



REGULAR MEETING OF COUNCIL AGENDA

Monday, November 14, 2022 at 7:00 pm.

Council Chambers

325 Wallace Street, Hope, British Columbia

IMPORTANT: FOR ATTENDEES – MASKS ARE OPTIONAL

For those in attendance at District of Hope Open Council Meetings and Public Hearings, please be advised that the Hope Ratepayers Association is recording these meetings and hearings. The District, in no way, has custody or control of the recordings.

Therefore, all persons who do not want their presentation or themselves recorded, please approach the Clerk to declare same and the District will relay this to the Association so that you can freely speak.

1. CALL TO ORDER

2. APPROVAL OF AGENDA

Recommended Resolution:

THAT the November 14, 2022 Regular Council Meeting Agenda be adopted as presented.

3. ADOPTION OF MINUTES

(a) Special Regular Council Meeting

(1)

Recommended Resolution:

THAT the Minutes of the Special Regular Council Meeting held October 19, 2022 be adopted as presented.

(b) Regular Council Meeting

(3)

Recommended Resolution:

THAT the Minutes of the Regular Council Meeting held October 24, 2022 be adopted as presented.

(c) Inaugural Council Meeting

(6)

Recommended Resolution:

THAT the Minutes of the Inaugural Council Meeting held November 7, 2022 be adopted as presented.

4. DELEGATIONS

(a) Presentations

- Teresa Williams and John Mason will be in attendance to present Mayor Smith with the Communities in Bloom Banner.
- Mayor Smith will present Robin Wells from Hope Community Services with a donation to the Hope Food Bank on behalf of Exceed Electrical Engineering. (8)
- RCMP Superintendent Davy Lee and Staff Sergeant Dwayne Farlin will be in attendance to present Peter Robb, outgoing Mayor, with a gift on behalf of the Upper Fraser Valley Regional Detachment.
- Mayor Smith to make a presentation to the outgoing Council; Peter Robb, Dusty Smith, Craig Traun, and Bob Erickson.

5. STAFF REPORTS

(a) Report dated November 1, 2022 from the Director of Finance

Re: Additional Bathrooms – Tourism Centre

(9)

Recommended Resolution:

THAT Council directs staff to keep the contract for one wheelchair accessible port-a-potty which has been installed at the Hope Tourism Centre for the remainder of 2022;

AND THAT Council authorizes a budget of \$2,000 to be allocated from prior years' surplus.

6. COMMITTEE REPORTS

There are no Committee reports.

7. MAYOR AND COUNCIL REPORTS

8. PERMITS AND BYLAWS

(a) Report dated November 8, 2022 from the Director of Community Development

Re: Development Variance Permit – 21060 Lakeview Crescent

(11)

Recommended Resolution:

THAT Council approve the preparation of a Development Variance Permit in order to relax the front yard setback requirement from 7.5 metres (25 feet) to 5.5 metres (18 feet) in order to add an existing carport on the property legally described as Lot C Section 11 TWP 5 RGE 26 W6M YDYD Plan KAP49693, PID 018-246-869; 21060 Lakeview Crescent; and

FURTHER THAT in accordance with the *District of Hope Development Procedures Bylaw*, the *Local Government Act* and the *Community Charter* authorize staff to issue a notice of intent to consider the approval of the Development Variance Permit to the neighbouring property owners.

**(b) Report dated November 7, 2022 from the Director of Community Development
Re: Development Variance Permit – 740A Fraser Avenue (21)**

Recommended Resolution:

THAT Council approve the preparation of a Development Variance Permit to vary the 100 metre property to property setback requirement for the Institutional (P-2) zone to 70 metres and relax the three (3) required off street parking stalls to on street parking stalls in order for a cannabis retail store to be located within the building on the parcel legally described as Lot A Section 9 TWP 5 RGE 26 W6M YDYD Plan 12379; PID 006-639-062; 740A Fraser Avenue; and

FURTHER THAT in accordance with the *District of Hope Procedures Bylaw 13/93*, the *Local Government Act* and the *Community Charter*, authorize staff to issue a notice of intent to consider the approval of the Development Variance Permit to the neighbouring property owners.

9. FOR INFORMATION CORRESPONDENCE

(a) For Information Correspondence (40)

Recommended Resolution:

THAT the For Information Correspondence List dated November 14, 2022 be received.

(b) Accounts Payable Cheque Listing (59)

Recommended Resolution:

THAT the Accounts Payable Cheque Listing for the period of October 1-31, 2022 be received.

10. OTHER PERTINENT BUSINESS

11. QUESTION PERIOD

Call for questions from the public for items relevant to the agenda.

12. NOTICE OF NEXT REGULAR MEETING

Monday, November 28, 2022 at 7:00 pm.

13. ADJOURN

MINUTES OF THE SPECIAL REGULAR COUNCIL MEETING

Wednesday, October 19, 2022
Council Chambers, District of Hope Municipal Office
325 Wallace Street, Hope, British Columbia

Council Members Present: Councillor Scott Medlock (Acting Mayor)
Councillor Victor Smith
Councillor Heather Stewin
Councillor Craig Traun

Council Members Absent: Mayor Peter Robb
Councillor D. Smith

Staff Present: John Fortoloczky, Chief Administrative Officer
Branden Morgan, Deputy Corporate Officer/EA

1. CALL TO ORDER

Acting Mayor Medlock called the meeting to order at 6:31 pm.

2. APPROVAL OF AGENDA

Moved / Seconded

THAT the October 19, 2022 Special Regular Council Meeting Agenda be adopted as presented. **CARRIED.**

3. STAFF REPORTS

(b) Report dated October 17, 2022 from the Director of Finance Re: Laptop Procurement

Moved / Seconded

THAT Council approve the purchase of ten (10) Lenovo ThinkPad T15 laptops, with support package, and four (4) Lenovo ThinkPad Universal USB-C Docking Stations with a cost not to exceed \$25,500 before applicable taxes;

AND FURTHER THAT the funds be secured with the *COVID-19 Safe Restart for Local Government Grant*. **CARRIED.**

4. RESOLUTION TO PROCEED TO CLOSED MEETING

Moved / Seconded

THAT the meeting be closed to the public to consider matters pursuant to Section 90(1)(i) of the *Community Charter* [the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose] re: Draft Station House Agreement(s) and for the purpose of receiving and adopting closed meeting minutes.

CARRIED.

The meeting moved to In Camera meeting at 6:35 pm.

5. RETURN TO OPEN MEETING

The Special Regular Council Meeting reconvened at 6:49 pm.

6. ADJOURN SPECIAL REGULAR COUNCIL MEETING

Moved / Seconded

THAT the Special Regular Council Meeting adjourn at 6:49 pm.

CARRIED.

Certified a true and correct copy of the Minutes of the Special Regular Meeting of Council held October 19, 2022 in Council Chambers, District of Hope, British Columbia.

Mayor

Director of Corporate Services

DRAFT

MINUTES OF THE REGULAR COUNCIL MEETING

Tuesday, October 24, 2022
Council Chambers, District of Hope Municipal Office
325 Wallace Street, Hope, British Columbia

Council Members Present: Councillor Scott Medlock (Acting Mayor)
Councillor Victor Smith
Councillor Craig Traun
Councillor Heather Stewin
Councillor Dusty Smith

Council Members Absent: Mayor Peter Robb

Staff Present: John Fortoloczky, Chief Administrative Officer
Mike Olson, Director of Finance
Branden Morgan, Deputy Corporate Officer/EA

Others in attendance: 3 members of the public

1. CALL TO ORDER

Acting Mayor Medlock called the meeting to order at 7:00 p.m.

2. APPROVAL OF AGENDA

Moved / Seconded

THAT the October 24, 2022 Regular Council Meeting Agenda be adopted as presented.
CARRIED.

3. ADOPTION OF MINUTES

(a) Regular Council Meeting

Moved / Seconded

THAT the Minutes of the Regular Council Meeting held October 11, 2022 be adopted as presented.
CARRIED.

(b) Public Hearing Record

Moved / Seconded

THAT the Record of the Public Hearing held October 11, 2022 be received.
CARRIED.

4. DELEGATIONS

There were no Delegations.

5. STAFF REPORTS

**(a) Report dated October 17, 2022 from the Chief & Deputy Chief Election Officers
Re: 2022 Election Results**

Moved / Seconded

THAT the report dated October 17, 2022 from the Chief Election Officer and Deputy Chief Election Officer regarding the 2022 Election results be received for information.
CARRIED.

**(b) Report dated October 20, 2022 from the Director of Finance
Re: Colour Printer**

Moved / Seconded

THAT Council approve the purchase of an all in one colour laser printer for the Human Resource office with cost not to exceed \$1,500;

AND FURTHER THAT the funds be secured with the *COVID-19 Safe Restart for Local Government Grant*. **CARRIED.**

6. COMMITTEE REPORTS

There were no Committee reports.

7. MAYOR AND COUNCIL REPORTS

Acting Mayor Medlock Reported:

- He thanked Councillor Traun and Councillor D. Smith for their time on Council, noting that they put their best foot forward and made a difference in the community. To Mayor Elect Smith and Councillor Stewin, he stated that he was looking forward to working with them again.

Councillor Traun Reported:

- He announced that the Hope & District Chamber of Commerce is having a Sadie Hawkins Day on November 10th to 15th.
- He stated that he was proud of what the current Council accomplished, as a first time Councillor he noted that he appreciated having Staff and fellow Councillors to bounce ideas off of. He thanked everyone for their support and wished the best of luck to the three who continued on.

Councillor Stewin Reported:

- She attended a Hope Inclusion Project meeting.
- She attended a Golden Agers meeting, noting that they are having a Pancake Breakfast on November 5th, and a Crib Tournament on November 23rd.
- She thanked Council, noting that she really enjoyed being on this Council, wishing the outgoing members the best.

Councillor V. Smith Reported:

- He stated that Communities in Bloom conducted a one-hour workshop at the Communities in Bloom National & International Conference in Victoria on volunteers and partnerships, where he was accompanied by Teresa Williams. He noted that Hope is considered the poster child for all the projects we have completed and the volunteers that we have.
- He thanked Councillor D. Smith and Councilor Traun for their time on Council. He noted that everyone got along well at the table, and he was proud to be a part of the last four years.
- He noted that the new District website is now online, and any comments are well received.

Councillor D. Smith Reported:

- He congratulated the new Council elect. He also noted that the current Council had a great term, and that their success was a result of not only because of their adversity, but also the Staff that supported them.

8. PERMITS AND BYLAWS

(a) 2023-2024 Permissive Tax Exemption Amendment Bylaw No. 1538, 2022

Moved / Seconded

THAT *District of Hope 2023-2024 Permissive Tax Exemption Amendment Bylaw No. 1538, 2022* be adopted time this 24th day of October, 2022. **CARRIED.**

9. FOR INFORMATION CORRESPONDENCE

(a) For Information Correspondence

Moved / Seconded

THAT the For Information Correspondence List dated October 24, 2022 be received. **CARRIED.**

10. OTHER PERTINENT BUSINESS

(a) In Camera Declassification Item – Station House

Moved / Seconded

THAT Council declassify the October 19, 2022 Special In Camera resolution:

THAT Council has reviewed the draft Station House Relocation and Purchase Agreement regarding the sale and future operation of the Station House, to and by, the Tashme Historical Society; and

THAT Council authorize the Chief Administrative Officer to finalize and execute the Station House Relocation and Purchase Agreement between the District of Hope and the Tashme Historical Society regarding the transfer of ownership of the Station House and operations on District land located at 919 Water Avenue.

CARRIED.

11. QUESTION PERIOD

There were no questions raised.

12. NOTICE OF NEXT REGULAR MEETING

Monday, November 14, 2022 at 7:00pm.

13. ADJOURN

Moved / Seconded

THAT the Regular Council Meeting adjourn at 7:23pm. **CARRIED.**

Certified a true and correct copy of the Minutes of the Regular Meeting of Council held October 24, 2022 in Council Chambers, District of Hope, British Columbia.

MINUTES OF THE INAUGURAL COUNCIL MEETING

Monday, November 7, 2022
Council Chambers, District of Hope Municipal Office
325 Wallace Street, Hope, British Columbia

Council Members Present: Mayor Victor Smith
Councillor Crystal Sedore
Councillor Heather Stewin
Councillor Pauline Newbigging
Councillor Scott Medlock
Councillor Angela Skoglund
Councillor Zachary Wells

Staff Present: John Fortoloczky, Chief Administrative Officer
Donna Bellingham, Director of Corporate Services
Mike Olson, Director of Finance
Jas Gill, Director of Community Development
Kevin Dicken, Director of Operations
Branden Morgan, Deputy Corporate Officer/EA

Others in attendance: 19 members of the public

1. WELCOMING REMARKS

Chief Administrative Officer John Fortoloczky gave opening remarks, and welcomed the new Council and those in attendance for the Inaugural Meeting.

Sue Martin sang O Canada.

2. OATHS OF OFFICE

(a) Director of Corporate Services performed the Mayor's Oath of Office

- Mayor Victor Smith

(b) Director of Corporate Services performed the Councillor's Oaths of Office

- Councillor Pauline Newbigging
- Councillor Scott Medlock
- Councillor Heather Stewin
- Councillor Angela Skoglund
- Councillor Crystal Sedore
- Councillor Zachary Wells

3. CALL TO ORDER

Mayor Smith called the meeting to order at 7:17 pm and opened by acknowledging that the meeting is being held on the traditional, ancestral and unceded territories of the Stó:lō people, particularly the Chawathil, Union Bar and Yale First Nations.

Mayor Smith welcomed the re-elected and newly elected Council members to the table, and stated that he looks forward to working together with them all. He also thanked everyone for coming and made a presentation to Aaron Pete, Councillor for Chawathil First Nation. Mayor Smith presented Mr. Pete with a leather-bound District of Hope journal and stated that he is looking forward to a continued relationship and working together in the future.

4. APPROVAL OF AGENDA

Moved / Seconded

THAT the November 7, 2022 Inaugural Council Meeting Agenda be adopted as presented. **CARRIED.**

5. OTHER PERTINENT BUSINESS

(a) Council and Committee Meeting and Acting Mayor's Schedule for 2022-2023

Moved / Seconded

THAT the Council Appointments, Committees, and Acting Mayor's Schedule for November 2022 to December 2023, attached to and forming part of the minutes, be adopted. **CARRIED.**

(b) Financial Signing Authority

Moved / Seconded

THAT Council delegate signing authority to the following seven individuals:

Mayor Victor Smith
Councilor Scott Medlock
Councilor Pauline Newbigging
John Fortoloczky, Chief Administrative Officer
Donna Bellingham, Director of Corporate Services
Michael Olson, Director of Finance
Jas Gill, Director of Community Development

AND FURTHER, that signing authority consist of one Council member and one management staff member;

AND FURTHER, that necessary financial institutions be advised accordingly.

CARRIED.

6. NOTICE OF NEXT REGULAR MEETING

Monday, November 14, 2022 at 7:00 pm.

Sue Martin sang God Save the King.

7. ADJOURN

Moved / Seconded

THAT the Inaugural Council Meeting adjourn at 7:21pm.

CARRIED.

Certified a true and correct copy of the Minutes of the Inaugural Meeting of Council held November 7, 2022 in Council Chambers, District of Hope, British Columbia.

Mayor

Director of Corporate Services

Exceed Electrical Engineering Ltd.
207, 242 Victoria Street
Kamloops, BC
V2C 2A2
www.exceedeng.com

RECEIVED
NOV 04 2022
DISTRICT OF HOPE

November 02, 2022

Hope Community Services
C/O Kevin Dicken
Director of Operations
District of Hope
325 Wallace Street
Hope, BC V0X 1L0

To: Hope Community Services

Re: Donation from Exceed Electrical Engineering to the Hope Food Bank

When Exceed Electrical Engineering was founded, it was decided that setting aside part of our revenues to give back to the community would be especially important – so important that we wrote our giving priority into our corporate business plan to keep us accountable. Our hope is that these proceeds will make a difference locally in the communities in which we live and do business.

Having completed various projects with the District of Hope we wanted to give back to a local organization that contributed to the community. Our hope is that these proceeds will assist the **Hope Food Bank** to support those most vulnerable. We applaud your efforts in bettering your community for providing such an essential and much needed service. We are proud to support the **Hope Food Bank** as our first community recipient of our giving fund for the District of Hope.

Thank you for your hard work and dedication in creating positive change and contributing to a healthy community culture. We invite you to share photos and tag us on your social media as we would love to see all of the amazing programs that you provide to the community.

