



REGULAR MEETING OF COUNCIL AGENDA

Tuesday, October 14, 2025 at 7:00 p.m.

Council Chambers

325 Wallace Street, Hope, British Columbia

For those in attendance at District of Hope Open Council Meetings and Public Hearings, please be advised that the Hope Ratepayers Association is recording these meetings and hearings. The District, in no way, has custody or control of the recordings. Therefore, all persons who do not want their presentation or themselves recorded, please approach the Clerk to declare same and the District will relay this to the Association so that you can freely speak.

1. CALL TO ORDER

Mayor to acknowledge that the meeting is being held on the traditional, ancestral and unceded territories of the Stó:lō people, particularly the Chawathil, Union Bar and Yale First Nations.

2. APPROVAL OF AGENDA

Recommended Resolution:

THAT the October 14, 2025, Regular Council Meeting Agenda be adopted, as presented.

3. ADOPTION OF MINUTES

(a) Regular Council Meeting

(1)

Recommended Resolution:

THAT the Minutes of the Regular Council Meeting held September 8, 2025, be adopted, as presented.

4. DELEGATIONS

There are no Delegations.

5. STAFF REPORTS

(a) Report dated October 3, 2025 from the Chief Administrative Officer

(8)

Re: Proposed Thunderbird Trail

Recommended Resolution:

THAT Council endorses staff to continue working with the Hope Mountain Centre for Outdoor Learning (HMC), the Province of British Columbia, the Cascade Lower Canyon Community Forest (CLCCF), and local First Nations to investigate the potential development of the proposed Thunderbird Trail;

AND THAT once this investigation is complete, bring back a report to Council for final decision as to authorizing and funding such a trail.

(b) Report dated October 5, 2025 from the Chief Administrative Officer (13)
Re: Station House Archaeological Update and Funding Decision

Council to choose one of the following optioned resolutions:

Option #1

Recommended Resolution:

THAT Council endorses the continuation of the Station House development project as presented by the Tashme Historical Society;

AND THAT Council endorses a further \$73,413.96 be allocated from the Station House Reserve to cover these newly identified additional archeological costs;

AND FURTHER THAT Council acknowledges that further archeological costs could be incurred dependent upon any further archeological materials that are found.

OR

Option #2

Recommended Resolution:

THAT Council does not endorse the continuation of the Station House development as presented by the Tashme Historical Society, as the newly presented archeological costs will raise the District's costs unacceptably high for this project.

(c) Report dated October 3, 2025 from the Deputy Director of Corporate Services (25)
Re: Records Management Policy and Procedures

Recommended Resolution:

THAT the Records Management Policy and Procedures be adopted this 14th day of October, 2025.

6. COMMITTEE REPORTS

There are no Committee Reports.

7. MAYOR AND COUNCIL REPORTS

8. PERMITS AND BYLAWS

(a) District of Hope 2025-2029 Permissive Tax Exemption Amendment Bylaw No. 1611, 2025 (39)

Recommended Resolution:

THAT *District of Hope 2025-2029 Permissive Tax Exemption Amendment Bylaw No. 1611, 2025* be adopted this 14th day of October, 2025.

(b) Report dated October 1, 2025 from the Planner III (40)
Re: OCP and Zoning Amendment – 62870 Flood Hope Road

Recommended Resolution #1:

THAT *District of Hope Official Community Plan Amendment Bylaw No. 1609, 2025* be given first and second readings to change the Official Community Plan land use designation from Highway Commercial to Light Industrial for the property at 62870 Flood Hope Road; and

FURTHER THAT the public be notified in accordance with the *District of Hope Application Procedures Bylaw No. 1595, 2025*; and

FURTHER THAT Council approve and adopt the consultation strategy outlined in the Report to Council dated October 1, 2025 for *District of Hope Official Community Plan Amendment Bylaw No. 1609, 2025* which includes referral to the Ministry of Transportation & Infrastructure, the District of Hope Director of Finance, and the District of Hope Director of Operations.

Recommended Resolution #2:

THAT *District of Hope Zoning Amendment Bylaw No. 1610, 2025* be given first and second readings to change the zoning from Rural (RU-1) to Light/Service Industrial (I-2); and

FURTHER THAT the public be notified in accordance with the *District of Hope Application Procedures Bylaw No. 1595, 2025*.

9. FOR INFORMATION CORRESPONDENCE

(a) For Information Correspondence (52)

Recommended Resolution:

THAT the For Information Correspondence List dated October 14, 2025, be received.

(b) Accounts Payable Cheque Listing – August 2025 (74)

Recommended Resolution:

THAT the Accounts Payable Cheque Listing for the period of August 1-31, 2025, be received.

(c) Accounts Payable Cheque Listing – September 2025 (82)

Recommended Resolution:

THAT the Accounts Payable Cheque Listing for the period of September 1-30, 2025, be received.

10. OTHER PERTINENT BUSINESS

11. QUESTION PERIOD

Call for questions from the public for items relevant to the agenda.

12. NOTICE OF NEXT REGULAR MEETING

Monday, October 27, 2025 at 7:00 p.m.

13. RECESS TO IN-CAMERA MEETINGRecommended Resolution:

THAT the meeting be closed to the public to consider matters pursuant to Section 90(1)(c) [labour relations or other employee relations] of the *Community Charter* and adopting closed meeting minutes.

14. RETURN TO REGULAR MEETING

Mayor to reconvene the Regular Council Meeting.

15. ADJOURN REGULAR COUNCIL MEETING

**MINUTES OF THE REGULAR
COUNCIL MEETING**

Monday, September 8, 2025
Council Chambers, District of Hope Municipal Office
325 Wallace Street, Hope, British Columbia

Council Members Present: Mayor Victor Smith
Councillor Bonny Graham
Councillor Scott Medlock
Councillor Pauline Newbigging
Councillor Angela Skoglund
Councillor Heather Stewin

Council Members Absent: Councillor Dusty Smith

Staff Present: John Fortoloczky, Chief Administrative Officer
Kevin Dicken, Director of Operations/Deputy CAO
Donna Bellingham, Director of Corporate Services
Robin Beukens, Director of Community Development
Mike Olson, Director of Finance
Branden Morgan, Deputy Director of Corporate Services

Others Present: 4 members of the Public and 1 Media

1. CALL TO ORDER

Mayor Smith called the meeting to order at 7:00 p.m. and acknowledged that the meeting is being held on the traditional, ancestral and unceded territories of the Stó:lō people, particularly the Chawathil, Union Bar and Yale First Nations.

2. APPROVAL OF AGENDA

Moved / Seconded

THAT the September 8, 2025, Regular Council Meeting Agenda be adopted, as amended, to include item 5(d), a report from the Director of Operations/Deputy CAO regarding a District of Hope Long-Term Wastewater Infrastructure Plan. **CARRIED.**

3. ADOPTION OF MINUTES

(a) Regular Council Meeting

Moved / Seconded

THAT the Minutes of the Regular Council Meeting held August 11, 2025, be adopted, as presented. **CARRIED.**

(b) Public Hearing

Moved / Seconded

THAT the Record of the Public Hearing held August 11, 2025, be received. **CARRIED.**

(c) Special Regular Council Meeting

Moved / Seconded

THAT the Minutes of the Special Regular Council Meeting held September 2, 2025, be adopted, as presented. **CARRIED.**

4. DELEGATIONS

There were no Delegations.

5. STAFF REPORTS

**(a) Report dated September 2, 2025 from the Director of Operations/Deputy CAO
Re: Pollution Control Center (PCC) Sludge Removal**

The Director of Operations provided a brief overview of the report, noting that an excess of sludge in the third and final treatment lagoon at the PCC has severely compromised the ability to effectively filter effluent before release to the Fraser River. He added that the current budget of \$300,000 to remove old, stored sludge is inadequate, and that initial estimates show probable costs between \$400,000 and \$600,000.

Council inquired as to whether this issue can be solved, or if sludge removal will be required every 7-8 years. The Director of Operations advised that this is a regular operation that the District will need to undertake, noting that sludge levels in the other lagoons are normal. Council noted that the District will need to budget based on the new lifecycle of sludge in the lagoons and inquired as to whether there are any other reserves in which the funds for sludge removal could be taken from. The Director of Operations advised that the Growing Communities Fund Reserve can be utilized for challenges based on community growth, and that the sewer and PCC reserves do not have the capacity for a project of this size.

Moved / Seconded

THAT Council authorize an additional \$700,000 for the removal and disposal of sludge from the Pollution Control Center, to be funded by the Growing Communities Fund Reserve. **CARRIED.**

**(b) Report dated September 3, 2025 from the Director of Operations
Re: Othello Road Rehabilitation Project**

The Director of Operations provided a brief overview of the report, noting that TRUE Consulting, the District's engineering consultant, has advised that quantities associated with road base repairs and rock removal have exceeded original estimates by approximately \$230,000. Additionally, he advised that the removal of overburden to achieve a competent subgrade may result in \$175,000 in additional work but cannot be conclusively determined until competent subgrade has been found. It was noted that the original tender came in under budget, and that some of the overage costs will be captured by the initial estimate.

Council inquired about the timeline for the project, and whether work has stopped until further funding is approved. The Director of Operations advised that the contractor has continued working and has started the geotechnical portion but added that the District is obligated to cover any cost overages as part of the grant agreement. Council inquired as to the completion date of the project. The Director of Operations advised that works is scheduled to be completed by the end of October.

Moved / Seconded

THAT Council authorize \$350,000 to cover additional Othello Road Rehabilitation Project costs, to be funded by the Growing Communities Fund Reserve. **CARRIED.**

(c) **Presentation from the Director of Finance**
Re: 2025 Mid-Year Financial Review

The Director of Finance gave a brief presentation on the 2025 Mid-Year Financial Review, noting that there are no areas of concern at this time.

Moved / Seconded

THAT Council receive the 2025 Mid-Year Financial Review, for information. **CARRIED.**

(d) **Report dated September 8, 2025 from the Director of Operations/Deputy CAO**
Re: District of Hope Long-Term Wastewater Infrastructure Plan

Moved / Seconded

THAT Council support the District of Hope application to UBCM's Canada Community Building Fund Strategic Priorities Fund, Capacity Building Stream to develop a Long-Term Wastewater Infrastructure Plan for the Pollution Control Center;

AND THAT Council commit the District of Hope to provide overall grant management. **CARRIED.**

6. COMMITTEE REPORTS

There were no Committee Reports.

7. MAYOR AND COUNCIL REPORTS

(a) **Letter of Support – Riverside Manor**

Moved / Seconded

THAT Council issue a letter of support to the Riverside Manor for their application to the New Horizons grant opportunity. **CARRIED.**

(b) **Letter of Support – Royal Canadian Legion Branch 228**

Moved / Seconded

THAT Council issue a letter of support to the Royal Canadian Legion Branch 228 for their application to the New Horizons grant opportunity. **CARRIED.**

Mayor Smith Reported:

- He noted that the Fraser Valley Regional District (FVRD) will no longer be using X (Twitter) due to lack of engagement.
- He announced that the FVRD is the fourth most efficient regional district in BC despite being the third largest, noting recent projects including the North Cultus Wastewater Treatment Plant, large greenhouse projects, and upgrades to the Hope and Area Recreation Centre heating and cooling upgrades.
- He requested that the FVRD install one of four new air quality monitoring stations at the Silver Creek Firehall, noting there are concerns regarding smoke that lingers in the Skagit Valley each year.
- He congratulated Lori and Rob Ibister, as well as the other volunteers and staff, who helped put together the Brigade Days event. He added that the event started in 1968 and evolved over time to its present form.
- He, along with Director of Corporate Services Donna Bellingham, met with Deputy Director General Peter J.Y. Chiou of the Taipei Economic and Cultural Office and

his wife regarding Council's decision to restore the Republic of China (Taiwan) flag.

- He noted that the Union of BC Municipalities (UBCM) convention will be taking place from September 22nd to 26th, where members of Council and the CAO will be able to connect with other communities, meet with Provincial Cabinet Ministers, and vote on resolutions.

Councillor Graham Reported:

- She attended Brigade Days, noting that she took part in the parade and thanked the volunteers for their work in putting together a successful, well-attended event.
- She attended the final Concert in the Park of the season, noting that it was well attended and thanked all who contributed to the event.

Councillor Skoglund Reported:

- She attended the Hope and District Arts Council (HDAC) meeting on August 28th where they discussed Concerts in the Park and methods of counting attendees at events. She added that Ryan Witt, the new Program Coordinator for the Art Machine, has done a great job introducing fresh ideas and took part in the Brigade Days parade.
- She announced that the Arts Council Garage Sale will take place on September 13th from 9:00 a.m. to 1:00 p.m. in Studio A at the Art Machine. She added that the HDAC is accepting donations on Thursday, September 11th from 5:30 p.m. to 8:00 p.m. and on Friday, September 12th from 12:00 p.m. to 4:00 p.m.
- She watched the Brigade Days Parade and thanked District of Hope Staff for effectively managing road closures along the route.

Councillor Medlock Reported:

- He attended Brigade Days, noting that attendance was high, and thanked Brigade Days and Hope Motorsports volunteers for their hard work.
- He noted that he will be attending the upcoming UBCM Convention, adding that he is looking forward to connecting with colleagues and the opportunity to learn.

Councillor Stewin Reported:

- She attended Brigade Days, noting that she appreciated the presence of drumming and dancing at the opening ceremony and the statement by Chawathil First Nation Chief Aaron Pete regarding working together to partner in economic development. She also thanked the volunteers who helped make the weekend a success.
- She noted that the Hope Inclusion Project meeting scheduled for September 9th has been postponed until October.
- She announced that the kickoff for Purple Light Night will take place on October 1st at 6:00 p.m. in Memorial Park
- She expressed her appreciation for the Richmond Hill Multi-Use Pathway project, noting that she walks the route quite often and now feels safe and able to walk the route alone as a person with low vision. She added that she would like to see an audible crossing installed at the intersection of the Highway 1 off-ramp and Flood-Hope Road.

Councillor Newbigging Reported:

- She attended Brigade Days on Friday, noting that it was well attended.
- She noted that the Hope Golf & Country Club hosted the 2025 Hope Men's Autumn Leaves Golf Tournament this past weekend, noting that Dustin Boydell scored a hole-in-one and was the Overall Low Gross Winner.

8. PERMITS AND BYLAWS

(a) Zoning Amendment Bylaw

Re: Short-Term Rental Regulations

Moved / Seconded

THAT *District of Hope Zoning Amendment Bylaw No. 1603, 2025*, to allow provisions for Short Term Rentals, be adopted this 8th day of September, 2025. **CARRIED.**

(b) Fees and Charges Amendment Bylaw

Moved / Seconded

THAT *Fees and Charges Amendment Bylaw No. 1607, 2025*, be adopted this 8th day of September, 2025. **CARRIED.**

(c) Records Management Bylaw

Moved / Seconded

THAT *Records Management Bylaw No. 1605, 2025*, be adopted this 8th day of September, 2025. **CARRIED.**

(d) Official Community Plan Amendment Bylaw

Re: 19623 Silver Skagit Road

Council inquired as to the delay in adopting the Official Community Plan (OCP) and Zoning Amendment Bylaws for 19623 Silver Skagit Road. The Director of Community Development advised that the District had a requirement that, should the rezoning be approved, the proponent would need to provide funds for improvements to the road in front of the subject property. As the funds have been collected from the property owner, the OCP and Zoning amendments have been brought forward for adoption.

Moved / Seconded

THAT *District of Hope Official Community Plan Amendment Bylaw No. 1598, 2025* to re-designate the property located at 19623 Silver Skagit Road from Country Residential to Light and Service Industrial, be adopted this 8th day of September, 2025. **CARRIED.**

(e) Zoning Amendment Bylaw

Re: 19623 Silver Skagit Road

Moved / Seconded

THAT *District of Hope Zoning Amendment Bylaw No. 1599, 2025*, to rezone the property at 19623 Silver Skagit Road, from Country Residential (CR-1) to Light/Service Industrial (I-2), be adopted this 8th day of September, 2025. **CARRIED.**

- (f) **Report dated August 22, 2025 from the Director of Finance**
Re: 2025-2029 Permissive Tax Exemption Amendment

Moved / Seconded

THAT *District of Hope 2025 - 2029 Permissive Tax Exemption Amendment Bylaw No. 1611, 2025* be given first, second and third reading, this 8th day of September, 2025.

CARRIED.

- (g) **Report dated August 28, 2025 from the Planner III**
Re: Development Variance Permit for 733 7th Avenue

Moved / Seconded

THAT Council approve a Development Variance Permit for the following Zoning Bylaw variance for 733 7th Avenue:

- Part 10.1.5.1 (Setbacks) to reduce the minimum south-east interior lot line setback from 1.2 m to 0.3 m for a garage addition to an existing one family residence. **CARRIED.**

9. FOR INFORMATION CORRESPONDENCE

- (a) **For Information Correspondence**

Moved / Seconded

THAT the For Information Correspondence List dated September 8, 2025, be received.

CARRIED.

- (b) **Accounts Payable Cheque Listing – July 2025**

Moved / Seconded

THAT the Accounts Payable Cheque Listing for the period of July 1-31, 2025, be received.

CARRIED.

10. OTHER PERTINENT BUSINESS

There was no other pertinent business.

11. QUESTION PERIOD

Brian Coates, resident of 7th Avenue, had concerns regarding potential noise resulting from the Development Variance Permit approved for 733 7th Avenue. Mr. Coates inquired about the hours during which noise can be made. The Director of Corporate Services advised that under the *Good Neighbour Bylaw*, noise must not be made before 7:00 a.m. or after 9:00 p.m.

12. NOTICE OF NEXT REGULAR MEETING

Tuesday, October 14, 2025 at 7:00 p.m.

13. ADJOURN

Moved / Seconded

THAT the Regular Council Meeting adjourn at 7:44 p.m.

CARRIED.

Certified a true and correct copy of the Minutes of the Regular Meeting of Council held September 8, 2025, in Council Chambers, District of Hope, British Columbia.

Mayor

Director of Corporate Services

REPORT/RECOMMENDATION TO COUNCIL

REPORT DATE: 3 October 2025

FILE: 6020-20

SUBMITTED BY: Chief Administrative Officer

MEETING DATE: 14 October 2025

SUBJECT: PROPOSED THUNDERBIRD TRAIL

PURPOSE:

The purpose of this report is to inform Council about a new recreational trail initiative and seek Council endorsement to continue investigating feasibility, desirability, costs, responsibilities, and potential partners.

RECOMMENDATION:

THAT Council endorses staff to continue working with the Hope Mountain Centre for Outdoor Learning (HMC), the Province of British Columbia, the Cascade Lower Canyon Community Forest (CLCCF), and local First Nations to investigate the potential development of the proposed Thunderbird Trail;

AND THAT once this investigation is complete, bring back a report to Council for final decision as to authorizing and funding such a trail.

IOCP PUBLIC CONSULTATION:

No consultations are required as per the IOCP. However, as part of this process, consultations with local First Nations (e.g. Chawathil FN) and the Stó:lō Research and Resource Management Centre have begun and will need to be officially concluded.

ALTERNATIVES & IMPLICATIONS:

There are two ultimate alternatives. First, to not approve the creation of this trail and not join the A:lhqeyétsel in Halq'eméylem Trail (Serpent's Back Trail) to the Hope Flood Falls Trail. This would continue the status quo with some informal public access east from the Flood Falls Trail but not to the point of connecting to the Serpents Back Trail.

Second, approving the creation of this trail would see its formalization, building to an acceptable recreational and safety standard, and enhancing our tourism potential via enlarging our local trails network.

ANALYSIS:

A. Rationale:

The rationale for the recommendation is that allowing staff to devote time and effort will provide Council with the needed information to ultimately decide its support for the trial. The Province has indicated that an official licence would be required between the District and itself. These proposed conditions are attached but not yet completely investigated or costed. Naturally, these would be subject to further negotiation.

B. Attachments:

1. Draft map of proposed trail route (likely to be amended somewhat).
2. Email dated 17 Sep 25 from Grace Sherratt, Ministry of Transportation and Transit

C. Strategic Plan Objectives:

Hope's Strategic Plan calls for continued and improved relationships with First Nations. This project would involve such consultation throughout the project investigation and finalization phases.

Hope's Economic Development Plan also supports the continued growth of our tourism and local quality of life assets. Continued growth of our local trail network will increase recreational opportunities for both residents and visitors.

D. Relevant History:

This initiative began soon after the completion of the Serpent's Back Trail via the HMC. They envisioned this proposed connection between the two trails and in 2024 obtained funding from the CLCCF to undertake their own preparatory investigation. In January, 2025 the District was officially made aware of this effort and the Chief Administrative Officer then worked informally with the HMC, the CLCCF, the Province, and Chawathil FN in this regard.

E. Budget Implications

There may be costs related to liability insurance and there will be costs related to the creation and ongoing maintenance of the trail if approved. Council should note that cost-sharing and support has already been achieved with the CLCCF and could include other stakeholders to share any burdens. Preparatory costs will also include legal review and advice regarding a licence agreement.

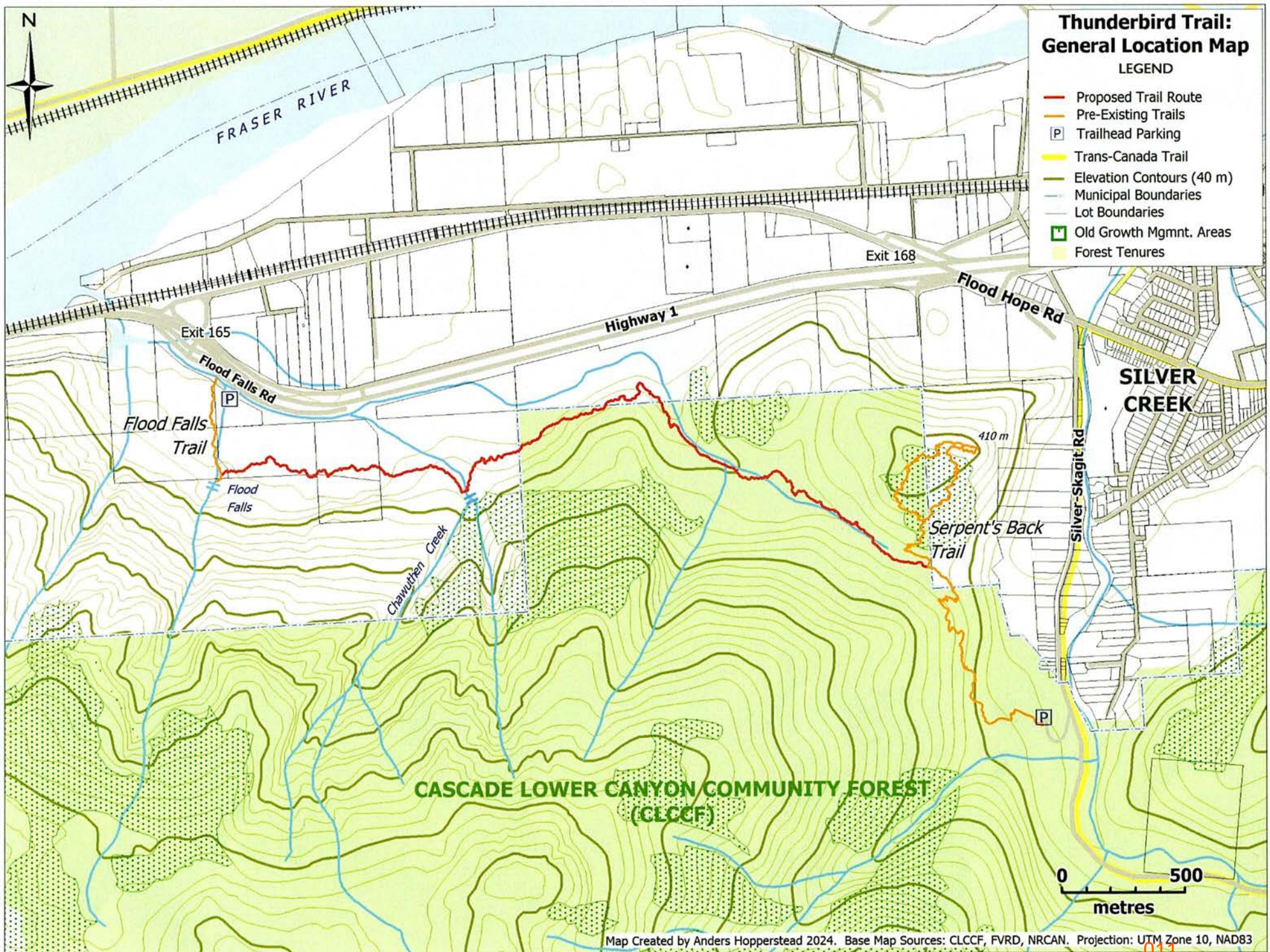
F. Resources:

Staff time will be required to undertake further investigation and preparation in order to support further Council decisions.

Prepared by:

Original Signed by John Fortoloczky

Chief Administrative Officer



John Fortoloczky, CD MBA

From: Sherratt, Grace TT:EX <Grace.Sherratt@gov.bc.ca>
Sent: Wednesday, September 17, 2025 3:33 PM
To: Kelly Pearce; John Fortoloczky, CD MBA
Cc: Price, Tracy TT:EX
Subject: FW: Thunderbird Trail -- Maps, Photos, and Archaeology

Follow Up Flag: Follow up
Flag Status: Completed

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Good Afternoon,

First, I must apologize for the delay in responding. I had drafted a note and see that it wasn't sent.

