2023	Fri	0	0
13-Mar-23	Mar	2023	Mon	1	0
14-Mar-23	Mar	2023	Tue	0	1
15-Mar-23	Mar	2023	Wed	0	0
16-Mar-23	Mar	2023	Thu	0	0
17-Mar-23	Mar	2023	Fri	1	0
20-Mar-23	Mar	2023	Mon	1	0
21-Mar-23	Mar	2023	Tue	1	0
22-Mar-23	Mar	2023	Wed	0	0
23-Mar-23	Mar	2023	Thu	0	0
24-Mar-23	Mar	2023	Fri	0	0
27-Mar-23	Mar	2023	Mon	0	0
28-Mar-23	Mar	2023	Tue	1	0
29-Mar-23	Mar	2023	Wed	0	0

<b>Date</b>	<b>Month</b>	<b>year</b>	<b>Day</b>	<b>AM</b>	<b>PM</b>
30-Mar-23	Mar	2023	Thu	1	1
31-Mar-23	Mar	2023	Fri	3	0
03-Apr-23	Apr	2023	Mon	0	0
04-Apr-23	Apr	2023	Tue	0	0
05-Apr-23	Apr	2023	Wed	0	1
06-Apr-23	Apr	2023	Thu	0	0
11-Apr-23	Apr	2023	Tue	0	0
12-Apr-23	Apr	2023	Wed	0	0
13-Apr-23	Apr	2023	Thu	0	1
14-Apr-23	Apr	2023	Fri	2	0
17-Apr-23	Apr	2023	Mon	1	2
18-Apr-23	Apr	2023	Tue	1	0
19-Apr-23	Apr	2023	Wed	0	0
20-Apr-23	Apr	2023	Thu	0	0
21-Apr-23	Apr	2023	Fri	0	0
24-Apr-23	Apr	2023	Mon	2	0
25-Apr-23	Apr	2023	Tue	0	0
26-Apr-23	Apr	2023	Wed	2	0
27-Apr-23	Apr	2023	Thu	0	0
28-Apr-23	Apr	2023	Fri	0	0

<b>Date</b>	<b>Month</b>	<b>year</b>	<b>Day</b>	<b>AM</b>	<b>PM</b>
06-Apr-22	Apr	2022	Wed	0	1
07-Apr-22	Apr	2022	Thu	1	2
08-Apr-22	Apr	2022	Fri	1	0
11-Apr-22	Apr	2022	Mon	0	1
12-Apr-22	Apr	2022	Tue	0	0
13-Apr-22	Apr	2022	Wed	1	1
14-Apr-22	Apr	2022	Thu	1	1
19-Apr-22	Apr	2022	Tue	0	1
20-Apr-22	Apr	2022	Wed	1	1
21-Apr-22	Apr	2022	Thu	1	0
22-Apr-22	Apr	2022	Fri	1	1
25-Apr-22	Apr	2022	Mon	1	1
26-Apr-22	Apr	2022	Tue	2	0
27-Apr-22	Apr	2022	Wed	0	0
28-Apr-22	Apr	2022	Thu	0	0
29-Apr-22	Apr	2022	Fri	1	0
02-May-22	May	2022	Mon	1	1
03-May-22	May	2022	Tue	0	0
04-May-22	May	2022	Wed	1	0
05-May-22	May	2022	Thu	0	0
06-May-22	May	2022	Fri	0	0
09-May-22	May	2022	Mon	1	0
10-May-22	May	2022	Tue	1	0
11-May-22	May	2022	Wed	0	0
12-May-22	May	2022	Thu	2	1
13-May-22	May	2022	Fri	1	0
16-May-22	May	2022	Mon	0	0
17-May-22	May	2022	Tue	1	0
18-May-22	May	2022	Wed	0	0
19-May-22	May	2022	Thu	0	0
20-May-22	May	2022	Fri	0	0
24-May-22	May	2022	Tue	0	0
25-May-22	May	2022	Wed	0	0
26-May-22	May	2022	Thu	0	0
27-May-22	May	2022	Fri	0	1
30-May-22	May	2022	Mon	1	2
31-May-22	May	2022	Tue	1	0
01-Jun-22	Jun	2022	Wed	1	0
02-Jun-22	Jun	2022	Thu	3	1
03-Jun-22	Jun	2022	Fri	3	0
06-Jun-22	Jun	2022	Mon	3	1
07-Jun-22	Jun	2022	Tue	2	1
08-Jun-22	Jun	2022	Wed	1	1
09-Jun-22	Jun	2022	Thu	0	0
10-Jun-22	Jun	2022	Fri	2	3
13-Jun-22	Jun	2022	Mon	0	3
14-Jun-22	Jun	2022	Tue	1	1

Date	Month	year	Day	AM	PM
15-Jun-22	Jun	2022	Wed	0	0
16-Jun-22	Jun	2022	Thu	1	2
17-Jun-22	Jun	2022	Fri	0	0
20-Jun-22	Jun	2022	Mon	0	4
21-Jun-22	Jun	2022	Tue	0	0
22-Jun-22	Jun	2022	Wed	0	4
23-Jun-22	Jun	2022	Thu	0	1
24-Jun-22	Jun	2022	Fri	2	0
27-Jun-22	Jun	2022	Mon	0	3
28-Jun-22	Jun	2022	Tue	4	1
29-Jun-22	Jun	2022	Wed	1	1
30-Jun-22	Jun	2022	Thu	2	3
04-Jul-22	Jul	2022	Mon	7	4
05-Jul-22	Jul	2022	Tue	1	0
06-Jul-22	Jul	2022	Wed	0	0
07-Jul-22	Jul	2022	Thu	1	0
08-Jul-22	Jul	2022	Fri	1	1
11-Jul-22	Jul	2022	Mon	2	1
12-Jul-22	Jul	2022	Tue	1	1
13-Jul-22	Jul	2022	Wed	0	0
14-Jul-22	Jul	2022	Thu	1	1
15-Jul-22	Jul	2022	Fri	0	1
18-Jul-22	Jul	2022	Mon	1	1
19-Jul-22	Jul	2022	Tue	0	0
20-Jul-22	Jul	2022	Wed	1	0
21-Jul-22	Jul	2022	Thu	0	0
22-Jul-22	Jul	2022	Fri	1	0
25-Jul-22	Jul	2022	Mon	1	1
26-Jul-22	Jul	2022	Tue	1	0
27-Jul-22	Jul	2022	Wed	0	1
28-Jul-22	Jul	2022	Thu	2	2
29-Jul-22	Jul	2022	Fri	0	0
02-Aug-22	Aug	2022	Tue	1	0
03-Aug-22	Aug	2022	Wed	1	1
04-Aug-22	Aug	2022	Thu	2	1
05-Aug-22	Aug	2022	Fri	2	0
08-Aug-22	Aug	2022	Mon	0	0
09-Aug-22	Aug	2022	Tue	0	0
10-Aug-22	Aug	2022	Wed	0	0
11-Aug-22	Aug	2022	Thu	0	1
12-Aug-22	Aug	2022	Fri	1	0
15-Aug-22	Aug	2022	Mon	1	0
16-Aug-22	Aug	2022	Tue	1	0
17-Aug-22	Aug	2022	Wed	0	2
18-Aug-22	Aug	2022	Thu	0	0
19-Aug-22	Aug	2022	Fri	2	0
22-Aug-22	Aug	2022	Mon	2	1
23-Aug-22	Aug	2022	Tue	0	0

Date	Month	year	Day	AM	PM
24-Aug-22	Aug	2022	Wed	0	1
25-Aug-22	Aug	2022	Thu	0	1
26-Aug-22	Aug	2022	Fri	0	0
29-Aug-22	Aug	2022	Mon	0	0
30-Aug-22	Aug	2022	Tue	0	0
31-Aug-22	Aug	2022	Wed	0	2
01-Sep-22	Sep	2022	Thu	0	2
02-Sep-22	Sep	2022	Fri	0	1
06-Sep-22	Sep	2022	Tue	0	0
07-Sep-22	Sep	2022	Wed	0	0
08-Sep-22	Sep	2022	Thu	0	1
09-Sep-22	Sep	2022	Fri	1	0
12-Sep-22	Sep	2022	Mon	0	0
13-Sep-22	Sep	2022	Tue	0	0
14-Sep-22	Sep	2022	Wed	0	1
15-Sep-22	Sep	2022	Thu	0	0
16-Sep-22	Sep	2022	Fri	0	0
20-Sep-22	Sep	2022	Tue	0	0
21-Sep-22	Sep	2022	Wed	2	0
22-Sep-22	Sep	2022	Thu	0	0
23-Sep-22	Sep	2022	Fri	0	0
26-Sep-22	Sep	2022	Mon	1	1
27-Sep-22	Sep	2022	Tue	0	0
28-Sep-22	Sep	2022	Wed	0	0
29-Sep-22	Sep	2022	Thu	0	0
03-Oct-22	Oct	2022	Mon	0	0
04-Oct-22	Oct	2022	Tue	0	0
05-Oct-22	Oct	2022	Wed	1	0
06-Oct-22	Oct	2022	Thu	0	0
07-Oct-22	Oct	2022	Fri	0	0
11-Oct-22	Oct	2022	Tue	1	0
12-Oct-22	Oct	2022	Wed	0	0
13-Oct-22	Oct	2022	Thu	0	1
14-Oct-22	Oct	2022	Fri	0	1
17-Oct-22	Oct	2022	Mon	0	0
18-Oct-22	Oct	2022	Tue	0	0
19-Oct-22	Oct	2022	Wed	0	2
20-Oct-22	Oct	2022	Thu	0	0
21-Oct-22	Oct	2022	Fri	0	0
24-Oct-22	Oct	2022	Mon	0	1
25-Oct-22	Oct	2022	Tue	0	0
26-Oct-22	Oct	2022	Wed	0	1
27-Oct-22	Oct	2022	Thu	0	0
28-Oct-22	Oct	2022	Fri	0	1
31-Oct-22	Oct	2022	Mon	0	0
01-Nov-22	Nov	2022	Tue	0	0
02-Nov-22	Nov	2022	Wed	1	0
03-Nov-22	Nov	2022	Thu	0	0

