



REGULAR MEETING OF COUNCIL AGENDA

Monday, April 24, 2023 at 7:00 pm.

Council Chambers

325 Wallace Street, Hope, British Columbia

IMPORTANT: FOR ATTENDEES – MASKS ARE OPTIONAL

For those in attendance at District of Hope Open Council Meetings and Public Hearings, please be advised that the Hope Ratepayers Association is recording these meetings and hearings. The District, in no way, has custody or control of the recordings.

Therefore, all persons who do not want their presentation or themselves recorded, please approach the Clerk to declare same and the District will relay this to the Association so that you can freely speak.

1. CALL TO ORDER

Mayor to acknowledge that the meeting is being held on the traditional, ancestral and unceded territories of the Stó:lō people, particularly the Chawathil, Union Bar and Yale First Nations

2. APPROVAL OF AGENDA

Recommended Resolution:

THAT the April 24, 2023 Regular Council Meeting Agenda be adopted, as presented.

3. ADOPTION OF MINUTES

(a) Regular Council Meeting

(1)

Recommended Resolution:

THAT the Minutes of the Regular Council Meeting held April 11, 2023 be adopted, as presented.

4. DELEGATIONS

(a) Hope Inclusion Project

Peter Bailey will be in attendance to present to Council about developing a more inclusive community.

5. STAFF REPORTS

- (a) **Report dated April 24, 2023 from the Fire Chief**
Re: Fire Department Paid-On-Call Rates Policy Amendment (6)

Recommended Resolution:

THAT the Fire Department Paid-on-Call Rates Policy be adopted, as amended, this 24th day of April, 2023.

6. COMMITTEE REPORTS

There are no Committee reports.

7. MAYOR AND COUNCIL REPORTS**8. PERMITS AND BYLAWS**

- (a) **2023 Annual Tax Rate Bylaw No. 1553, 2023** (8)

Recommended Resolution:

THAT *District of Hope 2023 Annual Tax Rate Bylaw No. 1553, 2023*, be read a first, second, and third time this 24th day of April, 2023.

- (b) **Report dated April 19, 2023 from the Director of Corporate Services**
Re: Inter-Municipal Transportation Network Services Agreement & Bylaw (10)

Recommended Resolution #1:

THAT *Inter-Municipal TNS Business Licence Agreement Bylaw No. 1551, 2023*, be read a first, second, and third time this 24th day of April, 2023.

Recommended Resolution #2:

THAT *Inter-Municipal TNS Business Licence Bylaw No. 1552, 2023*, be read a first, second, and third time this 24th day of April, 2023.

9. FOR INFORMATION CORRESPONDENCE

- (a) **For Information Correspondence** (29)

Recommended Resolution:

THAT the For Information Correspondence List dated April 24, 2023 be received.

10. OTHER PERTINENT BUSINESS**11. QUESTION PERIOD**

Call for questions from the public for items relevant to the agenda.

12. NOTICE OF NEXT REGULAR MEETING

Monday, May 8, 2023 at 7:00 p.m.

13. RESOLUTION TO PROCEED TO CLOSED MEETING

Recommended Resolution:

THAT the meeting be closed to the public to consider matters pursuant to Sections 90(1)(c) [labour relations or other employee relations] of the *Community Charter* re: staff allocation, and for the purpose of receiving and adopting closed meeting minutes.

14. RETURN TO OPEN MEETING

Mayor to reconvene the Regular Council Meeting.

15. ADJOURN

MINUTES OF THE REGULAR COUNCIL MEETING

Monday, April 11, 2023
Council Chambers, District of Hope Municipal Office
325 Wallace Street, Hope, British Columbia

Council Members Present: Mayor Victor Smith
Councillor Heather Stewin
Councillor Scott Medlock
Councillor Angela Skoglund
Councillor Pauline Newbigging
Councillor Zachary Wells

Council Members Absent: Councillor Crystal Sedore

Staff Present: John Fortoloczky, Chief Administrative Officer
Branden Morgan, Deputy Corporate Officer/EA

Others in attendance: 1 member of the public

1. CALL TO ORDER

Mayor Smith called the meeting to order at 7:00 p.m. and opened by acknowledging that the meeting is being held on the traditional, ancestral and unceded territories of the Stó:lō people, particularly the Chawathil, Union Bar and Yale First Nations.

2. APPROVAL OF AGENDA

Moved / Seconded

THAT the April 11, 2023 Regular Council Meeting Agenda be adopted, as amended, to include item 10(c) regarding the reconsideration of the Pride Flag motion from the Regular Council Meeting held March 27, 2023. **CARRIED.**

3. ADOPTION OF MINUTES

(a) Regular Council Meeting

Moved / Seconded

THAT the Minutes of the Regular Council Meeting held March 27, 2023 be adopted, as amended, to include corrections to Councillor Stewin's report:

- Replaced MP Mark Strahl with John Duff
- Replaced MLA Jackie Tegar with MP Mark Strahl

CARRIED.

(b) Record of a Public Hearing

Moved / Seconded

THAT the Record of a Public Hearing held March 27, 2023 regarding the property at 22555 Trans-Canada Highway, be received. **CARRIED.**

(b) Record of a Public Hearing

Moved / Seconded

THAT the Record of a Public Hearing held March 27, 2023 regarding the Liquor Primary Licence amendment for the property at 390 Old Hope Princeton Way, be received.

CARRIED.

4. DELEGATIONS

There were no Delegations.

5. STAFF REPORTS

- (a) Report dated March 28, 2023 from the Director of Corporate Services
Re: Appointment of a New District Approving Officer**

Moved / Seconded

THAT Council declassify the March 27, 2023 In Camera resolution:

THAT Council rescind the appointment of Jas Gill as Approving Officer;

AND THAT Council appoint Richard Zerr (consultant) as Approving Officer for the District of Hope pursuant to the terms of the *Land Title Act*. **CARRIED.**

- (b) Report dated March 28, 2023 from the Director of Corporate Services
Re: District of Hope Strategic Plan 2022-2026**

Moved / Seconded

THAT Council declassify the March 27, 2023 In Camera resolution that:

THAT Council endorse the District of Hope Strategic Plan 2022-2026. **CARRIED.**

6. COMMITTEE REPORTS

There were no Committee reports.

7. MAYOR AND COUNCIL REPORTS

Mayor Smith Reported:

- He attended a presentation at the Hope Legion Hall from the Honour House Society as part of their "Tour of Honour" to fundraise for the Honour House and Honour Ranch.
- He announced that Communities in Bloom picked up trash around town on April 4th.
- He announced that there will be a clean-up in Hope for Earth Day on April 22nd at Memorial Park and that residents can check the Hope Standard for a list of items that are being accepted.
- He announced that the chainsaw carvings that were stored and repaired for the winter will be put back out, including Rambo.
- He met with MLA Jackie Tegart to discuss the new Fraser-Nicola riding, which recently underwent a boundary change.
- On behalf of the District of Hope and Mayor and Council, he thanked the Hope Fire Department for their work over the last week with the numerous call-outs.

Councillor Skoglund reported:

- She thanked the Hope Fire Department for their work over the last week.
- She announced that the Park Street Manor is having their annual clean-up on April 15th from 9:00 a.m. to 3:00 p.m., noting that volunteers should bring gloves and gardening tools.

- She announced that the Auxiliary of Fraser Canyon Hospital and Fraser Hope Lodge will be holding their Spring Fashion Show on April 22nd beginning at 5:30 p.m.

Councillor Medlock Reported:

- He announced that he will be attending the upcoming AdvantageHOPE meeting, which he will report back on at the next Council meeting.

Councillor Newbigging Reported:

- She attended the Chamber of Commerce meeting on March 29th, and reminded the public that the Pickleball Tournament will be taking place this weekend.
- She announced that the Farmer's Market will be taking place from May 26th to September 1st.
- She announced that the Show and Shine Car Show will take place on July 1st to 3rd in Memorial Park and Wallace Street, and the Sunshine Valley Car Show will take place on the August 1st long weekend.
- She announced that Kal Tire will be hosting a barbeque on Earth Day for the public.
- She announced that the Hope Holiday Fest will take place on December 2nd from 4:00 p.m. to 8:30 p.m. with more information to follow.