Thank you for the additional information you have provided regarding the proposed Thunderbird Trail.

The Province is prepared to enter into a licence agreement with the District of Hope to construct and maintain the proposed Thunderbird Trail. The following will be requirements of the licence:

- the licence agreement will be between District of Hope and BC Transportation Financing Authority (BCTFA)
- District of Hope will be authorized to construct and maintain the Thunderbird Trail (they will not be responsible for lands outside of the trail)
- Signage will be required along the 'edge' of the trail which indicates 'No Trespassing' and 'Private Property' (location and frequency to be discussed)
- Signage will also be required at sections of the trail where trail users transition from crown land to BCTFA (private lands). BCTFA will provide wording for those signs. Wording will include that the trail is a 'Recreational Trail'
- District of Hope to take over maintenance of the Flood Falls Trail area (not surrounding lands) as this trail is the access point for the Thunderbird Trail
- District of Hope to be responsible the geotechnical condition of the BCTFA land and any trail user incidents that may result because of it
- Insurance requirements to be confirmed by MoTT Insurance and Securities

If you are in agreement with these terms, please let us know and we will have a licence drafted for your review and will start the First National consultation process.

Kind Regards,
Grace

Grace Sherratt (she/her)

Senior Manager, Land Operations
Properties and Land Management
Ministry of Transportation and Transit
Office: 778.974.2631

REPORT/RECOMMENDATION TO COUNCIL

REPORT DATE: 5 October 2025

FILE: 810-20 (Station Hse)

SUBMITTED BY: Chief Administrative Officer

MEETING DATE: 14 October 2025

SUBJECT: Station House Archeological Update and Funding Decision

PURPOSE:

To update Council on recent archeological findings at the Station House site and seek direction on project continuation and funding implications. A negative decision on this issue would result in a project halt and failure.

RECOMMENDATION:

Recommended Resolution:

THAT Council endorses the continuation of the Station House development project as presented by the Tashme Historical Society;

AND THAT Council endorses a further \$73,413.96 be allocated from the Station House Reserve to cover these newly identified additional archeological costs;

AND FURTHER THAT Council acknowledges that further archeological costs could be incurred dependent upon any further archeological materials that are found.

Or:

THAT Council does not endorse the continuation of the Station House development as presented by the Tashme Historical Society, as the newly presented archeological costs will raise the District's costs unacceptably high for this project.

ANALYSIS:

A. Rationale:

After receiving the archeological permit on 14 June 2025, on site work was conducted as required for the development process to continue. On 28 August 2025, the District received an update from Stantec Consulting with regard to the Archeological Impact Assessment (AIA). This update was provided to Tashme and a meeting was held with Ryan Ellen at District Hall on 10 September 2025. At that time the Mayor and CAO discussed Statec's advice and request for a change order with Ryan.

Stantec's advice and request are based on archeological discoveries on-site. Stantec states that additional costs are anticipated to be incurred as deeply buried, potentially intact archaeological sediments were encountered in three of the machine tests. The excavation of a series of evaluative units is required to better understand these site deposits to inform the District as the client, the Archaeology Branch, and Indigenous groups. Furthermore, additional machine testing is proposed to better define the site boundary on the property. The original proposal submitted on January 27, 2025 assumed four days of field work would be needed to carry out the Archeological Impact Assessment (AIA). Those days have been used and additional field work days are needed to carry out the evaluative unit excavation and additional machine testing.

Stantec's scope of work for the Project to-date has involved the following tasks:

- Heritage Conservation Act (HCA) permitting for AIA phase (complete)
- Safety and pre-field planning (complete)
- Indigenous liaison (on-going)
- Archaeological impact assessment field work (ongoing shovel and machine testing; incomplete)
- Reporting (on-going; incomplete)

Stantec understands that avoidance of archaeological deposits is likely not feasible. Therefore, an HCA Section 12.4 alteration permit will be required prior to proceeding with the construction phase. *However, and this is key, field work efforts associated with the construction phase are not included as the level of effort will depend on the results of the AIA and final design plan.*

Timelines for HCA permit issuance vary significantly, ranging from a few months to up to a year. For reference, the HCA Section 12.2 inspection permit (2025-0186), which authorized the AIA program, took approximately four months from submission to issuance. A similar timeline is anticipated for the Section 12.4 alteration permit.

The schedule for the additional work is as follows:

Table 1 Key Tasks and Milestones

Key Tasks	Anticipated Delivery Date
Pre-field/health and safety preparation	Prior to commencement of field work
AIA field work	Within two weeks following the District's approval of this change order
Reporting	Four to six weeks following finishing AIA field work
HCA Section 12.4 alteration permit and SHIP permit submission	Concurrent with AIA report submission to the Archaeology Branch and Indigenous groups.

The detailed outline of the estimated fees are found attached (within the Change Order 1 document). This change order, as a result of what has already been found, proposes an additional charge of \$73,413.96. Should this amount be approved, it will move the project forward into a construction phase.

What remains key to Council's decision is its financial risk tolerance (related to hard to estimate archeological work) versus the community benefits gained by completing the project as envisioned.

District discussions with Tashme indicate their belief that from their perspective, the project is not viable if the original full basement is not provided for. With this in mind, and knowing that at least an additional \$73,413.96 is required (and likely higher with a basement); does Council want to proceed?

Archeological costs and time required could be reduced significantly if a basement were eliminated from the development. However, for the District in particular this too would have knock on effects regarding museums artefact storage, AdvantageHOPE office space, and the upcoming Facilities Master Plan.

The pros and cons related to Council decisions in this case are presented below:

	Pros	Cons	Remarks
Proceed	Meets cultural expectations of a significant portion of the community and other stakeholder groups	Some in the community view the project as not necessary and funds should be used elsewhere.	
	Supports Tashme's development as proposed to move forward	Will keep the project moving as envisioned	
	Proceeds with the anticipated enhancement of tourism and economic development attraction efforts		
	Does not result in the nullification of	Any exact future archeological	Remaining Station House Reserve funds

	past effort and sunk costs getting the development to this stage	costs cannot be accurately estimated	may well cover any additional costs
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Halt	Pros	Cons	Remarks
	Eliminates immediate additional archeological costs as identified thus far	Will very likely cause Tashme to abandon the project. Roughly \$300,000 already spent from their grant funding. Rest would be returned	Will result in the District picking up the pieces and having to decide on both the site and building's future
		Will disappoint the anticipated enhancement of tourism and economic development attraction efforts. May lead to the District's credibility being questioned	
		Will result in the nullification of past effort and sunk costs getting the development to this stage	Should the District proceed alone, all further development costs its own responsibility
		The District will be left with a site requiring additional archeological work regardless of	

		development to occur	
		Site will have reduced value if offered for sale due to presence of archeological materials	

B. Attachments:

Change Order 1 – Stantec Consulting Services dated 28 August 2025

C. Strategic Plan Objectives:

The funding and executing the necessary archeological permitting process supports the Council Resolution to move and allow operation of the Station House on the Water Avenue site. Also achieves strategic asset goals of hosting visitors info centre, museum, and AdvantageHOPE offices in the Station House rather than finding/building an alternate location or locations.

D. History:

An amount of up to \$100,000 was already allocated on 10 February 2025 from the Infrastructure Reserve for project archeological work.

E. Resources:

Continued use of a contracting consultant to undertake this specialized permitting process and field work on our behalf.

F. Budget Implications

An additional \$73,413.96 to be sourced from the Station House Reserve. The Station House Reserve has a remaining \$168,262 unallocated balance that could be used for archeological or other purposes.

Prepared by:

Original Signed by John Fortoloczky

John Fortoloczky
Chief Administrative Officer

August 28, 2025

123222943

Attention: Kevin Dicken

Director of Operations/Deputy Chief Administrative Officer

District of Hope

T: 604-869-2333

E: kdicken@hope.ca

Dear Kevin,

Reference: Change Order 1 – Additional Archaeological Services to finish the Archaeological Impact Assessment at 940 Water Ave, Hope, British Columbia

The following outlines Stantec Consulting Ltd.'s (Stantec's) proposed additional archaeological services to finish the archaeological impact assessment (AIA) to support the relocation of the Hope Station House building to 940 Water Ave in Hope (the Project). Stantec's scope of work for the Project to-date has involved the following tasks:

- *Heritage Conservation Act* (HCA) permitting for AIA phase (complete)
- Safety and pre-field planning (complete)
- Indigenous liaison (on-going)
- Archaeological impact assessment field work (ongoing shovel and machine testing; incomplete)
- Reporting (on-going; incomplete)

Additional costs are anticipated to be incurred as deeply buried, potentially intact archaeological sediments were encountered in three of the machine tests. The excavation of a series of evaluative units is required to better understand these site deposits to inform you as the client, the Archaeology Branch, and Indigenous groups. Furthermore, additional machine testing is proposed to better define the site boundary on the property. The original proposal submitted on January 27, 2025 assumed four days of field work would be needed to carry out the AIA. Those days have been used and additional field work days are needed to carry out the evaluative unit excavation and additional machine testing. The scope, schedule and opinion of probable cost for that work is included herein.

1 Scope of Work

The proposed scope of archaeological work for the Project consists of the following and is subject to the assumptions presented below:

- **Pre-Field/Health and Safety Preparation:** Prior to field work, Stantec will engage with Indigenous groups to confirm and coordinate field work participation. Stantec will review and update the safety plan to be reviewed and followed by all workers engaged in the AIA.

Reference: Change Order 1 – Additional Archaeological Services to finish the Archaeological Impact Assessment at 940 Water Ave, Hope, British Columbia

- **Field work:** Field work will consist of the excavation of three - 1 x 2 m evaluative units and approximately 3 – 5 additional machine tests. Field work is anticipated to require six (12 hour) days by a crew consisting of one archaeological Field Director, two Stantec archaeologists, and two local Indigenous representatives. Additionally, three days have been allocated for a senior Field Director to provide appropriate oversight and guidance in the field, given the potential complexities of the site.
- **HCA permitting:** Stantec understands that avoidance of archaeological deposits is likely not feasible. Therefore, an HCA Section 12.4 alteration permit will be required prior to proceeding with the construction phase. As requested by the District, efforts related to the preparation of an HCA Section 12.4 alteration permit are included herein. However, field work efforts associated with the construction phase are not included as the level of effort will depend on the results of the AIA and final design plan. In addition, Stantec will prepare and submit applications for a Stó:lō Resource and Research Management Centre Heritage Investigation Permit (SHIP).

Please note that timelines for HCA permit issuance vary significantly, ranging from a few months to up to a year. For reference, the HCA Section 12.2 inspection permit (2025-0186), which authorized the AIA program, took approximately four months from submission to issuance. A similar timeline is anticipated for the Section 12.4 alteration permit.

2 Schedule

A preliminary schedule for key tasks associated with the additional archaeological services related to the AIA are outlined in Table 1. If needed, a more detailed schedule will be developed.

Table 1 Key Tasks and Milestones

Key Tasks	Anticipated Delivery Date
Pre-field/health and safety preparation	Prior to commencement of field work
AIA field work	Within two weeks following the District's approval of this change order
Reporting	Four to six weeks following finishing AIA field work
HCA Section 12.4 alteration permit and SHIP permit submission	Concurrent with AIA report submission to the Archaeology Branch and Indigenous groups.

Reference: Change Order 1 – Additional Archaeological Services to finish the Archaeological Impact Assessment at 940 Water Ave, Hope, British Columbia

3 Assumptions

The proposed scope of work and opinion of probable cost assumes the following:

- Archaeology Branch requirements will align with the scope of archaeological services outlined herein.
- Six 12-hour days (inclusive of travel) will be required for one Stantec Field Director and two Stantec archaeologists to complete AIA field work.
- Three 12-hour days (inclusive of travel) will be required for one Stantec Senior Field Director to support the archaeology crew in completion of AIA field work.
- Six 12-hour days (inclusive of travel) for two Indigenous representatives to participate in AIA field work. Should Indigenous groups request a greater level of participation, we will contact you to discuss potential cost implications.
- The testing program will consist of excavation of evaluative units and machine (e.g., mini-excavator, backhoe) testing.
- Costs for a machine and an operator are not included, as it is assumed the District of Hope will be able to provide the machine support.
- The Indigenous group participants will be based locally, and no accommodation costs or per diem will be associated with their mobilization.
- Additional costs for reporting and analysis are not included herein, as it is assumed the additional field work efforts can be accommodated within the existing remaining budget. If this additional field work yields a high cultural return that necessitates reporting efforts beyond the current scope, Stantec will submit a change order to the District for the additional efforts.
- No human remains will be encountered—if human remains are encountered, work will cease until the District of Hope, the Archaeology Branch, and the relevant Indigenous groups have been notified and a plan agreeable to these parties has been formulated. Costs associated with the development and implementation of such a plan are not included in this estimate.
- The crew will have safe and unrestricted access for inspection throughout the Project area.
- Estimated costs and efforts for the construction phase of work are not included herein but will be presented in a change order upon finishing the AIA.

Please note that the schedule for completing the assessment may be affected by factors beyond our control including cultural return and/or complexity of identified site deposits, inclement weather, etc. Any changes in schedule, scope or anticipated costs will be discussed with the District and approved prior to proceeding with work. Of course, if time and effort are less than anticipated (outlined in Table 2 to Table 4 below), corresponding costs will be lower.

Reference: Change Order 1 – Additional Archaeological Services to finish the Archaeological Impact Assessment at 940 Water Ave, Hope, British Columbia

4 Closure

We are prepared to begin with the pre-field work preparations upon your approval. We look forward to the opportunity of assisting you in addressing the archaeological requirements for this project. If you agree to the scope of work and estimate outlined here, please sign and return via email to Hayley.Bond@stantec.com at your earliest convenience.

Please do not hesitate to contact the undersigned if you have any questions.

Regards,

Stantec Consulting Ltd.

Bond, Hayley

Digitally signed by Bond,
Hayley
Date: 2025.08.28
05:43:41 -07'00'

Hayley Bond BA, RPCA
Principal, Senior Archaeologist
Phone: 250-507-9754
Hayley.Bond@stantec.com

stantec.com

Reference: Change Order 1 – Additional Archaeological Services to finish the Archaeological Impact Assessment at 940 Water Ave, Hope, British Columbia

Table 2 Outline of Estimated Fees

Activity	Resource	Hours	Rate/Hour (\$)	Total (\$)
Project Management	Project Manager	24	175.00	4,200.00
HCA and Indigenous Permit Applications	Archaeologist – Field Director	12	161.00	1,932.00
	GIS/figure production	12	146.00	1,752.00
	Quality review	6	165.00	990.00
	Independent review	4	209.00	836.00
Health and Safety, Logistics, Field Mobilization	Archaeologist – Field Director	6	161.00	966.00
	Archaeologist	4	138.00	552.00
AIA Field Work and Travel	Archaeologist – Senior Field Director	36	209.00	7,524.00
	Archaeologist – Field Director	72	161.00	11,592.00
	Archaeologist x 2	144	138.00	19,872.00
Estimated Fees:				\$50,216.00

Table 3 Outline of Estimated Disbursements

Disbursement	Details	Total (\$)
Flat Rate Disbursement	6% on estimated fees	3,012.96
SRRMC SHIP application	Heritage Permit fee	400.00
Indigenous Representative - SRRMC	\$1,125/day x 6 days	6,750.00
Indigenous Representative	\$85/hour x 6 days	6,120.00
Indigenous Representative Truck Rental	\$150/day x 6 days x 2 trucks	1,800.00
Truck Rental	\$150/day x 6 days	900.00
Accommodation	\$150/night x 5 nights for 3 people + 2 nights for 1 person	2,550.00
Per Diem	\$65/day x 6 days for 3 people + 3 days for 1 person	1,300.00
Archaeology Kit	\$50/day x 6 days	300.00
Total Estimated Disbursements:		\$23,197.96

Table 4 Total Estimated Costs for Project

Total Estimated Fees	\$50,216.00
Total Estimated Disbursements	\$23,197.96
Grand Total of Costs for Project (Fees and Disbursements):	\$73,413.96

Reference: Change Order 1 – Additional Archaeological Services to finish the Archaeological Impact Assessment at 940 Water Ave, Hope, British Columbia

Table 5 Total Estimated Costs for Project

Previously Approved Project Budget	\$78,517.36
Change Order 1	\$73,413.96
Updated Total Probable Project Costs (excluding taxes):	\$151,931.32

By signing this proposal, Kevin Dicken authorizes Stantec to proceed with the services herein described.

This proposal is accepted and agreed on the _____ day of August, 2025.

Per: District of Hope

Kevin Dicken, Deputy Chief Administrative Officer _____

Print Name & Title

Signature



REPORT/RECOMMENDATION TO COUNCIL

REPORT DATE: October 3, 2025

FILE: 340-03

SUBMITTED BY: Deputy Director of Corporate Services

MEETING DATE: October 14, 2025

SUBJECT: Records Management Policy and Procedures

PURPOSE:

The purpose of this policy is to establish the principles and responsibilities of the District of Hope's Records Management Program, ensuring the responsible management of records throughout their lifecycle to meet legislative, operational and accountability requirements.

RECOMMENDATION:

THAT the Records Management Policy and Procedures be adopted this 14th day of October, 2025.

ANALYSIS:

A. Rationale:

The Records Management Policy and Procedures build on the recently adopted *Records Management Bylaw* to provide for ongoing control of the District's records. These guidelines ensure that all records, regardless of format, are managed consistently and securely throughout their lifecycle, aligning with legislative and organizational requirements. This includes the creation, use, maintenance, storage, security, retrieval, digitization and disposition of any records created or received by the District.

In addition, the policy assigns clear responsibilities to staff to promote accountability, compliance, and transparency. Through the implementation of these procedures, the District aims to safeguard vital information, enhance operational efficiency, and preserve the integrity and accessibility of records for both current and future needs.

B. Relevant History:

Records Management Bylaw No. 1605, 2025, adopted at the September 8, 2025, Regular Council Meeting, authorizes the establishment of policies and procedures that provide for the management of the records of the District of Hope.

C. Attachments:

- Draft Records Management Policy and Procedures
- *Records Management Bylaw No. 1605, 2025*

Prepared by:

Approved for submission to Council:

Original Signed by Branden Morgan

Deputy Director of Corporate Services

Original Signed by John Fortoloczky

Chief Administrative Officer

DEPARTMENT: ALL	File No. 340-20
POLICY TITLE: Records Management Policy and Procedures	
Authority: Legislative: ☒ (Council) Administrative: ☐	Effective Date: October 14, 2025 Date for Review: As Required
Revision Date:	

PURPOSE

The purpose of this policy is to establish the principles and responsibilities of the District of Hope's Records Management Program, ensuring the responsible management of records throughout their lifecycle to meet legislative, operational and accountability requirements.

POLICY STATEMENT

This policy applies to all records in the custody and/or control of the District of Hope. All members of Council and District employees must comply with this policy and other associated records management policies and procedures in their conduct of official business for the District.

SCOPE

This policy applies to all District Employees, Council Members, Volunteers, and contracted service providers while performing their duties under contract with the District.

DEFINITIONS

"Control" means the authority to manage a record throughout its lifecycle, including regulating its use, security, retention and disposition;

"Corporate Officer" means the municipal employee appointed as Corporate Officer under s. 148 of the *Community Charter*; or their appointed Deputy;

"Custody" means having physical possession of an official record and effect over its care and protection;

"District" means the District of Hope;

"Email" means electronic mail;

"FOIPPA" means the *Freedom of Information and Protection of Privacy Act*;

“Record” includes books, documents, maps, drawings, photographs, letters, vouchers, papers and any other thing on which information is recorded or stored by any means whether graphic, electronic, mechanical or otherwise;

“Records Classification and Retention Schedule” means the formal document, as amended from time to time, that establishes the classification system and retention schedule for the records of the District;

“Records Coordinator” means the individual appointed to the position of Records Coordinator in the Corporate Services Department of the District of Hope;

“Records Management Program” includes a system used by the District of Hope to manage the records of the District of Hope from record creation through to records disposal.

POLICY

1. Access to, Storage, and Security of District Records

- a. All staff will observe the following records management standards:
 - i. all records in the custody or control of staff, which are created or received in the context of the staff member's functional responsibilities, are the property of the District;
 - ii. District records will be organized, maintained, and stored in a manner that makes them accessible to authorized users to fulfill the duties of their position/role;
 - iii. digital, non-transitory District records will be stored in one of the District's approved document management systems, including the Shared Drive and Laserfiche;
 - iv. District records containing sensitive, personal and/or confidential information will be securely stored, either in secure filing cabinets or in an approved document management system, with the necessary security measures in place to limit access to authorized users who require the information to fulfill the duties of their position/role;
 - v. District records will be managed and preserved to ensure they remain authentic, reliable, trustworthy, secure, complete and accessible throughout their lifecycle regardless of location, media, or format. This includes during the conversion or migration from one media, format, or system to another;
 - vi. District records will be protected from unauthorized disclosure, modification, removal or destruction at all times;
 - vii. District records created in the conduct of business must be of a professional and objective nature, keeping in mind that any District record may be subject to release under FOIPPA.

2. Records Classification & Retention Schedule

- a. The Corporate Officer is responsible for creating, maintaining, and modifying, as required, the District's **Records Classification and Retention Schedule** ("RCRS");
- b. The RCRS:
 - i. will include the District's file plan and prescribed timetables that govern the lifecycle of all records from creation to destruction;
 - ii. will be based on the most current version of the Records Classification and Retention Schedule in the LGMA Records Management Manual, as amended, to include any approved variations;
 - iii. all requests for variations requiring an update to any aspect of the District's RCRS, which includes the file plan, descriptions of records, and the active, semi-active or final disposition retention periods, must be made in writing to the Corporate Officer; and
 - iv. any variations must be approved by the Corporate Officer who will consult with the necessary subject matter experts and/or legal counsel on retention requirements before approving any changes.
- c. Staff will create, retain, manage and dispose of District records according to the District's RCRS.
- d. Staff will not destroy District records except as approved through this policy or its accompanying procedure documents.
- e. Records that belong in the District's recordkeeping system but are not yet covered by the RCRS will be retained and arranged in a manner that aligns with and meets business requirements until an appropriate classification and retention schedule is developed and applied.

3. Records Management When Working Remotely

- a. Staff must obtain prior approval from their direct supervisor before removing any records from District property and must ensure the privacy and security of all records when working remotely.
- b. Staff will undertake necessary measure to safeguard records from risks such as unauthorized collection, use, disclosure, access, and destruction when working remotely.

4. Digitization of Records

- a. The District supports the digitization of physical records to:
 - i. replace original records with authentic, enduring digital copies;
 - ii. provide digital access to useful and/or important documents;
 - iii. reduce costs and space issues associated with the storage of physical records; and

- iv. preserve important business and historical information.
- b. Staff will create, maintain, and store digital records in a manner that:
 - i. protects the authenticity and integrity of the digital records;
 - ii. ensures that the digitized records can be managed, retrieved, and preserved over the longer term; and
 - iii. enables timely, secure disposition.
- c. Whenever possible, staff will implement digital processes for the creation, maintenance, and storage of District records, and will limit the creation and storage of physical records.
- d. Digitization can occur in the following methods:
 - i. digitization as part of a business process: routinely digitizing source records as they are created or received during a business process;
 - ii. digitization projects: digitizing a specific set of existing physical records to preserve information, enable digital access, protect source records from damage, or for the purpose of replacing original records with digital copies; and
 - iii. ad-hoc digitization of individual records: digitizing a document that needs to be transmitted or filed digitally.
- e. Digitization processes must meet the *Microfilm and Electronic Images as Documentary Evidence* standard and the *Electronic Records as Documentary Evidence* standard.
- f. Staff will follow the procedures established in the ***Digitization of Physical Records*** procedure sheet when digitizing records to ensure proper planning, preparing, digitizing, quality assurance, storage of the new digitized records and disposition of the physical source records.
- g. Staff will seek proper approval prior to executing the final disposition of source records.

5. Transitory Records

- a. Transitory records are records of temporary usefulness that are required for a limited period in order to complete a routine action or prepare a final record.
- b. Staff will follow the procedures established in the ***Managing Transitory Records*** procedure sheet to dispose of transitory records.

6. Email

- a. Emails created or received while carrying out business activities and responsibilities are considered a District record.
- b. Staff will manage email in accordance with the policies and procedures established for District records through the Records Management Program.

- c. Staff will maintain their email accounts and regularly dispose of transitory records, as per section 5 of this policy.

7. Version Control and Naming Conventions

- a. Staff will utilize version control and naming conventions following the procedures established in the District's ***Standardization Policy*** to ensure records are easily identifiable and retrievable, and that the correct version of an electronic record is being used.

8. External Access and Disclosure of Records

- a. Staff will follow the procedures established in the District's ***Freedom of Information and Protection of Privacy Bylaw*** when considering the external disclosure of District records.

9. Records Disposition

- a. District records are eligible for disposition:
 - i. when their scheduled retention periods have expired, as established by the District's RCRS; or
 - ii. for physical copies of digitized records, following successful digitization as outlined in section 4 of this policy.
- b. Staff will follow the procedures established in the ***Disposition of District Records*** procedure sheet.