Sincerely,



Christan Beharrell, P.Eng.
Principal
C: 778-538-4676
E: chris@exceedeng.com



Joshua Laye, P.Eng.
Principal
C: 250-819-6282
E: josh@exceedeng.com

REPORT/RECOMMENDATION TO COUNCIL

REPORT DATE: November 1, 2022

FILE: 0230-25

SUBMITTED BY: Mike Olson, CPA, CA, Director of Finance

MEETING DATE: November 14, 2022

SUBJECT: ADDITIONAL BATHROOMS – TOURISM CENTRE

PURPOSE:

The purpose of this report is to seek Council's endorsement to continue renting one port-a-potty which would reduce the current bathroom facilities from four to two. The previous report dated May 4, 2022 had temporarily increased the bathroom facilities from one to four. This ask to extend the use of temporary bathrooms was not requested by AdvantageHOPE in the current 2022 budget allocations and therefore requires Council to authorize further spending per the revised AdvantageHOPE request.

RECOMMENDATION:

THAT Council directs staff to keep the contract for one wheelchair accessible port-a-potty which has been installed at the Hope Tourism Centre for the remainder of 2022;

AND THAT Council authorizes a budget of \$2,000 to be allocated from prior years' surplus.

ALTERNATIVES & IMPLICATIONS:

The only other short-term alternative is to not continue augment the bathroom facilities at the Tourism Centre. The implications are as follows:

1. No increase in funding to acquire port-a-potties.
2. Both staff and the public will be back to sharing the one available bathroom.
3. Lines and congestion are likely to occur within the Centre itself as visitors will want to use bathroom facilities.
4. The existing bathroom is not wheelchair accessible.
5. Charter bus lines will eventually spread the word about the lack of bathroom facilities at the Tourism Centre which may result in fewer visitors.

ANALYSIS:

A. Rationale:

AdvantageHOPE Tourism staff and members of Council have seen the resumption of normal tourism activities as COVID safety protocols remain minimal. As a result of the increased visitors, there is a requirement for an accessible washroom at the AdvantageHOPE site in addition to the one facility on site. This augmentation will alleviate much of the estimated increase in visitors and provide an accessible option.

B. Budget Implications:

\$2,000 to be allocated from prior years' surplus if approved.

Prepared by:

Approved for submission to Council:

Original Signed by Mike Olson
Director of Finance

Original Signed by John Fortoloczky
Chief Administrative Officer

DISTRICT OF HOPE
REPORT/RECOMMENDATION TO COUNCIL

DATE: November 8, 2022

FILE: LDP 37/22

SUBMITTED BY: Jas Gill, Director of Community Development

MEETING DATE: November 14, 2022

SUBJECT:

**DEVELOPMENT VARIANCE PERMIT
21060 LAKEVIEW CRESCENT
BARCLAY FLETCHER CONTRACTING (AGENT)**

PURPOSE:

To obtain Council's authorization to proceed with the public notification for a Development Variance Permit (DVP) in order to add to an existing carport on the property at 21060 Lakeview Crescent.

RECOMMENDATION:

THAT Council approve the preparation of a Development Variance Permit in order to relax the front yard setback requirement from 7.5 metres (25 feet) to 5.5 metres (18 feet) in order to add to an existing carport on the property legally described as Lot C Section 11 TWP 5 RGE 26 W6M YDYP Plan KAP49693, PID 018-246-869; 21060 Lakeview Crescent; and

FURTHER THAT in accordance with the District of Hope Development Procedures Bylaw, the *Local Government Act* and the *Community Charter* authorize staff to issue a notice of intent to consider the approval of the Development Variance Permit to the neighbouring property owners.

ANALYSIS:

A. Rationale:

Proposal – The property owner would like to add an addition to the front of the existing carport. The property is zoned Single Family Dwelling (RS-1). The required front lot line set back for a principal building or structure on RS-1 zoned lands is 7.5 metres (~25 feet). The applicant is seeking a variance from this 7.5 metre front lot line setback requirement to 5.5 metres (~18 feet).

Local Government Act (LGA) – Sections 498 and 499 of the LGA provides specific instruction on how a local government processes a Development Variance Permit (DVP), what cannot be varied (i.e., use or density of land), and that a notice be delivered to affected property owners and tenants. If a local government issues a DVP, Section 503 of the LGA instructs local governments to file the permit in the land title office.

Application Procedures & Public Hearing/Information Meeting Procedural Bylaw 13/93 – This District of Hope bylaw complements the LGA and provides further clarity for the notices to be delivered to the residents. The excerpt from Bylaw 13/93 relevant to DVP Applications states:

8. NOTICE REQUIREMENTS - PERMIT APPLICATIONS

- (1) Prior to passing a resolution to issue a Development Variance Permit, a Development Permit that involves a variance, or a Temporary Industrial or Commercial Use Permit, Council shall give notice as outlined in Subsection (2).
- (2) The notice shall:
 - (a) state
 - (i) in general terms, the purpose of the permit;
 - (ii) the land or lands that are the subject of the permit;
 - (iii) the place where and the times and dates when copies of the permit may be inspected;
 - (iv) the date, time and place when the resolution will be considered, and
 - (b) be mailed or otherwise delivered at least 10 days before adoption of the resolution to issue the permit
 - (i) to the owners as shown on the assessment roll as at the date of application for the permit, and
 - (ii) to any tenants in occupation, as at the date of the mailing or delivery of the notice,

of all parcels, and part of which is

 - (iii) the subject of the permit, or
 - (iv) within a distance of 30m from that part of the land that is subject to the permit, and
 - (c) in the case of a Temporary Industrial or Commercial Use Permit, be published in a newspaper not less than 3 nor more than 14 days before the adoption of the resolution to issue the permit.

Staff is only seeking Council's approval to issue a notice to area residents informing them that a neighbouring property is asking Council to consider the issuance of DVP. Residents will be given an opportunity to submit their comments or concerns to Council.

B. Official Community Plan (OCP) Bylaw 1378

As per the Official Community Plan, the three questions to be consistently asked in all levels and types of decision are:

1. Does the development move Hope toward our vision and goals for success and sustainability? Is it aligned with our OCP objectives and policies?
The item is too minor.
2. Is it a flexible platform for future steps towards our vision, goals and objectives?
This platform is rigid but a must do as it is a legislated process.
3. Will it provide a good return on investment?
The item is too minor.

C. Attachments:

- Zoning & Location Map Excerpt
- Single Family Residential (RS-1) Zone Excerpt
- Legal Survey Plan
- Local Government Act Excerpts

D. Property Information:

- 1) Civic Address: 21060 Lakeview Crescent
- 2) Legal Description: Lot C Sec 11 TWP 5 RGE 26 W6M YDYD Plan KAP49693
- 3) PID Number: 018-246-869
- 4) Current Zoning: Single Family Residential (RS-1)
- 5) Current OCP Designation: Urban/Suburban Residential

Prepared by:

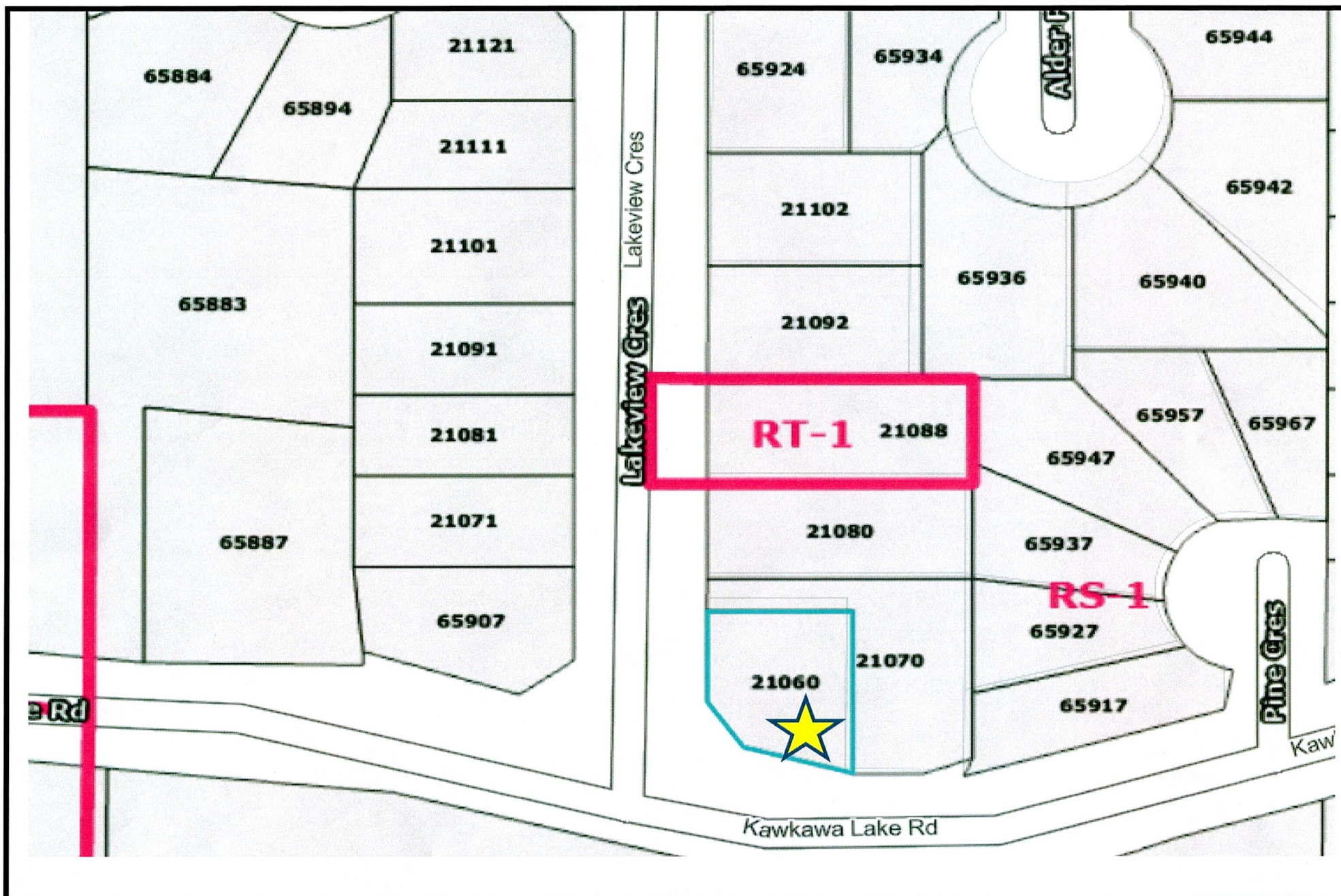
Approved for submission to Council:

Original Signed by Jas Gill

Director of Community Development

Original Signed by John Fortoloczky

Chief Administrative Officer



21060 Lakeview Crescent
Applicant: Barclay Fletcher Contracting (Agent)

Location & Zoning Map Excerpt

SECTION 10

RESIDENTIAL ZONES

10.1 SINGLE FAMILY RESIDENTIAL (RS-1) ZONE

10.1.1 PURPOSE

- .1 The purpose of this *zone* is to accommodate single detached *residential use* on land serviced by community water and sanitary sewer systems.

10.1.2 PERMITTED USES

- .1 The following *principal uses* and no others shall be permitted:
 - a) *One family residence*.
- .2 The following shall be permitted as *accessory uses*:
 - a) *Accessory buildings or structures*;
 - b) *Bed and breakfast*;
 - c) *Boarding*;
 - d) *Day care*;
 - e) *Home based business*;
 - f) *Preschool*.

10.1.3 CONDITIONS OF USE

- .1 There shall be no more than 1 *one family residence* on a *parcel*.
- .2 No side of a *one family residence* shall have an overall dimension of less than 6 metres (~20 feet) excluding additions and projections.
- .3 All *accessory buildings or structures* shall be subject to the Accessory Buildings and Structures General Regulations of this Bylaw.
- .4 A *bed and breakfast* shall be limited to 3 *sleeping units*.
- .5 *Boarding* of not more than 2 persons shall be permitted in a *one family residence*.
- .6 *Day care* as an *accessory use* shall be limited to no more than 8 children in care.
- .7 All *home based businesses* shall be subject to the Home Based Business Use Regulations of this Bylaw.

10.1.4 REQUIREMENTS FOR SUBDIVISION

- .1 The minimum *lot area* for a *parcel* created by *subdivision* shall be:
 - a) 460 square metres (~4,950 square feet) where there is a *community water system* and a *community sanitary sewer system* available to service the *parcel*; or
 - b) 925 square metres (~9,951 square feet) where there is either a *community water system* or a *community sanitary sewer system* but not BOTH available to service the *parcel*;

- c) 0.8 hectare (2 acres) where there is neither a *community water system* nor a *community sanitary sewer system* available to service the *parcel*.
- .2 The minimum *frontage* of a *parcel* shall be 10% of the perimeter of that *parcel* or 15 metres (~49.5 feet), whichever is greater:
- a) In the case of where a *parcel* or the majority of a *parcel* fronts the bulb of a cul-de-sac road, the minimum *frontage* shall be 9 metres (~29.5 feet); or
 - b) In the case of *panhandle lots*, where the *panhandle access strip* shall be at least 6 metres (~20 feet) wide at all points and the *panhandle front lot line* shall approximate the required width of a regular *parcel* in this *zone*, at the discretion of the Approving Officer.
- .3 The minimum *depth* of a *parcel* shall be 30 metres (~97.5 feet).

10.1.5 SITE COVERAGE, BUILDING HEIGHT AND SETBACKS

- .1 *Site coverage*, *building height* and *setbacks* shall be provided in accordance with the following table:

Site Coverage, Building Height and Setbacks for Single Family Residential (RS-1) Zone

	Principal Building or Structure	Accessory Building or Structure
Maximum Site Coverage	Total 45% (see exception below **) (AM#1352)	
Maximum Building Height	10 metres (~33 feet)	5 metres (~16.5 feet)
Setback Required from:		
Front Lot Line	7.5 metres* (~25 feet)	7.5 metres* (~25 feet)
Rear Lot Line	4.5 metres (~15 feet)	1.5 metres (~5 feet)
Interior Side Lot Line	1.5 metres (~5 feet)	1 metre (~3.5 feet)
Exterior Side Lot Line	3.5 metres (~11.5 feet)	3.5 metres (~11.5 feet)
*In the case of <i>panhandle lots</i> , at the discretion of the Approving Officer 7.5 metres (~25 feet) from the <i>front lot line</i> or the outer most <i>lot line</i> of the <i>access strip</i> .		
** Properties serviced by septic tank only shall have a maximum site coverage of 35%. (AM#1352)		

10.1.6 OTHER REQUIREMENTS

- .1 All *off-street parking areas* and *off-street loading spaces* shall be provided in accordance with the Off-Street Parking and Loading Regulations of this Bylaw.
- .2 All *landscaping*, *screening* and *fences* shall be provided in accordance with the Landscaping, Screening and Fencing Regulations of this Bylaw.

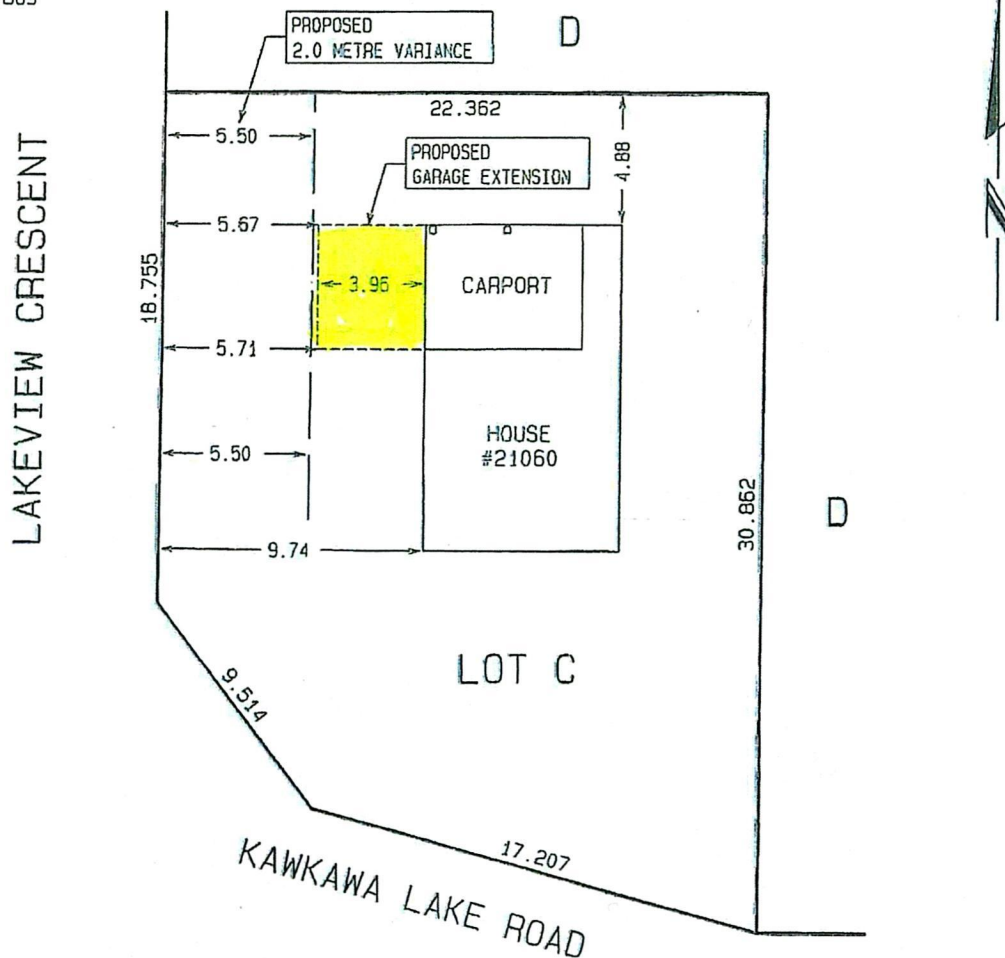
10.1.7 SPECIAL REGULATIONS

.1 N/A

This summary of the subject zone is provided as a quick reference for those seeking information about land use and development in Hope. While every effort has been made to ensure its accuracy, you are advised to consult the full text of the Zoning Bylaw, and other relevant documents, before optioning, buying, or selling land, or making financial commitments related to these matters.