Councillors Stewin and Wells had nothing to report.

8. PERMITS AND BYLAWS

- (a) Official Community Plan Amendment Bylaw No. 1545, 2023**
Re: 22555 Trans-Canada Highway

Moved / Seconded

THAT *District of Hope Official Community Plan Amendment Bylaw No. 1545, 2023*, to redesignate the land use designation in the Official Community Plan for the property at 22555 Trans-Canada Highway from Limited Use to Country Residential, be adopted this 11th day of April 2023. **CARRIED.**

- (b) Zoning Amendment Bylaw No. 1546, 2023**
Re: 22555 Trans-Canada Highway

Moved / Seconded

THAT *District of Hope Zoning Amendment Bylaw No. 1546, 2023*, to rezone the property at 22555 Trans-Canada Highway from Rural (RU-1) to Country Residential (CR-1), be adopted this 11th day of April 2023. **CARRIED.**

9. FOR INFORMATION CORRESPONDENCE

- (a) For Information Correspondence**

Council inquired as to whether they can receive an update on the For Information Correspondence item regarding prior year retroactive costs for RCMP regular members and reservists. The CAO advised that Staff will look into the issue and provide an update to Council.

Moved / Seconded

THAT the For Information Correspondence List dated March 27, 2023 be received.

CARRIED.

(b) Accounts Payable Cheque Listing – February 2023

Moved / Seconded

THAT the Accounts Payable Cheque Listings for the period of February 1-28, 2023, be received. **CARRIED.**

(c) Accounts Payable Cheque Listing – March 2023

Moved / Seconded

THAT the Accounts Payable Cheque Listings for the period of March 1-31, 2023, be received. **CARRIED.**

10. OTHER PERTINENT BUSINESS

(a) Letter of Support for the ETSI BC Forest Impact Recovery Program

Moved / Seconded

THAT Council issue a letter of support to Community Futures Sun Country for their application to the Economic Trust of the Southern Interior of BC Forest Impact Recovery Program to have a Recovery and Business Advisor assist local businesses and Not-For-Profits for the District of Hope and Fraser Valley Regional District Areas A and B to assist with building their organizations to be more sustainable and resilient in the challenging times. **CARRIED.**

(b) Letter of Support for Hope and District Arts Council

Moved / Seconded

THAT Council issue a letter of support to Hope & District Arts Council for their application for a Community Gaming Grant to support their costs for operating the Art Machine and Concerts in the Park. **CARRIED.**

(c) Reconsideration of the March 27, 2023 Pride Flag Motion

Moved / Seconded

THAT Council reconsider the motion made at the March 27, 2023 Regular Council Meeting to raise the Pride Flag for the month of June. **DEFEATED.**

11. QUESTION PERIOD

There were no questions raised.

12. NOTICE OF NEXT REGULAR MEETING

Monday, April 24, 2023 at 7:00 p.m.

13. RESOLUTION TO PROCEED TO CLOSED MEETING AT 7:18 p.m.

Moved / Seconded

THAT the meeting be closed to the public to consider matters pursuant to Sections 90(1)(e) [the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure could reasonably be expected to harm the interests of the municipality] of the *Community Charter* re: acquisition of statutory right-of-way, and for the purpose of receiving and adopting closed meeting minutes. **CARRIED.**

14. RETURN TO OPEN MEETING

The Mayor reconvened the Regular Council Meeting at 7:37 p.m.

15. ADJOURN

Moved / Seconded

THAT the Regular Council Meeting adjourn at 7:38 p.m.

CARRIED.

Certified a true and correct copy of the Minutes of the Regular Meeting of Council held April 11, 2023 in Council Chambers, District of Hope, British Columbia.

Mayor

Director of Corporate Services

REPORT/RECOMMENDATION TO COUNCIL

REPORT DATE: April 18, 2023

FILE: 340-20

SUBMITTED BY: Fire Chief

MEETING DATE: April 24, 2023

SUBJECT: Fire Department Paid-On-Call Rates Policy Amendment

PURPOSE:

The purpose of this report is to update the Fire Department Paid-on-Call Rates Policy.

RECOMMENDATION:

THAT the Fire Department Paid-on-Call Rates Policy be adopted, as amended, this 24th day of April 2023.

BACKGROUND:

The Fire Department has been trialing a duty crew initiative since January 1, 2023 to allow for greater physical and mental health of first responders. The initiative involves a small 3-member duty crew for initial response to minor calls which supports improved staff management. During the last few years, management has found that member burnout levels have been increasing due to higher call volumes. In an effort to support work/ life balance of the Paid on Call Members. I have heard of other departments that use a similar model and have had great success e.g. Lake Country FD/ Cowichan Bay Volunteer FD and others. Late last year I developed an evening duty crew staffing model that allows for members to schedule themselves for 6 evening shifts per month. The trial period has proven to be successful with 86% buy in from staff. With the acceptance of this policy amendment members will receive 2 hours pay for every evening shift they sign up for. If a member doesn't show up for a call during a shift their duty crew hours will be adjusted to zero.

ATTACHEMENTS:

- Fire Department Paid-On-Call Rates Policy.

Prepared by:

Original Signed by Thomas Cameron

Thomas Cameron
Fire Chief

Approved for submission to Council:

Original Signed by John Fortoloczky

John Fortoloczky
Chief Administrative Officer

DEPARTMENT: Fire Department	
POLICY TITLE: Fire Department Paid-on-Call Rates	
Authority: Legislative: <input checked="" type="checkbox"/> (Council) Administrative: <input type="checkbox"/>	Effective Date: April 27, 2015 Date for Review: Annually
	Issue Date: December 14, 2015 Amendment Dates: August 26, 2019 September 9, 2019 November 22, 2021 April 24, 2023

GUIDELINES

1. POLICY

District of Hope Volunteer Fire Department is staffed by Paid-on-Call Fire Fighters. Fire Fighters are compensated for their attendance at incident responses, training, **duty crew (events/ standby)** fire prevention activities (inspections) and fire investigations.

2. GENERAL STATEMENT

Pay Rate:

Fire Fighters	Current Provincial minimum wage
Training Officer	Rate + 400 standby hrs/yr
Deputy Chief.....	Rate + 200 100 standby hrs/yr
Assistant Chief.....	Rate + 400 standby hrs/yr
Battalion Chief	Rate + 60 100 standby hrs/yr
Lieutenant.....	Rate + 00 standby hrs/yr
Duty Crew.....	Rate + 00 standby hrs/yr
Evening Duty Crew Member(s).....	Rate + 02 standby hrs/day
(Evening Duty Crew is 6pm to 6am)	

Incident responses are paid one hour minimum.

This policy will be reviewed on an annual basis, in conjunction with the Financial Plan.

**DISTRICT OF HOPE
BYLAW NO. 1553, 2023**

A bylaw to impose rates on all taxable land and improvements for the year 2023

Whereas Section 197 of the *Community Charter* requires that Council must adopt a bylaw to impose rates on all taxable land and improvements for the current year;

Now therefore, the Municipal Council of the District of Hope, in open meeting assembled, enacts as follows:

Title:

1. This bylaw may be cited for all purposes as the **“District of Hope 2023 Annual Tax Rate Bylaw No. 1553, 2023**

Enactment:

2. The following rates are hereby imposed and levied for the year 2023:
 - (a) For all lawful GENERAL PURPOSES of the municipality on the value of land and improvements taxable for general municipal purposes, rates appearing in line A – General Municipal of Schedule “A”, attached hereto and forming part of this bylaw.
 - (b) For all lawful RCMP Policing of the municipality on the value of land and improvements taxable for general municipal purposes, rates appearing in line A – General Municipal of Schedule “A”, attached hereto and forming part of this bylaw.
 - (c) For purposes of FRASER VALLEY REGIONAL DISTRICT services on the value of land and improvements taxable for Regional Hospital District purposes, rates appearing in line B – Regional District Services of Schedule “A”, attached hereto and forming part of this bylaw.
 - (d) For HOSPITAL PURPOSES on the value of land and improvements taxable for Regional Hospital District purposes, rates appearing in line C – Regional Hospital of Schedule “A”, attached hereto and forming part of this bylaw.
3. The minimum amount of taxation upon a parcel of real property shall be one dollar (\$1.00).
4. Penalties on unpaid current taxes shall be in accordance with the “District of Hope Tax Penalty Bylaw No. 1486, 2020”.