PROCEDURE: Digitization of Physical Records

PURPOSE

The purpose of this procedure is to establish the process for digitizing District records including ensuring proper planning, preparing, digitizing, quality assurance, storage of the new digitized records and disposition of the physical source records.

PROCEDURE

1. Standard Practices

- a. Digitization processes will be defined and documented to ensure that the structure, content, identity and metadata of records are protected and preserved. Digitized records must adhere to the criteria as outlined in this policy.

2. Standard Criteria

- a. Digitized records shall:
 - i. be saved in PDF, TIFF, or other format as appropriate;
 - ii. have an image quality set at a minimum of 300 dpi;
 - iii. have Optical Character Recognition performed;
 - iv. have the following quality assurance criteria verified:
 - accuracy of the scanned image as compared with the original;
 - metadata that documents the digitization processes and context (e.g. the date of digitization);
 - correct orientation for optical character recognition, indexing and searchability;
 - identical page counts;
 - completeness of detail, contrast and resolution;
 - accuracy of colour on the image compared with the original document;
 - removal of blank, duplicate or extra pages, and that they are in the correct order;
 - enhancements (e.g. de-skewing, sharpening, de-speckling) must not remove any of the original content and must be documented; and
 - overall visibility and legibility, with nothing hindering the ability to read or view the content.
 - v. utilize version control and naming conventions following the procedures established in the District's **Standardization Policy**; and
 - vi. be stored on both the Shared Drive and Laserfiche.

3. Digitization Log

- a. A digitization log will be kept which, at minimum, includes:
 - i. document name;
 - ii. classification number;
 - iii. date of document creation; and
 - iv. date of digitization or verification.

4. Disposition of Originals

- a. Disposition of source records will take place following the procedures established in the ***Disposition of District Records*** reference sheet.
- b. Digitization logs will be included with any related Authorization for Destruction of Records forms.

PROCEDURE:	Disposition of District Records
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PURPOSE

The purpose of this procedure is to establish the process for the final disposition of the District's physical and electronic records.

PROCEDURE

1. District records are eligible for disposition:
 - a. when their scheduled retention periods have expired, as established by the District's RCRS; or
 - b. for physical copies of digitized records, following successful digitization as outlined in section 6 of this policy.
2. All records scheduled for disposition must be submitted to the Records Coordinator or Corporate Officer for processing.
3. The Records Coordinator or Corporate Officer shall:
 - a. Confirm that the subject records are eligible for disposition;
 - b. Create a Disposition List which includes:
 - i. document name;
 - ii. classification number; and
 - iii. date of document creation.
 - c. Store records in a standard size bankers box clearly labeled with an identification number which corresponds with the Disposition List;
 - d. Complete an Authorization for Destruction of Records form, which includes signatures from the Director of the relevant department and the Corporate Officer authorizing the disposition of the listed records;
 - e. Store the disposition records box in a secure location until disposition can be completed; and
 - f. Schedule on-site disposition with a recognized, reputable service provider.
4. Staff will:
 - a. Ensure the privacy and security of all records during the transfer of records to the service provider for authorized disposition; and
 - b. Obtain and permanently retain proof of destruction from the service provider.

PROCEDURE: Managing Transitory Records

PURPOSE

The purpose of this procedure is to establish the process for identification and disposition of transitory records.

PROCEDURE

1. Examples of Transitory Records include:

- a. Convenience copies – extra copies of records created or retained only for the convenience of reference, including photocopies;
- b. Stocks of publications, superseded forms, pamphlets, informational materials;
- c. Working materials and drafts, including rough notes, calculations, preliminary drafts, rough research notes and related materials used for the preparation of correspondence, reports, memoranda or other records once the finished record has been produced, documented, approved, received and filed into the regular system;
- d. Transitory systems information of temporary usefulness that is not an integral part of an administrative or operational record or data file, and is only required for a limited period of time for the completion of a routine action or the preparation of an ongoing record or file. Transitory systems information include: system-generated files and reports used for reference only, empty folders and files that have no further use and documents used only to input information into a computer system;
- e. Transitory systems information can also include input source documents, processing records, and output records:
 - i. Input sources documents are forms or other records used to enter data into a master file, unless required for financial, legal, auditor or other purposes, and become transitory once the update or data entry is validated and back up procedures are completed. Other input records include input screens, input transactions and automated data collection processes used for the same purpose;
 - ii. Transitory processing records include intermediate processing copies and transmittal copies used for transferring or sending copies of information from a master file to another location, that becomes obsolete when the update to the master file is complete; and
 - iii. Transitory output records are transitory if they are unnecessary duplicates, extra copies, working materials, drafts or research files used in the preparation of an ongoing record.
- f. Emails, if they meet the definition of transitory records defined above; and

Records Management Policy and Procedures

- g. Unsolicited records, including material in various media which have been forwarded to the local government from external sources, including form letters, pamphlets, catalogues, newspapers, product bulletins, magazines, course and seminar announcements.
- 2. Transitory records must not be retained for a period longer than one year and should be destroyed immediately when they are no longer required for operational use.
- 3. Formal authorization is not required for an individual employee to destroy transitory information; it is destroyed as part of routine practice.

Approved by the Chief Administrative Officer:

John Fortoloczky

BYLAW NO. 1605

A bylaw to establish records management procedures for the District of Hope.

The Council of the District of Hope, in open meeting assembled, enacts as follows:

CITATION

1. This bylaw may be cited for all purposes as ***“Records Management Bylaw No. 1605, 2025”***.

DEFINITIONS

2. In this Bylaw:

“Corporate Officer” means the municipal employee appointed as Corporate Officer under the *Community Charter*; or their appointed Deputy;

“District” means the District of Hope;

“Record” includes books, documents, maps, drawings, photographs, letters, vouchers, papers and any other thing on which information is recorded or stored by any means whether graphic, electronic, mechanical or otherwise;

“Records Classification and Retention Schedule” means the formal document, as amended from time to time, that establishes the classification system and retention schedule for the records of the District

“Records Management Program” includes a system used by the District of Hope to manage its records from record creation through to records disposal.

RECORDS MANAGEMENT PROGRAM ESTABLISHMENT AND COMPLIANCE

3. The Records Management Program is established under the direction of the Corporate Officer to provide for the systematic control of the creation, use, maintenance, storage, security, retrieval, digitization and disposition of records created or received by the District in the conduct of its operations.
4. All records in the custody and control of the District, created by employees, management, service providers, and volunteers, are the property of the District and must comply with the Records Management Program and this bylaw.
5. Any contract between an outside agency or contractor and the District, for the provision of goods or services, must specify the conditions for custody and control of records resulting from such a contract.

AUTHORITY

6. The Corporate Officer is authorized to:
 - a. create, maintain, and modify the Records Management Program;
 - b. establish a Records Classification and Retention Schedule, policies, and procedures that provide for the management of the records of the District;
 - c. appoint one or more delegates to perform some or all of the duties of the Corporate Officer authorized by this Bylaw.

INTEGRITY AND AUTHENTICITY

7. The Records Management Program must maintain the integrity and authenticity of records made or kept in the usual and ordinary course of business.

COMPLIANCE WITH LAW

8. The Records Management Program must comply with applicable laws and any provincial, national, or international standards adopted for use and contained or referenced in the Records Classification and Retention Schedule, policies, and procedures.

EXCLUSIONS

9. This bylaw does not apply to records:
- a. created or received by a member of Council, other than those records created, received or used in their capacity as a member of Council;
 - b. of employees that are personal in nature and do not relate to the operations of the District and are not required for such operations;
 - c. of community associations or other organizations or entities which have an operating agreement with the District, where such records are not in the custody or control of the District.

REPEAL

10. "Records Retention Bylaw No. 1164, 2005" and amendments thereto are hereby repealed.

SEVERABILITY

11. If any section, subsection, sentence, clause, or phrase in this bylaw is for any reason held to be invalid by a decision of any court or competent jurisdiction, the decision shall not affect the validity of the remaining portion of this bylaw.

Read a first, second, and third time this 11th day of August, 2025.

Adopted this 8th day of September, 2025

Original Signed by Victor Smith
Mayor

Original Signed by Donna Bellingham
Director of Corporate Services



DISTRICT OF HOPE

BYLAW NO. 1611

A bylaw to amend District of Hope 2025-2029 Permissive Tax Exemption Bylaw 1585

CITATION

1. This bylaw may be cited for all purposes as "District of Hope 2025-2029 Permissive Tax Exemption Amendment Bylaw No. 1611, 2025".

ENACTMENT

1. That Section 2(g) be amended by replacing "run by the Hope & Area Transition Society" to "run by Cedar Strong Prevention and Intervention Society".
2. That Section 2(m) be amended by replacing "owned by Hope & Area Transition Society" to "owned by Cedar Strong Prevention and Intervention Society"
3. That Section 2(w) be amended by replacing "The Hope and Area Transition Society" to "Cedar Strong Prevention and Intervention Society"

Read a first, second and third time this 8th day of September, 2025.

Adopted this XX day of XXXXX, 2025

Mayor

Director of Corporate Services

REPORT/RECOMMENDATION TO COUNCIL

REPORT DATE: October 1, 2025

FILE: LDP 18/25 – OCP/ZON
Bylaws 1609 and 1610

SUBMITTED BY: Christian Parr, Planner III

MEETING DATE: October 14, 2025

SUBJECT: OCP and Zoning Amendment – 62870 Flood Hope Road

PURPOSE:

To obtain Council's authorization for staff to proceed with the legislative process to redesignate and rezone 62870 Flood Hope Road to facilitate the establishment of a truck staging area on a portion of the subject property.

RECOMMENDATION:

THAT *District of Hope Official Community Plan Amendment Bylaw No. 1609, 2025* be given first and second readings to change the Official Community Plan land use designation from Highway Commercial to Light Industrial for the property at 62870 Flood Hope Road; and

FURTHER THAT the public be notified in accordance with the *District of Hope Application Procedures Bylaw No. 1595, 2025*; and

FURTHER THAT Council approve and adopt the consultation strategy outlined in the Report to Council dated October 1, 2025 for *District of Hope Official Community Plan Amendment Bylaw No. 1609, 2025* which includes referral to the Ministry of Transportation & Infrastructure, the District of Hope Director of Finance, and the District of Hope Director of Operations.

RECOMMENDATION 2:

THAT *District of Hope Zoning Amendment Bylaw No. 1610, 2025* be given first and second readings to change the zoning from Rural (RU-1) to Light/Service Industrial (I-2); and

FURTHER THAT the public be notified in accordance with the *District of Hope Application Procedures Bylaw No. 1595, 2025*.

BACKGROUND:

Address	62870 Flood Hope Road
PID	018-249-663
Legal Description	Lot 1 District Lot 53 and of Section 6 Township 5 Range 26 West of the 6 th Meridian Yale Division Yale District Plan KAP49703
Property Owner / Agent	Gord Liske G and M Developments Ltd.
Lot Size	4.4 ha (10.9 acres)
Current OCP Designation	Highway Commercial
Proposed OCP Designation	Light Industrial
Current Zoning	Rural (RU-1)
Proposed Zoning	Light/Service Industrial (I-2)
Development Permit Area	Rail and Highway Corridor
Surrounding Uses	North: CN Railroad and Airport
	South: Trans-Canada Highway
	East: My Garage (zoned Highway Commercial (C-2))
	West: Mobile Home Parks (zoned MHP)

Site Description and Neighbourhood Character

The subject property is a large flat mostly vacant lot. Approximately half of the property had been graded and paved with gravel during the sites use as a staging area for materials related to the Trans-Mountain Pipeline expansion.

The subject property is part of the Flood Hope corridor that has seen several light industrial rezonings recently including 63170 Flood Hope Road (2018), 63010 Flood Hope Road (2024) and 63040 Flood Hope Road (2024).

ANALYSIS:

Application History

The subject property has had two Temporary Use Permit applications since 2021, one that was issued for the temporary storage of materials and buildings associated with the Trans-Mountain Pipeline expansion and one that was denied for the temporary storage of modules for the BC Housing project at 1275 7th Avenue.

Proposal

The applicant is proposing to amend the Official Community Plan and Zoning of the subject property as follows:

- OCP: From Highway Commercial to Light Industrial.
- Zoning: from Rural (RU-1) to Light/Service Industrial (I-2).
 - o Proposed uses: Truck terminal, bulking loading and storage facility and accessory office.

These amendments are to facilitate the use of approximately 1.5 ha of the subject property as a trucking staging and storage area by Q-Line Trucking (Q-Line). This portion of the property was previously cleared and graded by Trans-Mountain. Q-Line is an open deck truck transportation company based out of Saskatoon, Saskatchewan. Their operations typically involve the transportation and storage for the agricultural and technology sectors including servicing farm equipment manufacturers. Q-Line has provided the following information regarding the proposed operations:

- Operations will be limited from 7:30 am to 6:00 pm Monday to Friday and from 8:00 am to 12:00 pm on Saturdays. The site will be closed on Sundays.
- Activities on site will include:
 - o Arrival, departure, and parking of tractor trailers.
 - o Use of forklifts to load, unload or transload materials.
 - o Short-term storage of materials (including structural beams and construction/ farming equipment).
 - o Office-based support functions.

The applicant also noted that they do not operate temperature-controlled trailers so no noise from refrigerator is anticipated.

Q-line intends to install chain link fencing around the portion of the property to be used by them as well as install a security gate for access to and from Flood Hope Road. The gate is positioned in a way as to allow trucks to fully turn off Flood Hope Road before waiting for the gate to open.

In addition, the chain link fence will have privacy slats installed on the portion of the fence facing the existing mobile home parks to the west.

Staff Review

Staff reviewed the requested OCP and Zoning amendments against current OCP policies light industrial uses and the Flood Hope corridor and determined that the proposed amendments align with the following OCP policies:

- Industrial Policy No. 4.3.1 which encourages light industrial development along the portion of Flood Hope Road west of Highway 1.
- Industrial Policy 4.2.1 which notes District support for a comprehensive range of light industrial facilities that serve the needs of the commercial transportation industry along provincial highways.

Staff have also reviewed the proposed developments alignment with the following OCP goals for industrial areas:

- Clean, attractive, and well-maintained.
- Contribute to the local economy.
- Effectively separated or buffered from adjacent land uses.
- Minimum negative impacts on the natural environment and human health.
- Compatible with the tourism experience.

Staff's review found that the proposed use of the property has met the following goals:

- Clean, attractive, and well-maintained.

New chain link fencing is proposed to be erected around the portion of the property used by Q-Line. The fence will be six feet tall except for the portion of the fence facing the mobile home parks to the west which will be eight feet tall and feature privacy slats.

As per part 7.6.1 of the Zoning Bylaw, all landscaping, screening and fencing shall be maintained in good condition.

- Contribute to the local economy.

The proposed use will likely increase truck traffic in the District which may contribute to the travel centric businesses in the Flood Hope area and industrial zoned land contributes to the District's tax base.

- Effectively separated or buffered from adjacent land uses.

The Zoning Bylaw's landscaping, screening and fencing regulations require industrial buildings and outdoor storage be screened from residential and commercial zones by a solid, view obstructing fence or screen not less than 1.8 m in height and not less than 2.5 m in height. A minimum of 5% of the subject property is to be landscaped.

The I-2 zone also requires a minimum 7.5 m setback for buildings or structures along property boundaries shared with residential zoned lots. This means that the lot line shared with the neighbouring mobile home parks to the west has a minimum setback of 7.5 m more than double the standard 3.0 m.

While this current proposal does not feature any buildings or structures near the west property line future land uses may be closer.

In addition to the Zoning regulations, activities in the I-2 zone are to be carried out in accordance with the District of Hope Good Neighbour Bylaw.

- Minimum negative impacts on the natural environment and human health.

The proposed development area will not exceed space already graded and gravelled for use by Trans-Mountain.

- Compatible with the tourism experience.

While the site is visible from the highway it is not in a tourist centric part of the District and unlikely to negatively impact the District's tourist appeal.

Future light industrial developments on the site will be required to meet Rail and Highway Corridor Form and Character Development Permit Area guidelines which help ensure that development is high quality and attractive.

Consultation Strategy

Staff are proposing to send notice of the public hearing to all property owners within 50 m of the subject property as well as hand deliver notices to all mobile home residents at the two neighbouring mobile home parks.

One public hearing notice will be published in the Hope Standard, and a minimum of two notices will be posted on District social media accounts providing information on the date time and purpose of the public hearing.

The Directors of Operations and Financial Services will also be consulted on the proposed amendments.

Staff Recommendation

In consideration of the OCP policies and goals for light industrial development in the District, staff recommend Council consider granting Bylaws 1609 and 1610 first and second reading and approve the proposed consultation strategy.

Budget Implications

The applicant has paid all OCP and Zoning application fees.

Attachments:

1. Schedule A – Location Map
2. Schedule B – Site Plan
3. District of Hope Official Community Plan Amendment Bylaw No. 1609
4. District of Hope Zoning Amendment Bylaw No. 1610

Reviewed by:

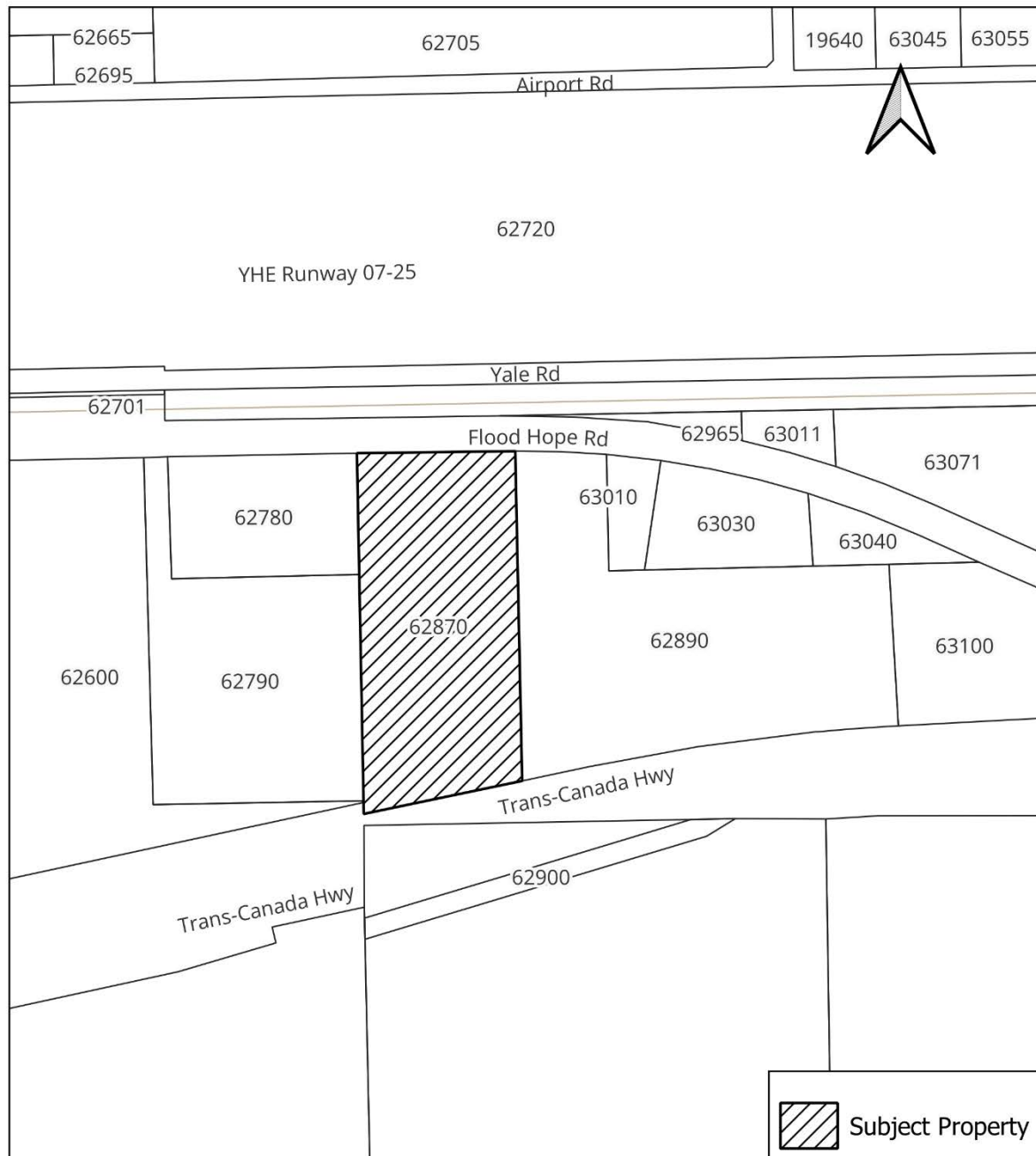
Approved for submission to Council:

Original Signed by Robin Beukens
Director of Community Development

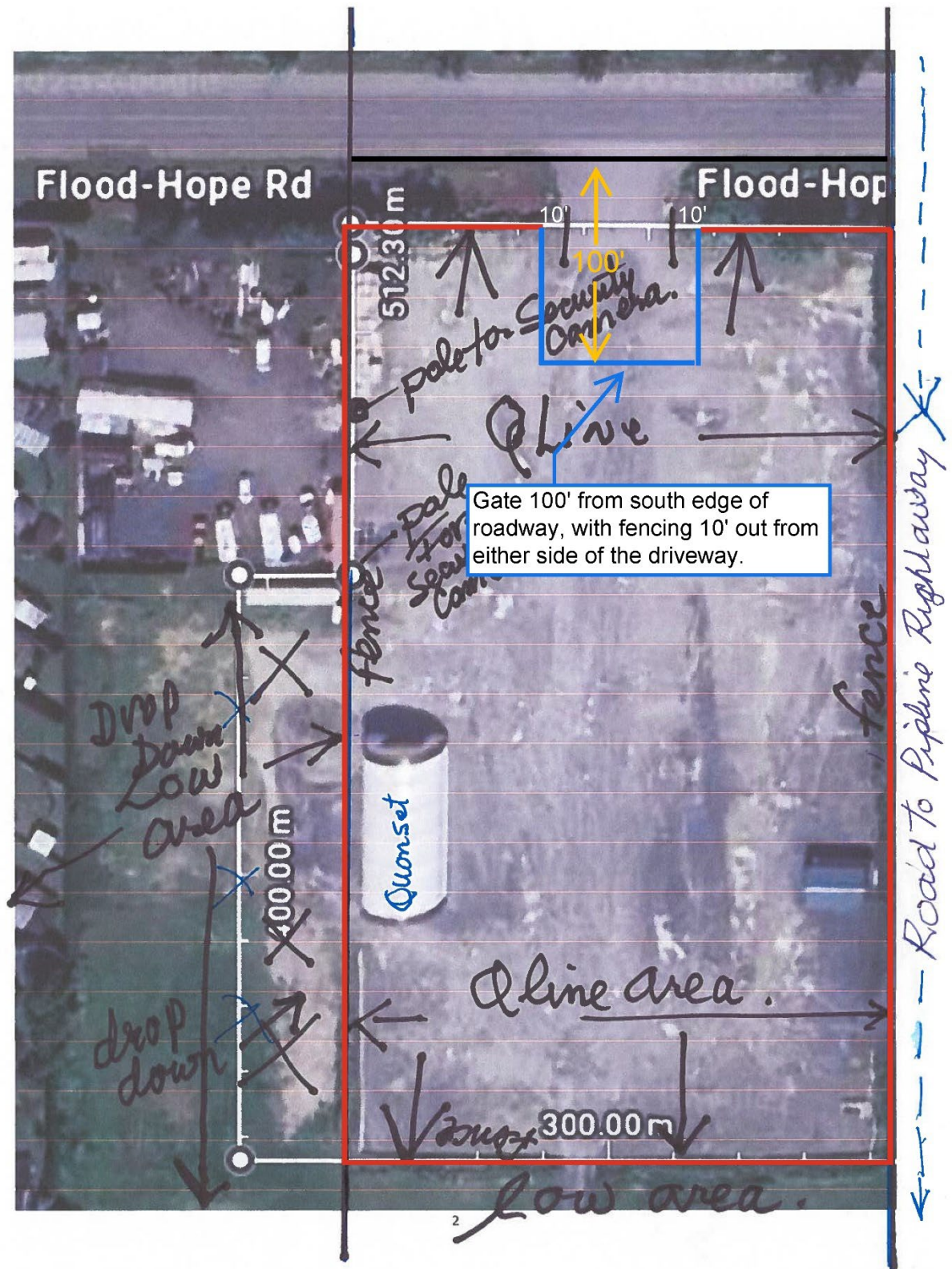
Original Signed by John Fortoloczky
Chief Administrative Officer

Schedule A – Location Map

Location Map



Schedule B – Site Plan



DISTRICT OF HOPE

BYLAW NO. 1609

A Bylaw to amend the District of Hope Official Community Plan 1378, 2016

WHEREAS pursuant to Section 479 of the *Local Government Act*, a local government may adopt a Zoning Bylaw;

AND WHEREAS the Council of the District of Hope deems it appropriate to amend Official Community Plan Bylaw 1278, 2026 by redesignating a certain parcel of land;

Now therefore the Council of the District of Hope, in open meeting assembled, enacts as follows:

CITATION

1. This Bylaw may be cited for all purposes as the “***District of Hope Official Community Plan Amendment Bylaw No. 1609, 2025***”.