<b>Date</b>	<b>Month</b>	<b>year</b>	<b>Day</b>	<b>AM</b>	<b>PM</b>
04-Nov-22	Nov	2022	Fri	0	1
07-Nov-22	Nov	2022	Mon	0	0
08-Nov-22	Nov	2022	Tue	0	0
09-Nov-22	Nov	2022	Wed	3	0
10-Nov-22	Nov	2022	Thu	2	0
14-Nov-22	Nov	2022	Mon	1	0
15-Nov-22	Nov	2022	Tue	0	1
16-Nov-22	Nov	2022	Wed	0	0
17-Nov-22	Nov	2022	Thu	1	0
18-Nov-22	Nov	2022	Fri	0	1
21-Nov-22	Nov	2022	Mon	1	0
22-Nov-22	Nov	2022	Tue	0	0
23-Nov-22	Nov	2022	Wed	0	2
24-Nov-22	Nov	2022	Thu	0	0
25-Nov-22	Nov	2022	Fri	0	0
28-Nov-22	Nov	2022	Mon	0	0
29-Nov-22	Nov	2022	Tue	0	0
30-Nov-22	Nov	2022	Wed	0	2
01-Dec-22	Dec	2022	Thu	0	2
02-Dec-22	Dec	2022	Fri	0	2
05-Dec-22	Dec	2022	Mon	1	2
06-Dec-22	Dec	2022	Tue	0	0
07-Dec-22	Dec	2022	Wed	0	0
08-Dec-22	Dec	2022	Thu	0	1
09-Dec-22	Dec	2022	Fri	0	0
12-Dec-22	Dec	2022	Mon	0	0
13-Dec-22	Dec	2022	Tue	0	1
14-Dec-22	Dec	2022	Wed	0	2
15-Dec-22	Dec	2022	Thu	1	1
16-Dec-22	Dec	2022	Fri	0	0
19-Dec-22	Dec	2022	Mon	0	0
20-Dec-22	Dec	2022	Tue	0	0
21-Dec-22	Dec	2022	Wed	0	0
22-Dec-22	Dec	2022	Thu	0	0
23-Dec-22	Dec	2022	Fri	0	0
03-Jan-23	Jan	2023	Tue	0	0
04-Jan-23	Jan	2023	Wed	0	0
05-Jan-23	Jan	2023	Thu	0	0
06-Jan-23	Jan	2023	Fri	0	0
09-Jan-23	Jan	2023	Mon	0	0
10-Jan-23	Jan	2023	Tue	1	2
11-Jan-23	Jan	2023	Wed	0	2
12-Jan-23	Jan	2023	Thu	0	0
13-Jan-23	Jan	2023	Fri	0	0
16-Jan-23	Jan	2023	Mon	0	0
17-Jan-23	Jan	2023	Tue	0	0
18-Jan-23	Jan	2023	Wed	1	0
19-Jan-23	Jan	2023	Thu	0	0

Row Labels	Sum of AM	Sum of PM
Mon	34	32
Tue	22	14
Wed	18	32
Thu	24	29
Fri	25	19
<b>Grand Total</b>	<b>123</b>	<b>126</b>

Row Labels	Average of AM	Average of PM
Mon	0.76	0.71
Tue	0.41	0.26
Wed	0.33	0.58
Thu	0.44	0.53
Fri	0.50	0.38
<b>Grand Total</b>	<b>0.47</b>	<b>0.49</b>

Row Labels	Sum of AM	Sum of PM
<b>Jan</b>		
2023	3	14
<b>Feb</b>		
2023	4	4
<b>Mar</b>		
2023	10	4
<b>Apr</b>		
2022	11	10
2023	8	4
<b>May</b>		
2022	10	5
<b>Jun</b>		
2022	26	30
<b>Jul</b>		
2022	21	14
<b>Aug</b>		
2022	13	10
<b>Sep</b>		
2022	4	6
<b>Oct</b>		
2022	2	7
<b>Nov</b>		
2022	9	7
<b>Dec</b>		
2022	2	11
<b>Grand Total</b>	<b>123</b>	<b>126</b>

Row Labels	Average of AM	Average of PM
Jan	0.14	0.67
Feb	0.21	0.21
Mar	0.43	0.17
Apr	0.56	0.41
May	0.48	0.24
Jun	1.18	1.36
Jul	1.05	0.70
Aug	0.59	0.45
Sep	0.21	0.32
Oct	0.10	0.35
Nov	0.43	0.33
Dec	0.12	0.65
<b>Grand Total</b>	<b>0.47</b>	<b>0.49</b>

# DISTRICT OF HOPE COUNCIL APPOINTMENTS & COMMITTEES FOR NOVEMBER 2022 TO DECEMBER 2023

## MAYOR'S APPOINTMENTS TO STANDING COMMITTEES

### HOPE EMERGENCY OPERATIONS COMMITTEE

- ☞ Mayor Smith
- ☞ Councillor Newbigging
- ☞ Councillor Stewin (Alternate)

## COUNCIL APPOINTMENTS TO VARIOUS BOARDS, COMMITTEES, COMMISSIONS

### FRASER VALLEY REGIONAL DISTRICT BOARD

- ☞ Mayor Smith
- ☞ Councillor Medlock (Alternate)

### FRASER VALLEY REGIONAL HOSPITAL DISTRICT BOARD

- ☞ Mayor Smith
- ☞ Councillor Medlock (Alternate)

### FRASER HEALTH ADVISORY COUNCIL

- ☞ Mayor Smith
- ☞ Councillor Medlock (alternate)

### FRASER VALLEY REGIONAL LIBRARY BOARD

- ☞ ~~Councillor Newbigging~~ Mayor Smith
- ☞ Councillor Sedore (Alternate)

### MUNICIPAL INSURANCE ASSOCIATION OF BC

- ☞ Councillor Stewin
- ☞ Chief Administrative Officer (Alternate)

## COUNCIL LIAISONS

### DISTRICT OF HOPE RATEPAYERS ASSOC.

- ☞ Councillor Skoglund

### CANYON GOLDEN AGE SOCIETY

- ☞ Councillor Stewin

### HOPE ACTION RESPONSE TABLE (HART)

- ☞ Mayor Smith
- ☞ Councillor Sedore
- ☞ Chief Administrative Officer

### HOPE & DISTRICT CHAMBER OF COMMERCE

- ☞ Councillor Newbigging
- ☞ Councillor Wells (Alternate)

### AdvantageHOPE

- ☞ Councillor Medlock
- ☞ Councillor Skoglund

### HOPE & AREA HEALTHY COMMUNITIES

- ☞ Mayor Smith
- ☞ Chief Administrative Officer

### HOPE & DISTRICT ARTS COUNCIL

- ☞ Councillor Sedore

### COMMUNITY ADVISORY COMMITTEE (HOUSING)

- ☞ Councillor Skoglund
- ☞ Councillor Wells (Alternate)

### HOPE INCLUSION PROJECT

- ☞ Councillor Stewin

### STATION HOUSE ADVISORY COUNCIL

- ☞ Councillor Newbigging
- ☞ Councillor Wells

<b>MEETING SCHEDULE</b>	<b>ACTING MAYOR'S SCHEDULE</b>
-------------------------	--------------------------------

**Regular Council:** Second and Fourth Mondays of each month at 7:00 p.m. (except July & August - Second Monday only; and Second Monday only in December)

*If Monday is a holiday, meetings are re-scheduled to the following evening (Tuesday) in accordance with the District of Hope "Council Procedures Bylaw".*

JANUARY .....	Councillor Sedore
FEBRUARY .....	Councillor Stewin
MARCH .....	Councillor Wells
APRIL .....	Councillor Skoglund
MAY .....	Councillor Wells
JUNE .....	Councillor Sedore
JULY .....	Councillor Newbigging
AUGUST .....	Councillor Stewin
SEPTEMBER .....	Councillor Medlock
OCTOBER .....	Councillor Skoglund
NOVEMBER .....	Councillor Medlock
DECEMBER .....	Councillor Newbigging



# DISTRICT OF HOPE

## REPORT/RECOMMENDATION TO COUNCIL

**REPORT DATE:** June 22, 2023

**FILE:** LDP 13/23

**SUBMITTED BY:** Richard Zerr, Director of Community Development

**MEETING DATE:** June 26, 2023

**SUBJECT:**

**LIQUOR LICENCING APPLICATION  
UNIT A – 821 – 6<sup>TH</sup> AVENUE  
KIMCHI RESTAURANT 1115511 BC LTD.**

### PURPOSE:

To obtain Council's authorization to proceed with gathering the views of the public and assessing the general impact of the application for a liquor primary licence for Unit A – 821 6<sup>th</sup> Avenue and to provide an official recommendation of Council for the consideration of the licence to the Liquor & Cannabis Regulation Branch (LCRB).

### RECOMMENDATION

BE IT RESOLVED THAT Council of the District of Hope (**recommends/does not recommend**) to reinstate the liquor license that was in place prior to the change in ownership of the restaurant at Unit A – 821 – 6<sup>th</sup> Avenue;

FURTHER THAT Council comments on the prescribed considerations of the potential impact on the community if the application is approved;

FURTHER THAT Council, at the Regular Meeting of June 12, 2023, authorized staff to gather views of residents/businesses in a 50metre radius from the subject property which was fulfilled by mail and hand delivery of a public notice, advertisement in one issue of the local newspaper, and by signage posted on the subject property; and

FURTHER THAT Council held a Public Hearing on June 26, 2023 to gather the views of the residents/businesses of which are contained in the Record of Public Hearing.

### ANALYSIS:

#### **A. Rationale:**

**Proposal** – The new owners of the Kimchi Restaurant are applying to reinstate the liquor licence that was in place prior to the change in ownership of the restaurant. The applicants have applied to serve up to 50 patrons in the indoor portion of the restaurant and up to 20 patrons on the patio portion of the restaurant. The seating requested is within the capacity of the occupant load for the restaurant.

**Public Consultation** – On June 13, 2023 notices were mailed out to the registered property owners and businesses within 50metre radius of the subject property. Signage, an ad in one issue of the local newspaper, and the Public Hearing requirement was conducted in accordance with the Cannabis & Liquor Licencing Policy 2022-05-09. As of the date of this report, the District of Hope received no submissions. District staff continues to support the approval of this liquor licence service area.



**Zoning Bylaw Compliance – Parking Stalls** – The subject property is zoned Downtown Commercial (CBD). The CBD zone permits the retail sale of Food/Liquor. The site has ample parking to the rear of the building which is accessible both from Wallace Street and Sixth Avenue.

**B. Official Community Plan (OCP) Bylaw 1378**

As per the Official Community Plan, the three questions to be consistently asked in all levels and types of decision are:

1. Does the development move Hope toward our vision and goals for success and sustainability? Is it aligned with our OCP objectives and policies?