Read a first, second and third time this xxth day of April, 2023

Adopted this xx day of xxx, 2023

Mayor

Director of Corporate Services

Schedule "A"
District of Hope "Annual Tax Rate Bylaw No. 1553, 2023"

	Class 01	Class 02	Class 03	Class 04	Class 05	Class 06	Class 7	Class 08	Class 09
	Residential	Utilities	Supportive Housing	Major Industry	Light Industry	Business	Managed Forest Land	Recreation/ Non-profit	Farm
A - General Municipal	1.95743	29.83135	1.95743	6.54272	6.54272	4.84804	5.87229	3.65104	10.89505
B - RCMP Policing	0.66723	10.16865	0.66723	2.23023	2.23023	1.65256	2.00170	1.24453	3.71381
C - Regional District Services	0.61618	2.15663	0.61618	2.09501	2.09501	1.50964	1.84854	0.61618	0.61618
D - Regional Hospital	0.08715	0.30503	0.08715	0.29633	0.29633	0.21353	0.26145	0.08715	0.08715

REPORT/RECOMMENDATION TO COUNCIL

REPORT DATE: April 19, 2023

FILE: 3900-01

SUBMITTED BY: Director of Corporate Services & Director of Finance

MEETING DATE: April 24, 2023

SUBJECT: Inter-Municipal Transportation Network Services Agreement & Bylaw

PURPOSE:

The purpose of this report is for Hope to join twenty-seven other municipalities in the Inter-Municipal Transportation Network Services (TNS) to permit ride-hailing under an inter-municipal business licence.

RECOMMENDATION:

Recommended Resolutions:

Resolution No. 1:

THAT *Inter-Municipal TNS Business Licence Agreement Bylaw No. 1551, 2023*, be read a first, second, and third time this 24th day of April, 2023.

Resolution No. 2:

THAT *Inter-Municipal TNS Business Licence Bylaw No. 1552, 2023*, be read a first, second, and third time this 24th day of April, 2023.

SUMMARY:

There will be twenty-eight total municipalities participating in an inter-municipal business licence (IMBL) for ride-hailing companies (Transportation Network Services or TNSs). The participating municipalities are all located in the Passenger Transportation Board's (PTB) ride-hailing boundary of *Region 1* which encompasses Metro Vancouver, Fraser Valley, and Squamish-Lillooet. The IMBL allows companies to purchase one business licence and operate across all participating municipalities. The City of Vancouver is the licensing authority for the IMBL which means it issues and administers the licences, and is responsible for sharing licence fee revenue with participating municipalities at the end of each calendar year. The purpose of the IMBL is to simplify processes for ride-hailing businesses, and it recognizes the regional nature of travel patterns. Three *Region 1* municipalities will be newly joining the IMBL scheme: the District of Kent, the City of Mission and the District of Hope; our inclusion would increase the total number of *Region 1* municipalities participating in the IMBL to 28 out of a total of 32.

To allow new entrants to the IMBL, each participating municipality must approve and enact a new IMBL Agreement and Bylaw. Staff recommends Council approve the bylaws to expand the IMBL program and include our municipality in the program. If approved, the expanded licence would come into effect on June 1, 2023.

BACKGROUND:

Ride-hailing was legalized in B.C. on September 16, 2019. The Province regulates ride-hailing companies through the *Passenger Transportation Act*, the *Motor Vehicle Act*, and the *Commercial Transportation Act*. The BC Passenger Transportation Board (PTB) has sole authority to approve companies to operate ride-hailing services, and it establishes the boundaries of each company's operations. Ride-hailing companies are generally authorized to operate in multiple municipalities based on a system of 5 Regions established by the PTB. Hope is part of the PTB's *Region 1* which includes Metro Vancouver, the Fraser Valley, and Squamish-Lillooet. Municipalities may issue business licences to ride-hailing companies approved by the PTB to operate within their municipal boundaries.

On February 25, 2020 the initial twenty-five municipalities approved bylaws to enable ride-hailing in their areas and established a business licence for ride-hailing companies to operate within their municipalities. With the IMBL, a ride-hailing company needs to purchase only one licence to operate in all participating municipalities.

Region 1 comprises of 32 municipal authorities and all were invited to participate in the development and implementation of the 2020 IMBL. At the time of ratification 25 municipalities endorsed the bylaw and entered into the Agreement. Unfortunately, we were not aware of whom at our organization was contacted to join, however, we feel that this is a very good program and opens up options for our residents for transportation.

An IMBL is formed through common bylaws enacted by each participating municipality. The IMBL Agreement Bylaw allows municipalities to enter into agreement with the partner municipalities. It addresses terms such as the fee, revenue sharing formula and distribution, and overall administration of the licence. A second bylaw, the IMBL Bylaw, is the formal mechanism through which the IMBL is implemented in each municipality and sets out the various terms and conditions that apply to the IMBL across the participating municipalities. In ratifying the IMBL bylaws for Ride-hailing in 2020, participating municipalities agreed to the following:

- The City of Vancouver is the licensing authority meaning that all ride-hailing IMBLs are issued by the City of Vancouver. The City recovers administrative costs of issuing the IMBL and remaining revenue is shared based on the percent of total regional pick-ups and drop-offs that occur within each municipality. The information on pick-ups and drop-offs in each municipality is provided by the licensees.
- The annual licence fee is a company fee of \$155 plus per vehicle fees of \$150 for each vehicle; \$30 for each zero emission vehicle; and \$0 for each wheelchair accessible vehicle.
- Licence Conditions: Companies are required to comply with the municipal bylaws and regulations of each participating municipality. Each municipality retains authority

to enforce its own bylaws, for example street and traffic regulations, and also to suspend or cancel an IMBL. Staff in participating municipalities have established a shared protocol for escalating enforcement and have agreed to communicate enforcement actions between each other prior to any municipality considering suspension or cancellation of a licence.

Staff and participating members of the IMBL meet on a regular basis to discuss ride-hailing related matters such as municipal access to Provincial ride-hailing data, and expanding the IMBL partnership to include all 32 *Region 1* municipalities. In 2022, three municipalities the District of Hope, the District of Kent, the City of Mission expressed interest to join the IMBL.

ANALYSIS:

A. Rationale:

The IMBL for ride-hailing program is in its third year of operation. The City of Vancouver has recovered start-up costs incurred in the initial year of the IMBL. Licence administration processes including the year-end revenue sharing with participating municipalities are functioning effectively. It is the City of Vancouver staff's assessment that the addition of the District of Hope, the District of Kent, and the City of Mission can be accomplished with limited administrative effort and Section 11 of the Agreement Bylaw ensures that any incremental administrative costs incurred will be recovered by the City of Vancouver. Other than adding the three municipalities, the IMBL would remain unchanged from the 2020 Agreement.

Amendments to the IMBL Agreement and Bylaw must be approved and enacted by all participating municipalities. Staff in the twenty-eight municipalities have agreed to bring the Agreement and Licence Bylaw to their Councils for adoption no later than May 31, 2023. Should it be approved, the new Agreement will come into force on June 1, 2023. From that day forward, licence holders and new licensees would be able to operate in all twenty-eight municipalities. No action is required on the part of licence holders. The full list of proposed, participating municipalities can be seen in attached bylaws.

The IMBL was conceived as a means to support the industry roll-out and on-going operations with a single licence and consistent ride-hailing regulations across the *Region 1* municipalities. The addition of the District of Hope, the District of Kent, and the City of Mission would be a further step in fulfilling the original goal of the IMBL.