ENACTMENT

2. That certain parcels of land situated in the District of Hope, British Columbia, and described as:

Lot 1 District Lot 53 and of Section 6 Township 5 Range 26 West of the 6th
Meridian Yale Division Yale District Plan KAP49703
PID: 018-249-663

with the civic address of 62870 Flood Hope Road as shown on Schedule “A” attached to and forming part of this bylaw are hereby redesignated from Highway Commercial to Light Industrial and the OCP Map 2 of the District of Hope, Official Community Plan Bylaw 1378, 2016 is hereby amended to reflect this change.

Read a first and second time this XX day of XXXXX

Public Hearing was held this XX day of XXXXX

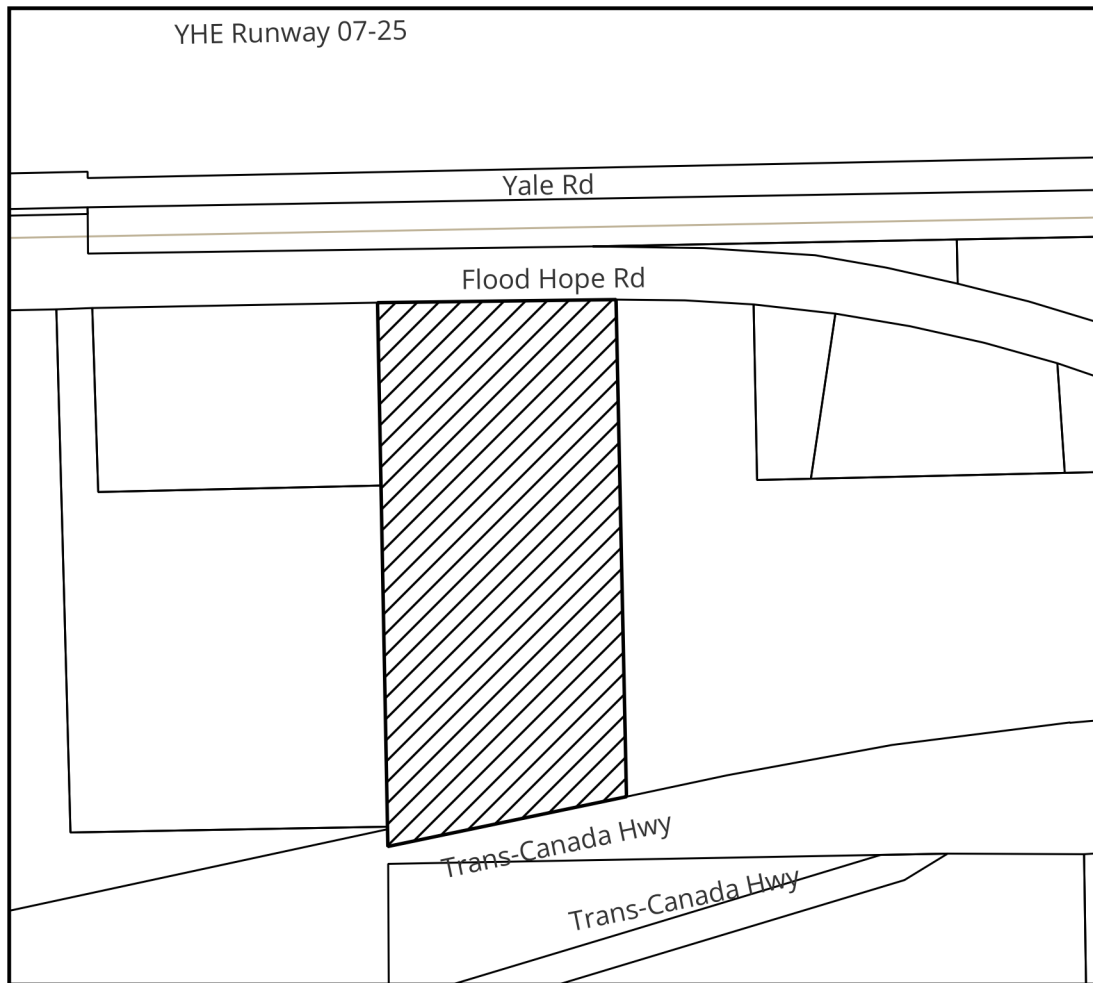
Read a third time this XX day of XXXXX

Adopted this XX day of XXXXX

Mayor

Director of Corporate Services

**DISTRICT OF HOPE
BYLAW NO. 1609
SCHEDULE "A"
OCP Amendment Map**



 FROM: HIGHWAY COMMERCIAL
TO: LIGHT INDUSTRIAL

This is Schedule "A" attached to and forming part of the "***District of Hope Official Community Plan Amendment Bylaw No. 1609, 2025***"

Mayor

Director of Corporate Services

DISTRICT OF HOPE
BYLAW NO. 1610

A Bylaw to amend the District of Hope Zoning Bylaw 1324, 2012

WHEREAS pursuant to Section 479 of the *Local Government Act*, a local government may adopt a Zoning Bylaw;

AND WHEREAS the Council of the District of Hope deems it appropriate to amend Zoning Bylaw No. 1324, 2012 by rezoning a certain parcel of land;

Now therefore the Council of the District of Hope, in open meeting assembled, enacts as follows:

CITATION

1. This Bylaw may be cited for all purposes as the “***District of Hope Official Community Plan Amendment Bylaw No. 1610, 2025***”.

ENACTMENT

2. That certain parcels of land situated in the District of Hope, British Columbia, and described as:

Lot 1 District Lot 53 and of Section 6 Township 5 Range 26 West of the 6th
Meridian Yale Division Yale District Plan KAP49703
PID: 018-249-663

with the civic address of 62870 Flood Hope Road as shown on Schedule “A” attached to and forming part of this bylaw are hereby rezoned from Rural (RU-1) to Light/Service Industrial (I-2) and Schedule B “Zoning Map” of District of Hope Zoning Bylaw No. 1324, 2012 is hereby amended to reflect this change.

Read a first and second time this XX day of XXXXX

Public Hearing was held this XX day of XXXXX

Read a third time this XX day of XXXXX

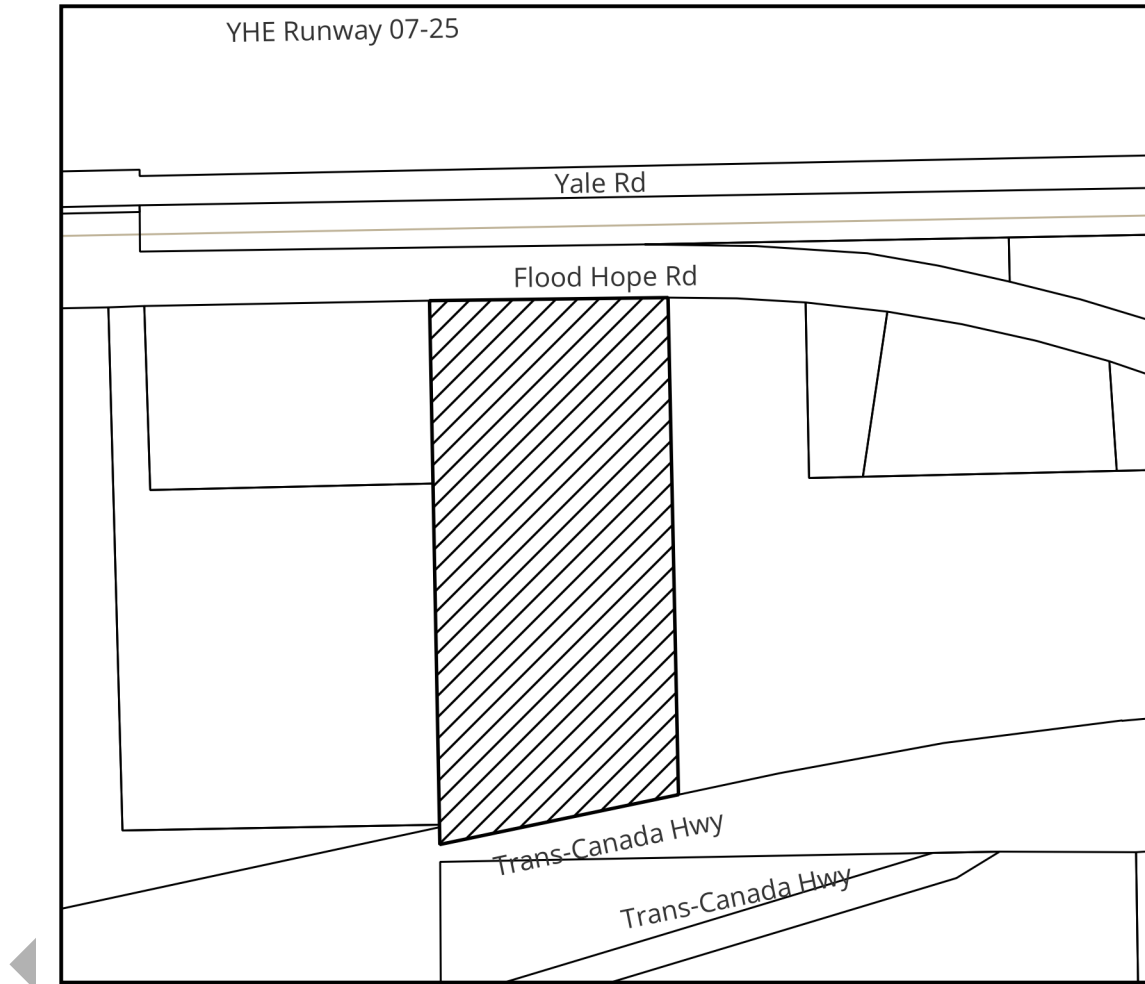
Received Ministry of Transportation and Transit approval this XX day of XXXXX

Adopted this XX day of XXXXX

Mayor

Director of Corporate Services

DISTRICT OF HOPE
BYLAW NO. 1610
SCHEDULE “A”
Zoning Amendment Map



 FROM: RURAL (RU-1)
TO: LIGHT/SERVICE INDUSTRIAL (I-2)

This is Schedule “A” attached to and forming part of the “***District of Hope Zoning Amendment Bylaw No. 1610, 2025***”

Mayor

Director of Corporate Services

-
1. News Release dated Sept. 5, 2025 from Ministry of Attorney General re: New chair appointed for appeals board regulating skilled trades in B.C.
 2. News Release dated Sept. 5, 2025 from Ministry of Attorney General re: Province appoints new associate judge for B.C. Supreme Court.
 3. News Release dated Sept. 8, 2025 from Ministry of Health re: Ongoing support, services benefit adults with mental-health issues.
 4. News Release dated Sept. 11, 2025 from Ministry of Health re: More youth will be supported with tools to prevent addiction, substance use.
 5. News Release dated Sept. 11, 2025 from Ministry of Post-Secondary Education and Future Skills re: Province adds training seats for nurse practitioners throughout B.C.
 6. News Release dated Sept. 12, 2025 from Ministry of Education and Child Care re: B.C. launches mandatory early literacy screening to help students succeed.
 7. News Release dated Sept. 12, 2025 from Ministry of Health re: Substance-use recovery community centres open in Abbotsford, Hope.
 8. News Release dated Sept. 15, 2025 from Ministry of Public Safety and Solicitor General / BC Coroners Service re: Rail Safety Week promotes safety, awareness in B.C.
 9. News Release dated Sept. 15, 2025 from Ministry of Social Development and Poverty Reduction re: More B.C. youth trained for growing biomanufacturing industry.
 10. News Release dated Sept. 15, 2025 from Ministry of Post-Secondary Education and Future Skills / First Nations Education Steering Committee re: New community-based teacher-education programs will increase First Nations K-12 teachers.
 11. News Release dated Sept. 15, 2025 from Ministry of Finance re: B.C. economy in strong position to weather global trade uncertainty.
 12. News Release dated Sept. 24, 2025 from Save Our Streets re: Invitation to Save Our Streets media event at BC legislature, Sept. 24.
 13. News Release dated Sept. 12, 2025 from City of Pitt Meadows re: City of Pitt Meadows resolution to call on the Provincial government to raise agriculture funding in BC.
 14. News Release dated September 16, 2025 from Ministry of Jobs and Economic Growth and Ministry of Health re: B.C. strengthens clinical research bringing more jobs, better care to people.
 15. News Release dated September 17, 2025 from Office of the Premier re: Premier, ministers travel to Ottawa to move major projects forward.
 16. Information Bulletin dated September 17, 2025 from Ministry of Finance – Gender Equity Office re: Additional support will address gender-based violence in B.C.
 17. Information Bulletin dated September 17, 2025 from Ministry of Citizens' Services re: Building a more connected government.
 18. News Release dated September 18, 2025 from Ministry of Health re: Expanded substance-use supports available for youth in B.C.

19. Information Bulletin dated September 18, 2025 from Ministry of Forests re: Wildfire risk will continue into fall.
20. News Release dated September 19, 2025 from Ministry of Housing and Municipal Affairs re: B.C. supports literacy for lifelong learning.
21. News Release dated September 19, 2025 from Ministry of Social Development and Poverty Reduction re: Workers, communities affected by tariffs will benefit from expanded supports.
22. News Release dated September 19, 2025 from Ministry of Agriculture and Food re: Funding helps prepare farms, animals for extreme weather.
23. News Release dated September 19, 2025 from Ministry of Forests re: Wood-product manufacturing gets a boost.
24. News Release dated September 22, 2025 from Office of the Premier and Ministry of Jobs and Economic Growth re: Premier goes to New York to promote B.C.'s clean energy, critical minerals.
25. News Release dated September 22, 2025 from Ministry of Health re: More U.S. doctors, nurses, allied health professionals on their way to B.C.
26. Information Bulletin dated September 22, 2025 from Ministry of Water, Land and Resource Stewardship re: Public invited to share input to improve permitting processes.
27. News Release dated September 23, 2025 from Ministry of Jobs and Economic Growth re: B.C. advances new mass-timber demonstration projects.
28. News Release dated September 23, 2025 from Ministry of Forests re: Expanded BC Timber Sales mandate builds stronger forestry sector.
29. News Release dated September 24, 2025 from Ministry of Housing and Municipal Affairs re: Funding boost will help local governments deliver homes quicker.
30. Information Release dated September 12, 2025 from Ministry of Health re: Abbotsford Junction and Hope Junction recovery community centres opening in the Fraser Valley.
31. Letter dated September 15, 2025 from the District of West Vancouver re: Letter of Response Regarding Directives for West Vancouver.
32. Letter dated September 16, 2025 re: Accountability in Policing and Senior Government: Why Municipal Unity Matters.
33. Cascade Lower Canyon Community Forest 2025 AGM Presentation.
34. News Release dated October 2, 2025 from Ministry of Housing and Municipal Affairs re: Homeless counts show more support needed, progress underway.
35. Information Bulletin dated October 3, 2025 from Ministry of Water, Land and Resource Stewardship re: B.C. targets chronic wasting disease with winter Cranbrook deer hunt.
36. News Release dated October 3, 2025 from Ministry of Social Development and Poverty Reduction re: Seven new training projects funded for people with barriers to employment.
37. News Release dated October 6, 2025 from Office of the Premier re: Fall session focuses on economic development, creating jobs, improving lives.
38. News Release dated October 6, 2025 from Ministry of Attorney General re: Stronger protections coming for people affected by intimate-image abuse.

39. News Release dated October 6, 2025 from Ministry of Post-Secondary Education and Future Skills re: Stronger measures will address sexual violence at post-secondary schools.
40. News Release dated October 7, 2025 from Ministry of Transportation and Transit re: Students commute for less with U-Pass BC.
41. News Release dated October 7, 2025 from Office of the Premier and Ministry of Education and Child Care re: Province to remove barriers, make way for more child care at schools.
42. News Release dated October 7, 2025 from Ministry of Attorney General re: New legislation will ensure prompt payment in B.C.'s construction industry.
43. Information Bulletin dated October 7, 2025 from Ministry of Attorney General re: Introduction of attorney general statutes amendment act (No. 2), 2025.
44. Information Bulletin dated October 7, 2025 from Ministry of Attorney General re: New legislation makes online versions of B.C. laws official.
45. News Release dated October 8, 2025 from Ministry of Attorney General re: New law will hold vape manufacturers accountable for public health costs.
46. Letter dated September 15, 2025 from the Youth Parliament of British Columbia Alumni Society re: British Columbia Youth Parliament, 97th Parliament.
47. Letter dated September 22, 2025 from the Forest Enhancement Society of BC and the BC First Nations Forestry Council re: Special Report 2025.
48. News Release dated September 24, 2025 from Fraser Health re: Abbotsford Regional Hospital and Cancer Centre Project.
49. Letter dated September 25, 2025 from the Ministry of Public Safety and Solicitor General re: Minister's Response to Concerns Regarding South Coast Highway Patrol's Service Delivery Model.

Dear Mayor and Council

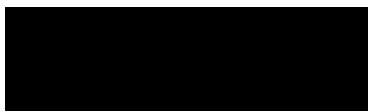
Re: Invitation to Save Our Streets media event at BC legislature, Sept. 24.

As a coalition that represents community and business organizations across the province, Save Our Streets (SOS) recognizes that municipalities throughout British Columbia are facing a wide array of serious challenges related to crime, violence and public disorder, much of it caused by addictions and mental illness. Just as there is widespread recognition that these issues will continue to get worse if left unchecked, there is equally widespread belief that long-term progress will only be made when senior levels of government make these challenges one of their highest priorities.

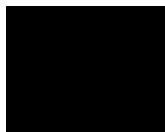
To that end, SOS is staging a media event on the front steps of the BC Legislature this month, while mayors and councilors are in Victoria for the annual UBCM convention. The goal is to stress to the provincial and federal governments and media that these issues continue to affect communities of all sizes and in all regions of B.C. and that addressing them requires an immediate, non-partisan, comprehensive, and coordinated response from all levels of government. The robust participation of municipal officials from around the province will help drive home that message home.

Our event will take place at 12:20 pm on Wednesday, September 24th, just a block away from the UBCM venue, and is expected to take no more than 30 minutes. SOS co-founder Jess Ketchum will act as MC and following a brief overview of SOS and the challenges facing B.C. communities, several mayors will briefly speak to the issues from a local perspective. Already confirmed to attend are mayors Leonard Krog (Nanaimo), Marianne Alto (Victoria), John Henderson (Sechelt), Brad West (Port Coquitlam), Simon Yu (Prince George), Surinderpal Rathor (Williams Lake), Richard Stewart (Coquitlam), Ron Paull (Quesnel) and Diana Lockwood (Salmo). Please consider joining them.

We look forward to having you join us on September 24. To confirm your attendance, or request more information, please contact Greg Descantes at 604-417-1379 or gdescantes@pacegroup.com. We look forward to hearing from you.



Jess Ketchum
Co-founder
Save Our Streets



Clint Mahlman
President & COO, London Drugs
Co-founder & Chair, Save Our Streets



City of Pitt Meadows
OFFICE OF THE MAYOR

September 12, 2025

File No: 01-0400-50/25

To: Elected Officials attending the 2025 UBCM Convention

Re: City of Pitt Meadows resolution to call on the Provincial government to raise agriculture funding in BC

Dear Colleagues:

Pitt Meadows City Council looks forward to connecting with other elected officials from across the province at the upcoming Union of British Columbia Municipalities (UBCM) 2025 Convention.

In alignment with the [City of Pitt Meadows' Strategic Plan](#) - and with this year's Convention theme, "Charting the Course" - I am writing to raise awareness of a resolution for which we are seeking your endorsement. **Specifically, we are calling on the Government of British Columbia to increase funding for agriculture across the province.**

The City of Pitt Meadows continues to advance the priorities identified in our [Agricultural Viability Strategy](#). However, according to the B.C. Agricultural Council (BCAC), B.C.'s five-year average of public spending on agriculture, as a share of agriculture's contribution to GDP, was approximately 2.5 percent—the lowest among all provinces, and far below the Canadian historical average of 12 percent. A meaningful increase in provincial funding would provide much-needed programs and supports to strengthen the agricultural sector and ensure its long-term viability.

Therefore, we are asking that you vote in favour of Resolution EB89 – Increased Ministry Funding for Agriculture. This resolution received endorsement from the Lower Mainland Local Government Association (LMLGA) at its 2025 convention, and we are now eager to seek support from the UBCM membership.

/...2

- 2 -

A copy of the resolution is attached to this letter and can also be found at the link below.

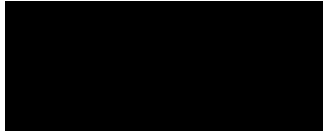
In Pitt Meadows, we are committed to a thriving and resilient agricultural sector. Increasing investment in agriculture is imperative to ensure the long-term sustainability of our farms, food producers and rural communities.

By aligning funding with the national average, the Province can demonstrate its commitment to a resilient, thriving agricultural sector that supports families, businesses and food security for all British Columbians. We hope to receive your endorsement.

For more information, please visit www.pittmeadows.ca/ubcm-resolution-2025.

Thank you in advance for your support,

Yours Truly,



Nicole MacDonald
Mayor

cc: Pitt Meadows City Council
CAO Mark Roberts, City of Pitt Meadows

Attach: Excerpt from 2025 UBCM Resolutions Books
Backgrounder – Increased Provincial Funding for Agriculture

Excerpt from the 2025 UBCM Resolutions Book

[from p. 104/105...]

EB89 Increased Ministry Funding for Agriculture Pitt Meadows

Whereas provincial funding for agriculture in British Columbia as a percentage of the sector's contribution to Gross Domestic Product (GDP) is the lowest in Canada;

And whereas an increase to the Ministry of Agriculture and Food's budget would demonstrate the province's commitment to food security and the sustainability of agriculture:

Therefore be it resolved that UBCM call on the provincial government to raise agriculture funding in BC to the national average to support much-needed investments in the agricultural sector.

Endorsed by the Lower Mainland Local Government Association

UBCM Resolutions Committee Recommendation: **Endorse**

UBCM Resolutions Committee Comments:

The Resolutions Committee notes that the UBCM membership endorsed resolution 2014-B29 that requested "the provincial government raise(s) agriculture funding in British Columbia to the national average."

In addition, the Committee notes that the membership has endorsed several resolutions that seek to support farming and agriculture through a variety of means, including:

- *2024-NR70 which asked the ALC to update event rules to ensure that farming is the primary use of ALR lands;*
- *2024-NR51 which asked the federal and provincial governments to prioritize funding for regionally tailored agricultural research to develop sustainable solutions for diverse farming challenges across British Columbia;*
- *2018-B105 which sought taxation reform measures to prioritize and promote the use of Agricultural Land Reserve lands for primary 'farm uses'; and*
- *2014-A3 which asked the Province, in part, to identify and implement additional measures that will increase the viability of farming and food production in BC.*

The Committee also notes that the membership has endorsed several resolutions calling on the Province to ensure food security for British Columbians (2023-NR61, 2022-NR8, 2021-EB70, 2020-EB78, 2019-B66, 2011-B100, 2011-B101).

BACKGROUND

Proposed UBCM Resolution: Increased Ministry Funding for Agriculture

Proposed Resolution:

WHEREAS provincial funding for agriculture in British Columbia (BC) as a percentage of the sector's contribution to Gross Domestic Product (GDP) is the lowest in Canada;

AND WHEREAS an increase to the Ministry of Agriculture and Food's budget would demonstrate the province's commitment to food security and the sustainability of agriculture;

THEREFORE BE IT RESOLVED that UBCM call on the Provincial government to raise agriculture funding in BC to the national average to support much-needed investments in the agricultural sector.

The lack of agriculture funding in BC was last raised as an issue at UBCM in 2014 (see [Resolution Number B29](#)).

In BC Agricultural Council's (BCAC) [BC Agriculture Sector Strategic Priorities](#) (released in 2024), the five year average of public spending as a portion of agriculture's contribution to GDP was reviewed for each province, and BC was last in provincial investment in agriculture, at approximately 2.5% (see Table 1 below):

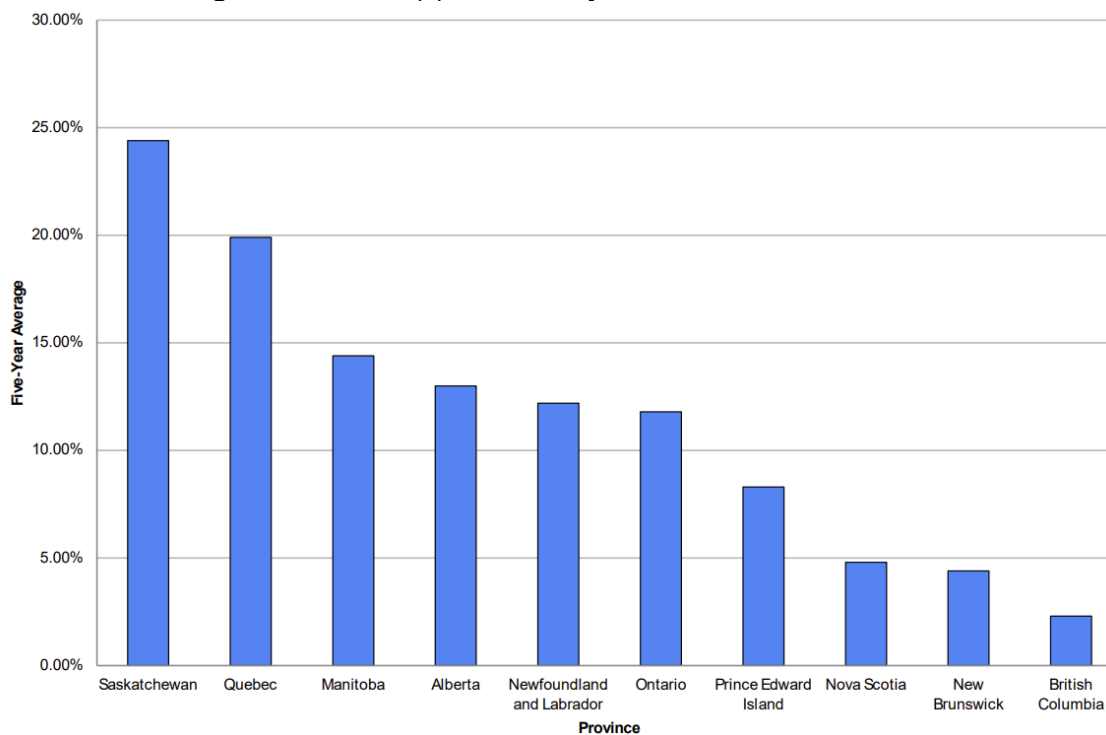


Table 1 – Five-Year Average of Public Spending on Agriculture by Province

The Canada-wide historical average of direct investment in agriculture is approximately 12%. Addressing this investment gap in BC would help level the playing field for BC producers and help to keep them in BC, rather than being attracted to other provinces where agriculture is prioritized.