*This development on a micro-level moves Hope towards our vision and goals for success and sustainability.*

*This development could net out two Commercial Land goals:*

- *Create jobs that contribute to the diversity and strength of the local economy; and*
- *Help to attract visitors to the community.*

2. Is it a flexible platform for future steps towards our vision, goals and objectives?  
*This platform is rigid but a must do as it requires following the LCRB Regulations and the District of Hope Cannabis & Liquor Licencing Policy 2022-05-09.*

3. Will it provide a good return on investment?

*The proposal provides retention of an area that provides salability for the resaurant and the community as it is an industry supported and sought after in the OCP.*

**C. Attachments:**

- Zoning & Location Map Excerpt
- Site Plan

**D. Property Information:**

- |                             |                                       |
|-----------------------------|---------------------------------------|
| 1) Civic Address:           | Unit A – 821 – 6 <sup>th</sup> Avenue |
| 2) Legal Description:       | Lot 1 DL 7 YDYD Plan KAP1195          |
| 3) PID Number:              | 018-073-026                           |
| 4) Current Zoning:          | Downtown Commercial (CBD)             |
| 5) Current OCP Designation: | Downtown Commercial                   |

Prepared by:

Approved for submission to Council:

*Original Signed by Richard Zerr*  
Director of Community Development

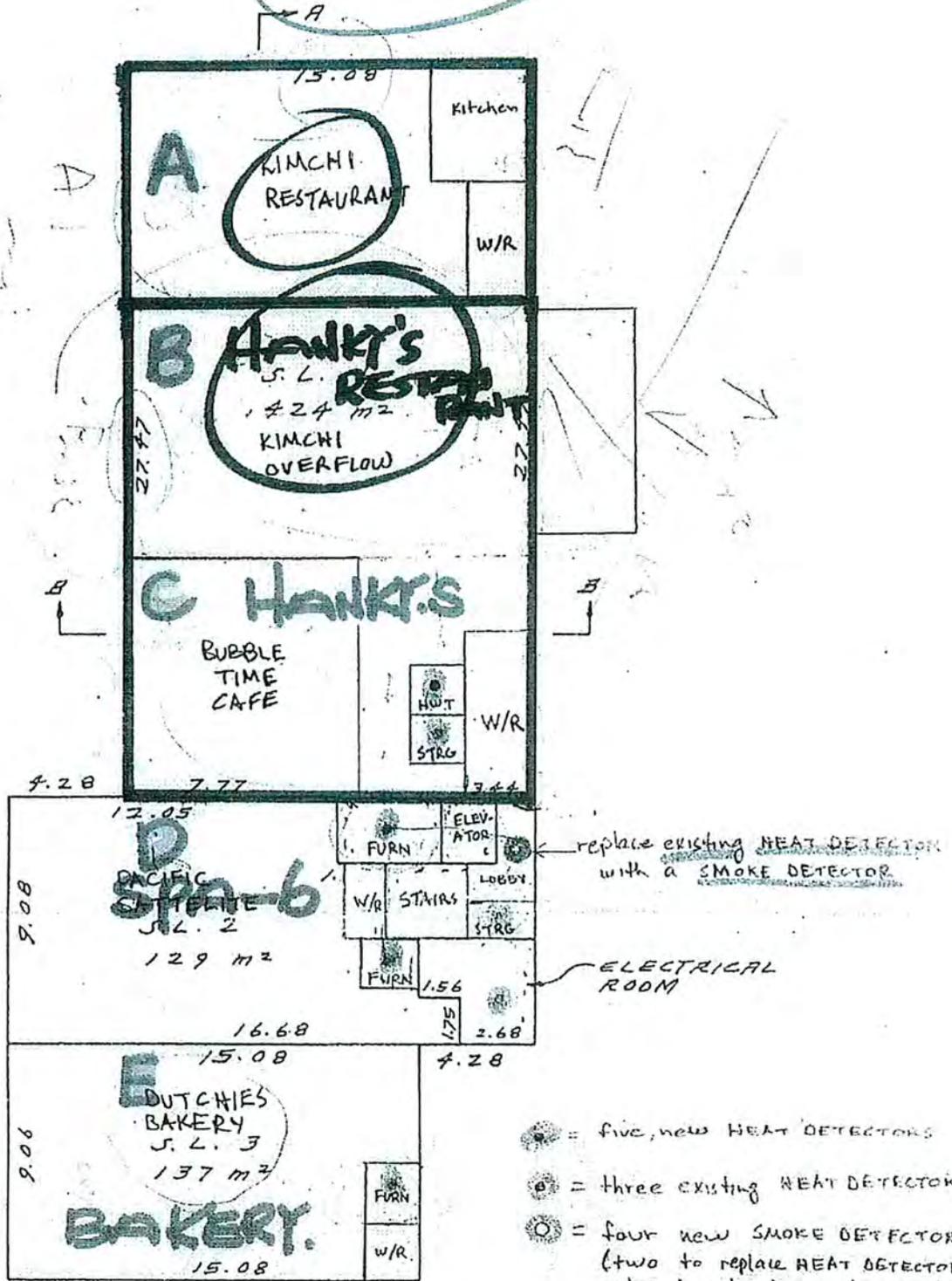
*Original Signed by John Fortoloczky*  
Chief Administrative Officer



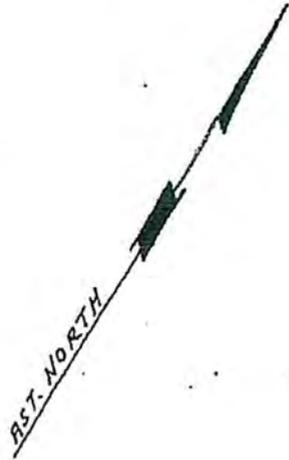
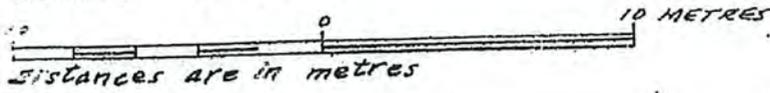
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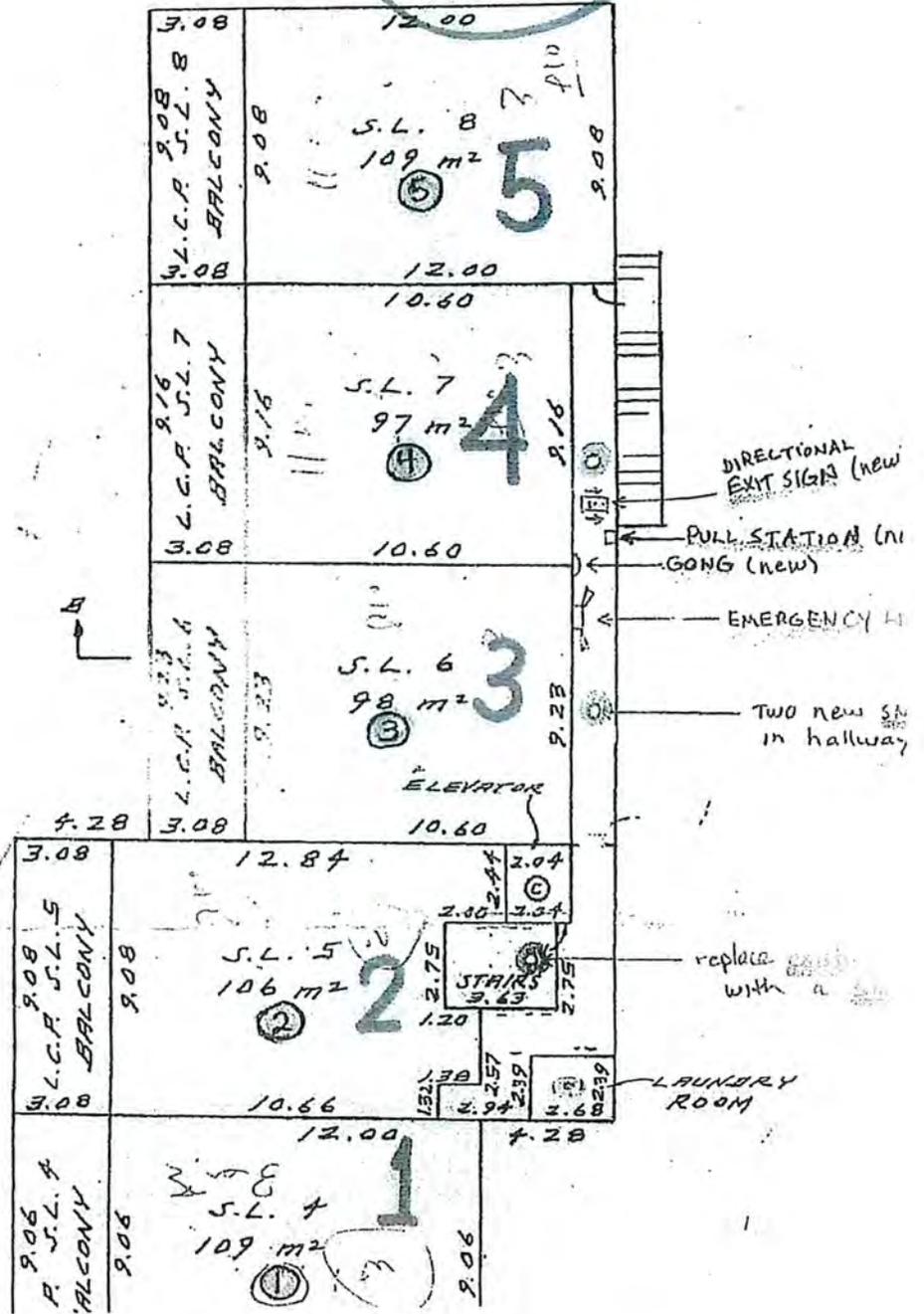
# FIRST FLOOR



SCALE 1 : 200



SECOND FLOOR







# DISTRICT OF HOPE

## REPORT/RECOMMENDATION TO COUNCIL

**REPORT DATE:** June 22, 2023

**FILE:** LDP 17/23

**SUBMITTED BY:** Richard Zerr, Director of Community Development

**MEETING DATE:** June 26, 2023

**SUBJECT:**

**LIQUOR LICENCING EXTENSION APPLICATION  
900 GOLF COURSE ROAD  
HOPE GOLF AND COUNTRY CLUB**

### PURPOSE:

To obtain Council's authorization to proceed with gathering the views of the public and assessing the general impact of the application for the permanent expansion to the liquor licensed area at 900 Hope Golf and Country Club and to provide an official recommendation of Council for the consideration of the licence to the Liquor & Cannabis Regulation Branch (LCRB).