B. Attachments:

- *Inter-Municipal TNS Business Licence Agreement Bylaw No. 1551, 2023*
- *Inter-Municipal TNS Business Licence Agreement Bylaw No. 1552, 2023*

C. Budget Implications

Section 11 of the IMBL Agreement provides for the City of Vancouver to retain revenue to cover cost of licence administration.

Prepared by:

Original Signed by Donna Bellingham
Director of Corporate Services

Prepared by:

Original Signed by Mike Olson
Director of Finance

Approved for submission to Council:

Original Signed by John Fortoloczky
Chief Administrative Officer



BYLAW NO. 1551

A bylaw to enter into an Inter-Municipal TNS Business Licence Agreement

The Council of the District of Hope, in open meeting assembled, enacts as follows:

1. Council, hereby authorizes the District of Hope to enter into an Agreement with the Participating Municipalities in substantially the form and substance of the Agreement attached to this bylaw as Schedule "A", and also authorizes the Director of Corporate Services to execute the Agreement on behalf of the District, and to deliver it to the Participating Municipalities on such terms and conditions as the Director of Corporate Services deems fit.
2. This bylaw is to come into force and take effect on the date of its enactment.
3. This bylaw may be cited, for all purposes as **"Inter-Municipal TNS Business Licence Agreement Bylaw No. 1551, 2023"**.

READ A FIRST, SECOND AND THIRD TIME this day of , 2023

ADOPTED this day of , 2023

MAYOR

CORPORATE OFFICER

SCHEDULE “A”

Inter-Municipal TNS Business Licence Agreement

WHEREAS the City of Abbotsford, the Village of Anmore, the Bowen Island Municipality, the City of Burnaby, the City of Chilliwack, the City of Coquitlam, the City of Delta, the Village of Harrison Hot Springs, the District of Hope, the District of Kent, the Corporation of the City of Langley, the Corporation of the Township of Langley, the Village of Lions Bay, the City of Maple Ridge, the City of Mission, the Corporation of the City of New Westminster, the Corporation of the City of North Vancouver, the Corporation of the District of North Vancouver, the City of Pitt Meadows, the Corporation of the City of Port Coquitlam, the City of Port Moody, the City of Richmond, the District of Squamish, the City of Surrey, the City of Vancouver, the Corporation of the District of West Vancouver, the Resort Municipality of Whistler, and the Corporation of the City of White Rock (the “*Participating Municipalities*”), wish to permit transportation network services (“*TNS*”) businesses to operate across their jurisdictional boundaries thereby eliminating the need to obtain a separate municipal business licence in each jurisdiction;

NOW THEREFORE the *Participating Municipalities* agree as follows:

1. The *Participating Municipalities* agree to establish an *Inter-Municipal TNS Business Licence* scheme among the *Participating Municipalities*, pursuant to section 14 of the *Community Charter* and section 192.1 of the *Vancouver Charter*.
2. The *Participating Municipalities* will request their respective municipal Councils to each ratify this Agreement and enact a bylaw to implement an *Inter-Municipal TNS Business Licence* scheme effective June 1, 2023.
3. In this Agreement:
 - “*Accessible Vehicle*” means a motor vehicle designed and manufactured, or converted, for the purpose of transporting persons who use mobility aids;
 - “*Administrative Costs*” means the direct and indirect costs and investments attributable to administering the *Inter-municipal TNS Business Licence* scheme, including wages, materials, corporate overhead and rent;
 - “*Business*” has the same meaning as in the *Community Charter*;
 - “*Community Charter*” means the *Community Charter*, S.B.C. 2003, c. 26, as may be amended or replaced from time to time;
 - “*Inter-Municipal TNS Business*” means a *TNS Business* that has been licensed to operate in the Region 1 operating area by the Passenger Transportation Board;
 - “*Inter-Municipal TNS Business Licence*” means a business licence that authorizes an *Inter-Municipal TNS Business* to be carried on within the jurisdictional boundaries of any or all of the *Participating Municipalities*;

“Inter-Municipal TNS Business Licence Bylaw” means the bylaw adopted by the Council of each *Participating Municipality* to implement the *Inter-Municipal TNS Business Licence* scheme contemplated by this Agreement;

“Mobility Aid” has the same meaning as in the *Passenger Transportation Act*, S.B.C 2004, c. 39, as may be amended or replaced from time to time;

“Municipal Business Licence” means a licence or permit, other than an *Inter-Municipal TNS Business Licence*, issued by a *Participating Municipality* that authorizes a *Business* to be carried on within the jurisdictional boundaries of that *Participating Municipality*;

“Participating Municipality” means any one of the *Participating Municipalities*;

“Premises” means one or more fixed or permanent locations where the *TNS Business* ordinarily carries on *Business*;

“TNS Business” means a person carrying on the business of providing *Transportation Network Services*;

“Transportation Network Services” has the same meaning as in the *Passenger Transportation Act*, S.B.C 2004, c. 39, as may be amended or replaced from time to time;

“Vancouver Charter” means the *Vancouver Charter*, S.B.C. 1953, c. 55, as may be amended or replaced from time to time; and

“Zero Emission Vehicle” means a motor vehicle that is exclusively propelled by electricity or hydrogen from an external source.

4. Subject to the provisions of the *Inter-Municipal TNS Business Licence Bylaw*, each *Participating Municipality* will permit a *TNS Business* that has obtained an *Inter-Municipal TNS Business Licence* to carry on the *Business* of providing *Transportation Network Services* within that *Participating Municipality* for the term authorized by the *Inter-Municipal TNS Business Licence* without obtaining a *Municipal Business Licence* for the *TNS Business* in that *Participating Municipality*.

5. All *Inter-Municipal TNS Business Licences* will be issued by the City of Vancouver.

6. The City of Vancouver may issue an *Inter-Municipal TNS Business Licence* to a *TNS Business* if the *TNS Business* is an *Inter-Municipal TNS Business* and meets the requirements of the *Inter-Municipal TNS Business Licence Bylaw*, in addition to the requirements of the City of Vancouver’s License Bylaw No. 4450.

7. Notwithstanding that a *TNS Business* may hold an *Inter-Municipal TNS Business Licence* that would make it unnecessary to obtain a *Municipal Business Licence* for the *TNS Business* in the *Participating Municipalities*, the *TNS Business* must still comply with all orders and regulations under any municipal business licence bylaw in addition to those under any other bylaws, regulations, or provincial or federal laws that may apply within any jurisdiction in which the *TNS Business* carries on *Business*.

8. Any *Participating Municipality* may require that the holder of an *Inter-Municipal TNS Business Licence* also obtain a *Municipal Business Licence* for any *Premises* that are maintained by the licence holder within the jurisdiction of the *Participating Municipality*.
9. The annual *Inter-Municipal TNS Business Licence* fee is \$155, plus \$150 for each vehicle operating under the authority of the *Inter-Municipal TNS Business*, except that the per vehicle fee for *Zero Emission Vehicles* will be \$30, and there will be no per vehicle fee charged for *Accessible Vehicles*.
10. The fee for any additional vehicles that begin operating under the authority of an *Inter-Municipal TNS Business Licence* holder after the annual licence fee is paid will be the per vehicle fee set out in section 9, pro-rated by dividing the applicable annual per vehicle fee by 12 and multiplying the resulting number by the number of months remaining in that calendar year, including any partial months which will be counted as whole months.
11. The City of Vancouver will distribute the revenue generated from *Inter-Municipal TNS Business Licence* fees amongst all *Participating Municipalities* based on the City of Vancouver retaining an amount to cover its *Administrative Costs*, with the remaining fees to be distributed proportionally to the *Participating Municipalities*, including the City of Vancouver, based on the number of pick-ups and drop-offs in that *Participating Municipality*. The City of Vancouver will provide the other *Participating Municipalities* with an itemized accounting of the fees collected and disbursed, including an accounting of its *Administrative Costs*, at the time it distributes the remaining fees to those *Participating Municipalities*.
12. The revenue generated from *Inter-Municipal TNS Business Licence* fees collected from January 1 to December 31 inclusive that is to be distributed to the *Participating Municipalities* in accordance with section 11, including the fees collected for any additional vehicles under section 10, will be distributed by the City of Vancouver by February 28 of the year following the year in which fees were collected.
13. The length of term of an *Inter-Municipal TNS Business Licence* is 12 months, except that the length of term of the initial *Inter-Municipal TNS Business Licence* issued to an *Inter-Municipal TNS Business* by the City of Vancouver may be less than 12 months in order to harmonize the expiry date of the *Inter-Municipal TNS Business Licence* with the calendar year, in which case the annual fee will be pro-rated by dividing the applicable annual licence fee by 12 and multiplying the resulting number by the number of months remaining in that calendar year, including any partial months which will be counted as whole months.
14. An *Inter-Municipal TNS Business Licence* will be valid within the jurisdictional boundaries of all of the *Participating Municipalities* until its term expires, unless the *Inter-Municipal TNS Business Licence* is suspended or cancelled. If a *Participating Municipality* withdraws from the *Inter-Municipal TNS Business Licence* scheme among the *Participating Municipalities* in accordance with the *Inter-Municipal TNS Business Licence Bylaw*, then the *Inter-Municipal TNS Business Licence* will cease to be valid within the jurisdictional boundary of that former *Participating Municipality*.