An increase in provincial agricultural funding could be invested in much needed programs and support for:

- Regional water sustainability plans, agricultural water reserves, and upgrades to water infrastructure storage to help alleviate the increasing water shortages brought on by climate change;
- Emergency management programs and training for agricultural liaisons during emergency events, which are becoming more frequent due to climate change;
- Programs to provide immediate economic relief for producers who have experienced adverse climate and emergency events;
- Incentives, funding programs, and tax exemptions to enhance the viability of the agricultural sector;
- Programs for wage subsidies for farm workers to ensure a stable labour force; and
- Additional Ministry staffing to support the above-mentioned programs and improve much needed regulatory enforcement.

The economic viability of farming is in jeopardy in BC. Increasing the amount of funding invested into supporting agriculture would help keep producers in BC, keep the sector viable, and protect local food security.



THE CORPORATION OF THE
DISTRICT OF WEST VANCOUVER
OFFICE OF THE MAYOR

September 15, 2025

Christine Boyle
Minister of Housing and Municipal Affairs
PO Box 9074 Stn Prov Govt
Victoria BC V8W 9E9
Email: Christine.Boyle.MLA@leg.bc.ca

Dear Minister Boyle,

This letter is in response to your letter of July 24, 2025, and its enclosed Directives for West Vancouver. In the attachment we provide a detailed response to the technical issues.

The province's decision to impose mandatory directives is, in our view, an unprecedented and unacceptable intrusion into the fundamental responsibilities of local government. For more than a century, municipalities in British Columbia have held responsibility for local land use decisions, precisely because these decisions shape the very character of our communities. To remove these powers from elected local councils is not only a breach of that tradition, it is a direct erosion of local democracy.

Let me be clear: West Vancouver is not resisting housing. Quite the opposite — we have approved the zoning which in time will create thousands of new homes. This has created award-winning policies to diversify housing and demonstrated a willingness to lead on this issue. Our Council has not rejected a single housing application this term. We have sufficient zoned capacity to meet and exceed provincial targets. The reality is that housing supply is driven as much by market conditions as by zoning. No amount of provincial fiat can change that.

What is at stake here is not whether new housing will be built — it will — but whether local communities will continue to have a meaningful voice in shaping how growth takes place. Residents expect their elected councils to balance growth with livability, infrastructure, and the unique character of each community. That work cannot be replaced by directives issued from Victoria.

Equally important, the Province's directives ignore the most pressing constraint facing our community: transportation. West Vancouver and the North Shore are literally in gridlock for much of the day. This is driven by the rapid growth in the Sea to Sky corridor and the heavy volumes of

people moving through the Horseshoe Bay ferry terminal. Without urgent investment in public transit, additional density only worsens congestion, undermining quality of life and the very housing objectives the Province seeks to advance. If the Province wishes to be a partner in building sustainable communities, then addressing transit and mobility must be at the top of the agenda.

We are deeply concerned that the approach being taken in West Vancouver will set a precedent for municipalities across British Columbia. If the Province can simply override local governments on matters of land use, then no community's planning process is safe. We know that many of our colleagues in other municipalities, regardless of political stripe, share this concern.

Rather than unilateral directives, I urge the Province to adopt a true partnership approach — one that respects the democratic mandate of local councils, recognizes the diversity of our communities, and works collaboratively to meet our shared housing goals. West Vancouver remains committed to planning for housing in a thoughtful and effective way. We ask only that the Province respect the role of local government in doing so — and that it acknowledges the urgent need for transit solutions if new housing is to succeed.

We would welcome the opportunity to meet with you, not only on behalf of West Vancouver, but as part of a broader conversation with other mayors and councils across the province who are equally committed to housing solutions and equally concerned about this erosion of local responsibility.

Respectfully,



Mark Sager
Mayor of West Vancouver

cc: B.C. Municipalities

West Vancouver acknowledges the need for, and is supportive of, new development in our community – as part of thoughtfully planned change that responds to both the input of our residents and the context of our unique neighbourhoods. Secondly, that we have taken, are taking, and will continue to take action on housing.

This action has been guided by our 2018 OCP, the outcome of extensive community engagement, and a document the Provincial Advisor’s report describes as an “excellent official community plan”. Council has been working to implement this OCP. Examples include Local Area Plans (LAPs) for mixed-use centres along Marine Drive and in Horseshoe Bay, places we would encourage you to visit to see the significant development that has taken place; while our work across single-detached neighbourhoods, which established a maximum ownership house size with zoned density “earned back” through the inclusion of rental coach houses, achieved a Planning Institute of British Columbia Gold Award for Excellence in 2022. These kinds of initiatives have delivered new housing. Indeed, had the Province’s Housing Targets commenced one year earlier (in October 2022 versus 2023), the District would have been able to report 568 net new units for the first 12 months which would have exceeded the first and second year cumulative target (462 units).

Council is continuing to implement the OCP. This has been through development applications the OCP enables: this Council has not defeated a single application this term. And this has been through continuing LAP initiatives: this Council has approved an area development plan for over 3,700 mixed tenure housing units in Cypress Village, and the first stream of the Ambleside LAP (the Apartment Area, with a variety of supportive policies for rental, strata, and missing middle housing). These completed initiatives have already led to the formation of a dedicated implementation project team for Cypress Village; and Council direction for a private development application to proceed, in addition to Council rezoning District-owned land, for more housing in Ambleside.

West Vancouver currently has sufficient zoned capacity to meet both the provincially-determined 20-year housing needs and provincially-issued 5-year housing targets. However, in terms of the number of building permit and rezoning applications we receive, the District is restricted by the market. I would encourage you and your staff to review regional and provincial data regarding housing starts, existing unabsorbed new units, days-on-market and sales-to-new-listings ratios for resale units. West Vancouver is not immune from this market downturn. A local example would be a 201 rental unit project, which Council approved, staff processed, and that the applicant chose to let issued permits expire. In this economic climate, West Vancouver continues to advance its planning – which will include the legislated update to the OCP to provide for the additional approximate 900-unit capacity identified in the Housing Needs Report by December 31, 2025 – with the public involvement, staff diligence, and careful Council decision-making that has shaped our community since its inception.

As the incorporated local land use authority, we find the issuance of Directives runs contrary to a more collaborative partnership with the Ministry and have the following specific concerns regarding the three Directives:

Directive 1: Increase Density at Park Royal

A Taylor Way LAP, including Park Royal North, is expected to include financial, transportation, and urban design modeling – as well as community input. However, the Directive is based on defined

densities within a 400-metre radius centred on a cluster of bus stops, without indication given to the actual location, infrastructure, space, timing, or funding of a new transit hub and how this should be integrated with the new development.

Directive 2: Extend Ambleside Apartment Area DPA

The area indicated either already allows for 6-units per lot, or has already been identified for further planning work as part of the Neighbourhood Area (the third stream of the ongoing Ambleside LAP). The focus of this stream will be missing middle forms of housing. These are much-needed forms of housing, which would be made less likely (or impossible) by a Directive for waterfront-adjacent or proximate high-rise apartments.

Directive 3: Approve Proposed Ambleside Centre Local Area Plan

This proposed bylaw, the second stream of the Ambleside LAP, stems from a thorough community process addressing a broad range of issues (commercial revitalization, public realm and facilities improvements) in addition to housing. The bylaw has been presented and remains with Council to direct any modifications and consider its adoption, a fundamental prerogative of the elected representatives of West Vancouver.

Our intention is to address the areas identified in the three Directives in a way that respects our tradition of thoughtful planning, community involvement, and Council's local land use decision-making – recognizing that that this takes time beyond the Directives' imposed December 31, 2025 deadline. We continue to invite the Minister to meet with us to foster a better understanding of our initiatives and a more collaborative approach, one which would include the Province committing to move ahead with projects funded (at least in part) by BC Housing, notably Klahanie Court and Inglewood Care Centre.

Dear Mayor and Council,

I am writing to you today on a matter of urgent public interest that directly affects every municipality in British Columbia.

Recent investigative reporting by Canadian journalist Sam Cooper stated that the United States Drug Enforcement Administration (DEA) provided Canadian authorities with intelligence on fentanyl precursor shipments as early as 2022, according to U.S. officials. Despite these warnings, the RCMP allegedly refused to cooperate with U.S. law enforcement and delayed meaningful action for nearly two years. When Canadian police finally acted, they allegedly did so without informing the DEA beforehand. DEA Administrator Derek Maltz reportedly described the RCMP's conduct as "disgusting."

This is not just a diplomatic criticism. It is a message to Canadians that federal enforcement agencies are failing to protect our people from transnational crime while senior governments shift blame downward. Rather than accept accountability, federal and provincial governments have allowed a narrative to take root: that municipalities are responsible for the visible consequences — homelessness, overdoses, and disorder.

But local governments do not set border policy, license labs through Health Canada, or control RCMP cooperation with international partners. Yet it is municipalities left holding the bag: facing strained budgets, reputational damage, and broken communities. It is our streets, our shelters, and our emergency room staff that bear the visible burden of these systemic failures.

Meanwhile, both the provincial and federal governments continue to pursue business with China — including the purchase of ferries worth over half a billion dollars — while fentanyl from the same source floods our communities. The contradiction is stark: municipalities are left under-resourced and scapegoated, while senior governments profit from trade relationships that undermine community safety. This is victim-blaming dressed up as policy.

And imagine this: you may not even know if a fentanyl "superlab" is operating within your municipal boundaries right now. These facilities do not sprout in Ottawa or Beijing — they surface in our towns, our industrial parks, or behind unassuming storefronts. When senior governments and the RCMP fail to act, it is our local services that are left to shoulder the burden.

We must reject this scapegoating. Our residents — including those suffering from addiction — are victims, not villains. Addiction is a public health issue, not a crime to be punished with stigma. Yet stigma remains the default tool of deflection for senior officials and the RCMP. Worse still, it appears that our own municipal forces have at times mirrored these tactics.

Former Mayor Richard Atwell himself reported harassment while in office, alleging routine targeting by Saanich Police. Local media, such as the Times Colonist, then appeared to echo SPD's stigmatizing framing, dismissing community concerns as conspiracy or instability, according to a later report by publisher of Focus Magazine, David Broadland. These tactics silence legitimate questions, shield misconduct, and prevent accountability.

The lesson is clear: the problem is not confined to the border or the RCMP. When a sitting mayor is harassed by municipal police, when journalists are charged for asking uncomfortable questions, and when stigma is wielded as a weapon, the rule of law itself is undermined. The respect due to titles such as "His Worship" or "Your Honour" becomes meaningless when authorities like SPD — or their regulator, the OPCC — act above accountability.

This is why municipal unity matters. Municipalities cannot solve these complex, national problems alone. But municipalities can act together. Collective action strengthens our voice in demanding transparent cooperation with international partners, proper resourcing for emergency services, and oversight mechanisms that actually work. Municipal unity is the practical alternative to being scapegoated: coordinated advocacy, shared strategies, and mutual support protect residents more effectively than isolated efforts.

The Path Forward

Municipalities must stand together. By uniting, councils can:

- Acknowledge the true source of the crisis — systemic failures at the federal and provincial level — and reject narratives that scapegoat municipalities.
- Share strategies and stand in solidarity, recognizing that those affected by addiction are victims of systemic neglect, not moral failure.

- Demand accountability in local policing and media, which should serve the community rather than stigmatize it.
- Advocate collectively for senior governments to stop passing blame downward and to address the real enablers of organized crime.

When U.S. officials call Canadian policing “disgusting,” it should be a wake-up call. The failures are systemic — from RCMP stonewalling, to SPD’s treatment of its own mayor, to media that reinforces stigma instead of truth. Local governments cannot afford to remain divided or silent.

By uniting, municipalities can change the narrative, demand accountability at every level, and protect their citizens from both organized crime and institutional misconduct. Municipal unity that is truly for Canadians is worth standing up for — and worth keeping an eye on: who is stepping forward, and who is not.

I would like to draw attention to the leadership shown by Mayor Doug Kobayashi of the City of Colwood, who persevered through stigma and took matters into his own hands by launching a municipally-run family medicine clinic. By hiring its own doctors, providing full benefit packages, and offering primary care to residents who lacked access, Colwood has set a standard of proactive local governance.

Other municipalities should look to this model as evidence that when senior governments fail to act, local innovation can fill critical gaps. Municipal unity means not only standing together to demand accountability, but recognizing and lifting up the successes we already have—so we can replicate them and create solutions for all communities.

I want to close by praising those municipal leaders who have taken it upon themselves to inform others and host discussions that shine a light on these issues. Leaders like Mayor Sid Tobias of the Township of View Royal have shown how municipal initiative can build shared understanding and strengthen unity. Staying informed is paramount to staying safe and protecting our communities.

I thank you for your time.

Youth Parliament of British Columbia



FOR INFORMATION CORRESPONDENCE

Alumni Society

Unit B – 1211 Roy Road
Victoria BC, V8Z 2X8

registrar@bcyp.org

15 September 2025

District of Hope
Attn: Mayor and Council
325 Wallace Street
Hope, BC V0X 1L0

RECEIVED

SEP 22 2025

DISTRICT OF HOPE

Dear Mayor and Council:

Re: British Columbia Youth Parliament, 97th Parliament

The British Columbia Youth Parliament will hold its 97th Parliamentary Session in Victoria at the Provincial Legislative Chambers from December 27 to 31, 2025.

The Youth Parliament is a province-wide non-partisan organization for young people ages 16 to 21. It teaches citizenship skills through participation in the parliamentary session in December and continuing involvement in community service activities throughout the year. **Youth Parliament is a one-year commitment.**

I invite you to encourage eligible youth from your municipality or region to apply to sit as members of the Youth Parliament. BCYP is non-partisan, and applicants need only be interested in learning more about the parliamentary process and in serving their community. If your municipality sponsors a “youth of the year” award or has a municipal youth council, young people with that sort of initiative and involvement are ideal candidates for BCYP.

Each applicant who is accepted to attend as a member of BCYP must pay a **\$545** registration fee. Thanks to private donations and fundraising, a portion of the cost is subsidized and includes transportation and accommodation for all members. We encourage municipalities or youth councils to contribute towards the application fee for applicants who are in financial need.

If the approval of financial support causes any delay, we encourage the applicant to send in their forms on time along with a note saying that the cheque will arrive after the deadline. In this case, if we receive the completed form and personal statement before the deadline, it will be considered received on time. If you are not able to aid, a limited number of bursaries are available for applicants who cannot meet the expense of the registration fee. Requesting financial assistance will not affect an applicant's chance of being selected as a member. (See <https://bcyp.org/session>)

Members will sit and debate in the Legislative Chambers for five days and will be accommodated for four nights at the Marriott Hotel in Victoria. During that time, participants are supervised by members of the Board of Directors of the Youth Parliament of B.C. Alumni Society and other youth parliament alumni. In addition, transportation to and from Victoria will be provided for all members who require it.

This year, the application is an online application and can be found on our website at <https://bcyp.org/applying/>. I have included a brochure about BC Youth Parliament with this letter. Our promotional poster is also available online on our website, which I encourage you to display in your school, and to make the application form and brochure available to interested students. If you require more forms, please feel free to make copies, and if you require more brochures or posters, please contact me.

All application forms must be received by October 31, 2025. Selected applicants will be notified in mid-November. If you require more information, please contact me by e-mail as indicated above. You may also visit our website at www.bcyp.org.

Yours truly,

Ambrose Yung
Registrar, Youth Parliament of BC Alumni Society

Who We Are

British Columbia Youth Parliament (BCYP) is about youth taking responsibility and initiative to make a positive impact in their communities. BCYP is a non-profit, non-partisan parliamentary education and service organization. BCYP is an extraordinarily unique organization - for youth and by youth.

For a full year, 97 members pool their resources, creativity and determination for a common purpose: to advance, better and improve the youth of British Columbia. BCYP bring together youth from across the Province and unites them to fulfill the motto of "Youth Serving Youth". The youth of BCYP reach out and make a difference across British Columbia.

Why?

Because they can!

And more importantly, because they care.



BCYP is unique in that it is not simply a "mock" or model parliament - the legislation members debate translate into real action in the community.



est. 1924

CONTACT US

For more information on BCYP and its projects, visit our website:

www.bcorp.org

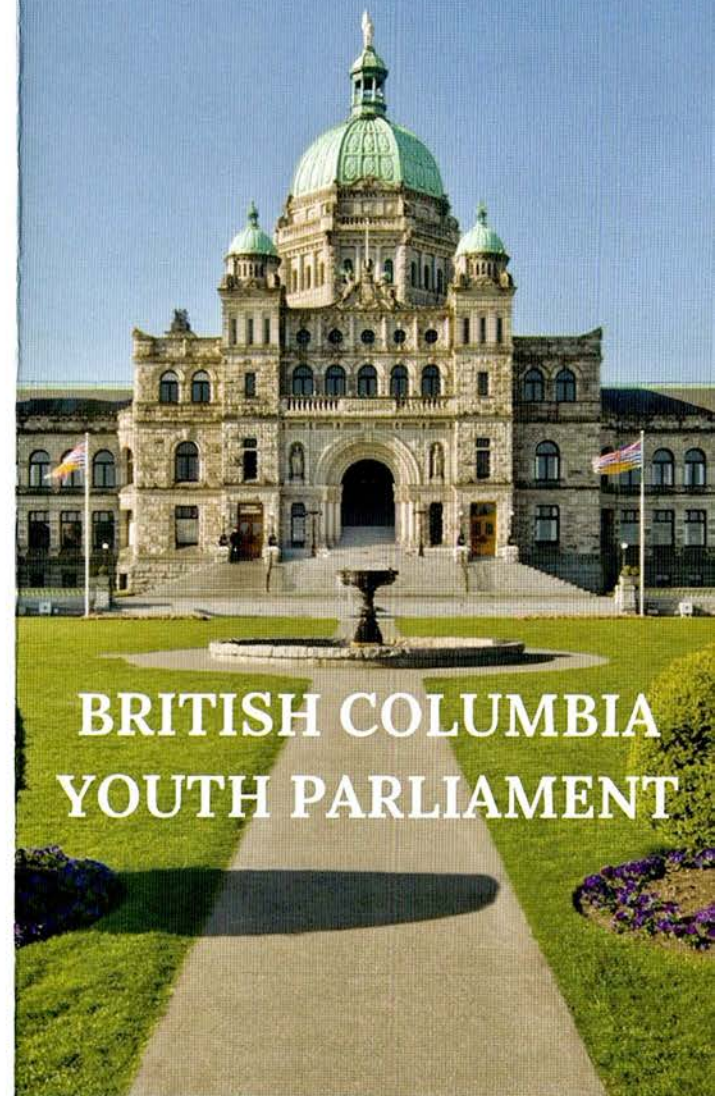
or contact the Premier:

premier@bcyp.org

For application info contact our Registrar:

registrar@bcyp.org

FOR INFORMATION CORRESPONDENCE



BRITISH COLUMBIA
YOUTH PARLIAMENT

Youth Serving Youth

for over 95 years

BCYP's Origin

British Columbia Youth Parliament (BCYP) began as the TUXIS Older Boy's Parliament in 1924. It became the BC Youth Parliament in 1974, upon the admittance of girls, and 2025 marked its 96th Session.

Each year, between December 27th and 31st, 97 youth from across BC gather at the Legislative Chambers in Victoria for BCYP's annual session. Members sit as independents; they do not represent any political party and they vote according to their own consciences. They learn about parliamentary process, debate topics of interest, and plan activities for the coming year.

Proposed activities are presented in the form of government bills. The date is led by a Cabinet of experienced youth parliamentarians who spend months before preparing to present their plans. First-time members are also able to raise issues through debate on government legislation and by writing and presenting Private Members' Resolutions dealing with issues ranging from local to international in scope.

Once BCYP's bills are passed they must be put into effect. This is where BCYP differs from other youth parliaments in that BCYP is not a "model" or "mock" parliament - the legislation members pass translates directly into positive action in the community.



Youth Serving Youth

BCYP members organize and execute group service projects around the province. Members come together to volunteer with different organizations, special events or provide service to the community. They volunteer with summer camps, food banks, charity walks, soup kitchens, community support services, and other service organizations.

Additionally, across British Columbia through the year, individual members of BCYP perform solo acts of service in their communities and lend a hand through their involvement with other organizations. BCYP members help others in their communities in a myriad of ways, limited only by their imaginations and the will to carry out the projects they envision.



Fundraising

Each year, BCYP organizes a variety of fundraising events across the province. Members work in groups and in their communities to raise funds required to run BCYP projects and cover operations costs. They also engage in service-related fundraising working in groups and individual to raise money for a variety of causes.

Members participate in a variety of fundraisers such as pledge events, Krispy Kreme donut sales, and silent auctions. Members also solicit donations from local businesses and prominent members of their local communities.

Regional Youth Parliaments

FOR INFORMATION CORRESPONDENCE

To increase the number of youths who are able to participate in Youth Parliament activities, BCYP members organize and run Regional Youth Parliaments (RYPs) in various regions of the province. Through these events, BC Youth Parliament furthers its goals of promoting community service, education in the parliamentary process, and training in public speaking and debating.

More local in scope than BCYP, RYPs are weekend-long Sessions aimed at high school students between ages of 14 and 18. RYP members gather to discuss local, national, and international issues in a parliamentary setting.



Camp Phoenix

Camp Phoenix is BCYP's most ambitious project. It involves BCYP members organizing and running a summer camp for children from across BC who would otherwise be unable to live the summer camp experience. It is about pushing our limits and redefining terms like "hard work" and "commitment". It is about truly making a huge difference in the community.

This project is fully initiated, developed, and staffed by volunteer members of our organization. Our fundraising and efforts throughout the year come together to send up to 50 children aged 8-12 to enjoy a very special week of their summer and their lives. Camp Phoenix moves to different campsites across BC so that it provides the opportunity for children from all regions of the province to attend. This major project can comprise almost half of BCYP's annual budget.



FOR INFORMATION CORRESPONDENCE

97th British Columbia Youth Parliament

December 27 - 31, 2025

Victoria, BC

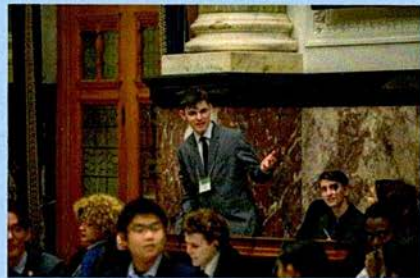


Scan here for the application!

Join us!

- Learn about BC's parliamentary system
- Meet youths from across the province
- Participate in debates about important issues
- Engage in service to your community
- Participate in various events in the Sessional year

Application deadline October 31, 2025



This could be you

071



BRITISH
COLUMBIA

VIA EMAIL

Ref. 679873

September 25, 2025

His Worship Victor Smith
Mayor of the District of Hope
325 Wallace Street
Hope BC V0X 1L0
Email: ysmith@hope.ca

Dear Mayor Smith,

Thank you for your letter of June 9, 2025, regarding concerns related to the South Coast Highway Patrol's (SCHP) service delivery model.

I appreciate the concerns raised on behalf of your municipality regarding the BC Highway Patrol (BCHP). As a unit within the Provincial Police Service, the BCHP mandate is to *decrease the number of serious injury and fatal collisions on provincial highways in BC through proactive traffic enforcement, education, building of partnerships and the interception of illegal contraband*. While BCHP units such as SCHP provide these services across both provincial and municipal areas, responsibility for responding to traffic incidents on provincial highways rests with the respective jurisdictions.

Per the *Police Act*, municipalities over 5,000 population are responsible for policing within their municipal boundaries. While the Province has the responsibility to maintain and operate provincial highways, sections of provincial highways within municipalities over 5,000 population are included within municipal boundaries, and as such, municipalities are responsible for policing on these sections.

With respect to your concerns about the resourcing of Provincial Detachment Units, the BC RCMP maintain internal processes by which detachments identify resource pressures to BC RCMP Headquarters. These pressures are then prioritized and considered in the context of the larger needs of the Provincial Police Service. Should the RCMP advance any business case to increase resources at a Provincial Detachment Unit, I can assure you that it will be carefully considered by the ministry.