PLAN SHOWING THE LOCATION OF IMPROVEMENTS SITUATED UPON:
 LOT C SECTION 11 TOWNSHIP 5 RANGE 26 WEST OF THE 6TH MERIDIAN
 YALE DIVISION YALE DISTRICT PLAN KAP49693

PID# 018-246-869



CIVIC ADDRESS: 21060 LAKEVIEW CRESCENT, HOPE, BC

ISSUED TO: RALF MICHEL

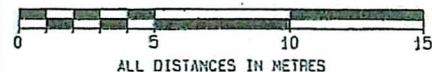
Property Dimensions shown are derived from Land Title Office records.

For Mortgage and/or Municipal purposes only

No responsibility accepted for unauthorized use

Not a valid copy without original signature and seal of geomatics technologist

SCALE 1: 250



VALLEY SURVEYS ©
 GEOMATICS TECHNOLOGISTS
 HOPE, B.C.

PH. (604) 869-7518

Email: valley-surveys@telus.net

FILE: C995.2

The location of the features certified by this plan
 has been determined from existing survey monumentation
 and does not purport to be a location certified in
 relation to the property boundaries.

Walter Rogatschnigg
 Walter Rogatschnigg, ASCT, RSIS

SEPTEMBER 28, 2022

Development variance permits

- 498.** (1) On application by an owner of land, a local government may, by resolution, issue a development variance permit that varies, in respect of the land covered in the permit, the provisions of a bylaw under any of the following:
- (a) the following Divisions of this Part:
 - (i) Division 5 [*Zoning Bylaws*];
 - (ii) Division 11 [*Subdivision and Development: Requirements and Related Matters*];
 - (iii) Division 12 [*Phased Development Agreements*];
 - (iv) Division 13 [*Other Land Use Regulation Powers*];
 - (v) Division 17 [*Regulation of Farm Business in Farming Areas*];
 - (b) section 298 (1) (j) [*manufactured home parks and camping grounds*];
 - (c) section 8 (3) (g) [*fundamental powers – protection of persons and property*] of the *Community Charter* in relation to matters referred to in section 63 (e) [*manufactured home parks and camping grounds*] of that Act.
- (2) As restrictions on subsection (1), a development variance permit must not vary the following:
- (a) the use or density of land from that specified in the bylaw;
 - (b) a phased development agreement under section 516;
 - (c) a flood plain specification under section 524 (3) [*construction requirements in relation to flood plain areas*].
- (3) In the event of conflict, the provisions of a development variance permit prevail over any provision of the bylaw.
- (4) As a restriction on section 229 [*delegation of board authority*] of this Act and section 154 [*delegation of council authority*] of the *Community Charter*, a local government may not delegate the power to issue a development variance permit.

RS2015-1-498 (B.C. Reg. 257/2015).

Notice to affected property owners and tenants

- 499.** (1) If a local government proposes to pass a resolution to issue a development variance permit, it must give notice in accordance with this section.
- (2) The notice must state the following:
- (a) in general terms, the purpose of the proposed permit;
 - (b) the land or lands that are the subject of the proposed permit;
 - (c) the place where and the times and dates when copies of the proposed permit may be inspected.
- (3) The notice must be mailed or otherwise delivered at least 10 days before adoption of the resolution to issue the permit
- (a) to the owners, as shown on the assessment roll as at the date of application for the permit, and
 - (b) to any tenants in occupation, as at the date of the mailing or delivery of the notice,

LOCAL GOVERNMENT ACT

of each parcel, any part of which is the subject of the permit or is within a distance specified by bylaw from that part of the land that is subject to the permit.

- (4) The obligation to give notice under this section is satisfied if the local government made a reasonable effort to mail or otherwise deliver the notice.

RS2015-1-499 (B.C. Reg. 257/2015).

Notice of permit on land title

- 503.** (1) If a local government issues any of the following, it must file in the land title office a notice that the land described in the notice is subject to the permit:
- (a) a development permit;
 - (b) a temporary use permit;
 - (c) a development variance permit.
- (2) On filing of a notice under subsection (1), the registrar of land titles must make a note of the filing against the title to the land affected.
- (3) If a permit referred to in subsection (1) is amended or cancelled, the local government must file a notice of the amendment or cancellation in the manner prescribed by regulation of the Lieutenant Governor in Council, and, on filing, the registrar of land titles must make a note of the filing against the title to the land affected.
- (4) If a notice is filed under subsection (1) or (3), the terms of the permit or any amendment to it are binding on all persons who acquire an interest in the land affected by the permit.
- (5) In the event of any omission, mistake or misfeasance by the registrar of land titles or the employees of the registrar in relation to the making of a note of the filing under subsection (1) or (3) after the notice is received by the land title office,
- (a) neither the registrar, nor the Provincial government nor the Land Title and Survey Authority of British Columbia is liable vicariously,
 - (b) the assurance fund or the Land Title and Survey Authority of British Columbia as a nominal defendant is not liable under Part 19.1 of the *Land Title Act*, and
 - (c) the assurance fund or the minister charged with the administration of the *Land Title Act* as a nominal defendant is not liable under Part 20 of the *Land Title Act*.
- (6) The Lieutenant Governor in Council may make regulations prescribing fees for the filing of notices under this section, and section 386 of the *Land Title Act* applies in respect of those fees.

RS2015-1-503 (B.C. Reg. 257/2015).



DISTRICT OF HOPE

REPORT/RECOMMENDATION TO COUNCIL

REPORT DATE: November 7, 2022

FILE: LDP 34/22

SUBMITTED BY: Jas Gill, Director of Community Development

MEETING DATE: November 14, 2022

SUBJECT:

**DEVELOPMENT VARIANCE PERMIT
740A FRASER AVENUE – S. DANG
RETAIL SALE OF CANNABIS**

PURPOSE:

To obtain authorization for staff to proceed with the legislative process in order to consider the issuance of a Development Permit.

RECOMMENDATION

THAT Council approve the preparation of a Development Variance Permit to vary the 100 metre property to property setback requirement for the Institutional (P-2) zone to 70 metres and relax the three (3) required off street parking stalls to on street parking stalls in order for a cannabis retail store to be located within the building on the parcel legally described as Lot A Section 9 TWP 5 RGE 26 W6M YDYG Plan 12379; PID 006-639-062; 740A Fraser Avenue; and

FURTHER THAT in accordance with the District of Hope Procedures Bylaw 13/93, the *Local Government Act* and the *Community Charter*, authorize staff to issue a notice of intent to consider the approval of the Development Variance Permit to the neighbouring property owners.

ANALYSIS:

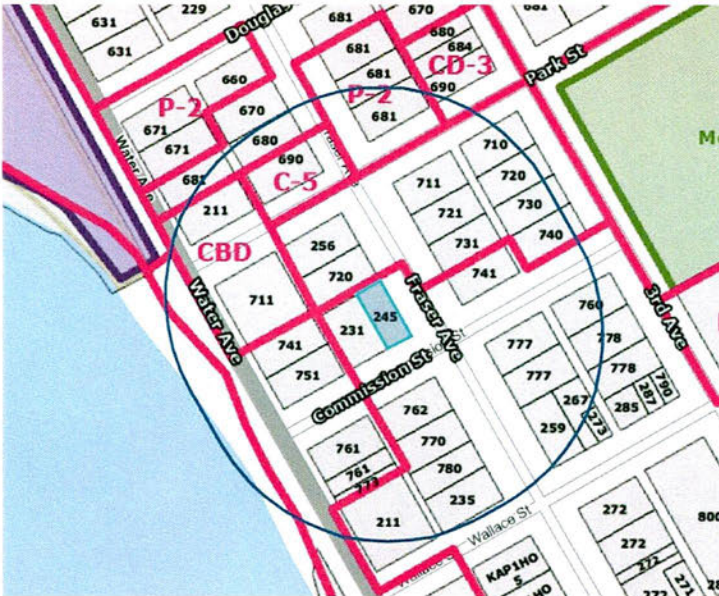
A. Rationale:

Proposal – The applicant is proposing to open a cannabis retail store in the mixed use building located at the corner of Commission Street and Fraser Avenue. The assigned civic address for the physical retail space is 740A Fraser Avenue.

Background – On May 9, 2022, District of Hope Council adopted Bylaw 1443 which amended District of Hope Zoning Bylaw to allow the retail sale of cannabis in certain zones and under certain conditions. The subject property is zoned Downtown Commercial (CBD) which does allow the retail sale of cannabis. The Conditions of Use in Bylaw 1443 state:

“The retail sale of cannabis must meet the following property to property proximity setbacks:

- 100 metres from both the Parks and Recreation (P-1) zone and Institutional (P-2) zone;
- 100 metres from a Day Care holding a valid District of Hope Business Licence;
- 400 metres from an existing cannabis retailer."



The proposed location of this new business complies with the day care and existing cannabis retailer setback requirement, but falls short of meeting the 100 metre setback requirement from P-2 zone properties, in this case the Christ Church property at 681 Fraser Avenue. The applicant has spoken to the church reverend and the reverend has submitted a letter of support for the Development Variance Permit application.

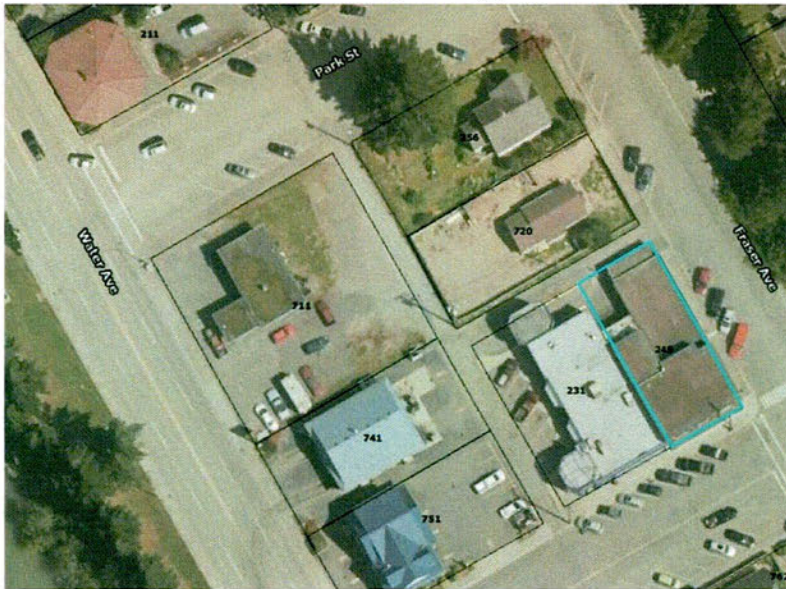
The proposal also falls short on the required off street parking requirement. Bylaw 1443 states that the minimum number of off street parking spaces required for the retail sale of cannabis is 1 per 20 square metres of floor area, excluding any storage area. The total number of parking stalls required for this business proposal equates to three (3) parking stalls.

The subject property falls just outside of the Downtown Parking Area identified with a bold line (subject property indicated with a star):

Downtown Area of Hope



To summarize this provision from the Zoning Bylaw, all properties within the bold line are permitted commercial on street parking. The properties outside of the bold line must provide commercial off street parking, meaning should be onsite or on property.



It is the applicant's request to vary the required three (3) off street parking stalls to on street parking. There are four (4) public parking stalls in front of the business and several parking stalls surrounding the building. Staff support the variance because of the benefit that this development could provide for the area and the location is central to other public parking locations.

B. Cannabis & Liquor Licensing Policy

As per the attached copy of the Cannabis & Liquor Licencing Policy, "*a retail sale of cannabis application through the Liquor & Cannabis Regulation Branch (LCRB) will be denied if the proximity setbacks are not able to be met.*" Before the applicant applies to the LCRB for a new Cannabis Retail Store, he is applying to Council for the required Development Variance Permit (DVP). The District Application Review Process as noted in #4 in the policy will still apply if a DVP is approved by Council.

C. Official Community Plan (OCP) Bylaw 1378

As per the Official Community Plan adopted by Council, the three questions to be consistently asked in all levels and types of decision are:

1. Does the development move Hope toward our vision and goals for success and sustainability? Is it aligned with our OCP objectives and policies?

This development could net out one Commercial goal:

- *Create jobs that contribute to the diversity and strength of the local economy.*

2. Is it a flexible platform for future steps towards our vision, goals and objectives?

This platform is flexible and requires Council approval.

3. Will it provide a good return on investment?

This proposal would add to the commercial tax base.

D. Attachments:

- Zoning & Location Map Excerpt
- OCP Land Use Map Excerpt
- Proposed Site Plan
- Zoning Amendment Bylaw 1443
- Cannabis & Liquor Licensing Policy

E. Property Information:

- | | |
|-----------------------------|--|
| 1) Civic Address: | 740A Fraser Avenue |
| 2) Legal Description: | Lot A Sec 9 TWP 5 RGE 26 W6M YDYD Plan 12379 |
| 3) PID Number: | 006-639-062 |
| 4) Current Zoning: | Downtown Commercial (CBD) |
| 5) Current OCP Designation: | Downtown Hope |

Prepared by:

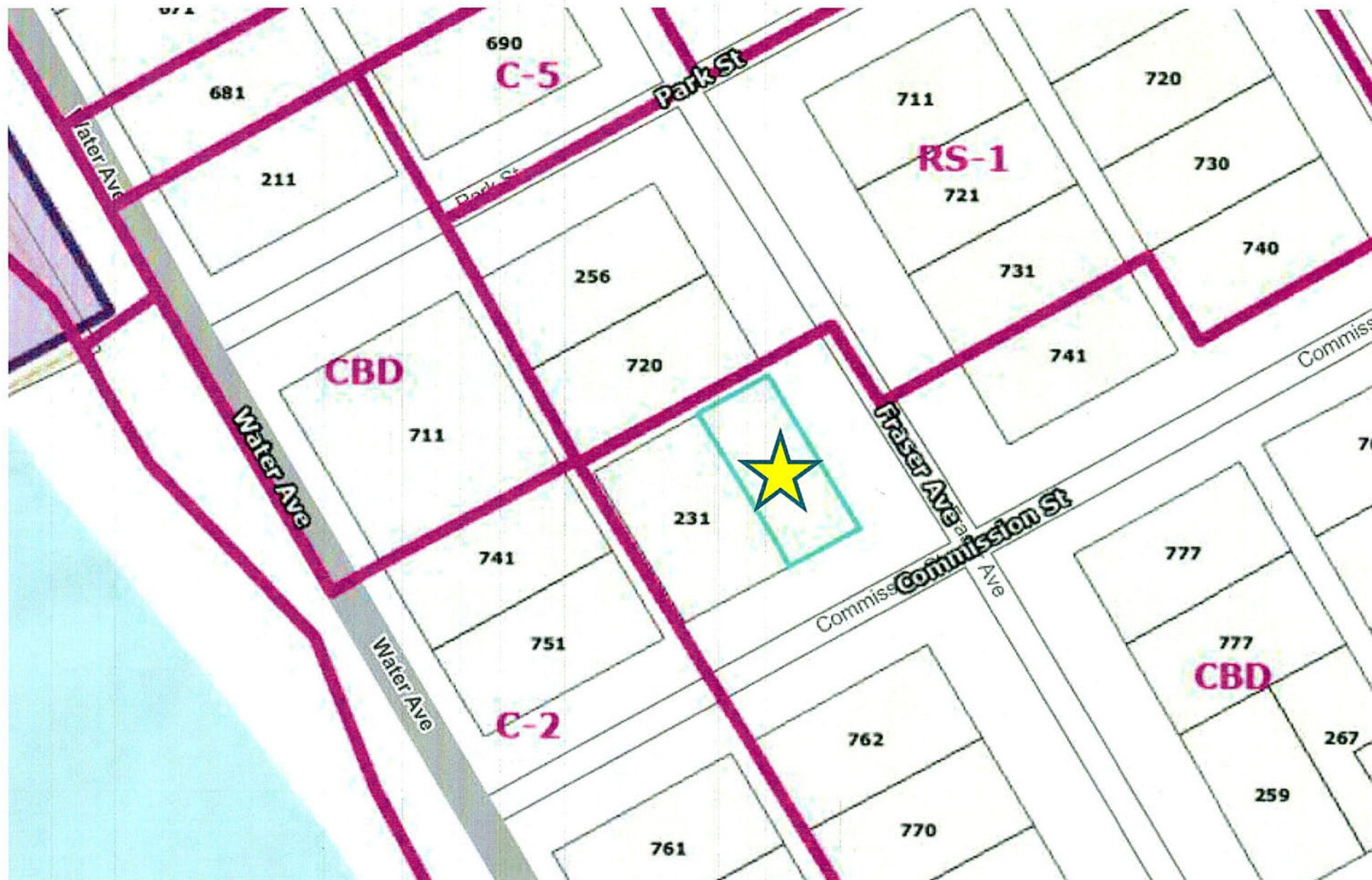
Approved for submission to Council:

Original Signed by Jas Gill

Director of Community Development

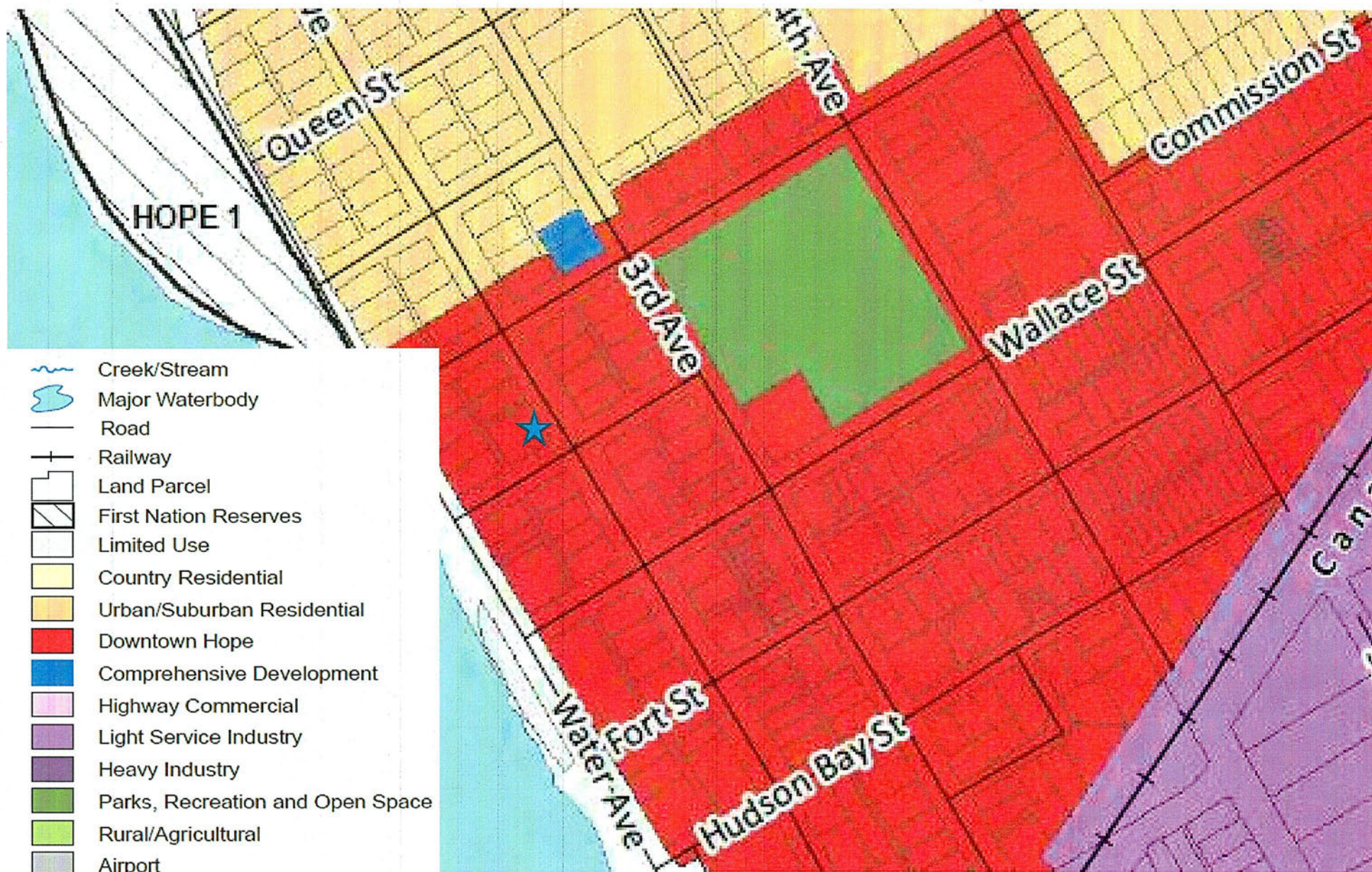
Original Signed by John Fortoloczky

Chief Administrative Officer



740A Fraser Avenue
Applicant: S. Dang

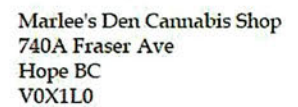
Location & Zoning Map Excerpt



740A Fraser Avenue

Applicant: S. Dang

OCP Land Use Map Excerpt





THE DISTRICT OF HOPE

BYLAW NO. 1443

A bylaw to amend the District of Hope Zoning Bylaw 1324

WHEREAS pursuant to Section 479 of the *Local Government Act*, a local government may adopt a Zoning Bylaw;

AND WHEREAS the Council of the District of Hope deems it appropriate to amend Zoning Bylaw 1324, 2012 by making amendments;

NOW THEREFORE the Council of the District of Hope, in open meeting assembled, enacts as follows:

CITATION

1. This bylaw may be cited for all purposes as the ***"District of Hope Zoning Amendment Bylaw No. 1443, 2022"***.

ENACTMENT

2. That **SECTION 2.0 DEFINITIONS**, be amended as follows:

AGRICULTURAL USE means growing, rearing and harvesting of agricultural products excluding cannabis production for commercial purposes, and includes, without limiting the generality of the foregoing:

- a) processing and storage of agricultural products grown, reared, produced or harvested on the same farm;
- b) storage of farm machinery, implements and supplies necessary to the AGRICULTURAL USE, the repair of farm machinery and implements used on that farm;
- c) the keeping of cattle, goats, llamas, poultry, sheep or other livestock and bees;
- d) the keeping, boarding, breeding, training and riding of horses.

CANNABIS PRODUCTION means the lawful production of cannabis and cannabis derivatives for medical and non-medical purposes, in accordance with the Federal Cannabis Act and applicable regulations, and includes cultivation, harvesting, processing, storage, packaging, non-retail distribution, analytical testing, and research. Cannabis production excludes retail cannabis sales and the cultivation of cannabis by an individual for person use and consumption.

LIQUOR PRIMARY USE means a building in which the principal use is the serving or retail sale of liquor for consumption on or off the premises under the Liquor Primary License or Liquor Primary Club License issued under the Liquor Control and Licensing Act as amended from time to time.

RETAIL SALE OF CANNABIS means the use of land, buildings or other structures for dispensing, selling or distributing Cannabis or Health Canada authorized Cannabis related products as lawfully permitted and authorized under a Retail Cannabis Licence and the Cannabis Distribution Act of British Columbia and Cannabis Act of Canada and the respective regulations thereunder enacted and amended from time to time.

3. That **SECTION 5.1 USES PROHIBITED IN ALL ZONES**, be amended as follows:

5.1.2 The following *uses* of land, *buildings* or *structures* shall be prohibited in all *zones*:

- a) unless expressly permitted, the use of an accessory building for residential purposes, other than those expressly permitted; and
- b) unless expressly permitted, any *use* located in part or in total in a tent or a *recreational vehicle* except for temporary *tourist accommodation*; and
- c) the *use* of any *modular storage unit* other than those meeting the criteria of the District of Hope Modular Storage Unit (Shipping Container) Policy Manual or those units approved by Council; and

4. That **SECTION 6.0 OFF STREET PARKING AND LOADING**, be amended as follows:

6.19.2 The minimum number of off-street *parking spaces* required for commercial *use* shall be provided as follows:

Off-Street Parking Spaces Required for Commercial Use

Use	Minimum Number of Off-Street Parking Spaces
<i>Liquor primary use</i> (bar, neighbourhood pub, cocktail lounge, night club)	1 per 3 seats
<i>Marina or dock</i>	1 per boat space
<i>Medical or dental office, veterinary clinic</i>	1 per 25 m2 floor area
<i>Office</i> (<i>Business or professional office</i>)	1 per 30 m2 floor area
<i>Recreational accommodation</i> (<i>campground, holiday park</i>)	1 per <i>sleeping unit</i> , plus 1 visitor <i>parking space</i> per every 3 <i>sleeping units</i>
<i>Restaurant</i> (<i>café, coffee shop, delicatessen, fast food outlet</i>)	1 per 4 indoor seats with a minimum of 3 for employees, plus 1 additional space for every 12 seasonal outdoor seats
<i>Retail uses</i> (<i>general store, financial institution, nursery, commercial service use, retail sale of cannabis</i>)	1 per 20 m2 floor area, excluding any storage area
<i>Tourist accommodation</i> (<i>hotel, motel or motor inn, holiday or tourist cabin</i>)	1 per <i>sleeping unit</i>
<i>Vehicle services</i> (<i>service station, vehicle sales or rental operation, vehicle service or repair, commercial vehicle storage</i>)	1 per 2 employees, plus 2 per service bay

5. That **SECTION 8.0 USE REGULATIONS**, be amended as follows:

8.11 CANNABIS PRODUCTION FACILITY

8.11.1 CONDITIONS OF USE

- Residential dwelling units shall not be permitted on the same parcel as the *Cannabis Production Facility*.
- Once the site specific Health Canada approvals have been obtained, the *Cannabis Production Facility* use shall become the sole permitted use on that property and all entitlements of other permitted uses will no longer apply until the *Cannabis Production Facility* use ceases.

- c) Accessory uses and structures must be associated with the *Cannabis Production Facility*.
- d) The minimum lot area for a parcel shall be 4.0 hectares (~9.9 acres).
- e) The minimum setbacks shall be:

Front Lot Line	15.0 metres (~49.5 feet)
Rear Lot Line	15.0 metres (~49.5 feet)
Interior Side Lot Line	15.0 metres (~49.5 feet)
Exterior Side Lot Line	15.0 metres (~49.5 feet)

8.11.2 OTHER REGULATIONS

- a) *Cannabis Production Facilities* and associated structures shall be located a minimum of 100 metres (328 feet) from all residential zoned property and Country Residential (CR-1) properties and those Comprehensive Development zoned properties that are residential.
- b) *Cannabis Production Facilities* shall be located a minimum of 500 metres (~1640 feet) from all schools, churches, hospitals and senior housing.
- c) Servicing for the facilities shall be designed by a qualified professional. A plan acceptable to the District shall be submitted to describe their method to protect emissions to the air (odors and noise), sanitary sewer, storm sewer, potable water and ground water.
- d) Outdoor lighting shall be designed such that it will not have a negative impact on neighbouring properties.
- e) Must provide proof of a valid application to Health Canada under the Cannabis Act.

8.12 RETAIL SALE OF CANNABIS

8.12.1 CONDITIONS OF USE

The retail sale of cannabis must meet the following property to property proximity setbacks:

- 100 metres from both the Parks and Recreation (P-1) Zone and Institutional (P-2) zone;
- 100 metres from a Day Care holding a valid District of Hope Business Licence; and
- 400 metres from an existing cannabis retailer.

Further shall adhere to:

- Cannabis Act of Canada as amended from time to time;
- Retail Cannabis Licence and the Cannabis Distribution Act of British Columbia as amended from time to time;
- District of Hope Business Licence Bylaw as amended from time to time; and the
- Cannabis & Liquor Licencing Policy as amended from time to time.

6. That **SECTION 11.0 COMMERCIAL ZONES** be amended as follows:

11.1 DOWNTOWN COMMERCIAL (CBD) ZONE

11.1.2 PERMITTED USES

.1 The following *principal uses* and no others shall be permitted:

- a) *Assembly use;*
- b) *Bus depot and taxi office;*
- c) *Business or professional office;*
- d) *Civic use;*
- e) *Commercial service use;*
- f) *Day care;*
- g) *Entertainment facility;*
- h) *Financial institution;*
- i) *Hotel;*
- j) *Liquor primary use* including, but not limited to and without limiting the generality of the foregoing, a cabaret, lounge or night club;
- k) *Medical or dental office;*
- l) *Motel or motor inn;*
- m) *Off-street parking area;*
- n) *Place of worship;*
- o) *Public market;*
- p) *Radio and television broadcasting station;*
- q) *Recreation facility* including, without limiting the generality of the foregoing, a bowling alley, billiard and pool room, racquet sports and fitness centre;
- r) *Restaurant;*
- s) *Retail store;*
- t) *Specialty retail;*
- u) *Tourist information booth;*
- v) *Veterinary clinic;*

- w) *Video games arcade;*
- x) *Retail sale of cannabis.*

11.1.3 CONDITIONS OF USE

- .1 All *multiple family dwellings* and *accessory dwelling units* shall be only located above the ground floor, shall have separate entrances leading directly to the *street* and shall be divided from the other *uses* by walls.
- .2 Any *home based business* shall be subject to the Home Based Business Use Regulations of this Bylaw.
- .3 A *dwelling unit* accessory to a *motel or motor inn* may be located on the ground floor but shall be located within the same *building* as the *motel or motor inn*.
- .4 The *retail sale of cannabis* shall be subject to the Retail Sale of Cannabis Use Regulations of this Bylaw.

11.4 REGIONAL COMMERCIAL (C-3) ZONE

11.4.2 PERMITTED USES

- .1 The following *principal uses* and no others shall be permitted:
 - a) *Business or professional office;*
 - b) *Financial institution;*
 - c) *Liquor primary use;*
 - d) *Medical or dental office;*
 - e) *Restaurant;*
 - f) *Retail store;*
 - g) *Retail sale of cannabis.*

11.4.3 CONDITIONS OF USE

- .1 All *accessory buildings or structures* shall also be subject to the Accessory Buildings and Structures General Regulations of this Bylaw.
- .2 All *accessory dwelling units* shall only be located above the ground floor and shall have separate entrances leading directly to grade and be divided from the other *uses* by walls.
- .3 The *retail sale of cannabis* shall be subject to the Retail Sale of Cannabis Use Regulations of this Bylaw.

11.6 COMMERCIAL TRANSITION (C-5) ZONE

11.6.2 PERMITTED USES

- .1 The following *principal uses* and no others shall be permitted:
 - a) *Apartment;*
 - b) *Business or professional office;*
 - c) *Day care;*
 - d) *Medical or dental office;*
 - e) *Motel or motor inn;*
 - f) *One family residence;*
 - g) *Restaurant;*
 - h) *Retail store;*
 - i) *Retail sale of cannabis.*

11.6.3 CONDITIONS OF USE

- .1 There shall be no more than 1 *one family residence* on a *parcel*.
- .2 No side of a *one family residence* shall have an overall dimension of less than 6 metres (~20 feet) excluding additions and projections.
- .3 All *accessory buildings or structures* shall be subject to the Accessory Buildings and Structures General Regulations of this Bylaw.
- .4 A *bed and breakfast* shall be limited to 3 *sleeping units*.
- .5 *Boarding* of not more than 2 persons shall be permitted in a *one family residence* only.
- .6 A day care shall not be located in any dwelling unit of an apartment or multiple family dwelling.
- .7 All *home based businesses* shall be subject to the Home Based Business Use Regulations of this Bylaw.
- .8 A common amenity area of not less than 100 square metres (~1,076 square feet) and minimum dimension of not less than 6 metres (~20 feet) shall be provided for all *buildings* containing 10 or more *dwelling units* on a *parcel*. Such a common amenity area may include, without limiting the generality of the foregoing, a swimming pool, sauna, exercise room, tennis courts, *playground*, courtyard, craft and games room, meeting room and similar recreational/social oriented facilities.