### RECOMMENDATION

BE IT RESOLVED THAT Council of the District of Hope (**recommends/does not recommend**) the permanent expansion to the liquor licensed area at 900 Hope Golf and Country Club;

FURTHER THAT Council comments on the prescribed considerations of the potential impact on the community if the application is approved;

FURTHER THAT Council, at the Regular Meeting of June 12, 2023, authorized staff to gather views of residents/businesses within a 50metre radius from the subject property which was fulfilled by mail and hand delivery of the public notice, advertisement in one issue of the local newspaper, and by signage posted on the subject property; and

FURTHER THAT Council held a Public Hearing on June 26, 2023 to gather the views of the residents/businesses of which are contained in the Record of Public Hearing.

### ANALYSIS:

#### **A. Rationale:**

**Proposal** – The Hope Golf and Country Club Society is proposing to create a 36 seat outdoor patio next to the clubhouse/restaurant and adjacent to the entrance to the clubhouse at ground level. The restaurant currently possesses a liquor license for indoor liquor sales.

**Public Consultation** – On June 13, 2023 notices were mailed out to the registered property owners and businesses within a 50metre radius of the subject property. Signage, an ad in one issue of the local newspaper, and the Public Hearing requirement was conducted in accordance with the Cannabis & Liquor Licencing Policy 2022-05-09. As of the date of this report, the District of Hope received no submissions. District staff continues to support the approval of this liquor licence service area.



**Zoning Bylaw Compliance – Parking Stalls** – The subject property is zoned Parks and Recreation (P1). Golf Course regulations allow restaurants of which the patio would be an extension. No additional Parking is required for the golf course, restaurant and the patio extension.

**B. Official Community Plan (OCP) Bylaw 1378**

As per the Official Community Plan, the three questions to be consistently asked in all levels and types of decision are:

1. Does the development move Hope toward our vision and goals for success and sustainability? Is it aligned with our OCP objectives and policies?

*This development on a micro-level moves Hope towards our vision and goals for success and sustainability.*

*This development could net out two Commercial Land goals:*

- *Create jobs that contribute to the diversity and strength of the local economy; and*
- *Help to attract visitors to the community.*

2. Is it a flexible platform for future steps towards our vision, goals and objectives?

*This platform is rigid but a must do as it requires following the LCRB Regulations and the District of Hope Cannabis & Liquor Licencing Policy 2022-05-09.*

3. Will it provide a good return on investment?

*The proposal provides retention of an area that provides salability for the golf course business and the community as it is an industry supported and sought after in the OCP..*

**C. Attachments:**

- Zoning & Location Map Excerpt
- Site Plan

**D. Property Information:**

- |                             |                            |
|-----------------------------|----------------------------|
| 1) Civic Address:           | 900 Golf Course Road       |
| 2) Legal Description:       | District Lot 1822 YDYD     |
| 3) PID Number:              | 002-305-577                |
| 4) Current Zoning:          | Parks and Recreation (P-1) |
| 5) Current OCP Designation: | Parks and Recreation       |

Prepared by:

Approved for submission to Council:

*Original Signed by Richard Zerr*  
Director of Community Development

*Original Signed by John Fortoloczky*  
Chief Administrative Officer



RECEIVED

MAY 15 2023

DISTRICT OF HOPE





RECEIVED

MAY 15 2023

DISTRICT OF HOPE





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MAY 15 2023

DISTRICT OF HOPE



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DISTRICT OF HOPE

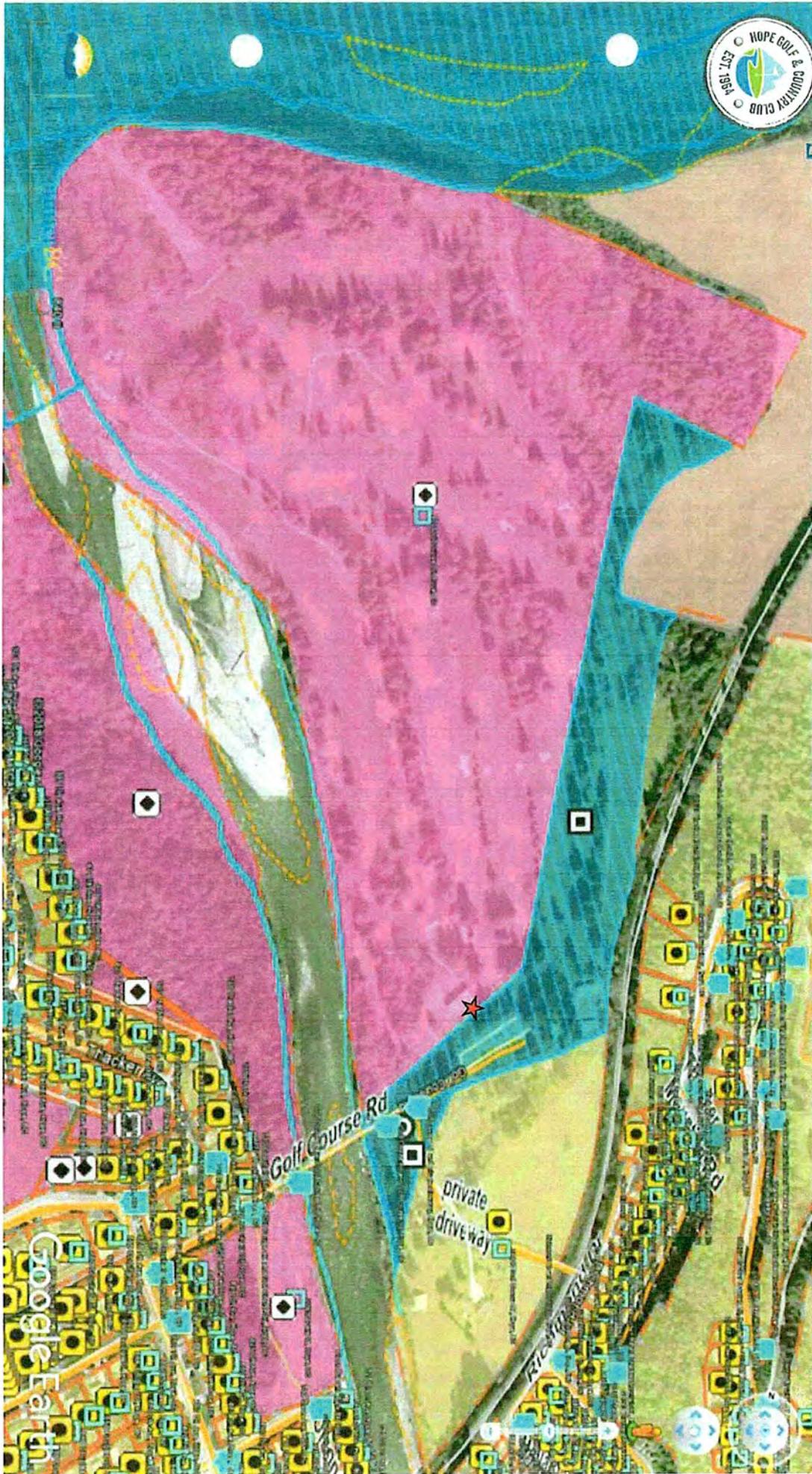
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MAY 15 2023  
DISTRICT OF HOPE

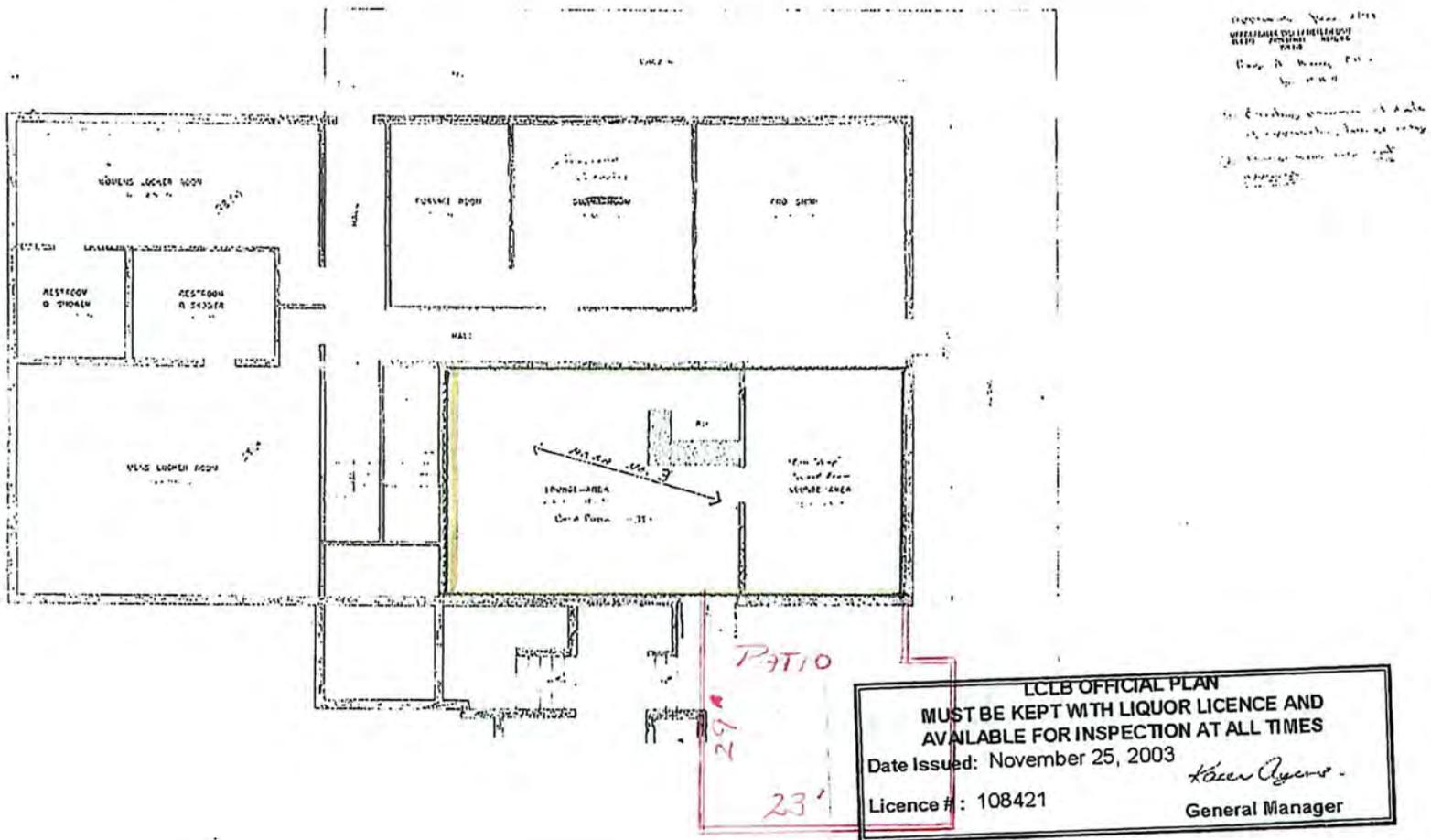
For Information Only - No Fee



RECEIVED

MAY 15 2023

DISTRICT OF HOPE



1. Existing structure is to be  
 re-occupied, same as existing  
 2. Existing structure is to be  
 re-occupied, same as existing