.../2

Victor Smith
Page 2

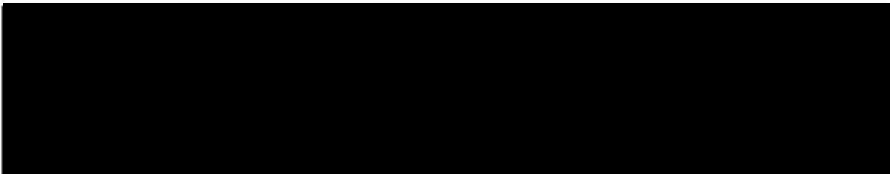
The Province remains committed to improving road safety. As part of the \$230 million investment in the BC RCMP under the Safer Communities Action Plan, 52 positions have been filled within BCHP, including 17 in SCHP. Additionally, shift adjustments implemented in May 2025 have already enhanced and extended enforcement coverage, with further improvements expected as staffing levels increase.

As noted in your letter, the Province paused any changes to the SCHP service delivery model in 2023 before any SCHP changes had been implemented, while discussions with affected municipalities are ongoing. In addition, the ministry, through the Policing and Security Branch, continues to have ongoing discussions with the BC RCMP on these and other BCHP concerns.

You may be aware that the BC RCMP have been working on a holistic, broad review of all BCHP services, including the SCHP service delivery model. Provincial decisions on the SCHP service delivery model and other potential BCHP changes will not be made until the BC RCMP's broad BCHP review is complete and until considerations of its findings are reviewed by my ministry. Should changes to the SCHP service delivery model be a consideration, I can assure you that no changes will occur without engagement with affected municipalities.

Thank you once again for your letter and for bringing forward your concerns.

Sincerely,



Nina Krieger
Minister of Public Safety and Solicitor General

pc: Glen Lewis, Assistant Deputy Minister and Director of Policing and Law Enforcement Services, Policing and Security Branch
Jamie Lipp, Deputy Director of Police Services, Policing and Security Branch
Vedrana Covic, Executive Director, Policing and Security Branch
Katherine St. Denis, Director, Policing and Security Branch
Deputy Commissioner Dwayne McDonald, RCMP "E" Division Commanding Officer
Assistant Commissioner Brian Edwards, Lower Mainland District Officer
Inspector Brian Donaldson, Officer in Charge, South Coast Highway Patrol

DISTRICT OF HOPE
A/P Cheque Listing
August 1-31, 2025

Cheque #	Pay Date	Vendor Name	Invoice #	Description	Invoice Amount	Paid Amount
2025 Tx Lvy-MFA	01/08/2025	MUNICIPAL FINANCE AUTHORITY OF BC	2025 Tx Lvy-MFA	2025 Tax Levy - MFA	\$670.14	\$670.14
INV845116	01/08/2025	CASEWARE INTERNATIONAL INC.	INV845116	2025/2026 caseware services	\$2,729.44	\$2,729.44
032593	15/08/2025	ACL GROUP ENTERPRISES LTD	11297	TRAQ assess for: M/Park/Water/King/Hudson	\$6,565.13	\$6,565.13
032594	15/08/2025	A & G FENCING	SI-9380	add bottom track to baseball field	\$2,669.75	\$2,669.75
032595	15/08/2025	ALEXANDER Malcolm &/or Ann	2025 Tax Refund	2025 Refund tax overpay-847 7th Ave	\$784.64	\$784.64
032596	15/08/2025	ATLAS SIGN & AWNING	906/25	BP#906/25 Municipal Deposit Refund	\$500.00	\$500.00
032597	15/08/2025	CHILL-AIR CONDITIONING (2014) LTD.	53128	install heat run for Foyer at Art Galler	\$1,006.95	\$1,006.95
032598	15/08/2025	CANYON AUTOMOTIVE LTD.	55035	full service re & re fuel filters	\$855.23	\$1,345.12
			55259	inspect system/repair air line/adj brake	\$489.89	
032599	15/08/2025	COLUMBIA BUSINESS SYSTEMS	IN331027	Jul/25 Copier C3835i-B&W & Color copies	\$169.14	\$169.14
032600	15/08/2025	COOPER EQUIPMENT RENTALS	W61027698	Pump/hose/basket	\$1,388.19	\$1,388.19
032601	15/08/2025	CUPE LOCAL #458	PP#16-2025	PP#16 July 21-August 3 2025	\$2,026.51	\$2,026.51
032602	15/08/2025	D.M.Z LOWBED SERVICE LTD	29392	grader transported - Hope to Chilliwack	\$945.00	\$945.00
032603	15/08/2025	DR. RICHARD DARBY	345289	Request for medical information	\$54.00	\$54.00
032604	15/08/2025	FIRE POWER EMERGENCY APPARATUS &	694	Booster hose NPSH threads 1"x150'	\$1,758.56	\$1,758.56
032605	15/08/2025	FRASER INCLUSIVE AND SUPPORTIVE	PP#16-2025	PP#16 July 21-August 3 2025	\$89.00	\$89.00
032606	15/08/2025	FRASER VALLEY FIRE PROTECTION LTD	0000300288	Firehall#3 annual serv.lighting/extingui	\$410.25	\$410.25
032607	15/08/2025	GARAVENTA (CANADA) LTD.	1780831-0	2025/2026 stair lift maintenance	\$1,590.00	\$1,590.00
032608	15/08/2025	GARDNER CHEVROLET PONTIAC BUICK GMC L	306007	boot kit	\$98.43	\$603.36
			306008	bumper/insulator/link	\$360.50	
			306012	bracket/pin kit	\$144.43	
032609	15/08/2025	GERRY ENNS CONTRACTING LTD.	859/24	BP#859/24 Municipal Deposit Refund	\$500.00	\$1,000.00
			866/24	BP#866/24 Municipal Deposit Refund	\$500.00	
032610	15/08/2025	GARDNER Warren	902/25	BP#902/25 Municipal Deposit Refund	\$500.00	\$500.00
032611	15/08/2025	HOPE BUSINESS AND DEVELOPMENT SOCIETY	2025-11	Aug/25 museum storage at Kerr Properties	\$1,365.00	\$1,365.00
032612	15/08/2025	HOPE MOUNTAIN CENTRE FOR OUTDOOR	0157	2025 - full billing for trail crew.	\$40,000.00	\$40,000.00
032613	15/08/2025	HOPE COMMUNITIES IN BLOOM	2025-07	wages re: chainsaw carving repairs	\$2,130.00	\$5,000.67
			2025-08	postage/flowers/forklift fuel	\$458.45	
			2025-09	supplies for carving repairs	\$190.97	
			2025-10	supplies for carving repairs	\$1,288.46	
			2025-11.1	clean up & rock placement	\$932.79	
032614	15/08/2025	KHRONOS SECURITY SERVICES	3677	Aug/25 lock up services-washrooms	\$2,618.12	\$2,618.12
032615	15/08/2025	L. B. J. SERVICES LTD	INV/2025-0032	Jul/25 Janitorial contract services	\$4,977.00	\$4,977.00
032616	15/08/2025	LEBOE Jason	Aug/25 Expense	fuel for travel - EOCP	\$20.00	\$20.00
032617	15/08/2025	LITTLE MOUNTAIN GREENHOUSES INC.	1-1815971	geraniums/petunia/cypress/annuals	\$522.91	\$522.91
032618	15/08/2025	MIKE EDWARD CONSTRUCTION	910/25	BP#910/25 Municipal Deposit Refund	\$500.00	\$500.00
032619	15/08/2025	MINISTER OF FINANCE	2026-Q1-8	Apr-Jun/25 IHIT Q1 billing	\$38,505.76	\$38,505.76
032620	15/08/2025	MINISTER OF FINANCE	95700553	Jun/25 Purolator shipments	\$30.09	\$30.09
032621	15/08/2025	PRAIRIECOAST EQUIPMENT	P98087	fuel filters/trans filter/18.9L Hy-Gard	\$558.09	\$722.26

DISTRICT OF HOPE
A/P Cheque Listing
August 1-31, 2025

Cheque #	Pay Date	Vendor Name	Invoice #	Description	Invoice Amount	Paid Amount
			P98088	shield assy - new	\$164.17	
032622	15/08/2025	PETROKLEEN	2025951	fuel polishing-Diesel/Gasoline tanks	\$3,577.09	\$3,577.09
032623	15/08/2025	PETRON COMMUNICATIONS LTD.	128457	motorolla pager & headset/VHF Mobile rad	\$9,899.29	\$9,899.29
032624	15/08/2025	PRIME SIGNS INC.	914/25	BP#914/25 Municipal Deposit Refund	\$500.00	\$500.00
032625	15/08/2025	PRAETORIAN SECURITY INC.	0000024762	installation of new control panel	\$1,524.55	\$1,524.55
032626	15/08/2025	DECKER Diana	457423	Jul/25 Kennel contract overages	\$2,740.50	\$2,740.50
032627	15/08/2025	ROCKY MOUNTAIN PHOENIX	IN0152687	energy custom coat/pant-bunker coat/pant	\$15,361.50	\$15,361.50
032628	15/08/2025	UNIFIRST CANADA LTD	2605001900	Jul 31/25 Unifirst uniform & mat cleanin	\$386.23	\$802.91
			2605001941	Jul 31/25 Unifirst mat cleaning	\$31.25	
			2605003989	Aug 7/25 Unifirst uniform & mat cleaning	\$385.43	
032629	15/08/2025	SANDERSON CONCRETE INC.	44302	garabaldi bench	\$1,649.76	\$1,649.76
032630	15/08/2025	SLEASMAN John Edward	2025 Tax Refund	Refund tax overpay J-420 Rupert St	\$375.24	\$375.24
032631	15/08/2025	STARLINE CABINETS	16511	cut podium in hieght/re-install casters	\$551.26	\$551.26
032632	15/08/2025	TIMBRO CONTRACTING	24-255P006	Flood Hope-multi-use path-Prog.#6	\$449,435.40	\$449,435.40
032633	15/08/2025	PEOPLESAFE PERSONAL SAFETY LTD	11371070825	Aug/25 20 workers subscription	\$120.41	\$120.41
032634	15/08/2025	VIJ Kunai	912/25	BP#912/25 Municipal Deposit Refund	\$500.00	\$500.00
032635	15/08/2025	WESTCOTT Joshua	Aug/25 Reimburs	reimburse for FF E. FOX - Room-med.train	\$1,925.61	\$1,925.61
032636	15/08/2025	WESTERN EQUIPMENT LTD.	CWK-03236437	8ft ladder-fiberglass	\$282.34	\$282.34
032637	15/08/2025	WHITE Virginia	2025 Tax Refund	Refund tax overpayment-775 7th Ave	\$18,000.00	\$18,000.00
032638	15/08/2025	WYNKER ORIGINAL LEATHER GOODS	00012	adjustable shoulder strap/engraving	\$321.00	\$321.00
032639	15/08/2025	YELLOWBIRD MOBILE HOMES INC	905/25	BP#905/25 Municipal Deposit Refund	\$500.00	\$500.00
Aug/25 Gov.List	15/08/2025	TELUS	Aug/25 Gov.List	Aug/25 Gov.List-Office/Bylaw/Fire	\$22.68	\$22.68
Aug/25-0663	15/08/2025	SHAW CABLESYSTEMS GP	Aug/25-0663	Aug/25 Shaw-0663 cable & internet serv	\$239.12	\$239.12
Aug/25-Shaw0613	15/08/2025	SHAW CABLESYSTEMS GP	Aug/25-0613	Aug/25 Shaw-0613 internet & cable serv	\$166.32	\$166.32
Aug/25Pitney	15/08/2025	PITNEY WORKS	August 2025	August 6/25 postage meter fill	\$1,051.00	\$1,051.00
Aug/25Shaw0584	15/08/2025	SHAW CABLESYSTEMS GP	Aug/25-0584	Aug/25 business internet services	\$95.20	\$95.20
Aug/25Shaw2710	15/08/2025	SHAW CABLESYSTEMS GP	Aug/25-2710	Aug/25 Shaw-2710 Cable & internet serv	\$166.32	\$166.32
Jul/25MC0863	15/08/2025	MASTERCARD - COLLABRIA	July 2025	July 2025 Mastercard payment	\$12,010.68	\$12,010.68
PP#16/25MPP251	15/08/2025	MUNICIPAL PENSION PLAN	PP#16-2025-251	PP#16 July 21-August 3 2025	\$24,993.88	\$24,993.88
PP#16/25MPP5025	15/08/2025	MUNICIPAL PENSION PLAN	PP#16-2025-5025	PP#16 July 21-August 3 2025	\$5,026.99	\$5,026.99
PP#16/25RP0001	15/08/2025	RECEIVER GENERAL FOR CANADA	PP#16-2025	PP#16 July 21-August 3 2025	\$6,647.16	\$6,647.16
PP#16/25RP0002	15/08/2025	RECEIVER GENERAL FOR CANADA	PP#16-2025	PP#16 July 21-August 3 2025	\$46,533.35	\$46,533.35
H5111294	20/08/2025	FORTIN'S SUPPLY LTD.	H5111294	Aug 20/25 freight from Hope to ALS	\$39.38	\$39.38
0000001793	21/08/2025	VALLEY WASTE & RECYCLING INC	0000001793	Jul/25 Transfer station services	\$669.65	\$669.65
0000490287	21/08/2025	VALLEY WASTE & RECYCLING INC	0000490287	Jul 18/25 1225 Nelson-comm.roll off	\$494.66	\$494.66
0000490527	21/08/2025	VALLEY WASTE & RECYCLING INC	0000490527	Jul 22/25 1225 Nelson-comm.roll off	\$344.72	\$344.72
0000490638	21/08/2025	VALLEY WASTE & RECYCLING INC	0000490638	Jun 28-Jul 24/25 Bike Prk-restroom servi	\$226.89	\$226.89
0000491067	21/08/2025	VALLEY WASTE & RECYCLING INC	0000491067	Jul8-30/25 919 Water-restroom service	\$245.28	\$245.28
0000491116	21/08/2025	VALLEY WASTE & RECYCLING INC	0000491116	Jul 30/25 1225 Nelson-comm.roll off	\$1,006.43	\$1,006.43

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0000491206	21/08/2025	VALLEY WASTE & RECYCLING INC	0000491206	Jul 31/25 1225 Nelson-comm.roll off	\$458.54	\$458.54
0000493323	21/08/2025	VALLEY WASTE & RECYCLING INC	0000493323	Jul 15-Aug 5/25 919 Water-restroom serv	\$245.28	\$245.28
0000493387	21/08/2025	VALLEY WASTE & RECYCLING INC	0000493387	Aug 5/25 1225 Nelson-comm.roll off	\$364.35	\$364.35
00019241	21/08/2025	ASSOCIATED FIRE SAFETY GROUP INC	00019241	Haix Fire Eagle boots/pro grip extreme	\$3,260.18	\$3,260.18
1239-0625-425	21/08/2025	TRUE CONSULTING LTD	1239-0625-425	Jun/25 Asset Management services	\$575.40	\$575.40
1239-0625-426	21/08/2025	TRUE CONSULTING LTD	1239-0625-426	Jun/25 Othello Rd improve-Site 1	\$12,942.32	\$12,942.32
1239-0625-427	21/08/2025	TRUE CONSULTING LTD	1239-0625-427	Jun/25 PCC outfall permanent works	\$4,167.74	\$4,167.74
1239-0625-428	21/08/2025	TRUE CONSULTING LTD	1239-0625-428	Jun/25 Richmond Hill Multi-Use Pathway	\$4,519.62	\$4,519.62
1239-0625-429	21/08/2025	TRUE CONSULTING LTD	1239-0625-429	Jun/25 Forrest Cres.-Drainage Improve	\$14,817.40	\$14,817.40
1239-0625-430	21/08/2025	TRUE CONSULTING LTD	1239-0625-430	Jun/25 Richmond Hill-Reservoir ext	\$1,903.14	\$1,903.14
1239-0625-431	21/08/2025	TRUE CONSULTING LTD	1239-0625-431	Jun/25 East K/Lake-water sys.extension	\$15,678.63	\$15,678.63
1239-0625-434	21/08/2025	TRUE CONSULTING LTD	1239-0625-434	Jun/25 753 Water sys.upgrade	\$4,615.28	\$4,615.28
1517	21/08/2025	PICKERING SAFETY	1517	hand sanitizer-purell adv.	\$62.69	\$62.69
16530826	21/08/2025	ULINE CANADA CORPORATION	16530826	12 x 3.6L bleach	\$131.04	\$131.04
16530827	21/08/2025	ULINE CANADA CORPORATION	16530827	trash liner/toilet tissue/hand soap	\$3,055.33	\$3,055.33
204122	21/08/2025	EMPYRION TECHNOLOGIES INC.	204122	permission changes	\$32.81	\$32.81
204130	21/08/2025	EMPYRION TECHNOLOGIES INC.	204130	access s:drive issues/VPN link issues	\$1,804.69	\$1,804.69
204327	21/08/2025	EMPYRION TECHNOLOGIES INC.	204327	telecom services/run 2 cable/add 2 ntwrk	\$1,198.74	\$1,198.74
204376	21/08/2025	EMPYRION TECHNOLOGIES INC.	204376	Aug/25 Empyrion monthly services	\$4,064.81	\$4,064.81
204542	21/08/2025	EMPYRION TECHNOLOGIES INC.	204542	network connections/workstation issues	\$1,050.00	\$1,050.00
23498	21/08/2025	COMTEL INTEGRATED TECHNOLOGIES INC.	23498	program voicemail/reset password	\$283.36	\$283.36
304940	21/08/2025	ATCO STRUCTURES & LOGISTICS LTD	304940	credit re: Jul/25 PIRW	-\$24.96	-\$24.96
308911	21/08/2025	ATCO STRUCTURES & LOGISTICS LTD	308911	Aug/25 office rent	\$1,011.20	\$1,011.20
3142	21/08/2025	LACAS CONSULTANTS INC.	3142	May-Aug/25 Lower Coq.River/Fraser Cany	\$7,804.48	\$7,804.48
3311633403	21/08/2025	ALS CANADA LTD	3311633403	Jul 11/25 monthly sample	\$321.83	\$321.83
3311645512	21/08/2025	ALS CANADA LTD	3311645512	Aug 8/25 Fraser river outfall sample	\$97.86	\$97.86
3311645877	21/08/2025	ALS CANADA LTD	3311645877	Aug 8/25 monthly sample	\$196.14	\$196.14
393760	21/08/2025	COASTAL MOUNTAIN FUELS	393760	Aug 7/25 1539.4L Regular Gasoline	\$2,384.14	\$2,384.14
393768	21/08/2025	COASTAL MOUNTAIN FUELS	393768	Aug 7/25 1822.4L Diesel Clear	\$2,780.19	\$2,780.19
450134	21/08/2025	COMTEL INTEGRATED TECHNOLOGIES INC.	450134	Aug/25 Comtel phone line services	\$509.05	\$509.05
59112	21/08/2025	FVBS HOPE RONA	59112	soft flex hose	\$54.41	\$54.41
59185	21/08/2025	FVBS HOPE RONA	59185	wedge anchor	\$47.56	\$47.56
59326	21/08/2025	FVBS HOPE RONA	59326	wood screws	\$6.85	\$6.85
59668	21/08/2025	FVBS HOPE RONA	59668	2x6 KD Spruce x 12	\$13.53	\$13.53
60188	21/08/2025	FVBS HOPE RONA	60188	gorilla adhesive spray	\$17.45	\$17.45
H5111063	21/08/2025	FORTIN'S SUPPLY LTD.	H5111063	Aug 18/25 freight from Hope to ALS	\$39.38	\$39.38
H5110909	21/08/2025	FORTIN'S SUPPLY LTD.	H5110909	lube element	\$11.65	\$11.65
H5110821	21/08/2025	FORTIN'S SUPPLY LTD.	H5110821	smooth lotion 3.78L	\$28.77	\$28.77
H5110819	21/08/2025	FORTIN'S SUPPLY LTD.	H5110819	12 x survey FL green	\$169.88	\$169.88

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H5110692	21/08/2025	FORTIN'S SUPPLY LTD.	H5110692	2 x 50A 6G modular kit (1xR & 1xG)	\$30.75	\$30.75
H5110677	21/08/2025	FORTIN'S SUPPLY LTD.	H5110677	Aug 13/25 freight from Hope to ALS	\$39.38	\$39.38
H5110568	21/08/2025	FORTIN'S SUPPLY LTD.	H5110568	bucket buster x 2	\$70.56	\$70.56
H5110447	21/08/2025	FORTIN'S SUPPLY LTD.	H5110447	Aug 11/25 freight from Hope to ALS	\$39.38	\$39.38
H5110281	21/08/2025	FORTIN'S SUPPLY LTD.	H5110281	tighten loose spark plug/adj carb.	\$30.24	\$30.24
H5110223	21/08/2025	FORTIN'S SUPPLY LTD.	H5110223	coupling shut off BRS x 2	\$22.38	\$22.38
H5110162	21/08/2025	FORTIN'S SUPPLY LTD.	H5110162	11 x microporous coverall	\$123.07	\$123.07
H5110155	21/08/2025	FORTIN'S SUPPLY LTD.	H5110155	high intensity AUX L	\$103.01	\$103.01
H5110142	21/08/2025	FORTIN'S SUPPLY LTD.	H5110142	panel air element/lube spin-on	\$23.79	\$23.79
H5110031	21/08/2025	FORTIN'S SUPPLY LTD.	H5110031	return from inv 5102112 (hypochlorite)	-\$84.00	-\$84.00
H5110029	21/08/2025	FORTIN'S SUPPLY LTD.	H5110029	142 NBGR8 (GR8Yellow 0.01lbs)	\$18.11	\$18.11
H5109958	21/08/2025	FORTIN'S SUPPLY LTD.	H5109958	Aug 5/25 freight from Prairie Coast	\$39.38	\$39.38
H5109924	21/08/2025	FORTIN'S SUPPLY LTD.	H5109924	chain	\$22.17	\$22.17
H5109736	21/08/2025	FORTIN'S SUPPLY LTD.	H5109736	2 x E-Z Reach	\$76.81	\$76.81
H5109645	21/08/2025	FORTIN'S SUPPLY LTD.	H5109645	Hypochlorite 12% x 2	\$129.90	\$129.90
H5109626	21/08/2025	FORTIN'S SUPPLY LTD.	H5109626	4 x E-Z Reach	\$153.62	\$153.62
H5109568	21/08/2025	FORTIN'S SUPPLY LTD.	H5109568	1 1/2" padlock x 6	\$151.14	\$151.14
H5109458	21/08/2025	FORTIN'S SUPPLY LTD.	H5109458	re: inv 5107607 - wrong model	-\$118.52	-\$118.52
H5109453	21/08/2025	FORTIN'S SUPPLY LTD.	H5109453	LVR hook blo-gun/4" angled blow gun	\$37.45	\$37.45
H5109449	21/08/2025	FORTIN'S SUPPLY LTD.	H5109449	hard hat/work glo-104L	\$26.79	\$26.79
H5109436	21/08/2025	FORTIN'S SUPPLY LTD.	H5109436	Jul 29/25 freight to Precision Pump	\$49.88	\$49.88
H5109200	21/08/2025	FORTIN'S SUPPLY LTD.	H5109200	survey FL orange	\$14.18	\$14.18
H5109187	21/08/2025	FORTIN'S SUPPLY LTD.	H5109187	Jul 28/25 freight from Sanderson to Hope	\$118.13	\$118.13
H5109182	21/08/2025	FORTIN'S SUPPLY LTD.	H5109182	hard hat holder	\$98.11	\$98.11
H5109014	21/08/2025	FORTIN'S SUPPLY LTD.	H5109014	SKT STD 1/2 dr 6pt/ 1/2 26mm deep	\$35.82	\$35.82
H5108995	21/08/2025	FORTIN'S SUPPLY LTD.	H5108995	Jul 24/25 freight from Prairie Coast	\$39.38	\$39.38
H5108472	21/08/2025	FORTIN'S SUPPLY LTD.	H5108472	8 x water filters/ 4 x PG-0200	\$1,406.63	\$1,406.63
H5107495	21/08/2025	FORTIN'S SUPPLY LTD.	H5107495	grease monkey gloves	\$18.89	\$18.89
CA5TC2FCKHSI	21/08/2025	AMAZON.COM.CA INC.	CA5TC2FCKHSI	Mower deck clutch cable	\$18.36	\$18.36
CA5QI1660SUI	21/08/2025	AMAZON.COM.CA INC.	CA5QI1660SUI	decorations for parade vehicle	\$50.37	\$50.37
CA5PCHSCW2I	21/08/2025	AMAZON.COM.CA INC.	CA5PCHSCW2I	idler return spring	\$10.99	\$10.99
CA5M3D1ZA9I	21/08/2025	AMAZON.COM.CA INC.	CA5M3D1ZA9I	clipboards - 2pk	\$11.19	\$11.19
CA5L5FP99TUI	21/08/2025	AMAZON.COM.CA INC.	CA5L5FP99TUI	3X3 poly bags-re: for parade	\$20.14	\$20.14
CA5EU2OFKTNi	21/08/2025	AMAZON.COM.CA INC.	CA5EU2OFKTNi	balloon pump - decorations-parade vehicle	\$24.63	\$24.63
CA587DAZONOI	21/08/2025	AMAZON.COM.CA INC.	CA587DAZONOI	24" widescreen computer privacy screen	\$60.47	\$60.47
CA55P14HMHEI	21/08/2025	AMAZON.COM.CA INC.	CA55P14HMHEI	24" computer privacy screen filter	\$89.60	\$89.60
CA543ITCO7I	21/08/2025	AMAZON.COM.CA INC.	CA543ITCO7I	waterproof gratuty junction box	\$88.60	\$88.60
CA52BE49JI	21/08/2025	AMAZON.COM.CA INC.	CA52BE49JI	24" computer privacy screen filter	\$59.35	\$59.35
CA529GX34ACCU	21/08/2025	AMAZON.COM.CA INC.	CA529GX34ACCU	200 tylenol extra strength	\$20.96	\$20.96