- .9 An outdoor amenity area of not less than 15 square metres (~161 square feet) and having minimum dimension of not less than 3 metres (~10 feet) shall be provided for and contiguous to each ground oriented *dwelling unit* in a *multiple family dwelling*.
 - .10 An amenity area of not less than 5 square metres (~54 square feet) and minimum dimension of not less than 1.5 metres (~5 feet) shall be provided for and contiguous to each *dwelling unit* in an *apartment* and may include, without limiting the generality of the foregoing, a patio, sun deck, balcony or terrace.
 - .11 All accessory *dwelling units* shall only be located above the ground floor and shall have separate entrances leading directly to grade and be divided from the other *uses* by walls.
 - .12 The *retail sale of cannabis* shall be subject to the Retail Sale of Cannabis Use Regulations of this Bylaw.
7. That the SPECIAL REGULATIONS section in all COMMERCIAL ZONES, be amended as follows:
- Licensed liquor establishments and the retail sale of liquor shall be subject to and comply with the provisions of the Liquor Control and Licensing Act as amended from time to time.

Read a first time this 28th day of March, 2022.

Read a second time this 28th day of March, 2022.


Advertised in the Hope Standard Newspaper on the 15th day of April, 2022 and the 22nd day of April, 2022.

Public Hearing held on the 25th day of April, 2022.

Read a third time this 25th day of April, 2022.

Received Ministry of Transportation & Infrastructure approval this 3rd day of May, 2022.

Adopted this 9th day of May, 2022.


Mayor


Director of Corporate Services

Cannabis & Liquor Licencing Policy		
		
	Approval Date	2022-05-09
	Department Responsible	Community Development
	Authority	Legislative

Policy Purpose

This policy applies to local government resolutions required by the Province of British Columbia, Liquor & Cannabis Regulation Branch (LCRB), as amended from time to time. The LCRB portfolio is specific to the following types of licences:

- Cannabis Retail
- Liquor Primary, and
- Food Primary

The role of Local Government is to consider the impact of the license application on their community and provide comments, generally in the form of a resolution.

1. Policy Statement

The District of Hope recognizes the retail sale of cannabis, including authorized cannabis related products, as being a permissive activity and land use. The District also recognizes the liquor retail and consumption as being a permissive activity and land use. Both uses are subject to:

- a) Adherence to Federal and Provincial laws and regulations;
- b) Provincial licencing approval;
- c) Adherence to District bylaws and regulations; and
- d) District business licencing approval.

2. Retail Sale of Cannabis:

- a. The District's Zoning Bylaw permits the retail sale of goods including cannabis in certain commercial zones; however, despite the zoning of a property, the location of a retail store intending to sell cannabis must be approved by a Council resolution and Provincial approval.

- b. District Council will, at its discretion, consider approval or denial of a retail store intending to sell cannabis during its formal review of a cannabis retail licence application referred to the District by the Province of British Columbia.
- c. This policy is intended to serve as a guideline and does not bind District Council in its decision-making process.
- d. Application review procedures for cannabis retail stores are outlined in **Section 4** of this policy.
- e. The District deems the Federal and Provincial governments as being responsible for the monitoring and enforcement of its laws and regulations pertaining to cannabis retail sales.
- f. The District of Hope Zoning Bylaw No.1324, as amended from time to time, permits retail sale of cannabis expressively in the following zones:
 - **DOWNTOWN COMMERCIAL (CBD) ZONE;**
 - **REGIONAL COMMERCIAL (C-3) ZONE; and**
 - **COMMERCIAL TRANSITION (C-5) ZONE.**
- g. The site and location of the retail sale of cannabis shall be zoned correctly and subject to Zoning Bylaw 1324, Section 8, Use Regulations as amended from time to time. The retail sale of cannabis must meet the following property to property proximity setbacks:
 - 100 metres from both the Parks and Recreation (P-1) zone and Institutional (P-2) zone;
 - 100 metres from a Day Care holding a valid District of Hope Business Licence; and
 - 400 metres from an existing cannabis retailer.

IMPORTANT – A retail sale of cannabis application through the LCRB will be denied if the foregoing proximity setbacks are not able to be met. Proponents may consider applying for a Development Variance Permit prior to submitting application to the local government.

3. Liquor Primary, Food Primary and License Amendments:

- a. The District's Zoning Bylaw permits the sale of liquor, liquor primary & food primary establishments in certain commercial zones; the location of a proposed license, or an amendment of a license, may be approved by a Council resolution and Provincial approval.

- b. District Council will, at its discretion, consider approval or denial for a liquor license or amendment thereto during its formal review of an application referred to the District by the LCRB.
- c. This policy is intended to serve as a guideline and does not bind District Council in its decision-making process.
- d. Application review procedures for liquor licenses are outlined in **Section 4** of this policy.
- e. The District deems the Provincial government as being responsible for the monitoring and enforcement of its laws and regulations pertaining specifically to licenses.
- f. New Liquor Primary establishments must meet the property to property proximity setbacks of 46 meters (150 feet) from an Institutional (P-2) zone.

IMPORTANT – *A Liquor Primary establishment application through the LCRB will be denied if the foregoing proximity setback is not able to be met. Proponents may consider applying for a Development Variance Permit prior to submitting application to the local government.*

4. District Application Review Process:

- a. Applications shall be initiated with the LCRB. An application will be only considered received once the District has signed the local government authorization section of the LCRB application.
- b. All applicants must pay the associated fee(s) set out in the District's Fees and Charges Bylaw, as amended from time to time.
- c. District staff will assess the application and provide a written report to Council on whether or not the proposed site and location meets the criteria of this policy and/or associated bylaws. For Liquor licences, a community profile of established liquor licensed and capacities will be provided. Council under their authority can either deny the application, wish not to provide comment to the LCRB, or authorize staff to gather the views of the community.
- d. District staff will schedule a Hearing on the application that is open for public input. The applicant is expected to attend the Hearing in order to present the proposal and answer questions from Council and the public.
- e. The application proposal, the Hearing date, along with time and location will be advertised one-time in the weekly local newspaper at the applicant's cost. Notices of the Hearing and application proposal will be delivered to the applicant and to all persons who own, reside or operate a business on property within 50 m of the

proposed site of the LCRB application. Notices will be delivered at least 10 days prior to a scheduled Hearing.

- f. Signage will be posted on the property or building, visible from highway on which the lands front, at least 7 days prior to the scheduled Hearing. Signage shall include, intent, location, applicant and District contact information as shown on **Figure 1**. Final approval signage information and including size will be at the discretion of the District. Signage must be removed within 5 days following the Hearing.

Figure 1

If, after posting on the subject lands or building, the sign(s) is destroyed, vandalized, damaged or stolen, the Hearing process will not be affected.

Signs required under this policy shall not require a building/siting permit, however, all costs associated with the manufacture, installation and removal, and third-party liability insurance shall be the responsibility of the owner.

- g. Public input will be included on the agenda of the Hearing and form part of the record.
- h. Council will render its recommendation on the Provincial application with a formal resolution after and likely on the same date as the Hearing.
- i. Subsequent to the Council meeting, District staff will provide the Province with its recommendation (i.e. the Council resolution), the District staff report, written public input and a record of the input received at the Hearing on the application.
- j. Approval by way of proof of Province licensing is a key condition for issuance of a District Business Licence.

1. Letter dated September 28, 2022 from Darcy Blake Vatamaniuck re: Peaceful Protest to End Homelessness.
2. Media Release dated October 20, 2022 from the BC Centre for Disease Control re: With the launch of a new text message-based alert system, people in the Fraser Health region now have access to more information about toxic drugs circulating in the community.
3. Email dated October 31, 2022 from the Ministry of Children and Family Development re: Adoption Awareness Month.
4. Policy Directive dated October 31, 2022 from the Liquor and Cannabis Regulation Branch re: Temporary authorization for Liquor Primary establishments to open early during the 2022 FIFA World Cup, November 30-December 18, 2022.
5. Letter dated November 1, 2022 from the Trans Canada Yellowhead Highway Association re: Letter of Congratulations on Recent Election.
6. Information Bulletin dated October 28, 2022 from the Ministry of Health re: B.C.'s flu shot campaign off to a record start.
7. News Release dated October 31, 2022 from the Ministry of Finance re: Province provides new tool for communities hosting major tourism events.
8. Information Bulletin dated November 2, 2022 from the Ministry of Attorney General re: B.C. supports decision-making agreements with Indigenous Peoples.
9. Information Bulletin dated November 3, 2022 from the Ministry of Attorney General and Responsible for Housing re: Data offers further insights into B.C. homelessness.
10. News Release dated November 7, 2022 from the Ministry of Public Safety and Solicitor General and BC Coroners Service re: More than 1,600 lives lost to illicit drugs in first nine months of 2022.
11. Information Bulletin dated November 8, 2022 from the Ministry of Attorney General and Responsible for Housing re: New indoor shelter spaces for winter weather.

PEACEFUL PROTEST TO END FOR INFORMATION CORRESPONDENCE HOMELESSNESS

SEPTEMBER 28TH 2022
RECEIVED
OCT 20 2022
DISTRICT OF HOPE

TO: GOVERNMENT OF CANADA
KING CHARLES III
PROVINCE OF BRITISH COLUMBIA
CITY OF HOPE, BC.

IN CANADA THERE IS A LARGE AND VERY SERIOUS PROBLEM THAT NEEDS TO BE SERIOUSLY CORRECTED IMMEDIATELY BY ALL LEVELS OF GOVERNMENT AND VOLUNTEER BODIES ON A MASSIVE SCALE, AND THIS PROBLEM IS HOMELESSNESS. I KNOW FIRST HAND THAT IT IS TIME... LONG PASSED TIME TO MAKE THE NECESSARY CHANGES IN THIS GREAT COUNTRY.

I UNDERSTAND THAT THIS IS AN ONGOING PROCESS, WHICH HAS TOUCHED PEOPLE SINCE THE BEGINNING OF TIME, AND SINCE THE FIRST PEOPLE WERE CAST OUT OF THEIR HOME, WE HAVE ALL BEEN CAST OUT OF SOMEWHERE, AT SOME POINT. IN AND AROUND THE CITY OF HOPE AND POSSIBLY THIS WHOLE PROVINCE, ARE COUNTLESS PEOPLE IN ABJECT POVERTY AND WORSE, IN MANY OR MOST CASES OUT OF SHEAR NECESSITY, AND THE MOST BASIC SURVIVAL, TO A DEGREE THAT CAN NOT CONTINUE TO EXIST ANY LONGER. IT IS A DISTANCE FAR BEYOND PAST DUE TO THE PEOPLE, AND THE LEADERS FROM THE PAST WHO WERE CAST OUT OF THEIR HOMES AND LANDS.

IT IS NOW LATE SEPTEMBER, AND THE NIGHTS ARE BRISKLY COLD EVEN WITHOUT ANY WINDS, BUT WITH WINDS, MUCH LESS SUSTAINABLE FOR ANY LENGTH OF TIME. SOON THE RAINS WILL BEGIN, AND WE WILL EXPERIENCE THE WET MOLDY SEASON, FOLLOWED BY COLD AND SNOW, AND IN TERMS OF A HOUSE, THAT IS RELATIVELY EASY TO RECTIFY, BUT IN TERMS OF LIVING IN A VEHICLE, AN RV TRAILER WITHOUT THE

MEANS TO TOW IT, OR A TENT LIKE ME AS I WROTE
 THIS, OR EVEN SOMETHING FAR LESS COMFORTABLE AND
 WARM, NOT TO MENTION DRY. LAST WINTER I HAD
 A VEHICLE, AND I HAD NO CHOICE BUT TO ABANDON IT,
 DUE TO THE MOLD I FOUND INSIDE WHERE I SLEPT.
 FROM THAT POINT FORWARDS TO NOW, I HAVE BEEN
 FORCED TO SLEEP, AND LIVE IN A TENT, NOT BY MY
 CHOICE, BUT BY CIRCUMSTANCES BEYOND MY CONTROL.
 HOWEVER THIS IS NOT ABOUT ME IN THE LEAST,
 AS I HAVE THE WILL AND DETERMINATION TO MOVE
 BEYOND THIS WITH RELATIVE EASE. IT IS THE
 THOUSANDS WHO MAY NOT HAVE THE WILL, OR MORE
 THAN THAT, THE ABILITY FOR ONE REASON OR
 ANOTHER, AND SOMETIMES ONLY REQUIRE SMALL
 OR RELATIVELY SMALL AMOUNTS OF HELP!
 AGAIN I UNDERSTAND THAT THE SYSTEM IS DOING
 THE BEST IT CAN DO, AND I COMPLETELY AGREE,
 BUT THE BEST IT CAN DO IS STILL NOT NEAR
 ENOUGH TO ACTUALLY GET TO THE ROOT OF THE
 PROBLEM. IN MY OPINION THERE IS A SIMPLE
 WAY TO HELP THAT GOES BEYOND THE SYSTEM
 TO FEED THE HOMELESS, AND THOSE WHO HAVE
 LITTLE TO NO EASY ACCESS TO FOOD OR MONEY,
 BUT ALSO BEYOND THE FOOD BANKS AND CHARITY
 ORGANIZATIONS. TO FEED ALL PEOPLE YOU HAVE
 TO DO IT IN THE SIMPLEST OF FORMS, LIKE
 WHEN I WAS IN THE ARMY, 'FORM A LINE'. LIKE
 SO MANY OTHER ASPECTS OF DOING THE RIGHT THING,
 SOMETIMES YOU JUST HAVE TO DO IT, AS I AM NOW.
 THERE IS A REASON I CHOSE THE ARMY IN THE PREVIOUS
 EXAMPLE, AND IT RELATES TO THOSE BIG ARMY CAMPS
 THAT THEY SETUP IN A THEATRE OF WAR, AND WHAT
 IS DONE WITH THEM AFTERWARDS. I UNDERSTAND THAT
 ALL KIT IS CLEANED, SERVICED AND PUT AWAY NEAT

FOR FUTURE USE. I ALSO KNOW THE STANDARD FOR MILITARY USE IS MUCH HIGHER THAN 'USEABLE'. WITH A BIT OF EFFORT IN CONJUNCTION WITH SOME KNOW-HOW, I AM SURE MANY CAN BECOME 'USEABLE' AGAIN BY THOSE WITH ALMOST NOTHING, OR IN THE CASE OF THE KITCHEN UNITS, OR OTHER CONFIGURATIONS THESE, WILL MASSIVELY ASSIST IN THE FOLLOWING PROPOSAL TO HELP END HOMELESSNESS, AND OTHER ISSUES IN GENERAL WITH REGARDS TO POVERTY.

I KNOW THAT OFFERING AN UNSOLICITED OPINION, AND EVEN A POSSIBLE SOLUTION IS JUST AS GOOD AS THE PAPER IT IS WRITTEN ON, LIKE THESE LAST FEW PAGES I HAVE LEFT. SO WHAT I CAN OFFER YOU, AND MY FELLOW CITIZENS OF THIS GREAT COUNTRY, IS MY SERVICES AS A LOYAL AND PROUD CANADIAN, AND ALBET A SHORT TIME IN THE ARMY, MY KNOWLEDGE AND MY DEDICATION I HAD WHILE ~~THEIR~~ SERVING THIS COUNTRY, IN PROTECTION OF THE PEOPLE AND ALL THAT THIS COUNTRY IS AND CAN BECOME. BEYOND BEING PREVIOUSLY A MEMBER OF IRCR, I HAVE ALSO SPENT MANY YEARS WITHIN THE OIL AND GAS INDUSTRY, BUT MORE SPECIFICALLY AS A MANAGER OF PEOPLE AND RESOURCES DURING FRACTURE STIMULATION AND OTHER OPERATIONS OF HIGH RISK AND HIGH VALUE, AND THE SAFETY AND COORDINATION OF DOZENS OF INDIVIDUALS ON SITE.

WHAT I AM PROPOSING IS HAVING ACCESS TO THE OLDER AND DAMAGED SHELTERS, KITCHENS, COMS AND HQ UNITS THAT ARE UNWANTED, TO HELP SHELTER, FEED AND POTENTIALLY RETURN THE HOMELESS POPULATION INTO A STATE OF INCREASE, RATHER THAN A DECREASE IN CANADA. BY HELPING RAISE THE BOTTOM HIGHER, THE WHOLE COUNTRY RISES

WITH THEM. AS A RISING TIDE LIFTS ALL BOATS,
SO DOES RAISING THE BOTTOM LINE TO A HIGHER
LEVEL, AND POTENTIALLY RETURNING MANY LOST
SOULS BACK INTO SOCIETY, AND ALSO PROUD CANADIANS.
I WOULD REQUIRE OTHER GOVERNMENTAL AND ALSO
PRIVATE SECTOR HELP TO ACHIEVE THIS TASK TO
A SUCCESSFUL CONCLUSION, HOWEVER THIS IS AN
IMPORTANT AND SERIOUS PROBLEM THAT MUST
BE ADRESSED AS SOON AS POSSIBLE.

THANK YOU IN ADVANCE.