15. A *Participating Municipality* may exercise the authority of the City of Vancouver as the issuing municipality and suspend an *Inter-Municipal TNS Business Licence* in relation to conduct by the holder within the *Participating Municipality* which would give rise to the power to suspend a business licence under the *Community Charter* or *Vancouver Charter* or under the business licence bylaw of the *Participating Municipality*. The suspension will be in effect throughout all of the *Participating Municipalities* and it will be unlawful for the holder to carry on the *Business* authorized by the *Inter-Municipal TNS Business Licence* in any *Participating Municipality* for the period of the suspension.
16. A *Participating Municipality* may exercise the authority of the City of Vancouver as the issuing municipality and cancel an *Inter-Municipal TNS Business Licence* in relation to conduct by the holder within the *Participating Municipality* which would give rise to the power to cancel a business licence under the *Community Charter* or *Vancouver Charter* or the business licence bylaw of the *Participating Municipality*. The cancellation will be in effect throughout all of the *Participating Municipalities*.
17. The suspension or cancellation of an *Inter-Municipal TNS Business Licence* under section 15 or 16 will not affect the authority of a *Participating Municipality* to issue a *Municipal Business Licence*, other than an *Inter-Municipal TNS Business Licence*, to the holder of the suspended or cancelled *Inter-Municipal TNS Business Licence*.
18. Nothing in this Agreement affects the authority of a *Participating Municipality* to suspend or cancel any *Municipal Business Licence* issued by that municipality or to enact regulations in respect of any category of *Business* under section 15 of the *Community Charter* or sections 272, 273, 279A, 279A.1, 279B, and 279C of the *Vancouver Charter*.
19. A *Participating Municipality* may, by notice in writing to each of the other *Participating Municipalities*, withdraw from the *Inter-Municipal TNS Business Licence* scheme among the *Participating Municipalities*, and the notice must:
- (a) set out the date on which the withdrawing municipality will no longer recognize the validity within its boundaries of *Inter-Municipal TNS Business Licences*, which date must be at least 6 months from the date of the notice; and
 - (b) include a certified copy of the municipal Council resolution or bylaw authorizing the municipality's withdrawal from the *Inter-Municipal TNS Business Licence* scheme.
20. Nothing contained or implied in this Agreement shall fetter in any way the discretion of the Councils of the *Participating Municipalities*. Further, nothing contained or implied in this Agreement shall prejudice or affect the *Participating Municipalities'* rights, powers, duties or obligations in the exercise of their functions pursuant to the *Community Charter*, *Vancouver Charter*, or the *Local Government Act*, as amended or replaced from time to time, or act to fetter or otherwise affect the *Participating Municipalities'* discretion, and the rights, powers, duties and obligations under all public and private statutes, bylaws, orders and regulations, which may be, if each *Participating Municipality* so elects, as fully and effectively exercised as if this Agreement had not been executed and delivered by the *Participating Municipalities*.

21. Despite any other provision of this Agreement, an *Inter-Municipal TNS Business Licence* granted in accordance with the *Inter-Municipal TNS Business Licence Bylaw* does not grant the holder a licence to operate in any jurisdiction other than within the jurisdictional boundaries of the *Participating Municipalities*. Furthermore, a business licence granted under any other Inter-Municipal *TNS Business Licence* scheme is deemed not to exist for the purposes of this Agreement even if a *Participating Municipality* is a participating member of the other Inter-Municipal *TNS Business Licence* scheme.

22. This Agreement may be executed in several counterparts, each of which shall be deemed to be an original, and may be delivered by email or facsimile transmission, and each such counterpart, howsoever delivered, shall be deemed to be an original. Such counterparts together shall constitute one and the same instrument, notwithstanding that all of the *Participating Municipalities* are not signatories to the original or the same counterpart.

23. This Agreement replaces and supercedes the Inter-Municipal TNS Business Licence Agreement entered into by the City of Abbotsford, the Village of Anmore, the Bowen Island Municipality, the City of Burnaby, the City of Chilliwack, the City of Coquitlam, the City of Delta, the Village of Harrison Hot Springs, the Corporation of the City of Langley, the Corporation of the Township of Langley, the Village of Lions Bay, the City of Maple Ridge, the Corporation of the City of New Westminster, the Corporation of the City of North Vancouver, the Corporation of the District of North Vancouver, the City of Pitt Meadows, the Corporation of the City of Port Coquitlam, the City of Port Moody, the City of Richmond, the District of Squamish, the City of Surrey, the City of Vancouver, the Corporation of the District of West Vancouver, the Resort Municipality of Whistler, and the Corporation of the City of White Rock in 2020.

24. In the event that the municipal Council of a *Participating Municipality* other than the City of Vancouver does not ratify this Agreement, then that municipality will not be considered a *Participating Municipality* for the purposes of this Agreement, and the terms and conditions of this Agreement shall be effective as among the other *Participating Municipalities*.

Signed and delivered on behalf of the *Participating Municipalities*, the Councils of each of which have, by bylaw, ratified this Agreement and authorized their signatories to sign on behalf of the respective Councils, on the dates indicated below.

City of Abbotsford

Mayor _____

Corporate Officer _____

Date _____

Village of Anmore

Mayor _____

Corporate Officer _____

Date _____

Bowen Island Municipality

Mayor _____

Corporate Officer _____

Date _____

City of Burnaby

Mayor _____

City Clerk _____

Date _____

City of Chilliwack

Mayor _____

Corporate Officer _____

Date _____

City of Coquitlam

Mayor _____

City Clerk _____

Date _____

City of Delta

Mayor _____

City Clerk _____

Date _____

Village of Harrison Hot Springs

Mayor _____

Corporate Officer _____

Date _____

District of Hope

Mayor _____

Corporate Officer _____

Date _____

District of Kent

Mayor _____

Corporate Officer _____

Date _____

Corporation of the City of Langley

Mayor _____

Corporate Officer _____

Date _____

Corporation of the Township of Langley

Mayor _____

Township Clerk _____

Date _____

Village of Lions Bay

Mayor _____

Corporate Officer _____

Date _____

City of Maple Ridge

Mayor _____

Corporate Officer _____

Date _____

City of Mission

Mayor _____

Corporate Officer _____

Date _____

Corporation of the City of New Westminster

Mayor _____

City Clerk _____

Date _____

Corporation of the City of North Vancouver

Mayor _____

City Clerk _____

Date _____

Corporation of the District of North Vancouver

Mayor _____

Municipal Clerk _____

Date _____

City of Pitt Meadows

Mayor _____

Corporate Officer _____

Date _____

Corporation of the City of Port Coquitlam

Mayor _____

Corporate Officer _____

Date _____

City of Port Moody

Mayor _____

Corporate Officer _____

Date _____

City of Richmond

Chief Administrative Officer _____

General Manager
Corporate and Financial Services _____

Date _____

District of Squamish

Mayor _____

Corporate Officer _____

Date _____

City of Surrey

Mayor _____

City Clerk _____

Date _____

City of Vancouver

Director of Legal Services _____

Date _____

Corporation of the District of West Vancouver

Mayor _____

Corporate Officer _____

Date _____

Resort Municipality of Whistler

Mayor _____

Municipal Clerk _____

Date _____

Corporation of the City of White Rock

Mayor _____

Director of Corporate Administration _____

Date _____



BYLAW NO. 1552

A bylaw to enter into an Inter-Municipal TNS Business Licence Scheme

WHEREAS the municipalities that have entered, or will enter, into the *Inter-Municipal TNS Business Licence Agreement* (the "*Participating Municipalities*") wish to permit licensed transportation network services ("*TNS*") businesses to operate across their jurisdictional boundaries, thereby eliminating the need to obtain a separate municipal business licence in each jurisdiction;