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CA51RNHPAEF8I	21/08/2025	AMAZON.COM.CA INC.	CA51RNHPAEF8I	belt w/kevlar/deck wheel	\$82.76	\$82.76
CA518D244FQMWI	21/08/2025	AMAZON.COM.CA INC.	CA518D244FQMWI	case for iPhone plus	\$17.91	\$17.91
CA-0004779470	21/08/2025	COMMERCIAL TRUCK EQUIPMENT CORP-CALG	CA-0004779470	fit replacement flowmeter foam all	\$1,969.17	\$1,969.17
BPI320539	21/08/2025	BLACK PRESS GROUP LTD.	BPI320539	Jul/25 Black Press advertising	\$1,043.70	\$1,043.70
Aug/25 Tel.Inte	21/08/2025	TELUS	Aug/25 Internet	Aug/25 additional speed-Wallace/Nelson	\$291.20	\$291.20
805255000264	21/08/2025	EMCO CORPORATION	805255000264	Lower Rod	-\$185.14	-\$185.14
805253003239	21/08/2025	EMCO CORPORATION	805253003239	2 IP MUEL GATE VLV OL SS Stem	\$657.34	\$657.34
805253003151	21/08/2025	EMCO CORPORATION	805253003151	meter resetter	\$5,059.71	\$5,059.71
8006201857	21/08/2025	KPMG LLP T4348	8006201857	2024 YE consolidated Financial Stmtnts	\$10,960.95	\$10,960.95
7100050783	21/08/2025	LORDCO AUTO PARTS	7100050783	2 x oil filter	\$13.98	\$13.98
7100050736	21/08/2025	LORDCO AUTO PARTS	7100050736	utility V-Belt	\$43.54	\$43.54
7100050711	21/08/2025	LORDCO AUTO PARTS	7100050711	tension washer	\$6.39	\$6.39
7100050696	21/08/2025	LORDCO AUTO PARTS	7100050696	semi-synth oil/washers/tension washer	\$192.05	\$192.05
7100050666	21/08/2025	LORDCO AUTO PARTS	7100050666	bulb	\$125.66	\$125.66
7100050648	21/08/2025	LORDCO AUTO PARTS	7100050648	6GA GY housing term/plated tub lug	\$18.54	\$18.54
7100050647	21/08/2025	LORDCO AUTO PARTS	7100050647	6 GA RD housing term	\$13.03	\$13.03
7100050330	21/08/2025	LORDCO AUTO PARTS	7100050330	utility V-Belt	\$49.76	\$49.76
7100050230	21/08/2025	LORDCO AUTO PARTS	7100050230	bug cleaner - windshield washer	\$4.29	\$4.29
7100050109	21/08/2025	LORDCO AUTO PARTS	7100050109	Brake caliper/core (ACD18FR12464C)	\$301.05	\$301.05
7100049322	21/08/2025	LORDCO AUTO PARTS	7100049322	smart straw II	\$10.85	\$10.85
7CR003901	21/08/2025	LORDCO AUTO PARTS	7CR003901	return core (ACD18FR12464C)	-\$168.00	-\$168.00
70709557	21/08/2025	STAPLES PROFESSIONAL	70709557	batteries "AAA"/paper/pens/garbage bags	\$158.50	\$158.50
62545	21/08/2025	FVBS HOPE RONA	62545	magic eraser/cleaning wipes/kneeler mat	\$37.16	\$37.16
62531	21/08/2025	FVBS HOPE RONA	62531	steel coupling/ball valve/steel pipe	\$122.51	\$122.51
62525	21/08/2025	FVBS HOPE RONA	62525	shovel	\$59.97	\$59.97
62508	21/08/2025	FVBS HOPE RONA	62508	command hook/garbage bags	\$53.40	\$53.40
62487	21/08/2025	FVBS HOPE RONA	62487	step ladder	\$114.90	\$114.90
62475	21/08/2025	FVBS HOPE RONA	62475	anchor screw	\$11.27	\$11.27
62409	21/08/2025	FVBS HOPE RONA	62409	stove bolt/threadlocker	\$29.41	\$29.41
62333	21/08/2025	FVBS HOPE RONA	62333	tremclad paint x 8	\$656.68	\$656.68
62307	21/08/2025	FVBS HOPE RONA	62307	poly braided rope 3/8"x100' x 6	\$187.42	\$187.42
62284	21/08/2025	FVBS HOPE RONA	62284	turf edger	\$32.25	\$32.25
62260	21/08/2025	FVBS HOPE RONA	62260	shelf liner/bit/fastners	\$44.89	\$44.89
62215	21/08/2025	FVBS HOPE RONA	62215	melamine shelf	\$14.10	\$14.10
62200	21/08/2025	FVBS HOPE RONA	62200	fiskars lopper/batteries "AAA"	\$60.67	\$60.67
62188	21/08/2025	FVBS HOPE RONA	62188	fiskars bypass lopper	\$32.75	\$32.75
62143	21/08/2025	FVBS HOPE RONA	62143	sign-private property/no tresspassing	\$14.90	\$14.90
62140	21/08/2025	FVBS HOPE RONA	62140	hose nozzle	\$40.31	\$40.31
62068	21/08/2025	FVBS HOPE RONA	62068	2 x 12 KD spruce (12)	\$296.21	\$296.21

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62040	21/08/2025	FVBS HOPE RONA	62040	safety glasses	\$16.80	\$16.80
61032	21/08/2025	FVBS HOPE RONA	61032	propane tank/smoke detect/garbage bgs	\$308.53	\$308.53
60781	21/08/2025	FVBS HOPE RONA	60781	work gloves	\$73.54	\$73.54
60260	21/08/2025	FVBS HOPE RONA	60260	flashlight/LED bulb/battery	\$39.72	\$39.72
60216	21/08/2025	FVBS HOPE RONA	60216	tremclad rust paint	\$40.02	\$40.02
60189	21/08/2025	FVBS HOPE RONA	60189	caster/washer/nut/hex nut	\$44.22	\$44.22
032640	22/08/2025	1244989 BC LTD	DCC Reimbursmnt	DCC reimbursement-1-3 558 Park St	\$7,527.01	\$7,527.01
032641	22/08/2025	BREDOF Mary Ita	909/25	BP#909/25 Municipal Deposit Refund	\$500.00	\$500.00
032642	22/08/2025	BRANDT TRACTOR LTD.	5491691	ignition switch	\$76.72	\$76.72
032643	22/08/2025	COMPUTROL	INV-39137	2025/2026 ProFuel 2nd licnce/workstn	\$1,301.44	\$1,301.44
032644	22/08/2025	EBBWATER CONSULTING INC	903	Jul/25 Fraser-Coq. Area flood mgmnt plan	\$6,143.55	\$6,143.55
032645	22/08/2025	EXCEED ELECTRICAL ENGINEERING LTD	10900-0027	investigate PCC network outage	\$454.13	\$454.13
032646	22/08/2025	FIRE POWER EMERGENCY APPARATUS &	700	LDH Fire Hoses - various lengths (14)	\$11,518.09	\$12,222.20
			701	adj. height compartment shelf w/matting	\$704.11	
032647	22/08/2025	FOXPRO HEATING & AIR CONDITIONING	0000249	diagnostic-Firehall#1 AC Unit	\$103.95	\$103.95
032648	22/08/2025	KELLTON CONTRACTING LTD.	2025-078	campground repair: electrical/new post	\$576.73	\$576.73
032649	22/08/2025	FINNING CANADA	950864379	screw/seal/clamp	\$98.03	\$739.57
			950876133	Tube A	\$641.54	
032650	22/08/2025	HICK David	Aug/25 Exp/reim	Aug/25 meal/reimburse operat.perm/fuel	\$218.73	\$218.73
032651	22/08/2025	HOPE READY MIX LIMITED	714458	2yds barkmulch	\$106.29	\$214.46
			714459	1/2" clear crush	\$23.52	
			714457	.50MT 1/2" clear crush	\$22.66	
			714456	3 MT 2" drain rock	\$61.99	
032652	22/08/2025	LASSER James	564/21	BP#564/21 Municipal Deposit Refund	\$500.00	\$500.00
032653	22/08/2025	LOTHIAN Nolan	Aug/25 Reimburs	8pc wrench set/washer fluid	\$95.16	\$95.16
032654	22/08/2025	MCGOVERN L	602/21	BP#602/21 Municipal Deposit Refund	\$500.00	\$500.00
032655	22/08/2025	MT. HOPE ELECTRIC	3147	Jul/25 electrical contract services	\$2,708.29	\$2,708.29
032656	22/08/2025	MINISTRY OF WATER LAND AND	WSI701522	2025 licence re: Lake of the Woods	\$200.00	\$200.00
032657	22/08/2025	LIDSTONE & COMPANY	62068	Jul/25 serv. re: file#10111-113	\$12,272.35	\$12,272.35
032658	22/08/2025	PHARMASAVE #198	July/25 Stmnt	isoprop 99% (alcohol)-receipts lost	\$45.43	\$45.43
032659	22/08/2025	PREMIUM ELECTRIC LTD.	20250517	50% deposit re:3638 (CEPF Grant)	\$9,447.00	\$9,447.00
032660	22/08/2025	QUARMBY ENVIRONMENTAL LTD	2025-129	assist with plant issues/compliance prep	\$1,443.75	\$1,443.75
032661	22/08/2025	UNIFIRST CANADA LTD	2605006473	Aug 14/25 Unifirst uniform & mat cleanin	\$409.44	\$724.81
			2605006516	Aug 14/25 Unifirst mat clean/supplies	\$315.37	
032662	22/08/2025	SAM Kristi	May/25 Expnse	May 29/25 Fedex drop off in Mission	\$59.04	\$59.04
032663	22/08/2025	DMP ENTERPRISES	219678	custom cresting	\$78.40	\$78.40
032664	22/08/2025	TRANSTECH DATA SERVICES LTD.	3533	7 day auto volume count-railway stations	\$4,105.50	\$4,105.50
032665	22/08/2025	VOICU Ana	Aug/25 Expense	NPI networking/parking-VOICU A	\$221.70	\$221.70
032666	22/08/2025	XEROX CANADA LTD.	F64459800	Jul/25 Copier C8155-B&W & Color copies	\$62.41	\$322.45

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Cheque #	Pay Date	Vendor Name	Invoice #	Description	Invoice Amount	Paid Amount
			F64460412	Jul/25 Copier c730-B&W & Color copies	\$225.80	
			F64464934	Jul/25 Copier c730-B&W & Color copies	\$34.24	
H5111689	25/08/2025	FORTIN'S SUPPLY LTD.	H5111689	air filter combo	\$19.03	\$19.03
0000494172	29/08/2025	VALLEY WASTE & RECYCLING INC	0000494172	Aug 14/25 1225 Nelson Ave-comm.roll off	\$667.80	\$667.80
0000494311	29/08/2025	VALLEY WASTE & RECYCLING INC	0000494311	Jul/25 Valley Waste contract services	\$180,041.63	\$180,041.63
032667	29/08/2025	ACL GROUP ENTERPRISES LTD	11311	2025 Coq.Campground-level 3 TRAQ assess	\$5,775.00	\$5,775.00
032668	29/08/2025	BAERG Matthew	2025 Safe.Allow	2025 Safe.Allow-boots-BAERG M	\$400.00	\$400.00
032669	29/08/2025	BOULTON Theresa and/or David	2025 Tax Refund	Refund Tax overpayment 65899 Park Ave	\$325.00	\$325.00
032670	29/08/2025	CUPE LOCAL #458	PP#17-2025	PP#17 August 4-17 2025	\$1,992.72	\$1,992.72
032671	29/08/2025	DEMEULDER Hendrikus	2025 Tax Refund	Refund Tax overpayment-578 Thacker Ave	\$1,981.29	\$1,981.29
032672	29/08/2025	DOUGNESS HOLDINGS LTD.	10263	clean/hy-vac-Coq.lft.stn.w/confine space	\$4,035.29	\$4,035.29
032673	29/08/2025	DR. DANIEL DARKO	Aug 21/2025	BLAKE Scott-abilities assess form	\$54.00	\$54.00
032674	29/08/2025	DR. STEFAN PATRASCU	345294	MCMILLAN Dan Medical info form	\$54.00	\$54.00
032675	29/08/2025	EMIL ANDERSON MAINTENANCE CO. LTD.	12413	salt brine for 2025 winter	\$16,721.25	\$16,721.25
032676	29/08/2025	ECOWISE TREE CARE	0005657	stump grinding/remove debris-Park	\$1,050.00	\$1,050.00
032677	29/08/2025	ERICA PUBLISHING INC.	29239	500 business cards (info cards)	\$71.68	\$71.68
032678	29/08/2025	FAST TRACK TIRE	3370	hercules H933 tires (225/70R195 x 2)	\$909.44	\$909.44
032679	29/08/2025	FRASER INCLUSIVE AND SUPPORTIVE	PP#17-2025	PP#17 August 4-17 2025	\$89.00	\$89.00
032680	29/08/2025	GUARDIAN TELECOM LTD.	002121	B1290-ProTalk Plus autodialer x 2	\$4,181.49	\$4,181.49
032681	29/08/2025	KROPPSHOP LTD	26090	set of 2 vinyl decals-Street Sweeper	\$274.40	\$274.40
032682	29/08/2025	JAKES CONSTRUCTION LTD.	116400	Othello Road Rehabilitation	\$791,006.11	\$791,006.11
032683	29/08/2025	FARLEY Kari	Aug 26/25 reimb	bulk candy for Brigade Days Parade	\$92.44	\$92.44
032684	29/08/2025	KROGSGAARD Lindsay and/or Roberta	Refund-Intrmnt	Refund partial re: Friday not Saturday	\$78.75	\$78.75
032685	29/08/2025	LANGE Martin	2025 Tax Refund	Refund Tax Overpay-46-20118 Beacon Rd	\$570.00	\$570.00
032686	29/08/2025	MOHAMMADI Farzad and/or Fatemeh	2025 Tax Refund	Refund Tax overpay-510 6th Ave	\$2,624.82	\$2,624.82
032687	29/08/2025	MTS MAINTENANCE TRACKING SYSTEMS INC.	11221	cross connect prog.admin serv x 2	\$229.69	\$229.69
032688	29/08/2025	NEW PARALLEL STUDIOS INC	Rfnd Sec.Depst	refund of film security deposit	\$2,500.00	\$2,500.00
032689	29/08/2025	DECKER Diana	153597	Sep/25 Contract kennel services	\$1,946.70	\$1,946.70
032690	29/08/2025	SMITH Victor	Aug.Reimburse	refund cost of retirement gifts	\$90.72	\$90.72
032691	29/08/2025	WOOD Sherrilynn	2025 Tax Refund	Refund Tax overpay-63730 Rosewood Ave	\$4,489.10	\$4,489.10
12185455	29/08/2025	VALLEY WATER	12185455	Aug/25 Hot/Cold cooler rent	\$13.44	\$13.44
1239-0725-435	29/08/2025	TRUE CONSULTING LTD	1239-0725-435	Jul/25 Othello Road improve - site 1	\$14,663.20	\$14,663.20
1239-0725-436	29/08/2025	TRUE CONSULTING LTD	1239-0725-436	Jul/25 Richmond Hill Multi-use pathway	\$4,685.10	\$4,685.10
1239-0725-437	29/08/2025	TRUE CONSULTING LTD	1239-0725-437	Jul/25 Forrest Cres. Drainage improve	\$11,235.01	\$11,235.01
1239-0725-438	29/08/2025	TRUE CONSULTING LTD	1239-0725-438	Jul/25 Gardner Dirve completion	\$1,880.03	\$1,880.03
1239-0725-439	29/08/2025	TRUE CONSULTING LTD	1239-0725-439	Jul/25 Richmond Hill Reservoir/Water Ext	\$9,498.86	\$9,498.86
1239-0725-440	29/08/2025	TRUE CONSULTING LTD	1239-0725-440	Jul/25 Water Sys.Ext. East K/Lake	\$8,665.65	\$8,665.65
1239-0725-441	29/08/2025	TRUE CONSULTING LTD	1239-0725-441	Jul/25 Dev.Reveiw-19700 Klassen Rd	\$664.13	\$664.13
1239-0725-442	29/08/2025	TRUE CONSULTING LTD	1239-0725-442	Jul/25 Dev. Rev. 21692/21732 Union Bar	\$1,062.61	\$1,062.61

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Cheque #	Pay Date	Vendor Name	Invoice #	Description	Invoice Amount	Paid Amount
1239-0725-443	29/08/2025	TRUE CONSULTING LTD	1239-0725-443	Jul/25 Dev.Review 65617 K/Lake Rd	\$531.31	\$531.31
1239-0725-444	29/08/2025	TRUE CONSULTING LTD	1239-0725-444	Jul/25 Dev.Reveiw-1275 7th Ave	\$929.78	\$929.78
1239-0725-445	29/08/2025	TRUE CONSULTING LTD	1239-0725-445	Jul/25 Dev.Rev. 21095 Thacker Mt.	\$132.83	\$132.83
1239-0725-446	29/08/2025	TRUE CONSULTING LTD	1239-0725-446	Jul/25 Dev. Rev. 650/660 Birch Place	\$313.95	\$313.95
1239-0725-447	29/08/2025	TRUE CONSULTING LTD	1239-0725-447	Jul/25 PCC capacity improvements	\$655.20	\$655.20
16606055	29/08/2025	ULINE CANADA CORPORATION	16606055	tork towels/gloves/kneeling mat	\$933.79	\$933.79
16606639	29/08/2025	ULINE CANADA CORPORATION	16606639	tork pull dispenser	\$77.28	\$77.28
3311647926	29/08/2025	ALS CANADA LTD	3311647926	Aug 12/25 water testing	\$603.96	\$603.96
399112	29/08/2025	COASTAL MOUNTAIN FUELS	399112	Aug 21/25 1005.4L Regular Gasoline	\$1,518.05	\$1,518.05
399113	29/08/2025	COASTAL MOUNTAIN FUELS	399113	Aug 21/25 1670.4L Diesel Clear	\$2,648.43	\$2,648.43
432000000016	29/08/2025	BC HYDRO	432000000016	Aug/25 BC Hydro services	\$44,847.09	\$44,847.09
60438	29/08/2025	FVBS HOPE RONA	60438	drill TEK screw	\$17.62	\$17.62
60854	29/08/2025	FVBS HOPE RONA	60854	tremclad paint/paint tray liners	\$150.70	\$150.70
60882	29/08/2025	FVBS HOPE RONA	60882	sign "No Tresspassing"	\$34.74	\$34.74
62332	29/08/2025	FVBS HOPE RONA	62332	blank keys/foam rollers	\$33.37	\$33.37
62457	29/08/2025	FVBS HOPE RONA	62457	quickrete concrete mix	\$110.73	\$110.73
62472	29/08/2025	FVBS HOPE RONA	62472	spade shovel/snap off knife	\$16.71	\$16.71
62575	29/08/2025	FVBS HOPE RONA	62575	wasp max foam	\$8.73	\$8.73
805253003393	29/08/2025	EMCO CORPORATION	805253003393	clevis pin/cotter pin/rod guide set scrw	\$214.73	\$214.73
805253003477	29/08/2025	EMCO CORPORATION	805253003477	CV lower Rod F/46 TRNCH	\$239.42	\$239.42
Aug/25Bell Mob	29/08/2025	BELL MOBILITY INC.	August 2025	Aug/25 Bell mobility services	\$5,395.72	\$5,395.72
Aug/25Telus Lan	29/08/2025	TELUS	August 2025	Aug/25 Telus land line services	\$1,985.27	\$1,985.27
CA53K6QD28EUI	29/08/2025	AMAZON.COM.CA INC.	CA53K6QD28EUI	electric trolling motor 50lb thrust	\$438.26	\$438.26
CA53SVUNME7I	29/08/2025	AMAZON.COM.CA INC.	CA53SVUNME7I	axle boot clamp pliers tool	\$32.47	\$32.47
H5106849	29/08/2025	FORTIN'S SUPPLY LTD.	H5106849	DEF 9.46L	\$22.82	\$22.82
H5110730	29/08/2025	FORTIN'S SUPPLY LTD.	H5110730	flag tape	\$8.87	\$8.87
H5110892	29/08/2025	FORTIN'S SUPPLY LTD.	H5110892	Aug 15/25 freight from BRANDT	\$39.38	\$39.38
H5110898	29/08/2025	FORTIN'S SUPPLY LTD.	H5110898	tarp straps	\$10.83	\$10.83
H5111136	29/08/2025	FORTIN'S SUPPLY LTD.	H5111136	shop towels	\$44.78	\$44.78
H5111215	29/08/2025	FORTIN'S SUPPLY LTD.	H5111215	gatorline	\$51.54	\$51.54
H5111240	29/08/2025	FORTIN'S SUPPLY LTD.	H5111240	E-Z reach	\$38.40	\$38.40
H5111392	29/08/2025	FORTIN'S SUPPLY LTD.	H5111392	Aug 21/25 freight from Hope to ALS	\$39.38	\$39.38
H5111463	29/08/2025	FORTIN'S SUPPLY LTD.	H5111463	armourall wipes	\$26.72	\$26.72
INV25710	29/08/2025	ALUMICHEM CANADA INC	INV25710	Wes-Floc 204kg/AluPAC 1364 Tote	\$21,133.28	\$21,133.28
PP#17/25MPP251	29/08/2025	MUNICIPAL PENSION PLAN	PP#17-2025-251	PP#17 August 4-17 2025	\$25,374.15	\$25,374.15
PP#17/25MPP5025	29/08/2025	MUNICIPAL PENSION PLAN	PP#17-2025-5025	PP#17 August 4-17 2025	\$5,026.99	\$5,026.99
PP#17/25RP0001	29/08/2025	RECEIVER GENERAL FOR CANADA	PP#17-2025	PP#17 August 4-17 2025	\$6,494.13	\$6,494.13
PP#17/25RP0002	29/08/2025	RECEIVER GENERAL FOR CANADA	PP#17-2025	PP#17 August 4-17 2025	\$46,482.52	\$46,482.52
Total August 2025 Payments					\$2,150,089.96	\$2,150,089.96