DARCY BLAKE VATAMANIUCK

A stylized handwritten signature consisting of a large, loopy 'D' followed by a horizontal line and a small flourish.

Media release

October 20, 2022

With the launch of a new text message-based alert system, people in the Fraser Health region now have access to more information about toxic drugs circulating in the community.

Text notifications are now sent to subscribers who want timely information about illicit substances and increases in toxic drug poisonings in their region. Subscribing is easy – simply text JOIN to 253787.

Managed by the BC Centre for Disease Control, the Toxic Drug and Health Alerts System is rolling out across the province to help prevent toxic drug poisonings and overdose deaths. It's anonymous and free, though standard message and data rates may apply.

“So many lives have been lost to the toxic drug emergency in Fraser Health and across BC,” says Sheila Malcolmson, Minister of Mental Health and Addictions. “The Toxic Drug and Health Alerts System is one more tool that can save lives, along with the treatment beds, prevention, and harm reduction actions we are expanding with urgency.”

The Toxic Drug and Health Alerts system is also a platform for people to anonymously submit information such as date and location of drug overdose, a physical description of the drug and packaging, where the substance was purchased, and what it is believed to be. Community members—including those who use substances—are encouraged to submit information by texting **OD** to 253787.

Once received, the information is reviewed by harm reduction teams and used in conjunction with other sources to send text message alerts to subscribers. People who use drugs, community partners, emergency departments, first responders, drug user groups, and the BC Coroners Service all help inform alerts.

This new system is an additional layer to Fraser Health's existing email notification system that shares information about specific illicit substances in circulation or sudden increases in toxic drug poisonings in our region.

“The toxicity and unpredictability of the unregulated supply is driving drug poisoning deaths,” says Dr. Alexis Crabtree, public health physician, substance use and harm reduction with the Public Health Response team.

“Ultimately, we need a regulated drug supply to reduce deaths. It’s also important that, right now, we give people the best information we can about the unregulated supply. The text-based alert system is one way people can quickly receive information and alert others in their communities about particularly dangerous substances.”

The system was developed by the BC Centre for Disease Control and the Office of Virtual Health at the Provincial Health Services Authority in partnership with regional health authorities.

“As we grieve the lives that have been lost to the public health overdose emergency, it is critical that we look at new and timely ways of sharing information, gathered from people in our community who are witnessing the drug poisoning crisis firsthand,” says Dr. Victoria Lee, president and CEO, Fraser Health. “The Toxic Drug and Health Alerts System is one piece of the integrated, wraparound approach we are taking to empower people who use substances to lead safer lives.”

Fraser Health is further supporting people to make informed decisions with the expansion of drug-checking services. Three portable Fourier-Transform Infrared Spectrometer (FTIR) machines are in use at supervised consumption and overdose prevention sites in the region.

FTIR testing can detect the chemical makeup of many substances, including opioids, stimulants and other psychoactive drugs.

Between April and June 2022, 94 per cent of opioid samples checked tested positive for fentanyl and 48 per cent contained benzodiazepines as well.

Illicit drug toxicity is the leading cause of unnatural death in British Columbia and is second only to cancers in terms of years of life lost. At least 10,326 British Columbians, including 4,046 in Fraser Health, have lost their lives to the illicit drug supply since the public health emergency was first declared in April 2016.

From: MCF Info MCF:EX <MCF.Info@gov.bc.ca>

Sent: Monday, October 31, 2022 10:29 AM

To: Info District of Hope <Info@hope.ca>

Subject: Letter from the Honourable Mitzi Dean, Minister of Children and Family Development

Caution! This message was sent from outside your organization.

[Allow sender](#) | [Block sender](#)

VIA E-MAIL

Ref: 273526

Mayor and Council
District of Hope
E-mail: info@hope.ca

Dear Mayor and Council:

As Minister of Children and Family Development, I am honoured to declare that November will once again be recognized as Adoption Awareness Month.

This month is about raising awareness for adoption and permanency in British Columbia and celebrating the families that provide children and youth with love and support as permanent members of their family. Adoptive families make a difference in the lives of children and youth by providing care, guidance, and a sense of belonging. They offer a welcoming stability, ensuring children and youth have the foundation they need to build the lives they dream of, while recognizing the importance of staying connected to their community and culture.

November is also about recognizing that there are children who are still waiting for permanent families. There continues to be a need for more adoptive families in British Columbia to provide children with permanent, secure, and loving homes.

There are many online resources and support services that can help families who are considering adoption in British Columbia.

- The [Ways to Adopt in British Columbia Web site](#) provides information on adoption in British Columbia, such as infant adoption, relative and step-parent adoption, and adopting a child or youth from another country.
- [Adopt BC Kids](#) is an online portal that provides British Columbians wishing to adopt children and youth from foster care with information and guidance through their adoption application.
- [The Adoptive Families Association of British Columbia](#) provides information and support services for families who wish to adopt now or in the future.

I encourage you to share these resources with your community members who are interested in becoming an adoptive or permanent family.

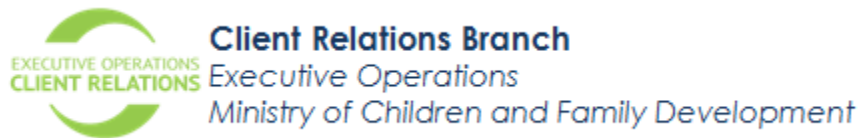
Please join me in celebrating November as Adoption Awareness Month to recognize all the families that have provided children and youth with the care, compassion, and the unselfish

commitment of a permanent home, and to all those who may do so in the future. On behalf of the Government of British Columbia, thank you for your continued leadership in supporting adoptive and permanent families in your community.

Sincerely,

Mitzi Dean
Minister

Sent on behalf of the Minister by:



This communication and any accompanying document is confidential and is intended solely for the addressed recipient(s). If you received this e-mail message in error, please delete the e-mail and any attachments and contact the Client Relations Branch, Ministry of Children and Family Development at: MCF.Info@gov.bc.ca.



Liquor and Cannabis Regulation Branch
POLICY DIRECTIVE
No: 22-15

Date: October 31, 2022

To: LCRB staff
Liquor Primary licensees and hospitality industry associations
Local Governments, Indigenous Nations and Police agencies

Re: **Temporary authorization for Liquor Primary establishments to open early during the 2022 FIFA World Cup, November 20-December 18, 2022**

Introduction

This Policy Directive announces temporary terms and conditions to permit liquor primary (LP) establishments greater flexibility in hosting televised games of the 2022 FIFA World Cup outside of normal liquor service hours. There is no change to the hours of liquor sale and service.

Current Terms and Conditions

LP establishments are required to clear all patrons from the service area and close within a half-hour after liquor service ends. They are prohibited from using their service area for any other purpose between closing time and 6:00 a.m.

If the establishment is open for non-liquor service activities after 6:00 a.m., all patrons must vacate the premises at least one half-hour before the start of liquor service hours as stated on the liquor licence. For example, if liquor service hours begin at 11:00 a.m., all patrons must be cleared by 10:30 a.m.

Temporary Terms and Conditions

During the 2022 FIFA World Cup, taking place from November 20 to December 18, 2022, the following temporary terms and conditions will apply:

- A liquor primary establishment may open to the public for non-liquor service prior to 6:00 a.m. provided there is a minimum of one hour between the end of liquor service the preceding evening and the opening for the soccer game. For example, if the establishment's liquor service ends at 2:00 a.m. patrons may not

re-enter the establishment until 3:00 a.m. at the earliest.

- While these terms and conditions are in effect, the requirement for patrons to vacate the premise a half-hour prior to the start of liquor service, as stated on the licence, is repealed.
- Minors are not permitted in the establishment during the hours of liquor service unless specifically permitted under the terms and conditions of the liquor licence, but minors are permitted outside the hours of liquor service.
- Liquor must be securely stored or supervised by staff to ensure that it is not consumed during the hours when liquor service is not permitted.
- The person capacity for the establishment is in effect even outside liquor service hours. Licensees may not, at any time, have more persons in the establishment than the stated person capacity on the licence.
- As always, patrons may not bring liquor into the establishment at any time and intoxicated persons are not permitted in the establishment at any time.
- These terms and conditions are in place only for 2022 FIFA World Cup games between November 20 and December 18, 2022.
- Licensees are not required to apply to the LCRB for approval, but it is recommended licensees check with their local government regarding any restrictions on hours of operation.

Please be advised that licensed establishments are subject to inspection by branch staff and police at all times.

Disclaimer

This communication is intended to be used only for general informational purposes and may not apply to all situations. This communication does not constitute legal advice nor is it a comprehensive statement of the legal obligations that arise under the *Liquor Control and Licensing Act*, regulations, or any other applicable laws. When interpreting and applying the information contained in this communication, you are encouraged to seek specific advice from your professional advisors as appropriate in the circumstances.

Further Information

Further information regarding liquor and cannabis control and licensing in British Columbia is available on the LCRB website at <https://www.gov.bc.ca/lcrb>.

If you have any questions regarding these changes, please email the LCRB at LCRBLiquorPolicy@gov.bc.ca.

Original signed by

David Hume
Assistant Deputy Minister and General Manager
Liquor and Cannabis Regulation Branch



FOR INFORMATION CORRESPONDENCE

TCYHA Board 2022-2023

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Merv Starzyk, Mayor, RM Yellowhead, MB

Past President

Paul Smith, Life Member, Strathcona County, AB

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Sandy Salt, Individual Member, Valemount

[Others TBA]

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[Others TBA]

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Staff Relations Chair:

Jack Wright, Life Member

Chambers/Associations Liaison Chair:

Todd Banks, Sherwood Park & District Chamber

Governance Chair:

Pete Pearson, Valemount

Appointed Director

Bert Journault

~

C.A.O.

John Wojcicki



November 1, 2022

Dear Mayor and Members of Council:

On behalf of the Board of the Trans Canada Yellowhead Highway Association (TCYHA) we extend our congratulations on your recent election.

The TCYHA has a 75year history of working cooperatively with the Federal and all four Western Provincial Governments in ensuring the necessary infrastructure needs to further economic development and the safe and efficient movement of people and goods along the Yellowhead corridors (TC#16 and BC#5) are being addressed. Your municipality is an important part of that history and we hope we can count on it being a part of our collective future.

As the representative voice of the many municipalities along both the Trans Canada #16 and BC#5 highways, we look forward to continuing to work together to identify concerns and find solutions. In doing so, we strive to help our national economy by being a part of a process that facilitates effective, efficient, and enjoyable transportation options.

The Yellowhead Highway Corridor plays an integral part in not only the economy of Western Canada but also by extension to all of Canada. A significant proportion of Provincial GDP is connected through commercial traffic on Trans Canada #16 Yellowhead and BC#5 Yellowhead Highways. As daily commercial traffic increases, providing access to valued resources and services, ensuring this route has the proper infrastructure to facilitate safe and efficient movement enhances economic growth to everyone's benefit.

Allow us a few moments to re-introduce ourselves to those newly elected: Although the history of the Trans Canada Yellowhead Highway Association can trace its roots dating back to 1819, with the facilitation of moving goods from the Prairies to the West Coast by Iroquois Metis Pierre Bostonais – also known as “Yellowhead”, the current organizational structure began in 1947. It was at this time that municipalities across all four Western Provinces got together so that they could form one entity that would represent their collective voice on matters concerning transportation and related matters. This entity is the Trans Canada Yellowhead Highway Association. This collective effort resulted in the construction of what we now know as Trans Canada Yellowhead Highway #16 and its southern arm in British Columbia, Yellowhead #5.

We continue to work with governments to address ongoing highway improvements, all of which focus on increasing travel safety. We also are very

TRANS CANADA YELLOWHEAD HIGHWAY ASSOCIATION

~ est'd 1947 ~

#3, 9343 50 STREET

EDMONTON, AB, T6B 2L5

PH: (780) 761-3800 EMAIL: admin@goyellowhead.com

www.goyellowhead.com

- 2 -

active in promoting the highway as a primary means of transportation for commercial and tourist travelers.

The last few years have been challenging for all of us; dealing with a pandemic and the consequential impacts it has had on our economies and general community health, physical, emotional, and financial. Now is the time, much like when the Association first came to being, that a collective and collaborative voice has the potential for significant impact. We will find strength in unity more so than individually and in doing so come out of these trying times stronger than ever.

The TCYHA will continue developing proactive approaches to promote regional tourism and when appropriate to expand that to pan-Western tourism. We have also are working with Indigenous Tourism agencies to enhance that outreach. A communal effort will be in everyone's best interests.

Each year the members of TCYHA convene to put together Resolutions that we collectively would like to bring to Government's attention. We look forward to ongoing collaboration in moving forward key transportation infrastructure concerns which will have very positive benefits for all the constituents on and along the Yellowhead corridors and help enhance traveler safety.

We invite you to share any highway concerns with us so we can work together to formulate effective strategies in getting them addressed. We encourage you to appoint a member of your Council to serve as a liaison to TCYHA and act as your Designated Representative.

We wish you safe and healthy travels,



Merv Starzyk
TCYHA President
(Mayor, RM Yellowhead MB)



Paul Smith
TCYHA Past President
(Life Member, Strathcona County AB)

DISTRICT OF HOPE
A/P Cheque Listing
October 1-31, 2022

Cheque #	Pay Date	Vendor Name	Invoice #	Description	Invoice Amount	Paid Amount
Oct/22Shaw0584	05/10/2022	SHAW CABLESYSTEMS GP	Oct/22-0584	Oct/22 Shaw-0584 internet services	\$89.60	\$89.60
027795	07/10/2022	A & G FENCING	SI-5087	supply/re-set post/add bracket	\$399.00	\$399.00
027796	07/10/2022	ALS CANADA LTD	3311234916	Sept 9/22 monthly effluent monitoring	\$135.66	\$135.66
027797	07/10/2022	AMAZON.COM.CA INC.	CA21U847JZAI	microphone wind screens (6)	\$12.31	\$179.26
			CA226L2JCACII	deep water float	\$93.81	
			CA227VG34ACII	microsoft keyboard & mouse	\$73.14	
027798	07/10/2022	ANSER POWER SYSTEMS	13250	annual generator maint.unit#776	\$1,581.63	\$1,581.63
027799	07/10/2022	ATCO STRUCTURES & LOGISTICS LTD	VAN-SR 4566497	Oct/22 12x60 office rent	\$876.02	\$876.02
027800	07/10/2022	CANYON CABLE 1988 LTD.	H5003347	hearing protection	\$13.01	\$867.44
			H5003356	camlock/suction hose/punch clamp	\$172.09	
			H5003517	hose guard/coupler/nipple/hose	\$187.40	
			H5003736	yellow paint	\$15.72	
			H5003955	2 x 10lb box of rags/anitfreeze 3.78L	\$110.79	
			H5003975	blower	\$222.88	
			H5004102	couplings/megaflex hose x 3	\$145.55	
027801	07/10/2022	COBRA ELECTRIC REGIONAL SERVICES LTD	13484	Jul-Sep/22 Electrial contract maintenanc	\$525.00	\$525.00
027802	07/10/2022	COMTEL INTEGRATED TECHNOLOGIES INC.	442001	Oct/22 Comtel phone services	\$542.54	\$542.54
027803	07/10/2022	EMCO CORPORATION	805223003824	60 curb stp key x 2	\$204.41	\$1,174.51
			805223003837	PCV pipe	\$970.10	
027804	07/10/2022	EMPYRION TECHNOLOGIES INC.	184254	remote setup/network issues	\$317.63	\$317.63
027805	07/10/2022	FORD CHILLIWACK	71611	frame crack/powertrain control/gear&pini	\$4,880.04	\$4,880.04
027806	07/10/2022	FOSTER, Tina	Oct/22 reimburs	BBQ supplies for crew	\$31.44	\$31.44
027807	07/10/2022	FVBS HOPE RONA	37039	PVC cement-grey	\$9.88	\$1,380.16
			36860	fluor. tubes	\$21.93	
			37018	solvable liquid TSP spray	\$17.72	
			37006	Friskars clearing machete 24"	\$40.31	
			37004	PVC elbows/couplings/pipe	\$1,140.64	
			37033	panthers tape/trim roller/paint brushes	\$43.19	
			37054	contact cement brsh	\$10.94	
			37061	edge banding	\$11.38	
			37102	razor scraper	\$4.02	
			37104	spray bottle/trim roller/paint can opene	\$11.77	
			37131	bucket lid/5 gallon bucket/tray liner	\$47.07	
			37161	wall scraper/primer	\$21.31	
027808	07/10/2022	JACK, Christie	2022 Util.rfnd	Refund utility overpayment 681 3rd Ave	\$625.00	\$625.00
027809	07/10/2022	MECHANICAL ADVANTAGE INDUSTRIES LTD	1447	install ladder in prv chamber/travel	\$1,118.25	\$1,118.25
027810	07/10/2022	METAL SUPERMARKETS LANGLEY	1296871	steel square tube (welded)	\$2,162.28	\$2,162.28
027811	07/10/2022	MINISTER OF FINANCE	95093836	cold/hot pack x 20	\$21.06	\$53.19
			95094647	pack cold ints. disp. x 60	\$32.13	
027812	07/10/2022	MINISTRY OF TRANSPORTATION	7385	Jan-Mar/22 Hudson-Coq.St.-cost Share	\$546.63	\$1,639.89
			7408	Apr-Jun/22 Hudson & Coq.St.-cost share	\$546.63	