**McELHANNEY SURVEYING & ENGINEERING LTD.**  
 8720 YUKON STREET, SUITE 100, VANCOUVER, BC V6N 1M5  
 TEL: (604) 273-1111 FAX: (604) 273-1112



HOPE GOLF AND COUNTRY CLUB - L<sup>2</sup>(10142)  
 GOLF CLUBHOUSE - LOWER FLOOR  
 DATE: 03

DATE	BY	REVISION
NOV 25 2003	KAREN ROGERS	ISSUED FOR LICENSING

# DISTRICT OF HOPE

## BYLAW NO. 1554

*A bylaw to amend the District of Hope Zoning Bylaw No. 1324*

Whereas the Council of the District of Hope deems it appropriate to amend Zoning Bylaw No. 1324 by rezoning a specific parcel of land to a site-specific comprehensive use;

Now therefore the Council of the District of Hope, in open meeting assembled, enacts as follows:

### CITATION

1. This bylaw may be cited for all purposes as the “***District of Hope Zoning Amendment Bylaw No. 1554, 2023***”.

### ENACTMENT

2. That a certain parcel of land situated in the District of Hope, British Columbia, and described as:

Lot 1 Section 10 Township 5 Range 26 West of the 6<sup>th</sup> Meridian Yale Division Yale District Plan 22368; PID 006-928-463 with the civic address of 960 6<sup>th</sup> Avenue as shown on Schedule “A” attached to and forming part of this bylaw is hereby re-zoned from Light/Service Industrial (I-2) to a Comprehensive Development (CD-11) zone and the Zoning Map Schedule “B” of the District of Hope Zoning Bylaw 1324 is hereby amended to reflect this rezoning.

2. That the following new section to be added to the District of Hope Zoning Bylaw 1324:

#### **15.11 COMPREHENSIVE DEVELOPMENT (CD-11) ZONE (960 6<sup>th</sup> AVENUE)**

##### **15.11.1 PURPOSE**

- .1 This Comprehensive Development (CD-11) zone is site specific and applies only to Lot 1 Section 10 Township 5 Range 26 West of the 6<sup>th</sup> Meridian Yale Division Yale District Plan 22368; PID 006-928-463.
- .2 The purpose of the CD-11 zone is to accommodate specified light industrial, retail and service commercial uses on the property legally described above and is designed to minimize conflicts with the surrounding areas.
- .3 The CD-11 zone is a modification of the Light/Service Industrial zone (I-2) that includes retail store use and commercial service uses (highlighted in red). The new zone eliminates some of the uses in the I-2 zone not needed or inappropriate for the site configuration in the new CD-11 zone. The uses highlighted in the attached I-2 zone are not included in the CD-11 zone.

## 15.11.2 PERMITTED USES

.1 The following *principal uses* and no others shall be permitted:

- a) Auction sales and storage;
- b) Beverage Bottling and distribution
- c) Building supply and lumber yard;
- d) Car wash;
- e) Cartage, delivery and moving service;
- f) Cold storage plant and frozen food locker;
- g) Equipment sales, service and rental;
- h) Household and other small appliance sales and service;
- i) Industrial operation involved in the processing, fabricating, assembling, storing, transporting, distributing, testing, servicing, repairing, wholesaling or warehousing of goods, materials and things;
- j) Light manufacturing, including, without limiting the generality of the foregoing woodworking, metalworking and machine shops;
- k) *Mini-storage facility*;
- l) Printing, publishing and allied trades;
- m) Recycling depot accepting, storing and processing solid waste products;
- n) *Vehicle* sales or rental operation;
- o) *Vehicle* service or repair including, without limiting the generality of the foregoing, body repair and painting;
- p) *Veterinary clinic*;
- q) Warehousing;
- r) Wholesaling providing for the selling of good in relatively large quantities within a *building* to retailers for resale to consumers;
- s) Workshop and yard for construction companies and trade contractors.
- t) **Retail store; and**
- u) **Commercial service use.**

- .2 The following *accessory uses* and no other use shall be permitted:
- a) Accessory buildings or structures, including, without limiting the generality of the foregoing, material handling equipment, scales and storage buildings;
  - b) Commercial vehicle storage
  - c) Office accessory to the operation of any of the principal uses permitted in this zone;
  - d) One family residence;
  - e) Outdoor storage;
  - f) Restaurant.

### 15.11.3 CONDITIONS OF USE

- .1 All activities within this *zone* shall be carried out in accordance with the District of Hope Good Neighbour Bylaw No. 1240, 2008 as amended from time to time.
- .2 A *mini-storage facility* shall:
- a) be completely enclosed within a *building*; and
  - b) have adequate on-site drainage works and shall not drain onto or create a drainage hazard for an adjacent *parcel*.
- .3 All individual storage units within a *mini-storage facility* shall have:
- a) direct access at the ground level and a maximum interior height of 3.3 metres (~11 feet); and
  - b) a *floor area* of not less than 2.8 square metres (~30 square feet) and not more than 28 square metres (~301 square feet).
- .4 There shall be not more than 1 *one family residence* on a *parcel*.
- .5 No side of a one family residence shall have an overall dimension of less than 6 metres (~20 feet) excluding additions and projections.
- .6 Excluding a *mini storage facility*, the *one family residence* shall be located behind the *principal use*.
- .7 All accessory buildings or structures shall be subject to the Accessory Buildings and Structures General Regulations of this Bylaw.
- .8 An *accessory building or structure* for security personnel (watch person) shall not exceed a *floor area* of 20 square metres (~215 square feet).
- .9 An accessory office shall not exceed 25% of the *floor area* of the *principal uses* on the *parcel*.
- .10 All *outdoor storage* shall be subject to the Outdoor Storage Landscaping, Screening and Fencing Regulations and the Outdoor Storage Use

Regulations of this Bylaw.

- .11 The *floor area* of a *restaurant* as an accessory use shall not exceed 70 square metres (~753 square feet).

**15.11.4 REQUIREMENTS FOR SUBDIVISION**

- .1 The minimum *lot area* for a *parcel* created by *subdivision* shall be:
  - a) 930 square metres (~10,005 square feet) where there is a *community water system* and a *community sanitary sewer system* available to service the *parcel*; or
  - b) 0.4 hectares (~1 acre) where there is either a *community water system* or a *community sanitary sewer system* but not BOTH available to service the *parcel*; or
  - c) 1 hectare (~2.5 acres) where there is neither a *community water system* nor a *community sanitary sewer system* available to service the *parcel*.

**15.11.5 SITE COVERAGE, BUILDING HEIGHT AND SETBACKS**

- .1 *Site coverage, building height and setbacks* shall be provided in accordance with the following table: (AM#1352)

**Site Coverage, Building Height and Setbacks for I-2 Zone**

	Principal Building or Structure	Accessory Building or Structure
<b>Maximum Site Coverage</b>	No Maximum	
<b>Maximum Building Height</b>	12 metres (~39.5 feet)	12 metres (~39.5 feet)
<b>Setback Required from:</b>		
<b>Front Lot Line</b>	6 metres (~20 feet)	6 metres (~20 feet)
<b>Rear Lot Line</b>	3 metres (~10 feet)	3 metres (~10 feet)
<b>Interior Side Lot Line</b>	3 metres (~10 feet)	3 metres (~10 feet)
<b>Exterior Side Lot Line</b>	4.5 metres (~15 feet)	4.5 metres (~15 feet)

- .2 Where a *parcel* zoned Light/Service Industrial (I-2) adjoins or abuts a *parcel* in an Industrial Zone, the *rear lot line* or *interior side lot line setbacks* do not apply.
- .3 Where a Light/Service Industrial (I-2) Zone adjoins or abuts a Residential Zone, all *buildings* and *structures* in the I-2 Zone shall be *setback* a minimum of 7.5 metres (~25 feet) from the boundary of each *parcel* that adjoins or abuts in the Residential Zone.

### 15.11.6 OTHER REQUIREMENTS

- .1 All *off-street parking areas* and *off-street loading spaces* shall be provided in accordance with the Off-Street Parking and Loading Regulations of this Bylaw.
- .2 All *landscaping, screening* and *fences* shall be provided in accordance with the Landscaping, Screening and Fencing Regulations of this Bylaw.

This summary of the subject zone is provided as a quick reference for those seeking information about land use and development in Hope. While every effort has been made to ensure its accuracy, you are advised to consult the full text of the Zoning Bylaw, and other relevant documents, before optioning, buying, or selling land, or making financial commitments related to these matters.

Read a first time this 12<sup>th</sup> day of June, 2023

Read a second time this 12<sup>th</sup> day of June, 2023

Advertised in the Hope Standard Newspaper the 16<sup>th</sup> and 23<sup>rd</sup> day of June, 2023

Public Hearing was held on the 26<sup>th</sup> day of June, 2023

Read a third time this day of, 2023

Received Ministry of Transportation & Infrastructure approval this day of , 2023

Adopted this day of , 2023

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Mayor

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Director of Corporate Services

**DISTRICT OF HOPE BYLAW NO. 1554  
ZONING AMENDMENT MAP  
Schedule A**



THE SUBJECT PROPERTY: 

FROM: Light/Service Industrial (I-2)

TO: Comprehensive Development (CD-11)

This is Schedule "A" attached to and forming part of the "*District of Hope Zoning Amendment Bylaw No. 1554, 2023*"

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**Mayor**

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**Director of Corporate Services**



# DISTRICT OF HOPE

## REPORT/RECOMMENDATION TO COUNCIL

**REPORT DATE:** June 21, 2023

**FILE:** LDP 15/23

**SUBMITTED BY:** Richard Zerr, Acting Director of Community Development

**MEETING DATE:** June 26, 2023

**SUBJECT:**

**DEVELOPMENT VARIANCE APPLICATION  
63790 YVONNE AVENUE  
DWAYNE RYDER**

### **PURPOSE:**

To obtain Council's authorization to proceed with the public notification required for a Development Variance Permit (DVP) in order to increase the Secondary Dwelling Unit floor area from 753 sq ft to 1003 sq ft at 63790 Yvonne Avenue to enable the construction of a new principal dwelling on the property.