AND WHEREAS each of the *Participating Municipalities* has, or will, adopt a similar bylaw to implement the *Inter-Municipal TNS Business Licence* scheme;

NOW THEREFORE the Council of the District of Hope, in open meeting assembled, enacts as follows:

1. This bylaw may be cited for all purposes as the "***Inter-Municipal TNS Business Licence Bylaw No. 1552, 2003***:"

2. There is hereby established an *Inter-Municipal TNS Business Licence* scheme among the *Participating Municipalities*, pursuant to section 14 of the *Community Charter* and section 192.1 of the *Vancouver Charter*.

3. In this bylaw:

"*Accessible Vehicle*" means a motor vehicle designed and manufactured, or converted, for the purpose of transporting persons who use mobility aids;

"*Business*" has the same meaning as in the *Community Charter*;

"*Community Charter*" means the *Community Charter*, S.B.C. 2003, c. 26, as may be amended or replaced from time to time;

"*Inter-Municipal TNS Business*" means a *TNS Business* that has been licensed to operate in the Region 1 operating area by the Passenger Transportation Board;

"*Inter-Municipal TNS Business Licence*" means a business licence which authorizes an *Inter-Municipal TNS Business* to be carried on within the jurisdictional boundaries of any or all of the *Participating Municipalities*;

"*Mobility Aid*" has the same meaning as in the *Passenger Transportation Act*, S.B.C. 2004, c. 39, as may be amended, or replaced, from time to time;

"*Municipal Business Licence*" means a licence or permit, other than an *Inter-Municipal TNS Business Licence*, issued by a *Participating Municipality* that authorizes a *Business* to be carried on within the jurisdictional boundaries of that *Participating Municipality*;

“Participating Municipality” means any one of the *Participating Municipalities*;

“Premises” means one or more fixed or permanent locations where the *TNS Business* ordinarily carries on *Business*;

“TNS Business” means a person carrying on the business of providing *Transportation Network Services*;

“Transportation Network Services” has the same meaning as in the *Passenger Transportation Act*, S.B.C 2004, c. 39, as may be amended, or replaced, from time to time;

“Vancouver Charter” means the *Vancouver Charter*, S.B.C. 1953, c. 55, as may be amended or replaced from time to time; and

“Zero Emission Vehicle” means a motor vehicle that is exclusively propelled by electricity or hydrogen from an external source.

4. Subject to the provisions of this bylaw, each *Participating Municipality* will permit a *TNS Business* that has obtained an *Inter-Municipal TNS Business Licence* to carry on the *Business* of providing *Transportation Network Services* within that *Participating Municipality* for the term authorized by the *Inter-Municipal TNS Business Licence* without obtaining a *Municipal Business Licence* for the *TNS Business* in that *Participating Municipality*.
5. All *Inter-Municipal TNS Business Licences* will be issued by the City of Vancouver.
6. The City of Vancouver may issue an *Inter-Municipal TNS Business Licence* to a *TNS Business* if the *TNS Business* is an *Inter-Municipal TNS Business* and meets the requirements of this bylaw, in addition to the requirements of the City of Vancouver’s License By-law No. 4450.
7. Notwithstanding that a *TNS Business* may hold an *Inter-Municipal TNS Business Licence* that would make it unnecessary to obtain a *Municipal Business Licence* for the *TNS Business* in the *Participating Municipalities*, the *TNS Business* must still comply with all orders and regulations under any municipal business licence bylaw in addition to those under any other bylaws, regulations, or provincial or federal laws that may apply within any jurisdiction in which the *TNS Business* carries on *Business*.
8. Any *Participating Municipality* may require that the holder of an *Inter-Municipal TNS Business Licence* also obtain a *Municipal Business Licence* for any *Premises* that are maintained by the licence holder within the jurisdiction of the *Participating Municipality*.
9. The annual *Inter-Municipal TNS Business Licence* fee is \$155, plus \$150 for each vehicle operating under the authority of the *Inter-Municipal TNS Business*, except that the per vehicle fee for *Zero Emission Vehicles* will be \$30, and there will be no per vehicle fee charged for *Accessible Vehicles*.

10. The fee for any additional vehicles that begin operating under the authority of an *Inter-Municipal TNS Business Licence* holder after the annual licence fee is paid will be the per vehicle fee set out in section 9, pro-rated by dividing the applicable annual per vehicle fee by 12 and multiplying the resulting number by the number of months remaining in that calendar year, including any partial months which will be counted as whole months.

11. The length of term of an *Inter-Municipal TNS Business Licence* is 12 months, except that the length of term of the initial *Inter-Municipal TNS Business Licence* issued to an *Inter-Municipal TNS Business* by the City of Vancouver may be less than 12 months in order to harmonize the expiry date of the *Inter-Municipal TNS Business Licence* with the calendar year, in which case the annual fee will be pro-rated by dividing the applicable annual licence fee by 12 and multiplying the resulting number by the number of months remaining in that calendar year, including any partial months which will be counted as whole months.

12. An *Inter-Municipal TNS Business Licence* will be valid within the jurisdictional boundaries of all of the *Participating Municipalities* until its term expires, unless the *Inter-Municipal TNS Business Licence* is suspended or cancelled. If a *Participating Municipality* withdraws from the *Inter-Municipal TNS Business Licence* scheme among the *Participating Municipalities* in accordance with this bylaw, then the *Inter-Municipal TNS Business Licence* will cease to be valid within the jurisdictional boundary of that former *Participating Municipality*.

13. A *Participating Municipality* may exercise the authority of the City of Vancouver as the issuing municipality and suspend an *Inter-Municipal TNS Business Licence* in relation to conduct by the holder within the *Participating Municipality* which would give rise to the power to suspend a business licence under the *Community Charter* or *Vancouver Charter* or under the business licence bylaw of the *Participating Municipality*. The suspension will be in effect throughout all of the *Participating Municipalities* and it will be unlawful for the holder to carry on the *Business* authorized by the *Inter-Municipal TNS Business Licence* in any *Participating Municipality* for the period of the suspension.

14. A *Participating Municipality* may exercise the authority of the City of Vancouver as the issuing municipality and cancel an *Inter-Municipal TNS Business Licence* in relation to conduct by the holder within the *Participating Municipality* which would give rise to the power to cancel a business licence under the *Community Charter* or *Vancouver Charter* or the business licence bylaw of the *Participating Municipality*. The cancellation will be in effect throughout all of the *Participating Municipalities*.

15. The suspension or cancellation of an *Inter-Municipal TNS Business Licence* under section 13 or 14 will not affect the authority of a *Participating Municipality* to issue a *Municipal Business Licence*, other than an *Inter-Municipal TNS Business Licence*, to the holder of the suspended or cancelled *Inter-Municipal TNS Business Licence*.