DISTRICT OF HOPE
A/P Cheque Listing
October 1-31, 2022

Cheque #	Pay Date	Vendor Name	Invoice #	Description	Invoice Amount	Paid Amount
			7431	Jul-Sep/22 Hudson-Coq.St.-cost share	\$546.63	
027813	07/10/2022	MAINLAND SUPER-VAC	6455	inspect/clean catch basins	\$5,087.25	\$5,087.25
027814	07/10/2022	NOVA PACIFIC ENVIRONMENTAL LTD	22-097	Glenhalla dike repair-permit prep/mgmt	\$573.56	\$573.56
027815	07/10/2022	PRAIRIECOAST EQUIPMENT	P47650	filter kit	\$410.24	\$709.73
			P47651	fuel filter/element/air filters	\$299.49	
027816	07/10/2022	PICKERING SAFETY	145076	collar/scissors/saline/sharps/airway	\$713.07	\$713.07
027817	07/10/2022	ROCKY MOUNTAIN PHOENIX	CN09573	credit for gloves	-\$520.80	\$1,989.12
			IN0136943	Gloves/firebull class A 5 gallon pails	\$2,509.92	
027818	07/10/2022	UNIFIRST CANADA LTD	4384582	Sep 29/22 Unifirst uniform & mat cleanin	\$147.34	\$147.34
027819	07/10/2022	SOUTHERN IRRIGATION LP	S-INV451423	insert coupling	\$89.61	\$89.61
027820	07/10/2022	SERVICEMASTER OF FRASER VALLEY	69694	6 air scrubbers x 1 week	\$3,288.60	\$3,288.60
027821	07/10/2022	SPERLING HANSEN ASSOCIATES	22642	Aug/22 landfill monitoring	\$838.09	\$838.09
027822	07/10/2022	STAPLES PROFESSIONAL	60723100	credit for wrist rest	-\$10.98	\$140.91
			60766102	ink cartridge HP 72 photo bk	\$100.31	
			60771577	planner/mouse pad/binders/pens/labels	\$51.58	
027823	07/10/2022	SUTTON SPECIAL RISK INC	1779515	2022/2022 AD&D basic insurance policy	\$1,379.00	\$1,379.00
027824	07/10/2022	VALLEY WASTE & RECYCLING INC	0000359995	Sep 1-22/22 K/Lake restroom services	\$212.71	\$1,303.59
			0000360210	Sep 23/22 1225 Nelson-comm.roll off	\$777.72	
			0000360406	Sep 27/22 1225 Nelson Ave-comm.roll off	\$313.16	
027825	07/10/2022	VIMAR EQUIPMENT LTD.	P16840	WLDT-dirt shoe-LH (ELGWEL2)	\$1,266.12	\$1,266.12
027826	07/10/2022	ALUMICHEM CANADA INC	23166	service kit valves & diaphragm	\$1,344.92	\$1,344.92
027827	07/10/2022	WURTH CANADA LIMITED	25045778	grind knotted steel/battery cleaner/bolt	\$363.50	\$363.50
027828	07/10/2022	WESTERN EQUIPMENT LTD.	CWK-03061262	contractor harness/peakworks	\$200.27	\$200.27
027829	11/10/2022	AMATO, Frank	PP21/22 Advance	PP#21/22 Severance-advance	\$15,993.57	\$15,993.57
027830	11/10/2022	LAMBERT, Jim	Bldg fee ovrrpy	rfnd building permit overpay-740A Fraser	\$450.00	\$450.00
Oct/22Shaw2710	13/10/2022	SHAW CABLESYSTEMS GP	Oct/22-2710	Oct/22 K/Lake cable & internet services	\$160.72	\$160.72
PP#20/22RP0001	13/10/2022	RECEIVER GENERAL FOR CANADA	PP#20-2022	PP#20 Sep 19-Oct 02, 2022	\$10,665.66	\$10,665.66
Sep/22FortisBC	13/10/2022	FORTIS BC-NATURAL GAS	September 2022	Sep/22 Fortis BC Services	\$167.51	\$167.51
027831	14/10/2022	ALS CANADA LTD	3311241084	Sep 23/22 monthly effluent monitoring	\$135.66	\$135.66
027832	14/10/2022	AMAZON.COM.CA INC.	CA21SGWKZACII	Miracle grow plant food 6x3kg	\$166.20	\$179.62
			CA22A8SUYACII	12 boxes of kleenex	\$13.42	
027833	14/10/2022	CANYON AUTOMOTIVE LTD.	47885	inspect/test-generator/supplies	\$683.25	\$4,459.94
			47993	comm. vehicle inspect/dead batteries	\$2,154.30	
			48003	comm.vehicle inspct-oil change/filters	\$1,111.42	
			48010	inspct air system for leaks/repair	\$510.97	
027834	14/10/2022	CANYON CABLE 1988 LTD.	H5004471	power saw chain	\$15.68	\$284.00
			H5004636	hi-viz zipper front	\$45.45	
			H5005135	battery core & core return	\$125.24	
			H5004036	nylon straps/100pk 15in HD black/tie stp	\$70.86	
			H5005287	yellow caution tape 1000 ft	\$26.77	
027835	14/10/2022	CANADIAN NATIONAL RAILWAY	91652206	Sep/22 signal w & w/o gate-maintenance	\$1,276.00	\$1,276.00

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027836	14/10/2022	EMPYRION TECHNOLOGIES INC.	184398	Oct/22 manage backup/spam/microsoft	\$2,130.57	\$2,130.57
027837	14/10/2022	FLEXHAUG, David	2022 Rain Gear	2022 rain gear allowance-FLEXHAUG, D	\$150.00	\$150.00
027838	14/10/2022	HENRY-SCHMITZ, Crystal	Oct/22 Expense	Oct 4-7/22 HR Conference-HENRY-SCHMITZ	\$1,435.47	\$1,435.47
027839	14/10/2022	HOPE AND AREA TRANSITION SOCIETY	957	CAI Community wellness reduction grant	\$1,079.30	\$1,079.30
027840	14/10/2022	HOPE READY MIX LIMITED	703992	pro soil planter blend 1 yrd	\$44.80	\$761.60
			703993	pro soil planter blend 1 yrd	\$44.80	
			703994	pro soil planter blend 6yds	\$268.80	
			703995	pro soil planter blend 9 yds	\$403.20	
027841	14/10/2022	IDEXX LABORATORIES CANADA CORPORATION	615412136	irradiated colilert 100ml 100pk	\$1,290.72	\$1,290.72
027842	14/10/2022	KELLY RIDLEY CONSULTING	6-2022	Sep 28-Oct 11/22 Election Preparation	\$753.22	\$753.22
027843	14/10/2022	KHRONOS SECURITY SERVICES	2023	Oct/22 Commercial patrol/washroom lock	\$2,999.86	\$2,999.86
027844	14/10/2022	LEPITRE, Don	2022 Boot allow	2022 Boot allowance-LEPITRE, Don	\$83.97	\$83.97
027845	14/10/2022	MIKE EDWARD CONSTRUCTION	575/21	BP#575/21 Municipal Deposit Refund	\$500.00	\$1,000.00
			599/21	BP#599/21 Municipal Deposit Refund	\$500.00	
027846	14/10/2022	MEDLOCK, Scott	Oct/22 Expense	Sep 11-16/22 UBCM travel/per diem	\$631.84	\$631.84
027847	14/10/2022	NUTECH FACILITY SERVICES LTD	10300	Oct/22 Janitorial contract services	\$3,218.51	\$3,218.51
027848	14/10/2022	PETTY CASH	Jan-Sep/22 PW	Jan-Sep/22 PW petty cash expenses	\$94.85	\$94.85
027849	14/10/2022	COASTAL MOUNTAIN FUELS	79073	Oct 7/22 2936.7L Diesel Clear	\$6,567.93	\$15,857.55
			79074	Oct 7/22 4100.7L Regular Gasoline	\$9,289.62	
027850	14/10/2022	PERSONAL TOUCH ANSWERING SERVICE	220900122101	Oct/22 Personal touch answer service	\$115.25	\$115.25
027851	14/10/2022	SHERWIN-WILLIAMS	3606-3	corothne I MIO/ALM/black paint	\$550.86	\$550.86
027852	14/10/2022	SILVER SKAGIT MECHANICAL	12271	2 axle truck inspection	\$211.68	\$211.68
027853	14/10/2022	STAPLES PROFESSIONAL	60654906	pens/stick notes/writing pads	\$54.01	\$54.01
027854	14/10/2022	TAP AND TANK	966415	replace faucet	\$277.83	\$387.45
			966418	replace handle on faucet	\$109.62	
027855	14/10/2022	ULINE CANADA CORPORATION	11097343	24 bxs orange nitrile gloves	\$478.94	\$2,051.40
			11107757	industrial trash liners black	\$1,572.46	
027856	14/10/2022	VALLEY WASTE & RECYCLING INC	0000000954	Sep/22 Transfer station services	\$495.61	\$1,350.65
			0000360590	Sep 29/22 delivery-roll off-K/Lake Rd	\$194.31	
			0000360775	Sep/22 Visitor Cntr-restroom service	\$689.85	
			0000362439	Oct 3/22 CR re:1225 Nelson-comm.roll off	-\$29.12	
027857	14/10/2022	VALLEY TRAFFIC SYSTEMS	346979	sign posts/TD5200 Boomerang yellow tube	\$1,257.27	\$4,291.34
			346980	custom signs/arrow decals/crew working	\$3,034.07	
Oct/22Shaw0613	19/10/2022	SHAW CABLESYSTEMS GP	Oct/22-0613	Oct/22 Shaw-0613 internet & cable	\$160.72	\$160.72
Oct/22Shaw0663	19/10/2022	SHAW CABLESYSTEMS GP	Oct/22-0663	Oct/22 Shaw-0663 internet & cable	\$233.52	\$233.52
Oct/22TelusGov	19/10/2022	TELUS	Oct/22 Gov.List	Oct/22 Telus Gov.List-bylaw,fire,office	\$22.68	\$22.68
PP#20/22MPP251	19/10/2022	MUNICIPAL PENSION PLAN	PP#20-2022-251	PP#20 Sept 19-Oct 2, 2022	\$20,634.23	\$20,634.23
PP#20/22MPP5025	19/10/2022	MUNICIPAL PENSION PLAN	PP#20-2022-5025	PP#20 Sept 19-Oct 2, 2022	\$1,871.87	\$1,871.87
PP#20/22RP0002	19/10/2022	RECEIVER GENERAL FOR CANADA	PP#20-2022	PP#20 Sept 19-Oct 2, 2022	\$34,166.75	\$34,166.75
Sep/22 MC0863	19/10/2022	MASTERCARD - COLLABRIA	September 2022	Sep/22 Mastercard payment	\$8,589.31	\$8,589.31
027881	21/10/2022	HOPE TOWING LTD.	064389	Sep/22 Unheated museum storage	\$525.00	\$525.00

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027880	21/10/2022	HYDRAULIC TECHNOLOGIES INC.	44963	cart.valve/seutch connect.solenoid/sae	\$825.23	\$825.23
027879	21/10/2022	HOPE READY MIX LIMITED	704155	wash sand x 106.10MT/trucking/fuel	\$2,863.48	\$5,696.31
			704156	wash sand 105.3MT/trucking/fuel	\$2,832.83	
027878	21/10/2022	HOPE COMMUNITY SERVICES	PP#20-2022	PP#20 Sept 19-Oct 2, 2022	\$67.00	\$67.00
027877	21/10/2022	GAUVIN, Dan	Oct/22 Reimburs	pants/keepers for belt	\$242.56	\$242.56
027876	21/10/2022	FRASER VALLEY CONFERENCE	7292	2022 Police Victim Services training	\$120.00	\$120.00
027875	21/10/2022	FVBS HOPE RONA	37186	WD-40 x 2	\$16.78	\$238.76
			37299	blank keys	\$6.23	
			37276	WD-40 x 2	\$13.30	
			37323	Styrofoam CM20 grey	\$17.39	
			37520	pvc pipe/slip cap x 4	\$50.75	
			37348	4 x angle brush wood 2"	\$39.38	
			37464	2x4 spruce 11.57 BF/nails	\$29.48	
			37456	tape measure	\$12.18	
			37294	wedge anchor-25pcs	\$28.82	
			37408	knob-passage bola satin	\$15.10	
			37406	blank key-kwikset x 3 weiser keyed entry	\$69.21	
			37407	return weiser key entry	-\$59.86	
027874	21/10/2022	KELLTON CONTRACTING LTD.	660/22	BP#660/22 Municipal Deposit Refund	\$500.00	\$500.00
027873	21/10/2022	FORT MODULAR INC	28854	36'x60' office complex-supply & install	\$488,290.95	\$488,290.95
027872	21/10/2022	FISCHER, Mark	281/18	BP#281/18 Municipal Deposit Refund	\$500.00	\$500.00
027871	21/10/2022	FIRE POWER EMERGENCY APPARATUS &	520	Alpha backpack/hand pump-complete sys	\$1,001.18	\$1,001.18
027870	21/10/2022	DYCK, Reg	Sep 9-Oct 14/22	Sept 9-Oct 14, 2022 Recovery Manager	\$200.00	\$200.00
027869	21/10/2022	DRISCOLL PLUMBING & HEATING	1885	sanitary piping under new office in yard	\$2,310.00	\$2,310.00
027868	21/10/2022	DEKRA-LITE	DLIO2021143	windbreaker single set 30" w/adj bands	\$1,029.47	\$1,029.47
027867	21/10/2022	CUPE LOCAL #458	PP#20-2022	PP#20 Sept 19-Oct 2, 2022	\$1,735.01	\$1,735.01
027866	21/10/2022	COLUMBIA BUSINESS SYSTEMS	IN253480	Sep/22 Copier C3835i-B&W & color copies	\$356.65	\$356.65
027865	21/10/2022	CLAEYS, Jo-Ann	2022 Election	Sep 27, Oct 5, & Oct 15/22 Election serv	\$475.00	\$475.00
027864	21/10/2022	CLINE, Duncan	2022 Driver Phy	Oct 6/22 Drivers Physical-CLINE, D	\$80.00	\$80.00
027863	21/10/2022	CANYON CABLE 1988 LTD.	H5005971	24"x30" mud flaps (20)	\$444.64	\$811.96
			C5001658	caution barricade tape	\$43.51	
			H5005103	flour. 4 pin bulb x 10	\$156.69	
			598938	3/4 wdg expn anchr x 19	\$101.08	
			H5005116	battery CCA590 RC95	\$188.28	
			H5005132	return battery CCA590 RC95	-\$188.28	
			H5005441	stainless steel brush	\$5.37	
			H5005581	6" chrome adj wrench/10" wrench	\$21.08	
			H5005832	electric tape/util.knife/impact driver	\$39.59	
027862	21/10/2022	BURNS, Donna	2022 Election	Sep 27, Oct 5 & 15, 2022-BURNS, D	\$475.00	\$475.00
027861	21/10/2022	BLACK PRESS GROUP LTD.	34316647	Sept/22 Black press advertising	\$5,586.64	\$5,586.64
027860	21/10/2022	BELL MOBILITY INC.	October 2022	Oct/22 Bell Mobility services	\$2,080.35	\$2,080.35