### **RECOMMENDATION:**

THAT Council approve the preparation of a Development Variance Permit in order to **increase** the Secondary Dwelling **Unit** floor area from 753 sq ft to 1003 sq ft. on the property legally described as Lot 29 Section 5 TWP 5 RGE 26 W6M Yale Division Yale District Plan KAP8356, PID 009-856-692; 63790 Yvonne Avenue

FURTHER THAT in accordance with the District of Hope Development Procedures Bylaw, the *Local Government Act* and the *Community Charter* authorize staff to issue a notice of intent to consider the approval of the Development Variance Permit to the neighbouring property owners.

### **ANALYSIS:**

#### **A. Rationale:**

**Proposal** – The property owner would like to build a new larger home to accommodate their growing family. At the same time, they would like to retain the existing home as a secondary dwelling unit once the new home is complete. There is sufficient room on site to accommodate both dwelling units if a Development Variance Permit (DVP) is approved.

The owner has taken the initiative to speak to several of the neighbours in the vicinity to outline the proposal. There has been no opposition to the proposal at the time this report was prepared.

**B. Official Community Plan (OCP) Bylaw 1378**

As per the Official Community Plan, the three questions to be consistently asked in all levels and types of decision are:

1. Does the development move Hope toward our vision and goals for success and sustainability? Is it aligned with our OCP objectives and policies?  
*The item is in alignment with our OCP objectives and policies.*
2. Is it a flexible platform for future steps towards our vision, goals and objectives?  
*This platform is rigid but a must do as it is a legislated process.*
3. Will it provide a good return on investment?  
*Yes, the project will add new housing stock and help to meet the demand for much needed rental housing.*

**C. Attachments:**

- Zoning & Location Map Excerpt
- Surveyed Plan Prepared by Valley Surveys

**D. Property Information:**

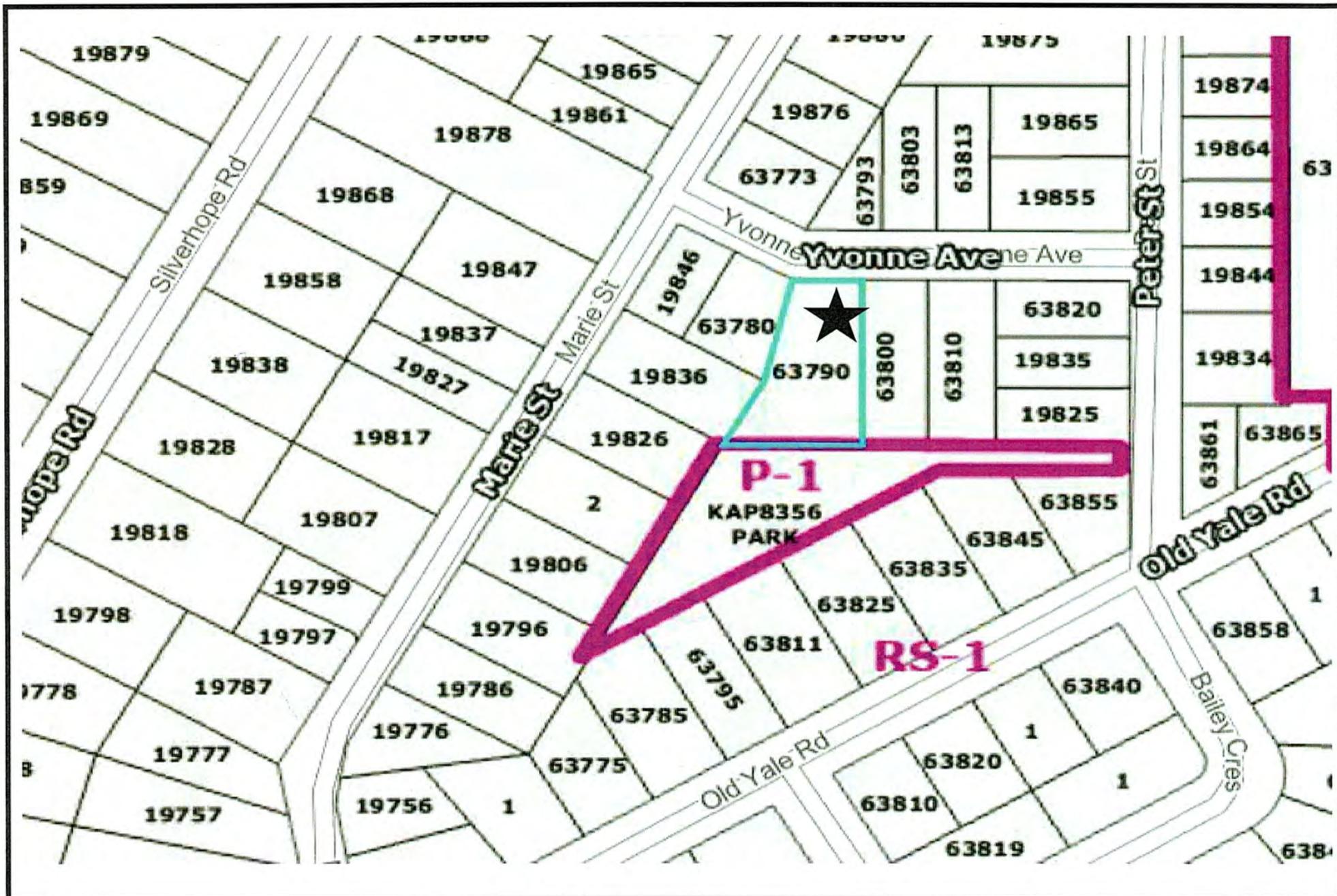
- |                             |   |
|-----------------------------|---|
| 1) Civic Address:           | 63790 Yvonne Avenue   |
| 2) Legal Description:       | Lot 29 Section 5 Township 5 Range 26 West of the 6th Meridian Yale Division Yale District Plan 8356 |
| 3) PID Number:              | 009-856-692   |
| 4) Current Zoning:          | Single Family Residential with Secondary Dwelling (RS-1S)   |
| 5) Current OCP Designation: | Urban/Suburban Residential  |

Prepared by:

Approved for submission to Council:

*Original Signed by Richard Zerr*  
Acting Director of Community Development

*Original Signed by John Fortoloczky*  
Chief Administrative Officer



63790 Yvonne Avenue  
 Applicant: D. Ryder

Location & Zoning Map Excerpt

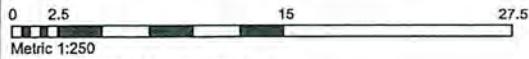
**BC LAND SURVEYOR'S CERTIFICATE OF LOCATION ON LOT 29 SECTION 5  
TOWNSHIP 5 RANGE 26 WEST OF THE 6TH MERIDIAN YALE DIVISION YALE  
DISTRICT PLAN 8356**

ADDRESS: 63790 YVONNE AVENUE

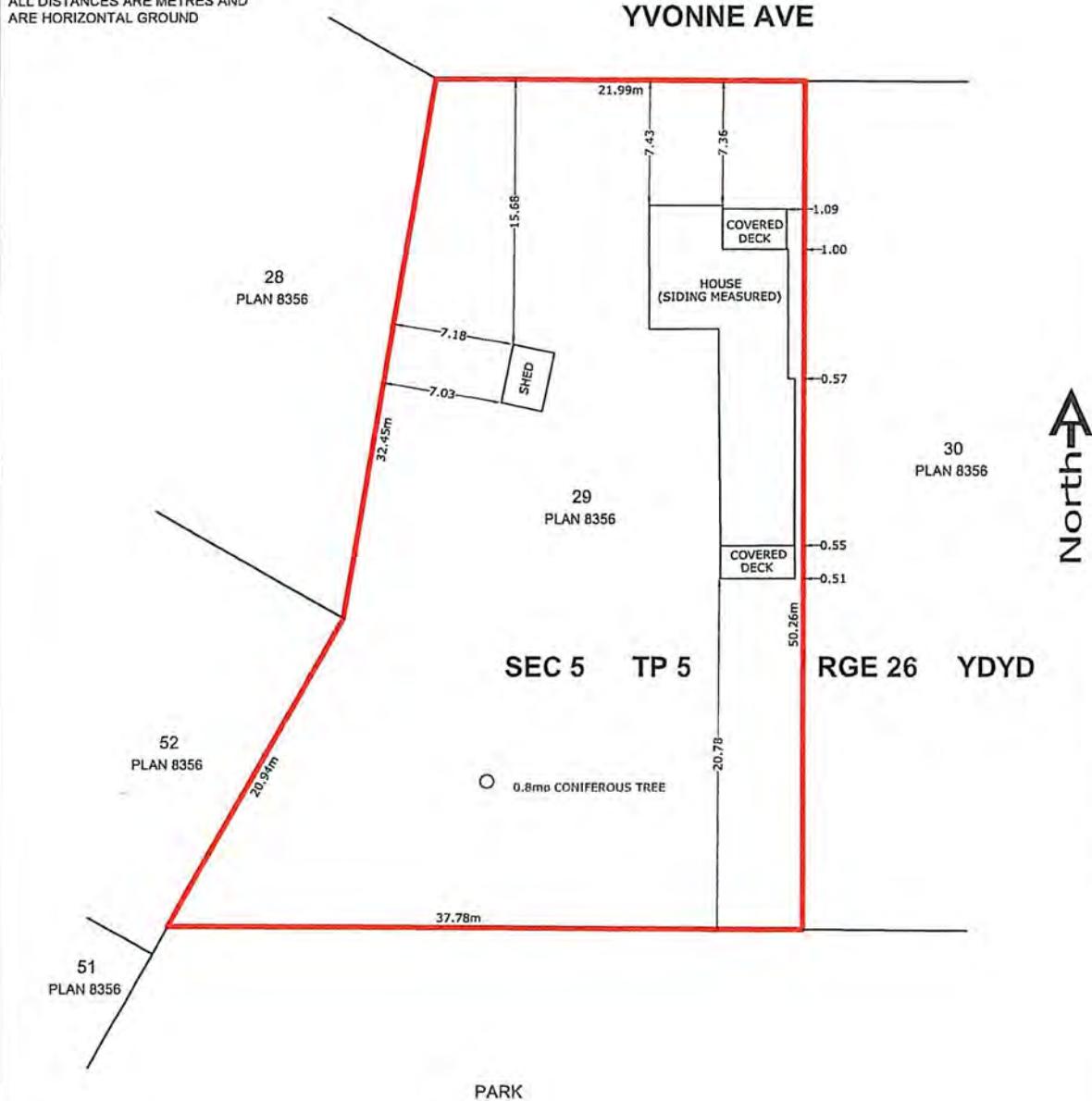
PID: 009-856-692

FIELD SURVEY COMPLETED: MAY 13, 2022

SCALE 1:250



ALL DISTANCES ARE METRES AND ARE HORIZONTAL GROUND



REFER TO THE CURRENT CERTIFICATE OF TITLE FOR ALL CHARGES, LIENS, AND INTERESTS WHICH MAY AFFECT THE POSITIONING OF STRUCTURES ON THIS PROPERTY.