16. Nothing in this bylaw affects the authority of a *Participating Municipality* to suspend or cancel any *Municipal Business Licence* issued by that municipality or to enact regulations in respect of any category of *Business* under section 15 of the *Community Charter* or sections 272, 273, 279A, 279A.1, 279B, and 279C of the *Vancouver Charter*.

17. A *Participating Municipality* may, by notice in writing to each of the other *Participating Municipalities*, withdraw from the *Inter-Municipal TNS Business Licence* scheme among the *Participating Municipalities*, and the notice must:

- (a) set out the date on which the withdrawing municipality will no longer recognize the validity within its boundaries of *Inter-Municipal TNS Business Licences*, which date must be at least 6 months from the date of the notice; and
- (b) include a certified copy of the municipal Council resolution or bylaw authorizing the municipality's withdrawal from the *Inter-Municipal TNS Business Licence* scheme.

18. The invalidity or unenforceability of any provision of this bylaw shall not affect the validity or enforceability of any other provisions of this bylaw and any such invalid or unenforceable provision shall be deemed to be severable.

19. Despite any other provision of this bylaw, an *Inter-Municipal TNS Business Licence* granted in accordance with this bylaw does not grant the holder a licence to operate in any jurisdiction other than within the jurisdictional boundaries of the *Participating Municipalities*.

20. A business licence granted under any other Inter-Municipal *TNS Business Licence* scheme is deemed not to exist for the purposes of this bylaw, even if a *Participating Municipality* is a participating member of the other Inter-Municipal *TNS Business Licence* scheme.

21. This bylaw shall come into force and take effect on June 1, 2023.

READ A FIRST, SECOND AND THIRD TIME this day of , 2023

ADOPTED this day of , 2023

MAYOR

CORPORATE OFFICER

1. Information Bulletin dated April 6, 2023 from the Ministry of Attorney General re: Service provider selected to help explain rights under Mental Health Act.
2. Statement dated April 6, 2023 from the Ministry of Jobs, Economic Development and Innovation re: Minister's statement on March Labour Force Survey.
3. Information Bulletin dated April 6, 2023 from the Ministry of Housing re: More people will get supportive housing with project redesign.
4. News Release dated April 6, 2023 from the Ministry of Emergency Management and Climate Readiness re: People on the coast encouraged to prepare for tsunamis.
5. News Release dated April 6, 2023 from the Ministry of Energy, Mines and Low Carbon Innovation re: Province PRIMED to help coastal communities get off diesel.
6. Information Bulletin dated April 6, 2023 from the Ministry of Attorney General re: Introduction of Miscellaneous Statutes Amendment Act (No. 2), 2023.
7. News Release dated April 6, 2023 from the Ministry of Housing and the Ministry of Energy, Mines and Low Carbon Innovation re: Province makes it easier for stratas to greenlight EV charging stations.
8. News Release dated April 6, 2023 from the Ministry of Housing re: B.C. preserves affordable housing in Kamloops.
9. News Release dated April 11, 2023 from the Ministry of Post-Secondary Education and Future Skills re: B.C. increases student financial aid, eases repayment.
10. News Release dated April 11, 2023 from the Ministry of Social Development and Poverty Reduction re: New training opportunities to prepare people for high-demand construction jobs.
11. News Release dated April 11, 2023 from the Ministry of Jobs, Economic Development and Innovation re: B.C. helps strengthen rural economies with new funding.
12. Traffic Advisory dated April 11, 2023 from the Ministry of Transportation and Infrastructure re: Rock-scaling work along Highway 1 near Hope will improve safety.
13. News Release dated April 11, 2023 from the Ministry of Energy, Mines and Low Carbon Innovation re: B.C. expands EV charging, leads country in going electric.
14. News Release dated April 11, 2023 from the Ministry of Housing re: More than 200 homes coming to Vancouver.

15. News Release dated April 12, 2023 from the Ministry of Housing and Metro Vancouver re: B.C., Metro Vancouver partner to develop thousands of new affordable homes.
16. News Release dated April 12 ,2023 from the Ministry of Education and Child Care re: Chilliwack families will benefit from 400-seat school expansion.
17. News Release dated April 12, 2023 from the Office of the Premier, Ministry of Attorney General and the Ministry of Public Safety and Solicitor General re: Dedicated hubs target repeat violent offending to build safer communities.
18. News Release dated April 12, 2023 from the Ministry of Public Safety and Solicitor General and the Ministry of Attorney General re: Dedicated hubs target repeat violent offending in Lower Mainland.
19. News Release dated April 12, 2023 from the Ministry of Tourism, Arts, Culture and Sport re: B.C. supports Chinese Canadian Museum as it prepares to open.
20. Information Bulletin dated April 12, 2023 from the Ministry of Indigenous Relations and Reconciliation and the Ministry of Finance re: Results released from First Nations consultation on new fiscal framework.
21. News Release dated April 12, 2023 from the Ministry of Social Development and Poverty Reduction re: New provincial partnership gives people access to digital job training.
22. News Release dated April 13, 2023 from the Office of the Premier and the Ministry of Education and Child Care re: More Vancouver students learn in seismically safer schools.
23. News Release dated April 13, 2023 from the Ministry of Mental Health and Addictions re: Twelve more Foundry centres coming to support young people in B.C.
24. News Release dated April 13, 2023 from the Ministry of Water, Land and Resource Stewardship re: Free, accessible data will help communities manage, adapt, plan.
25. News Release dated April 13, 2023 from the Ministry of Emergency Management and Climate Readiness re: British Columbians encouraged to prepare for climate-related hazards.
26. News Release dated April 13, 2023 from the Ministry of Housing re: More than 140 affordable homes opening in Squamish.
27. News Release dated April 13, 2023 from the Ministry of Attorney General and the BC First Nations Justice Council re: Indigenous-led secretariat will help improve access to justice.
28. News Release dated April 13, 2023 from the Ministry of Housing re: Safe new homes for women and children open in Courtenay.
29. News Release dated April 14, 2023 from the Ministry of Municipal Affairs re: Upgrades protect Comox Valley public health, promotes First Nations growth.

30. Letter dated April 12, 2023 from the Ministry of Forests re: Change Approval Application for PID 014-770-725 – Croft Island Crossing.
31. News Release dated April 15, 2023 from the Blue River First Nations, Doig River First Nation, Halfway River First Nation, Salteau First Nations, West Moberly First Nations, Crown-Indigenous Relations and Northern Affairs Canada, the Office of the Premier, and the Ministry of Indigenous Relations and Reconciliation re: Five First Nations reach settlement with B.C., federal governments on Treaty Land Entitlement claims.
32. News Release dated April 17, 2023 from the Ministry of Jobs, Economic Development and Innovation re: New strategy positions B.C. as a global hub for life sciences.
33. News Release dated April 17, 2023 from the Ministry of Social Development and Poverty Reduction re: Grant will help survivors of violence on path to employment.
34. News Release dated April 17, 2023 from the Ministry of Tourism, Arts, Culture and Sport re: Help on the way for local book, magazine publishers.
35. Information Bulletin dated April 17, 2023 from the Ministry of Housing re: Future of safe shelter secured in Kamloops.
36. News Release dated April 17, 2023 from the Ministry of Attorney General re: Changes to act ensure every vote counts in provincial elections.
37. News Release dated April 18, 2023 from the Ministry of Public Safety and Solicitor General and the BC Coroners Service re: Nearly 600 lives lost to unregulated drugs in first three months of 2023.
38. News Release dated April 18, 2023 from the Ministry of Housing re: Legislative action will streamline housing approvals in Vancouver.
39. News Release dated April 19, 2023 from the Ministry of Attorney General re: Funding helps 60 organizations build anti-racist communities.
40. News Release dated April 19, 2023 from the Intergovernmental Relations Secretariat re: Province strengthens cross-border collaboration through expanded role, new funding.
41. News Release dated April 19, 2023 from the Ministry of Health re: Province takes action to protect supply of diabetes drug in B.C.
42. News Release dated April 19, 2023 from the Ministry of Tourism, Culture and Sport re: Historic investment promotes stability, jobs for B.C.'s creative sector.
43. News Release dated April 19, 2023 from the Ministry of Post-Secondary Education and Future Skills re: Province seeks input from internationally trained professionals.
44. News Release dated April 19, 2023 from the Ministry of Public Safety and Solicitor General re: B.C. officers honoured for valour, commitment to public safety.

