



COMMITTEE OF THE WHOLE AGENDA

Monday, September 8, 2025
to follow the Regular Council Meeting
Council Chambers
325 Wallace Street, Hope, British Columbia

For those in attendance at District of Hope Open Council Meetings, please be advised that the Hope Ratepayers Association is recording these meetings. The District, in no way, has custody or control of the recordings. Therefore, all persons who do not want their presentation or themselves recorded, please approach the Clerk to declare same and the District will relay this to the Association so that you can freely speak.

1. CALL TO ORDER

2. APPROVAL OF AGENDA

Recommended Resolution:

THAT the September 8, 2025, Committee of the Whole Meeting Agenda be adopted as presented.

3. ADOPTION OF MINUTES

(a) Committee of the Whole Meeting

(1)

Recommended Resolution:

THAT the Minutes of the Committee of the Whole Meeting held June 23, 2025, be adopted, as presented.

4. OTHER PERTINENT BUSINESS

(a) Official Community Plan Update – Council Workshop

Representatives from Stantec Consulting will be in attendance to present to Council and seek input regarding the Official Community Plan Update Project.

5. QUESTION PERIOD

6. CLOSE COMMITTEE OF THE WHOLE

MINUTES OF A COMMITTEE OF THE WHOLE MEETING

Monday, June 23, 2025
Council Chambers, District of Hope Municipal Office
325 Wallace Street, Hope, British Columbia

Council Members Present: Mayor Victor Smith
Councillor Bonny Graham
Councillor Scott Medlock
Councillor Pauline Newbigging
Councillor Angela Skoglund
Councillor Heather Stewin

Council Members Absent: Councillor Dusty Smith

Staff Present: John Fortoloczky, Chief Administrative Officer
Kevin Dicken, Director of Operations/Deputy CAO
Donna Bellingham, Director of Corporate Services
Robin Beukens, Director of Community Development
Branden Morgan, Deputy Corporate Officer
Danielle Laporte, Communications/IT

Others Present: 1 member of the Public

1. CALL TO ORDER

Mayor Smith called the meeting to order at 7:55 p.m.

2. APPROVAL OF AGENDA

Moved / Seconded

THAT the June 23, 2025 Committee of the Whole Meeting Agenda be adopted, as presented. **CARRIED.**

3. ADOPTION OF MINUTES

(a) Committee of the Whole

Moved / Seconded

THAT the Minutes of the Committee of the Whole Meeting held June 9, 2025, be adopted, as presented. **CARRIED.**

4. STAFF REPORTS

(a) Report dated June 17, 2025 from the Planner II Re: Short-Term Rental Regulations

The Director of Community Development gave a brief overview of the report and noted that its purpose is to provide Council with recommendations for short-term rental regulations.

Council noted that they would like to capture the Municipal & Regional District Tax Program (MRDT) funding on all stays, which would require short-term rentals to limit the length of stays in the same way that other local businesses currently do. The Director of Community Development advised that staff could integrate a 27-

day limit in the regulations to ensure that the MRDT is collected on all stays.

Council inquired as to the zones in which short-term rentals will be allowable. The Director of Community Development advised that under the proposed regulations they will be allowable within all zones that currently allow Bed and Breakfast use. He added that short-term rentals would be limited to single-family residences with a maximum of one short-term rental per lot. Council inquired as to the reason for excluding secondary dwellings, specifically carriage homes, from short-term rentals. The Director of Community Development advised that to protect the affordable housing options in the District, carriage homes, apartments, and other multi-family residences have been excluded from the proposed regulations. Council inquired if travel trailers (recreational vehicles) would be permitted and staff noted that they would not be permitted for rental purposes.

The Director of Corporate Services noted that Bylaw Enforcement has not received any complaints regarding residences being used solely for short-term rentals. She added that owners of these homes typically take good care of the properties, so they remain desirable to prospective renters. Council inquired as to whether fines will be issued for any short-term rentals that operate without a business license. The Director of Corporate Services advised that the District currently issues fines for businesses operating without a license, and that staff will ensure that any other appropriate fines are established. The Director of Community Development added that a business license is required for short-term rentals to register with the Provincial registry, and that this will result in most operators obtaining a license.

Moved / Seconded

THAT Council receive the report dated June 17, 2025, regarding Short-Term Rental Regulations for information. **CARRIED.**

5. QUESTION PERIOD

There were no questions from the public.

6. CLOSE

Moved / Seconded

THAT the June 23, 2025 Committee of the Whole Meeting adjourn at 8:09 p.m. **CARRIED.**

Certified a true and correct copy of the Minutes of the Committee of the Whole meeting held on June 23, 2025 in Council Chambers of the District of Hope, British Columbia

Mayor

Director of Corporate Services