**Notes:**

- This plan has been prepared based on Land Title and Survey Authority Records and a field survey.
- This plan is intended for design purposes and for the exclusive use of Dwayne Ryder.
- Offset dimensions shown are to exterior of siding, perpendicular to property lines.
- This plan shall not be used to define property lines and/or property corners.
- Ambit Land Surveying Ltd. and signatory accept no responsibility for and hereby disclaim, all obligations and liabilities for damages including, but not limited to, direct, indirect, special, and consequential damages arising out of or in connection with any direct or indirect use or reliance upon this plan beyond its intended use.



**AMBIT LAND SURVEYING LTD**

6086 Golf Road  
Agassiz, BC, V0M 1A3  
o: 604.491.8008  
www.ambitsurveying.com

FILE:22222CERT

CERTIFIED CORRECT  
MAY 27, 2022

**CORNELIS KERKHOFF 5K8MAE** Digitally signed by CORNELIS KERKHOFF 5K8MAE  
Date: 2022.05.27 13:05:34 -07'00'

CORNELIS W KERKHOFF, BCLS 1013

THIS DOCUMENT IS NOT VALID UNLESS DIGITALLY SIGNED

1. News Release dated June 13, 2023 from the Ministry of Agriculture and Food re: Richmond food hub will support food security, create opportunities.
2. News Release dated June 13, 2023 from the Ministry of Social Development and Poverty Reduction re: Vulnerable people in Chilliwack benefit from jobs.
3. News Release dated June 14, 2023 from the Ministry of Mental Health and Addictions and the Ministry of Health re: Province expands access to opioid agonist treatment medications.
4. News Release dated June 14, 2023 from the Ministry of Citizens' Services re: New survey will help fill gaps in government services.
5. Information Bulletin dated June 14, 2023 from the Ministry of Emergency Management and Climate Readiness re: Wildfire evacuees reminded to register for Emergency Support Services.
6. News Release dated June 15, 2023 from the Office of the Premier, the Ministry of Energy, Mines and Low Carbon Innovation and BC Hydro re: Clean power to electrify B.C.'s future.
7. Information Bulletin dated June 15, 2023 from the Ministry of Agriculture and Food and Agriculture and Agri-Food Canada re: Lower Mainland farmers increasing environmental sustainability, food security.
8. News Release dated June 16, 2023 from the Ministry of Housing re: New housing, transition homes on the way for people in Kelowna.
9. News Release dated June 16, 2023 from the Office of the Premier, the Ministry of Housing and the City of Prince George re: New supports coming for people experiencing homelessness in Prince George.
10. News Release dated June 16, 2023 from the Office of the Premier and the Ministry of Energy, Mines and Low Carbon Innovation re: Renewable diesel refinery a first in Canada.
11. Update dated June 16, 2023 from the Ministry of Health re: Regulation protects supply of diabetes drug in B.C.
12. News Release dated June 17, 2023 from the Ministry of Health re: Farmers' market coupon program harvests healthy habits.
13. News Release dated June 19, 2023 from the Ministry of Forests re: Forest bioeconomy conference cultivates jobs, opportunities.

14. News Release dated June 19, 2023 from the Ministry of Public Safety and Solicitor General and the BC Coroners Service re: More than 1,000 lives lost to toxic unregulated drugs in first five months of 2023.
15. News Release dated June 20, 2023 from the Ministry of Agriculture and Food re: Food security increases with improved Fraser Valley Flood resiliency.
16. News Release dated June 20, 2023 from the Ministry of Housing re: Province investing in growth of non-profit housing providers.
17. News Release dated June 20, 2023 from the Ministry of Tourism, Arts, Culture and Sport re: B.C., viaSport take steps to make amateur sport safer.
18. News Release dated June 21, 2023 from the Ministry of Emergency Management and Climate Readiness, the Government of Canada and the Tsilhqot'in National Government re: Province, Canada contribute to disaster resilience for Tsilhqot'in peoples.
19. Letter dated June 21, 2023 from the District of North Saanich re: Province of British Columbia's Home for People Action Plan.
20. Information Bulletin dated June 22, 2023 from the Ministry of Agriculture and Food re: Funding helps farms, processors, food hubs support food safety.
21. Package dated June 22, 2023 from the Hope & Valley Cruisers Car Club re: Canada Day in Memorial Park.



Via email: [HOUS.minister@gov.bc.ca](mailto:HOUS.minister@gov.bc.ca)

June 21, 2023

The Honourable Ravi Kahlon  
Ministry of Housing  
PO Box 9844 Stn Prov Govt  
Victoria, BC V8W 9T2

Dear Honourable Kahlon:

**Re: Province of British Columbia's Home for People Action Plan**

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At its Regular Council meeting held June 19, 2023, the District of North Saanich Council approved the following resolution:

*"That the Mayor be authorized to send a letter to the Minister of Housing, with copies to the MLA for Saanich North and the Islands and all members of the Union of British Columbia Municipalities, regarding the recently announced action plan "Homes for People" and request that the Minister take into consideration the following:*

- 1. The diversity and size of communities throughout the province and their unique housing needs;*
- 2. The differences between rural and urban communities and their availability of infrastructure; and,*
- 3. The significant impact on existing local infrastructure capacity to service increased development and density.*

*And that the Minister be further advised that the District of North Saanich is concerned that broad legislative changes may curtail the local planning authority vested in local governments and expressed in their Official Community Plans and Zoning bylaws, for which significant public input has been received and accounted for in these important planning policy instruments."*

A good portion of North Saanich is in the Agricultural Land Reserve (ALR); as such, we have concerns regarding the potential conflict between residential and agricultural land use. We have struggled with this very issue in recent years as have other communities surrounded with rural areas and have experienced development pressure.

Respectfully, we request you consider that there are other communities, just as unique as ours, for which a province-wide, "one-size-fits-all", approach to increasing housing supply may not be in their best interest and may result in communities that no longer resemble the ones that people chose to live in. If the Province targeted support to communities either better suited or desirous of increased density, British Columbians would have the ability to choose the housing type and the community that is the best fit for them.

We thank you for your thoughtful consideration of our concerns on this very important initiative.

Sincerely,



Peter Jones  
Mayor

cc: Adam Olsen, MLA for Saanich North and the Islands  
Members of the Union of BC Municipalities



Hope & Valley Cruisers Car Club  
65497 Kawkawa Lake Road,  
Hope, BC V0X 1L1

hopeandvalleycruisers@hotmail.com

June 22, 2023

**District of Hope**  
325 Wallace Street  
Hope, BC

RECEIVED  
JUN 22 2023  
DISTRICT OF HOPE

Dear Mayor Smith and Councillors:

Hope Motor Sports and Hope and Valley Cruisers invite the mayor, council, staff and the public to join our groups to celebrate Canada Day in Memorial Park.

Hope's jewel will be highlighted by the gleam of chrome, wonderful paint and the smiles of vintage and collectible car, truck and motorcycle enthusiasts from far and wide.

A new feature for the 2023 Car Show is the addition of the Mayor's Choice Award.

We thank all of our past and present sponsors for their generous donation that have supported the events, trophies, door prizes and other prizes. As of today, the 2023 Sponsors include:

District of Hope	Canyon Shell (Hope)
Hope Community Forest	Canyon Automotive (Hope)
Hope Communities in Bloom	Remax (Hope)
Hope, Cascade & Canyons Visitor Centre	Starbuck's (Hope)
STAR FM (Chilliwack)	Rolly's Restaurant (Hope)
JR Country (Chilliwack)	Blue Moose Café (Hope)
Hope Standard	Mountainview Brewery (Hope)
Hope, Cascades & Canyons / Advantage Hope (Hope)	Panago Pizza (Hope)
Erica Press (Hope)	Owl Street Restaurant (Hope)
Hope & District Chamber of Commerce	Hope Local House/Silver Chalice (Hope)
Blue Triton Brands (Hope)	Back Alley / King Pin Lounge (Hope)
Fortin's Supply (Hope)	Rolling Pin Bakery (Hope)
Gardner Chev Olds (Hope)	Kanyon Restaurant (Hope)
Hot Rods & Classics (Chilliwack)	Sharon's Deli (Hope)
Kal Tire (Hope)	Artisan Attic and Fudgery Gift Shoppe (Hope)
Lordco Auto Parts (Hope)	Bead Different (Hope)
Mobil One (Hope)	Fields (Hope)
Silver Skagit Mechanical (Hope)	Pharmasave (Hope)
Ron Smith, Arnice Asquin & Win Resources Inc. (Hope)	Hub Insurance (Hope)

The District of Hope Community Forest Revenue Sharing Grant that we received in 2022 funded the 2022 Canada Day event and a significant percentage of the 2023 event promotions and dash plaques. The proceeds of the 2022 Canada Day Car Show allowed the additional costs of 2023 to be funded. The proceeds of the 2022 Canada Day Car Show benefited both Hope & Valley Cruisers and also Hope Motor Sports and funded various other events hosted by these two organizations during the past year.

We thank the District of Hope and Hope Community Forest for the funding and confirm that all funds have been expended as outlined in our grant agreement.