45. Information Bulletin dated April 20, 2023 from the Ministry of Environmental and Climate Change Strategy re: BC Parks day-use passes continue in three popular parks.
46. News Release dated April 20, 2023 from the Ministry of Post-Secondary Education and Future Skills re: More people facing barriers will have access to skills training.



April 12, 2023

Change Approval Application File Number: 2010175; and
Complaints/NRIS # 201888; 201919; Croft Island, Hope

[REDACTED]
Just Fish Inn Inc.
3830 Casorso RD
Kelowna, BC V1W 4R7

Sent by email: [REDACTED]

Kuhn LLP (Attn: Patrick Selinger)
100-32160 South Fraser Way
Abbotsford, BC V2T 1W5

Sent by email: pselinger@kuhnco.net

Dear Sirs,

**Re: Change Approval Application – Required Additional Information – Approval File
Number: 2010175**

**Advisory Letter for Landstrom Rd., Hope B.C. Notification File on Fraser River at
Croft Island; PID 014-770-725 (the “Property”) / Legal Description: District Lot 10
Yale Division Yale (Formerly Hope) District**

Further to the Environmental Appeal Board’s April 6, 2023 letter to the parties which briefly summarized the pre-hearing teleconference of April 5, 2023, the Respondent agreed to provide the Appellant with a list of outstanding documents and required information in respect of your Application for a Change Approval for Work in and about a Stream (Approval Application File Number: 2010175).

Change Approval Application - Required Additional Information:

On April 5, 2023, the Ministry of Forests (MOF) received information from both of your Qualified Professional consultants in response to MOF’s February 23, 2023 request which was previously sent to you and to them. For your reference, the list of information requested by MOF is attached as Appendix 1 to this letter. Please be advised that the information submitted by your consultants on April 5, 2023 is currently under review.

With respect to proposed riprap installation along Croft Island (Approval Application File Number: 2010175), MOF has been provided with engineered drawings which appear to provide information of where riprap is proposed to be placed relative to the stream channel. Please

Ministry of Forests

Stream Management
South Coast Natural Resource
Region

Suite 200, 10428 - 153 St
Surrey BC V3R 1E1
Phone: (604) 586-4400
Fax: (604) 586-4434

confirm that to be the case. Also, we still require a hydrological assessment with modelling – especially regarding potential downstream impacts including with respect to any potential impacts on Sturgeon and their habitat.

On brief review of the information recently received on April 5, 2023, from your consultants, the following additional information is also required:

- Please identify any property on which any of the proposed works would be located. In particular, please provide details of whether any of that property would be Crown Land or private land. If the proposed works would be on Crown Land then as contemplated by S.4(i) of the *Water Sustainability Regulation*, a permit or tenure application would be required. For your information, your application has been referred to Crown Lands in regards to this issue.
- Please identify the location of the First Nation's cultural site relative to the proposed works, on an engineered drawing.

Please note, that MOF must share the information that has been provided, as well as the additional information requested, with First Nations during the consultation period, before a decision on this file can be reached.

Information

In regards to your March 15, 2023 inquiry about lifting the Stop Work Order in order for you to stockpile riprap 30m back from top of the stream bank, please note that the Stop Work Order, issued February 1, 2023, required you to stop any unauthorized changes in and about a stream (Fraser River) at 20600 Landstrom Rd, Hope, BC and Croft Island.

As a reminder, you currently hold no change approval to carry out changes in and about a stream, such as to conduct works or activities inside the stream or stream channel (including its bed and banks), even if the Stop Work Order should be stayed.

Under section 11 of the *Water Sustainability Act* (copied below) a change approval is needed for authorization to make changes in and about a stream, including to place any materials in and about the stream and/or the stream channel. The definition of "stream channel" includes the stream bed and banks, both above and below the natural boundary, and whether or not the stream channel has been modified, including any side channels of the stream. We are also copying your consultants so that they are aware of these requirements.

Further to note that this information relates solely to the requirements of the *Water Sustainability Act*. You remain responsible for obtaining any other permissions or authorizations that may be required under potentially applicable enactments from any other agency or jurisdiction.

If you have any questions regarding this information, please direct your questions to Roxanne.Snook@gov.bc.ca, please reference the File number and Address in the subject line.



Regards,

[REDACTED]

Caroline Ashekian, MSc., RPBio.,
Assistant Water Manger under the Water Sustainability Act

Cc:

Richard Borthwick, Consultant: richard.borthwick@madrone.ca

Jamie Stirling, Consultant: jamie@stirlinggeoscience.com

Pc:

Ministry of Attorney General, Legal Services Branch, Livia Meret

Ministry of Attorney General, Legal Services Branch, Amanda MacDonald

Ministry of Forests, Stream Management, Roxanne Snook

District of Hope, Director of Community Development

Department of Fisheries and Oceans, Stephanie Major

Ministry of Parks, Regan Kohlhardt, Regan.Kohlhardt@gov.bc.ca

NRO Supervisor, South Coast, Brian Bubela

Extract from *Water Sustainability Act*

“changes in and about a stream” means

- (a) any modification to the nature of a stream, including any modification to the land, vegetation and natural environment of a stream or the flow of water in a stream, or
- (b) any activity or construction within a stream channel that has or may have an impact on a stream or a stream channel;

“stream” means

- (a) a natural watercourse, including a natural glacier course, or a natural body of water, whether or not the stream channel of the stream has been modified, or
- (b) a natural source of water supply,

including, without limitation, a lake, pond, river, creek, spring, ravine, gulch, wetland or glacier, whether or not usually containing water, including ice, but does not include an aquifer;

“stream channel”, in relation to a stream, means the bed of the stream and the banks of the stream, both above and below the natural boundary and whether or not the channel has been modified, and includes side channels of the stream;

Changes in and about a stream

11 (1) On application in accordance with section 12, the comptroller, a water manager or an engineer may issue an approval authorizing any of the following persons to make changes in and about a stream:

- (a) the government of British Columbia or Canada;
- (b) another person.

(2) Changes in and about a stream may only be made in accordance with

- (a) the terms and conditions of a change approval,
- (b) the regulations,
- (c) the terms and conditions of an authorization, or
- (d) an order.



Appendix 1. Email to your Qualified Professionals of outstanding items for review.

For the purposes of this letter, MOF notes have been added in blue:

From: Snook, Roxanne FOR:EX <Roxanne.Snook@gov.bc.ca>

Sent: February 23, 2023 1:30 PM

To: Richard Borthwick <richard.borthwick@madrone.ca>; Jamie Stirling <jamie@stirlinggeoscience.com>

Cc: [REDACTED]

Subject: Request for more information - Change Approval File # 2010175 Croft Island (riprap)

Good afternoon,

From our meeting on Feb. 9, 2023 (Response to the Pending Refusal for Change Approval File # 2010175), MOF has decided to review this application. I would like to request the following information (in writing), as was (mostly) discussed during the meeting on Feb. 9, 2023:

Here's what I have on my list from my meeting notes, plus a couple of other items.

- What type of protection do the proposed works will provide i.e. bank protection, flood protection, or both (received April 5, under review)
- Transfer of flood and erosion risk to downstream and upstream properties (received April 5, under review)
- Future maintenance requirements (received April 5, under review)
- Habitat offsetting (received March 1 & April 5; under review)
- Description of the type of habitat that could be preserved if eroding bank of Croft Island were to be armoured (received March 1)
- Hydrological assessment with modelling – especially downstream, i.e., any connection to Sturgeon polygons – Is this something NHC could provide through Fraser River models?
- Confirmation whether bathymetry was done – was there History of north access to Croft Channel? What is pushing Fraser River to perpendicular flows towards southern area of Croft Island. (received April 5, under review)

Thank you,
Roxanne