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027859	21/10/2022	AMAZON.COM.CA INC.	CA2JA5W19ZII	5 pocket mesh wall mount file holder	\$109.44	\$795.95
			CA23I36HPM4I	Ergonomic office chair	\$152.31	
			CA23I46HPM4I	Ergonomic office chair	\$152.31	
			CA23I16HPM4I	Ergonomic office chair	\$152.31	
			CA23I26HPM4I	Ergonomic office chair	\$152.31	
			CA24WA9XKS34I	double hot plates for cooking	\$77.27	
027858	21/10/2022	AMAZON.COM.CA INC.	CA226YXMYJII	5 pocket mesh file holder	\$130.71	\$1,806.12
			CA23HQ6HPM4I	Ergonomic office chair	\$152.31	
			CA23HU6HPM4I	Ergonomic office chair	\$152.31	
			CA23HT6HPM4I	Ergonomic office chair	\$152.31	
			CA23HR6HPM4I	Ergonomic office chair	\$152.31	
			CA23HV6HPM4I	Ergonomic office chair	\$152.31	
			CA23HY6HPM4I	Ergonomic office chair	\$152.31	
			CA23HW6HPM4I	Ergonomic office chair	\$152.31	
			CA23HX6HPM4I	Ergonomic office chair	\$152.31	
			CA23HZ6HPM4I	Ergonomic office chair	\$152.31	
			CA23HS6HPM4I	Ergonomic office chair	\$152.31	
			CA23I06HPM4I	Ergonomic office chair	\$152.31	
027882	21/10/2022	JOHNSTON, Susan	2022 Election	Sept 27, Oct 8 & Oct 15-JOHNSTON, S	\$475.00	\$475.00
027883	21/10/2022	KELLY RIDLEY CONSULTING	7-2022	Oct 12-18/22 election prep mileage	\$627.69	\$4,040.19
			8-2022	Final install contract fee-2022 Election	\$3,412.50	
027884	21/10/2022	KELLEY, Donna	2022 Election	Sept 27, Oct 8 & 15/22 KELLEY, Donna	\$475.00	\$475.00
027885	21/10/2022	KEIM, Shawn	2022 Election	Sept 27, Oct 8 & 15/22 KEIM, Shawn	\$475.00	\$475.00
027886	21/10/2022	TECHNICAL SAFETY BC	01923766	Operating permit inv#01923766	\$438.00	\$438.00
027887	21/10/2022	MINISTER OF FINANCE	95022715	10cs toilet tissue/5 rolls garbage bags	\$984.20	\$1,920.25
			95059867	20cs toilet tissue	\$768.99	
			95088005	hand cleanser/face masks	\$167.06	
027888	21/10/2022	MINISTER OF FINANCE	95103101	Sept/22 Purolator Shipments	\$13.37	\$13.37
027889	21/10/2022	MT. HOPE ELECTRIC	2757	Sep/22 Electrical contract services	\$16,391.89	\$16,391.89
027890	21/10/2022	MITCHELL, Victor	2022 Election	Sept 27, Oct 8 & 15/22 MITCHELL, Victor	\$475.00	\$475.00
027891	21/10/2022	MORGAN, Brandon	Oct/22 Reimburs	refreshments for election workers	\$51.70	\$51.70
027892	21/10/2022	NEW WAVE DOCKS LTD	3772	Dock 8'x20'-deliver & install	\$7,560.00	\$7,560.00
027893	21/10/2022	PETTY CASH	Jan-Oct/2022	Jun-Oct/22 expense receipts	\$111.95	\$111.95
027894	21/10/2022	INLAND KENWORTH PARTNERSHIP	165444LYP	cab, air, oil & fuel filters	\$1,093.75	\$1,093.75
027895	21/10/2022	ROYAL CANADIAN LEGION	2022 Lg Wreath	Lg Wreath-Remebrance Day-Fire Dept	\$60.00	\$60.00
027896	21/10/2022	ROYAL CANADIAN LEGION	2022 Lrg Wreath	2022 Large Wreath-Mayor to present	\$60.00	\$60.00
027897	21/10/2022	ROBYN M CROSS	106373	Oct/22 service fire dept fleet	\$9,371.16	\$9,371.16
027898	21/10/2022	SANDERSON CONCRETE INC.	41037	wheelchair accessible table	\$2,331.84	\$2,331.84
027899	21/10/2022	STEWART, Sheila	2022 Election	Sept 27, Oct 8 & 15, 2022 STEWART, S	\$475.00	\$475.00
027900	21/10/2022	TIDBALL, Eldon	2022 Election	Sept 27, Oct 5 & 15, 2022 TIDBALL, E	\$475.00	\$475.00
027901	21/10/2022	TRAUN, Craig	Sept/22 Expense	2022 UBCM travel/meals/per diem-TRAUN	\$1,091.60	\$1,091.60

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027902	21/10/2022	TULLOCH, Cheryl	2022 Election	Sept 27 & Oct 5/22 TULLOCH, Cheryl	\$250.00	\$250.00
027903	21/10/2022	ULINE CANADA CORPORATION	11097332	step-on trash can/office trash cans/recy	\$952.15	\$952.15
027904	21/10/2022	VALLEY WASTE & RECYCLING INC	0000362556	Oct 4/22 1225 Nelson Ave-comm.roll off	\$344.03	\$174,780.18
			0000362664	Oct 5/22 1225 Nelson Ave-comm.roll off	\$636.35	
			0000362665	Oct 5/22 Mntview Cem-brush cleaning	\$1,249.71	
			0000362856	Sept/22 Valley Waste-comm/resident/bins	\$171,647.77	
			0000362860	Oct 7/22 Mtnview Cemtry-land clearing	\$647.96	
			0000363163	Oct 11/22 1225 Nelson Ave-comm.roll off	\$254.36	
027905	21/10/2022	ALUMICHEM CANADA INC	23146	2x1364kg isopac 80/2x204kg Wes-Floc	\$13,280.47	\$13,280.47
Oct/22WCB3rd Q	26/10/2022	WORKSAFE BC	2022 3rd Qtr	Worksafe 2022 3rd Quarter remittance	\$42,525.33	\$42,525.33
PP#21/22MPP251	26/10/2022	MUNICIPAL PENSION PLAN	PP#21-2022-251	PP#21 October 3-16, 2022	\$20,292.13	\$20,292.13
PP#21/22MPP5025	26/10/2022	MUNICIPAL PENSION PLAN	PP#21-2022-5025	PP#21 October 3-16, 2022	\$1,871.87	\$1,871.87
027906	27/10/2022	ALS CANADA LTD	3311244829	Oct 7/22 monthly effluent monitoring	\$271.32	\$271.32
027907	27/10/2022	AMAZING GATES & FENCING LTD	458751	remove/supply/install-slide automation	\$5,040.00	\$5,040.00
027908	27/10/2022	AMAZON.COM.CA INC.	CA22YGCSVGI	Chlorine powder pillows 25ml (100pk)	\$98.11	\$1,319.15
			CA235DHAX44I	green beam pointer-high power	\$39.19	
			CA224AGSMACII	Microsoft Modern Mobile Mouse	\$43.02	
			CA219J2788CI	Parker ballpoint pen ink refill	\$11.40	
			CA212J84E9SI	8pk premium cabinet cam locks(2)	\$111.96	
			CA222WEJV3OI	retractable clothesline for drying	\$62.56	
			CA22DYUX9ACII	pro series grizzly asphalt rake	\$117.49	
			CA2K1N5S754YI	pixel 7 pro case-Ops Mgrn phone case	\$31.06	
			CA2M0FMF37EI	anti-fatigue rubber matting	\$52.62	
			CA286TWT92I	usb rechargeable low profile headlamp	\$164.61	
			CA26JNBBDP6I	Counter top dishwasher	\$587.13	
027909	27/10/2022	ANSER POWER SYSTEMS	13395	Unit 770-Tom Berry Lift-generator maint.	\$1,182.22	\$10,059.57
			13398	Unit 771-Rupert Lft-Generator maint.	\$1,180.46	
			13399	Unit 772-K/Lake -Generator maint.	\$1,578.13	
			13400	Unit 764-Tom Berry-Generator repairs	\$1,264.53	
			13403	Unit 769-Starret Lft-Generator maint.	\$1,635.25	
			13408	Unit 777-Well#11-Beacon Rd-Gen.maint	\$1,735.02	
			13423	Unit 774 Well#8 Generator maintenance	\$1,483.96	
027910	27/10/2022	AUTOMATION ONE BUSINESS SYSTEMS INC	AR398262	Sep/22 Copier L119-B&W & Color copies	\$494.84	\$581.10
			AR398263	Sep/22 copier L012B/W/color	\$86.26	
027911	27/10/2022	BC ONE CALL LTD.	20220539	Jul-Sept/22 108 Tickets	\$283.50	\$283.50
027912	27/10/2022	BDI A DIVISION OF BELL MOBILITY INC.	1302236021	Pixel 7 pro-Rplcmnt phone-Ops.Mgrn	\$349.44	\$349.44
027913	27/10/2022	BLAKE, Scott	2022 Rain Gear	2022 Rain Gear Allow-BLAKE, S	\$147.00	\$147.00
027914	27/10/2022	CANYON CABLE 1988 LTD.	H5005089	magnetic mounting/pick/const.paint	\$131.86	\$955.93
			H5006012	stealth dog flight GL	\$128.69	
			H5006185	fiberglass shovel	\$26.42	
			H5006300	fittings/megaflex hose	\$69.37	

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Cheque #	Pay Date	Vendor Name	Invoice #	Description	Invoice Amount	Paid Amount
			H5006305	6" industrial yard/4" yarding block/rope	\$190.66	
			H5005866	gatorline	\$19.39	
			H5006336	battery	\$51.31	
			H5006276	tape measure/soft safety pack	\$92.67	
			H5006553	scraper/pump spray/shovel	\$150.38	
			H5006585	jerry can spout kit x 4	\$54.92	
			H5006318	drill bit	\$5.54	
			H5006528	stainless washers (100)/nuts	\$34.72	
027915	27/10/2022	CUPE LOCAL #458	PP#21-2022	PP#21 October 3-16, 2022	\$1,654.27	\$1,654.27
027916	27/10/2022	DEKRA-LITE	DLIO2021206	purple flood lights/spike light enclosur	\$285.76	\$285.76
027917	27/10/2022	ECOWISE TREE CARE	0005450	Emerald Rd/Silver Cr/Silver Hope-cut	\$2,283.75	\$2,283.75
027918	27/10/2022	EMPYRION TECHNOLOGIES INC.	184562	email/UPS battery replace/corrupt files	\$1,097.25	\$1,501.50
			184641	Troubleshooting/wasteplant	\$404.25	
027919	27/10/2022	EXCEED ELECTRICAL ENGINEERING LTD	10900-0008	Sep/22 General assistance	\$380.63	\$380.63
027920	27/10/2022	FINNING CANADA	948632028	filter AS-FU/A/AS/element prim	\$372.01	\$372.01
027921	27/10/2022	FVBS HOPE RONA	37591	2x4 215.99/MF 1.4 34.66/MF	\$309.42	\$590.10
			37547	cube tap/adaptor x 2	\$28.39	
			37010	tremclad paint/tape/emery cloth/sandppr	\$24.09	
			37168	tremclad spay paint x 2	\$25.85	
			37544	tuck repair tape	\$21.66	
			37628	cutting wheel x 2	\$10.06	
			37644	quickie deck scrub brush/drain shovel	\$95.95	
			37648	power bar	\$17.12	
			37684	twine/snap off knife 9mm x 4	\$40.27	
			37691	tool box latch	\$8.15	
			37642	shure drive 100pc x 12	\$9.14	
027922	27/10/2022	FRASER VALLEY FIRE PROTECTION LTD	0000273781	annual fire ext.service/recondition/dry	\$698.04	\$698.04
027923	27/10/2022	FRASER VALLEY REGIONAL DISTRICT	8946	2022 alertable mass notification-share	\$672.00	\$672.00
027924	27/10/2022	GILDERDALE, Jennifer	Oct/22 Expense	Oct 17-20/22 lunch re:course-GILDERDALE	\$120.00	\$120.00
027925	27/10/2022	HAYNES, Salim	Oct/22 Expense	Oct/22 meals/mileage/room-HAYNES, S	\$956.02	\$956.02
027926	27/10/2022	HOPE COMMUNITY SERVICES	PP#21-2022	PP#21 October 3-16, 2022	\$65.00	\$65.00
027927	27/10/2022	HOPE AND AREA TRANSITION SOCIETY	958	Strengthening Communities-50% of Grant	\$88,154.69	\$88,154.69
027928	27/10/2022	HOPE READY MIX LIMITED	704289	76.20 MT screen sand/trucking/fuel chrg	\$1,348.93	\$1,348.93
027929	27/10/2022	HOPE TOWING LTD.	064390	Oct/22 unheated museum storage	\$525.00	\$525.00
027930	27/10/2022	JAKES CONSTRUCTION LTD.	114217	Yale Street Rehabilitation	\$28,713.82	\$28,713.82
027931	27/10/2022	KELLER, Andrew and/or Theresia	719/22	BP#719/22 Municipal Deposit Refund	\$500.00	\$500.00
027932	27/10/2022	KOVA ENGINEERING LTD	V70451	structural inspct/assess monorail crane	\$1,160.25	\$1,160.25
027933	27/10/2022	KRYPTO FILMS INC	Security refund	Return Security Deposit-Krypto	\$2,500.00	\$2,500.00
027934	27/10/2022	LORDCO AUTO PARTS	7NV018409	Jet-Kut gold super premium M2-jobber	\$58.69	\$435.51
			7NV018696	38-16 HX CO	\$0.64	
			7100000125	58X2 12HX/5/8-18CONELO-water syst	\$4.15	

DISTRICT OF HOPE
A/P Cheque Listing
October 1-31, 2022

Cheque #	Pay Date	Vendor Name	Invoice #	Description	Invoice Amount	Paid Amount
			7100000291	3 volt lithium x 6	\$29.71	
			7100000304	stt lamp red 4 HI LED/female pin	\$25.47	
			7100000322	4 x red 4 HI LED female pin	\$101.88	
			7100000351	Power-xtreme T1 cut	\$83.72	
			7100000339	HD Oat MN 50	\$131.25	
027935	27/10/2022	MAGNUSON FORD	128185	hose asy	\$189.97	\$189.97
027936	27/10/2022	MCNEILL, Peter	658/22	BP#658/22 Municipal Deposit Refund	\$500.00	\$500.00
027937	27/10/2022	METAL SUPERMARKETS LANGLEY	1300287	hot rolled round bar0.625/0.250*2	\$138.41	\$138.41
027938	27/10/2022	BLACKETT, Melanie	2022 Boot allow	2022 Boot allow/Rain M.Blacket	\$215.19	\$215.19
027939	27/10/2022	MINISTER OF FINANCE	95073013	tissue toilet 1 plt/20cs	\$768.99	\$768.99
027940	27/10/2022	LIDSTONE & COMPANY	43947	Sep/22 service re:file#10111-060	\$162.49	\$8,444.17
			43948	Sep/22 service re:file#10111-111	\$314.72	
			43949	Sep/22 servcie re:file#10111-112	\$1,156.98	
			43950	Sep/22 service re:file#10111-113	\$2,296.16	
			43951	Sep/22 service re:file#10111-114	\$629.44	
			43952-1	Sep/22 service re:file#4273	\$3,884.38	
027941	27/10/2022	PRAIRIECOAST EQUIPMENT	P48687	gasket/insert/sealant/thermostat/seal	\$1,303.71	\$1,303.71
027942	27/10/2022	PHOENIX ENTERPRISES LTD.	20737	remove/dispose-fibreglass insulation	\$26,696.25	\$26,696.25
027943	27/10/2022	DECKER, Diana	457411	Nov/22 Kennel Contract Services	\$1,782.83	\$1,782.83
027944	27/10/2022	UNIFIRST CANADA LTD	4389026	Oct 13/22 Unifirst mat cleaning	\$17.25	\$164.59
			4389029	Oct 13/22 Unifirst uniform & mat cleanin	\$147.34	
027945	27/10/2022	STAPLES PROFESSIONAL	60991673	planner	\$21.27	\$420.86
			60389503	Aug/22-markers/exercise book/crayon	\$23.13	
			60104825	form holder-letter size	\$100.78	
			61072888	ink cartridge HP72	\$100.31	
			61046576	paint tape/paper/label cart./highlighter	\$175.37	
027946	27/10/2022	SEAL TEC INDUSTRIES LTD.	11551	2022 ruberized crack sealing-various rds	\$20,322.75	\$20,322.75
027947	27/10/2022	ULINE CANADA CORPORATION	11141956	pw-60"round laminate folding table(3)	\$1,565.59	\$1,565.59
027948	27/10/2022	VALLEY WASTE & RECYCLING INC	0000363592	dump and return-roll off	\$344.03	\$1,713.16
			0000363274	dump and remove-roll off-cemetary	\$828.56	
			0000363775	Oct 20/22 1225 Nelson Ave-comm.roll off	\$327.86	
			0000363797	Oct/22 K/Lake restroom service	\$212.71	
027949	27/10/2022	VALLEY WATER	12154705	Oct/22 monthly hot/cold cooler rental	\$13.44	\$13.44
027950	27/10/2022	ALUMICHEM CANADA INC	23206	Isopac80Tote/WF3261A	\$13,280.47	\$13,280.47
027951	27/10/2022	WESTERN EQUIPMENT LTD.	CWK-03057036	latch kit 1 ton jet chain hoist w/nut	\$25.63	\$25.63
51224223	27/10/2022	BC HYDRO CAD - 130160	51224223	Non-Energy-PW trailer Hydro hook up	\$5,486.25	\$5,486.25
Total October 2022 Payments					\$1,230,008.60	\$1,230,008.60