We look forward to seeing everyone at the Canada Day Show in Memorial Park.

Best regards,

*Hope & Valley Cruisers*

Amice Asquin  
President

*Encl*

**Hope & Valley Cruisers**

<b>Posters / Supplies / Advertisement</b>	<b>Amount Paid</b>	<b>TOTAL</b>	
	<b>Max \$1700.00</b>	<b>2022 Paid</b>	<b>Available</b>
Poster My Wall - Software to design signs	131.00		
Posters - Erica Press - print	56.00		
Posters - Erica Press - print	51.81		
Business Cards - Vista Print	75.09		
BC Gaming license application	25.00		
Canadian Tire - tables	166.81		
Dollar Store - supplies for show	61.05		
Dollar Store - supplies for show	8.41		
Staples - supplies for show	139.72		
Canadian Tire - bins & cones	243.26		
Tables	200.00		
Poster - Erica Press	51.81		
<b>Transfer from Safety for Cones</b>	-		
		<b>1,203.98</b>	<b>496.02</b>
<b>Dash Plaques and Entrant Cards</b>	<b>Max \$2500.00</b>		
Dash Plaques	280.00		
Banners	134.40		
Entrant Cards	201.60		
Registration cards	31.36		
Public Voting Ballots	67.20		
Membership forms	19.61		
Sandwich Sign	78.40		
Tour Route Maps	224.00		
Hope Standard - tour map	483.53		
July 2nd Route Maps	11.20		
Photo Release form	11.20		
Registration Tent	723.52		
		<b>2,266.02</b>	<b>233.98</b>
<b>Safety Vests</b>	<b>Max \$100.00</b>		
Princess Auto	85.08		
Lordco	8.94		
<b>Cones in above category</b>	<b>5.98</b>		
<b>category fully spent per grant</b>		<b>100.00</b>	<b>-</b>
<b>Total Spent For 2022 Canada Day</b>	<b>4,300.00</b>	<b>3,570.00</b>	<b>730.00</b>

## 2023 Canada Day

<b>Carry forward from 2022 event</b>	<b>730.00</b>		
<b>Posters / Supplies / Advertisement</b>			<b>496.02</b>
Poster My Wall - Software to design signs	139.00	139.00	
Posters - Erica Press - print	302.40	302.40	
Hope Standard Ads	436.49	436.49	
<b>category fully spent per grant</b>		<b>877.89</b>	<b>496.02</b>
<b>Dash Plaques and Entrant Cards</b>			<b>233.98</b>
Dash Plaques	300.00	300.00	
Trophies	150.00	150.00	
<b>category fully spent per grant</b>		<b>450.00</b>	<b>233.98</b>
<b>Insurance</b>	<b>400.00</b>		

### GRANT FULLY EXPENDED and 2022 proceeds continue to fund this year's costs

<b>Grant Funds Awarded</b>		<b>4,300.00</b>	<b>4,300.00</b>
<b>Grant Funds Spent:</b>			
<b>Posters / Supplies / Advertisement</b>			
	2022	1,203.98	
	2023	877.89	
		<b>2,081.87</b>	<b>1,700.00</b>
<b>Dash Plaques and Entrant Cards</b>			
	2022	2,266.02	
	2023	450.00	
		<b>2,716.02</b>	<b>2,500.00</b>
<b>Safety Vests</b>			
	2022	100.00	100.00
<b>Grant Funds Remaining</b>			<b>-</b>



Hope & Valley Cruisers Car Club  
65497 Kawkawa Lake Road,  
Hope, BC VOX 1L1

hopeandvalleycruisers@hotmail.com

The Hope & Valley Cruisers Car Club and Hope Motorsports Group would like to thank you our sponsors for the prizes for our July 1<sup>st</sup> Canada Day car show in Hope BC. It was an amazing event made special by the attendance and enthusiasm.



We had 178 registered entrants, about 30 non-registered vehicles, 2 food trucks, entertainers, over 20 vendors in the farmers market, chainsaw carving and well over 2,000 people in the park viewing the cars and enjoying the beautiful day.

Our Sponsors include:

District of Hope	Chilliwack Ford
Hope Community Forest	Murray Mazda (Chilliwack)
Hope Communities in Bloom	Murray Honda (Chilliwack)
Hope, Cascade & Canyons Visitor Centre	Fortin's Supply (Chilliwack)
Lordco Auto Parts (Hope)	Old Car Centre (Langley)
Napa Auto Parts (Hope)	Mobil One (Hope)
Hope Standard	Blue Triton Brands (Hope)
Erica Press (Hope)	Panago Pizza (Hope)
Best Buy Homes (Canada)	Rolly's Restaurant (Hope)
Win Resources Inc. (Hope)	Starbuck's (Hope)
Lauren and Jake Webb (Maple Ridge)	Somewhere Else Café (Dogwood Valley)

During the Car Show on July 1<sup>st</sup>, the participants and visitors had the opportunity to vote on who they thought was the people's choice of the show.

**People's Favorite: # 61 Felix Ouellet - Mini 1965 Fury III Black - Chilliwack**

Felix attended the show with his dad. Shortly after his dad registered, Felix came to register his own vehicle so he could have his own number. During the show, Felix talked to people going by, showing them the features of his car, told them he likes coming to car shows and asked people to vote for his number. Many were convinced that Felix needed their vote. Felix also answered questions about his vehicle to the local RCMP onsite.



When notified that he won Felix was ecstatic! He won the Chilliwack Ford gift certificate for a gold level detail (value \$395).

**People's 2<sup>nd</sup> Favorite: # 120 H & P Blois - 1959 Chevrolet Impala Blue - Chilliwack**

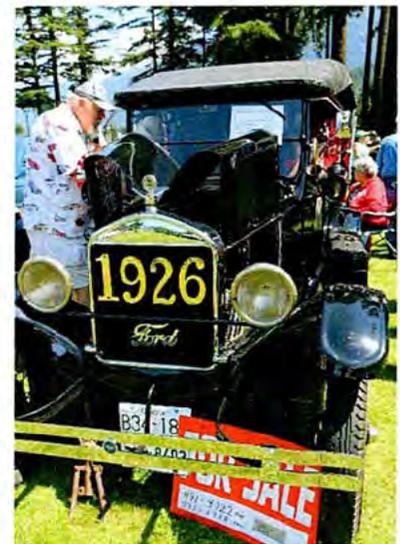


Hervey and Patricia attended with their 1959 Chevrolet Impala. The paint glistened in the sun and caught the eye of many voters. Hervey and Patricia won \$50 Murray Honda gift certificate (donated by Murray Honda), \$55 Mobil 1 Lube gift certificate (donated by Mobil 1 – Hope), and \$100 Lordco gift

certificate (donated by Hope & Valley Cruisers).

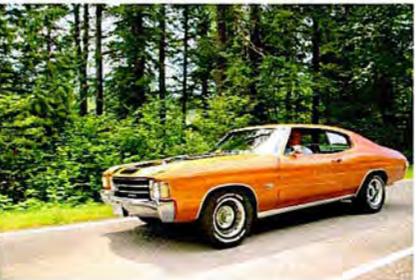
**People's 3<sup>rd</sup> Favorite: # 152 B & S Crouch - 1926 Ford Touring Black - Agassiz**

Bill and Sherry brought their 1926 Ford Touring car from Agassiz. This was the oldest car at the show. The participants and public stopped to watch when this car drove in (and later out). Bill and Sherry won \$50 Murray Mazda gift certificate (donated by Murray Mazda) and a Lordco Auto Parts cleaning and detailing bucket and supplies (donated by Lordco Auto Parts – Hope).



**July 2<sup>nd</sup> Cruise**

A small group of cars left the park and traveled to Silver Creek, then north to Yale, on the return leg we stopped in Dogwood Valley's Somewhere Else Café for a meal and door prize draws before returning to Hope.



Thank you to our many sponsors and the participants for joining the run. Thank you to Marian for the great photos.

Thank you to Gayle and staff of the Somewhere Else Café for accommodating us all – it was a full house.

### **July 3<sup>rd</sup> Slow Car Cruise through Hope**

Mother Nature believed we needed some precipitation to balance out the good weather for the 1<sup>st</sup> and 2<sup>nd</sup>. So unfortunately, the Cruise scheduled on the 3<sup>rd</sup> had to be postponed.

However, this was made up by doing numerous “pop up” car shows throughout the District to local businesses including: Hope Mountain Brewery, Silver Creek Travel Centre, Home Restaurant, Rolly’s Restaurant, Owl Street Café, Riverside Manor, Fraser Hope Lodge and others.

### **Next Events:**

We meet on Wednesdays at 6PM near Memorial Park.

We have also begun to schedule visits to the Lodge at Fraser Canyon Hospital and other senior care homes for 2023.

We are well into planning the 2023 show. Save the date! July 1<sup>st</sup>, 2023 – Saturday in Memorial Park in Hope.

Hope to see you soon.

*Hope & Valley Cruisers*

FOR INFORMATION CORRESPONDENCE

# Memorial Park HOPE BC CANADA DAY

Friday July 1, 2022 10am - 3pm

DASH  
PLAQUES TO  
THE FIRST 150  
VEHICLES



HOPE LIONS CLUB  
FOOD CONCESSION ON SITE



\$10 Donation per Vehicle  
with proceeds to  
Hope Motorsports and  
Hope & Valley Cruisers

For Information call:  
Arnice 604-793-8124  
Scott 604-750-8648



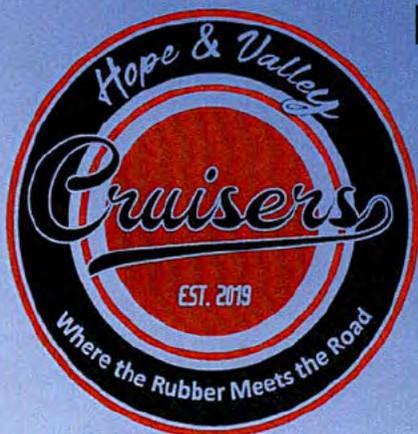
FOR INFORMATION CORRESPONDENCE

# Memorial Park HOPE BC CANADA DAY

## Saturday July 1, 2023 9 am - 3 pm



Fee per Vehicle: \$15 at Gate or pre-register and pre-pay  
[hopeandvalleycruisers@hotmail.com](mailto:hopeandvalleycruisers@hotmail.com)



For Information call:  
Arnice 604-793-8124  
Scott 604-750-8648