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Cheque #	Pay Date	Vendor Name	Invoice #	Description	Invoice Amount	Paid Amount
Sep/25Shaw0584	09/01/2025	SHAW CABLESYSTEMS GP	Sep/25-0584	Sep/25 shaw-0584 internet services	\$95.20	\$95.20
Sep/25Shaw2710	09/01/2025	SHAW CABLESYSTEMS GP	Sep/25-2710	Sep/25 Shaw-2710 internet & cable serv.	\$166.32	\$166.32
0000493859	09/05/2025	VALLEY WASTE & RECYCLING INC	0000493859	Aug 12/25 325 Wallace-comm roll off	\$204.75	\$204.75
0000494475	09/05/2025	VALLEY WASTE & RECYCLING INC	0000494475	Aug 19/25 1225 Nelson-Comm.roll off	\$430.40	\$430.40
0000494480	09/05/2025	VALLEY WASTE & RECYCLING INC	0000494480	credit re: inv493859 325 Wallace-roll of	-\$204.75	-\$204.75
0000494717	09/05/2025	VALLEY WASTE & RECYCLING INC	0000494717	Jul 25-Aug 21/25 K/Lake - restroom serv	\$226.89	\$226.89
0000495060	09/05/2025	VALLEY WASTE & RECYCLING INC	0000495060	Aug 5-27/25 Water Ave-restroom serv.	\$245.28	\$245.28
032692	09/05/2025	1-800-BOARDUP OF FRASER VALLEY BC	2138140	boardup at 272 Wallace St. Hope BC	\$15,548.47	\$15,548.47
032693	09/05/2025	BASELINE INDUSTRIAL HEARING TESTING	1825	Aug 25/25 Mobile Audio Testing	\$375.00	\$375.00
032694	09/05/2025	BGE INDOOR AIR QUALITY SOLUTIONS LTD	SCI1464893	RED EXCELL 24X24X2 & 2X36X36	\$188.63	\$241.32
			SCI1465036	freight re: invoice SCI1464893	\$52.69	
032695	09/05/2025	BROGAN FIRE AND SAFETY	30262797	24 x yellow hard hats	\$477.54	\$477.54
032696	09/05/2025	CANADIAN MEDAL MOUNTING	Hope-2025	4 x large medal mount	\$110.50	\$110.50
032697	09/05/2025	CIBC MORTGAGES	2025 Tax Overpy	Mortgage#6473389-Refund tax overpay	\$845.00	\$845.00
032698	09/05/2025	COLUMBIA BUSINESS SYSTEMS	IN333465	Aug/25 Copier C3835i-B&W & Color copies	\$246.25	\$246.25
032699	09/05/2025	DESIGN-CRETE	656951	form & place 3 table pads-M/Park	\$2,047.50	\$3,990.00
			656952	bench pad on dyke at K/Lake & sign pad	\$1,942.50	
032700	09/05/2025	FLEXHAUG David	Aug/25 TwinRx	First shot of twinRX-FLEXHAUG D	\$17.78	\$17.78
032701	09/05/2025	FOX Edward	Aug/25 Expense	Aug 18-22/25 training-meals/kms-FOX E	\$720.84	\$720.84
032702	09/05/2025	FINNING CANADA	950883789	Tube A (part#8P1256)	\$1,351.53	\$1,806.31
			950908199	Tube (part#2G6384)	\$454.78	
032703	09/05/2025	D. GARTNER CONTRACTING LTD.	904/25	BP#904/25 Municipal Deposit Refund	\$500.00	\$500.00
032704	09/05/2025	HOPE READY MIX LIMITED	714568	32 mpa 4.5 m3/Trucking	\$1,598.81	\$2,286.78
			714569	12yd Pro soil turf blend	\$687.97	
032705	09/05/2025	KII HEALTH (SANTE) CANADA INC	PS-INV103081	Sep-Nov/25 EFAP clinical services	\$534.24	\$534.24
032706	09/05/2025	FARLEY Kari	50% Excel lev.1	50% Excel level 1 & books-FARLEY K	\$269.21	\$269.21
032707	09/05/2025	KORNUM Barry	846/24	BP#846/24 Municipal Deposit Refund	\$500.00	\$500.00
032708	09/05/2025	L. B. J. SERVICES LTD	INV/2025-0034	Aug/25 Contract Janitorial services	\$4,977.00	\$4,977.00
032709	09/05/2025	METAL SUPERMARKETS LANGLEY	1444405	hot rolled round bar/pipe/plate	\$248.93	\$248.93
032710	09/05/2025	MOORE Brendan	2025 TwinRX	Aug/25 1st Shot TwinRX-MOORE B	\$86.99	\$86.99
032711	09/05/2025	NURNDY-FORFIRE EMERGENCY GRAPHICS LTD.	23495	12 x Fire licence plate-reflective w/log	\$978.90	\$978.90
032712	09/05/2025	DECKER Diana	457424	Aug/25 Kennel contract overages	\$2,614.50	\$2,614.50
032713	09/05/2025	UNIFIRST CANADA LTD	2605008750	Aug 21/25 Unifirst uniform & mat cleanin	\$395.77	\$1,351.31
			2605010963	Aug 28/25 mat clean/soap/towels/tissue	\$272.79	
			2605011339	Aug 28/25 Unifirst uniform & mat cleanin	\$682.75	
032714	09/05/2025	SPERLING HANSEN ASSOCIATES	25410	Jul/25 landfill monitoring	\$11,647.98	\$11,647.98
032715	09/05/2025	WATER AVE CAR WASH LTD.	879/25	BP#879/25 Municipal Deposit Refund	\$500.00	\$500.00
032716	09/05/2025	WESTERN EQUIPMENT LTD.	CWK-03239474	JETV8104926 (twin lanyard 6' w/peakworks	\$231.67	\$1,064.76
			CWK-03241993	19 x harness inspection	\$425.60	

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032717	09/05/2025	XEROX CANADA LTD.	CWK-03241959	web sling/starcon lifting clutch w/chain	\$407.49	
			L10611684	Lease pymt 10 of 20 re: Copier c7130	\$531.55	\$781.92
			F64595363	Aug/25 Copier c8155-B&W & Color copies	\$124.18	
			F64565117	Aug/25 Copier c7130-B&W & Color copies	\$88.46	
			F64559901	Aug/25 Copier c7130-B&W & Color copies	\$37.73	
032718	09/05/2025	ZONE WEST ENTERPRISES LTD.	77545	Uniform shirts/pants/belt buckle/tie clp	\$516.32	\$516.32
12184572	09/05/2025	VALLEY WATER	12184572	3 x 18.9L purified water	\$28.50	\$28.50
12186237	09/05/2025	VALLEY WATER	12186237	18.9L purified water	\$9.50	\$9.50
12186357	09/05/2025	VALLEY WATER	12186357	Sep/25 monthly hot/cold cooler rent	\$13.44	\$13.44
16682138	09/05/2025	ULINE CANADA CORPORATION	16682138	toilet tissue/trash liner	\$2,828.56	\$2,828.56
1825820	09/05/2025	ROPER GREYELL LLP	1825820	Jul/25 service re: file#2009-1	\$591.36	\$591.36
1825821	09/05/2025	ROPER GREYELL LLP	1825821	Jul/25 service re: file#2009-25	\$11,893.28	\$11,893.28
3311648683	09/05/2025	ALS CANADA LTD	3311648683	Aug 15/25 Fraser River outfall-test	\$97.86	\$97.86
3311650469	09/05/2025	ALS CANADA LTD	3311650469	Aug 19/25 wastewater test	\$835.33	\$835.33
339315	09/05/2025	ATCO STRUCTURES & LOGISTICS LTD	339315	Sep/25 Office Rent	\$1,011.20	\$1,011.20
61492	09/05/2025	FVBS HOPE RONA	61492	seal flush valve kit/stove bolt	\$16.61	\$16.61
61859	09/05/2025	FVBS HOPE RONA	61859	perf pipe	\$13.09	\$13.09
62742	09/05/2025	FVBS HOPE RONA	62742	bleach	\$3.82	\$3.82
62745	09/05/2025	FVBS HOPE RONA	62745	14" rake	\$17.12	\$17.12
62746	09/05/2025	FVBS HOPE RONA	62746	blank keys	\$9.64	\$9.64
62794	09/05/2025	FVBS HOPE RONA	62794	tremclad paint	\$173.13	\$173.13
62836	09/05/2025	FVBS HOPE RONA	62836	6 each of spading fork/lawn rake/shovel	\$397.09	\$397.09
7100051333	09/05/2025	LORDCO AUTO PARTS	7100051333	hex nutx50/cap screwx14	\$42.98	\$42.98
7100051363	09/05/2025	LORDCO AUTO PARTS	7100051363	50 x Hex HD cap screws	\$80.47	\$80.47
805253003583	09/05/2025	EMCO CORPORATION	805253003583	2 x meter setter	\$1,483.74	\$1,483.74
805253003590	09/05/2025	EMCO CORPORATION	805253003590	resetters x 6	\$2,036.07	\$2,036.07
805253003591	09/05/2025	EMCO CORPORATION	805253003591	CV Bonnet PIN	\$80.70	\$80.70
805253003599	09/05/2025	EMCO CORPORATION	805253003599	6' gate vlv key w/2 sckt	\$104.44	\$104.44
805253003700	09/05/2025	EMCO CORPORATION	805253003700	Mtr box sect/lid w/lift hole/meter reset	\$8,720.04	\$8,720.04
9703019713	09/05/2025	TELUS COMMUNICATIONS INC.	9703019713	relocate joint pole-66600 Othello Rd	\$5,473.58	\$5,473.58
Aug/25 FortisBC	09/05/2025	FORTIS BC-NATURAL GAS	August 2025	Aug/25 Fortis BC services	\$720.57	\$720.57
H5107331	09/05/2025	FORTIN'S SUPPLY LTD.	H5107331	Hi-Vis	\$21.27	\$21.27
H5107406	09/05/2025	FORTIN'S SUPPLY LTD.	H5107406	GR8Yellow	\$12.76	\$12.76
H5108651	09/05/2025	FORTIN'S SUPPLY LTD.	H5108651	thrust plate	\$22.21	\$22.21
H5108652	09/05/2025	FORTIN'S SUPPLY LTD.	H5108652	return thrust plate	-\$22.21	-\$22.21
H5109611	09/05/2025	FORTIN'S SUPPLY LTD.	H5109611	27-2 x 4/ eyelet x 10	\$188.00	\$188.00
H5109637	09/05/2025	FORTIN'S SUPPLY LTD.	H5109637	water filters x 12	\$1,920.60	\$1,920.60
H5111339	09/05/2025	FORTIN'S SUPPLY LTD.	H5111339	battery & core	\$275.03	\$275.03
H5111494	09/05/2025	FORTIN'S SUPPLY LTD.	H5111494	Aug 22/25 freight from EMCO to Hope	\$59.06	\$59.06

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Cheque #	Pay Date	Vendor Name	Invoice #	Description	Invoice Amount	Paid Amount
H5111659	09/05/2025	FORTIN'S SUPPLY LTD.	H5111659	Aug 25/25 freight from Hope to ALS	\$39.38	\$39.38
H5111705	09/05/2025	FORTIN'S SUPPLY LTD.	H5111705	Fascia retainer/25pk Honda-fender AP	\$167.80	\$167.80
H5111794	09/05/2025	FORTIN'S SUPPLY LTD.	H5111794	Aug 26/25 freight from Hope to ALS	\$39.38	\$39.38
H5111819	09/05/2025	FORTIN'S SUPPLY LTD.	H5111819	dielectric grease/kleen-it/batteries	\$78.29	\$78.29
H5111825	09/05/2025	FORTIN'S SUPPLY LTD.	H5111825	power saw chain	\$17.25	\$17.25
H5111910	09/05/2025	FORTIN'S SUPPLY LTD.	H5111910	Aug 27/25 freight from Hope to ALS	\$39.38	\$39.38
H5111911	09/05/2025	FORTIN'S SUPPLY LTD.	H5111911	Aug 27/25 freight from Praire Coast	\$39.38	\$39.38
H5111989	09/05/2025	FORTIN'S SUPPLY LTD.	H5111989	gloves	\$14.46	\$14.46
H5112034	09/05/2025	FORTIN'S SUPPLY LTD.	H5112034	Aug 27/25 freight from Brandt & Metal	\$78.75	\$78.75
H5112066	09/05/2025	FORTIN'S SUPPLY LTD.	H5112066	batteries 12 x C	\$24.05	\$24.05
H5112085	09/05/2025	FORTIN'S SUPPLY LTD.	H5112085	clamp/brake clean/battery/valve actn	\$255.01	\$255.01
H5112128	09/05/2025	FORTIN'S SUPPLY LTD.	H5112128	180 pc socket tool set	\$221.73	\$221.73
H5112204	09/05/2025	FORTIN'S SUPPLY LTD.	H5112204	rim cleaner/armorall	\$32.41	\$32.41
H5112285	09/05/2025	FORTIN'S SUPPLY LTD.	H5112285	fuel hose/labour/supplies	\$40.17	\$40.17
INV25831	09/05/2025	ALUMICHEM CANADA INC	INV25831	Wes-Floc 204kg/AluPAC 1364kg	\$13,939.52	\$13,939.52
Sep/25Shaw0613	09/05/2025	SHAW CABLESYSTEMS GP	Sep/25-0613	Sep/25 Shaw-0613 cable & internet	\$166.32	\$166.32
Sep/25Shaw0663	09/05/2025	SHAW CABLESYSTEMS GP	Sep/25-0663	Sep/25 Shaw-0663 cable & internet	\$239.12	\$239.12
0000001804	09/10/2025	VALLEY WASTE & RECYCLING INC	0000001804	Aug/25 Transfer station services	\$1,163.42	\$1,163.42
0000497478	09/10/2025	VALLEY WASTE & RECYCLING INC	0000497478	Agu 12-Sep 2/25 919 Water-restroom serv	\$245.28	\$245.28
16733420	09/10/2025	ULINE CANADA CORPORATION	16733420	adj desk & mesh chair	\$2,443.63	\$2,443.63
204725	09/10/2025	EMPYRION TECHNOLOGIES INC.	204725	Aug/25 Fire & Office IT services	\$787.50	\$787.50
204743	09/10/2025	EMPYRION TECHNOLOGIES INC.	204743	Aug/25 Firmware updates	\$131.25	\$131.25
204935	09/10/2025	EMPYRION TECHNOLOGIES INC.	204935	Sep/25 Empyryon monthly services	\$4,091.69	\$4,091.69
3311654249	09/10/2025	ALS CANADA LTD	3311654249	Aug 25/25 water sample	\$835.28	\$835.28
3311654669	09/10/2025	ALS CANADA LTD	3311654669	Aug 26/25 sample handling/fee	\$321.83	\$321.83
387905	09/10/2025	BC TRANSIT	387905	Aug/25 Umo sales activity	\$60.00	\$60.00
450361	09/10/2025	COMTEL INTEGRATED TECHNOLOGIES INC.	450361	Sep/25 Comtel phone line services	\$519.95	\$519.95
61195	09/10/2025	FVBS HOPE RONA	61195	aerosol paint/rust spray	\$41.92	\$41.92
62148	09/10/2025	FVBS HOPE RONA	62148	storage tote x 2	\$24.17	\$24.17
62216	09/10/2025	FVBS HOPE RONA	62216	scraper blade	\$6.26	\$6.26
62428	09/10/2025	FVBS HOPE RONA	62428	rust aerosol paint	\$36.71	\$36.71
62466	09/10/2025	FVBS HOPE RONA	62466	return concrete mix - quikrete	-\$18.33	-\$18.33
62470	09/10/2025	FVBS HOPE RONA	62470	spade shovel/snap off knife	\$16.71	\$16.71
62471	09/10/2025	FVBS HOPE RONA	62471	return spade shovel/snap off knife	-\$16.71	-\$16.71
62583	09/10/2025	FVBS HOPE RONA	62583	aerosol paint	\$44.32	\$44.32
62596	09/10/2025	FVBS HOPE RONA	62596	milw battery red XC3 .OAH	\$300.38	\$300.38
62809	09/10/2025	FVBS HOPE RONA	62809	light fixture chain oval	\$10.15	\$10.15
62999	09/10/2025	FVBS HOPE RONA	62999	step stool	\$67.52	\$67.52
63020	09/10/2025	FVBS HOPE RONA	63020	bit clip/yellow zinc screws	\$20.54	\$20.54

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63029	09/10/2025	FVBS HOPE RONA	63029	pegboard hooks/tool hooks/lumber/screws	\$552.95	\$552.95
63048	09/10/2025	FVBS HOPE RONA	63048	pine sol x 5 x 4.25L	\$92.18	\$92.18
63049	09/10/2025	FVBS HOPE RONA	63049	liquid bleach/blades/wrench/tape measure	\$147.19	\$147.19
63071	09/10/2025	FVBS HOPE RONA	63071	braided clothesline	\$16.93	\$16.93
63076	09/10/2025	FVBS HOPE RONA	63076	screw hook	\$8.82	\$8.82
63093	09/10/2025	FVBS HOPE RONA	63093	cord polar/bicycle hook/hose hanger	\$148.18	\$148.18
63117	09/10/2025	FVBS HOPE RONA	63117	prem. stain	\$64.16	\$64.16
63154	09/10/2025	FVBS HOPE RONA	63154	twist hose nozzle/shop towels	\$53.09	\$53.09
70970459	09/10/2025	STAPLES PROFESSIONAL	70970459	paper/tape/paper clips/mouse pad/pens	\$185.73	\$185.73
7100051267	09/10/2025	LORDCO AUTO PARTS	7100051267	max power car wash 100 oz/shn trg	\$23.47	\$23.47
7100051715	09/10/2025	LORDCO AUTO PARTS	7100051715	windshield washer fluid (16 x 3.78L)	\$99.61	\$99.61
7100051818	09/10/2025	LORDCO AUTO PARTS	7100051818	bug & tar remover	\$11.38	\$11.38
CA54N02AF14I	09/10/2025	AMAZON.COM.CA INC.	CA54N02AF14I	Samsung fast charger 3 pk	\$25.75	\$25.75
DB25150	09/10/2025	SAFESIDEWALKS CANADA INC.	DB25150	sidewalnd survey and report	\$3,747.45	\$3,747.45
H5109992	09/10/2025	FORTIN'S SUPPLY LTD.	H5109992	prem. 5/8 eraser	\$74.74	\$74.74
H5109994	09/10/2025	FORTIN'S SUPPLY LTD.	H5109994	eraser wheel w/arbor	\$20.06	\$20.06
H5109995	09/10/2025	FORTIN'S SUPPLY LTD.	H5109995	credit re:inv#H5109992 prem.eraser W	-\$74.74	-\$74.74
H5111321	09/10/2025	FORTIN'S SUPPLY LTD.	H5111321	yellow caut 1000F	\$16.35	\$16.35
H5111408	09/10/2025	FORTIN'S SUPPLY LTD.	H5111408	yellow caut 1000F	\$16.35	\$16.35
H5112171	09/10/2025	FORTIN'S SUPPLY LTD.	H5112171	Aug 28/25 freight from Hope to EMCO	\$39.38	\$39.38
H5112448	09/10/2025	FORTIN'S SUPPLY LTD.	H5112448	yellow caut 1000F	\$16.35	\$16.35
H5112499	09/10/2025	FORTIN'S SUPPLY LTD.	H5112499	Sep 3/25 freight from Hope to ALS	\$39.38	\$39.38
H5112533	09/10/2025	FORTIN'S SUPPLY LTD.	H5112533	9" ULP ILED 12-24VD (Part#16616)	\$431.93	\$431.93
H5112695	09/10/2025	FORTIN'S SUPPLY LTD.	H5112695	exotic V2 NO acetone/detail brushes	\$45.96	\$45.96
H5112699	09/10/2025	FORTIN'S SUPPLY LTD.	H5112699	wire flag 100/bundle	\$31.85	\$31.85
H5112738	09/10/2025	FORTIN'S SUPPLY LTD.	H5112738	shop towels/elec.tape/diagonal pliers	\$90.33	\$90.33
H5112779	09/10/2025	FORTIN'S SUPPLY LTD.	H5112779	Red RTU 3.78L Prof.	\$155.72	\$155.72
H5112979	09/10/2025	FORTIN'S SUPPLY LTD.	H5112979	armorall wipes	\$26.72	\$26.72
H5112983	09/10/2025	FORTIN'S SUPPLY LTD.	H5112983	work gloves	\$15.10	\$15.10
INV25862	09/10/2025	ALUMICHEM CANADA INC	INV25862	WTX Equipment (1122022-GMXA)	\$3,859.86	\$3,859.86
PP#18-2025-251	09/10/2025	MUNICIPAL PENSION PLAN	PP#18-2025-251	PP#18 August 18-31 2025	\$25,133.94	\$25,133.94
PP#18-2025-5025	09/10/2025	MUNICIPAL PENSION PLAN	PP#18-2025-5025	PP#18 August 18-31 2025	\$5,026.99	\$5,026.99
PP#18/25RP0002	09/10/2025	RECEIVER GENERAL FOR CANADA	PP#18-2025	PP#18 August 18-31 2025	\$45,455.60	\$45,455.60
PP#18RP0001	09/10/2025	RECEIVER GENERAL FOR CANADA	PP#18-2025	PP#18 August 18-31 2025	\$6,860.42	\$6,860.42
032730	09/12/2025	F.A.S.T. FIRST AID & SURVIVAL TECH.LTD	089049	5 x sleep cntr kit 10 mattress/blanket	\$4,480.00	\$4,480.00
032729	09/12/2025	F & S PACIFIC DEVELOPMENT LTD	771/23	BP#771/23 Municipal Deposit Refund	\$500.00	\$500.00
032728	09/12/2025	CUPE LOCAL #458	PP#18-2025	PP#18 August 18-31 2025	\$2,013.33	\$2,013.33
032727	09/12/2025	CHRISTA HOLDINGS LTD IN TOWNE MOTEL	792/23	BP#792/23 Municipal Deposit Refund	\$500.00	\$500.00
032726	09/12/2025	CERTIFIED ENSEMBLE SERVICES	79-07232025	advanced cleaning-jackets/trousers	\$582.23	\$582.23

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032725	09/12/2025	CANYON AUTOMOTIVE LTD.	55428	fluid leak re & re AC condenser	\$2,185.07	\$2,406.83
			55440	inspct & circuit test hose reel	\$221.76	
032724	09/12/2025	CHILL-AIR CONDITIONING (2014) LTD.	52926	install damper in heat run in basement	\$391.13	\$391.13
032723	09/12/2025	BRANDT TRACTOR LTD.	5492833	ignitcy (make: M29211-935RY)	\$266.51	\$266.51
032722	09/12/2025	BRANDT Kevin	Sep/25 Reimburs	Course: FireMedix FR Medical Training	\$995.00	\$995.00
032721	09/12/2025	BRABER EQUIPMENT LTD.	964957	freight from invoice 3089454	\$29.24	\$29.24
032720	09/12/2025	BC MUNICIPAL SAFETY ASSOCIATION	198135	Aug 19/25 Bucket Truck train-6 attendees	\$2,415.00	\$4,830.00
			198140	Aug 20/25 Bucket Truck train-7 attendees	\$2,415.00	
032719	09/12/2025	1092912 BC LTD	908/25	BP#908/25 Municipal Deposit Refund	\$500.00	\$500.00
032731	09/12/2025	FRASER INCLUSIVE AND SUPPORTIVE	PP#18-2025	PP#18 August 18-31 2025	\$87.00	\$87.00
032732	09/12/2025	KELLTON CONTRACTING LTD.	895/25	BP#895/25 Municipal Deposit Refund	\$500.00	\$500.00
032733	09/12/2025	FRASER VALLEY REGIONAL DISTRICT	10363	Aug/25 MFA issue 112-Bylaw 1288	\$19,200.00	\$19,200.00
032734	09/12/2025	FRASER VALLEY REGIONAL DISTRICT	10370	Aug/25 MFA issue 160-Bylaw 1477 princ/in	\$137,328.66	\$137,328.66
032735	09/12/2025	GADICKE Dennis	2025 Tax Refund	2025 Refund tax overpay-63761 Rosewood	\$1,152.88	\$1,152.88
032736	09/12/2025	HOPE READY MIX LIMITED	714655	52MT winter sand	\$1,378.54	\$4,293.73
			714656	14.8 MT 3/4" road mulch	\$214.66	
			714657	2yd pro soil turf blend	\$99.57	
			714658	5 MT 3/4" Road mulch	\$72.52	
			714659	2yd pro soil turf blend	\$99.57	
			714660	76.81 MT 3/4" Road mulch	\$1,076.47	
			714661	32 mpa - C32B07 (ticket#100907)	\$1,352.40	
032737	09/12/2025	KROPPSHOP LTD	26118	sandwich board-foldable 24"x48"	\$423.36	\$463.67
			26134	USB cable/vinyl decal "One Way"	\$40.31	
032738	09/12/2025	HOPE TOWING LTD.	60486	deliver water from K/Lake to Yard	\$308.43	\$308.43
032739	09/12/2025	JOURNEY DEVELOPMENTS INC	556/21	BP#556/21 Municipal Deposit Refund	\$500.00	\$500.00
032740	09/12/2025	KITT EQUIPMENT LTD.	32085	idler spring axle/tires/lights/vents/gua	\$8,414.56	\$8,414.56
032741	09/12/2025	KEMANO CONSTRUCTION LTD	25099	140 Forrest Crs-upgrade water/sani lines	\$216,770.29	\$216,770.29
032742	09/12/2025	LOEWEN PAVING	10537	pave north side of K/Lake Rd	\$4,830.00	\$4,830.00
032743	09/12/2025	METRO MOTORS LTD.	918923	inspect AC for INOP/CEL ON/side kick pan	\$871.81	\$871.81
032744	09/12/2025	MECHANICAL ADVANTAGE INDUSTRIES LTD	1989	rebuild pump/replce bearings/seals/gaske	\$5,297.25	\$5,297.25
032745	09/12/2025	SMITH Victor	Sep 4/25 Expnse	May-Jul/25 mileage/per-diems-SMITH V	\$367.84	\$579.52
			Sep/25 Expense	Jul 19-23/25 mileage-SMITH V	\$211.68	
032746	09/12/2025	SYLVIS ENVIRONMENTAL SERVICES INC	14729	Aug/25 geotube material asses & mgmnt	\$5,145.00	\$5,145.00
032747	09/12/2025	PEOPLESAFE PERSONAL SAFETY LTD	11371070925	Sep/25 20 worker subscription	\$120.41	\$120.41
032748	09/12/2025	WESTERN EQUIPMENT LTD.	CWK-03243170	harness inspection	\$67.20	\$67.20
032749	09/12/2025	XPERT VALVE SERVICE & MAINTENANCE LTD.	568	Aug 29/25 install copper tube/preas.redu	\$1,008.00	\$1,008.00
3311657058	17/09/25	ALS CANADA LTD	3311657058	Sep 2/25 Water sampling	\$835.33	\$835.33
404914	17/09/25	COASTAL MOUNTAIN FUELS	404914	Sep 11/25 2151.5L Diesel Clear	\$3,451.88	\$3,451.88
404915	17/09/25	COASTAL MOUNTAIN FUELS	404915	Sep 11/25 1902.7L Regular Gasoline	\$3,230.49	\$3,230.49

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450361.1	17/09/25	COMTEL INTEGRATED TECHNOLOGIES INC.	450361.1	Bal of inv#450361 - was underpaid	\$11.40	\$11.40
63149	17/09/25	FVBS HOPE RONA	63149	level rake	\$18.55	\$18.55
63170	17/09/25	FVBS HOPE RONA	63170	flip down door stop x 3	\$40.09	\$40.09
63188	17/09/25	FVBS HOPE RONA	63188	ratchet screwdrvr/helix cobalt bits	\$45.22	\$45.22
71051673	17/09/25	STAPLES PROFESSIONAL	71051673	Mesh task chair-VOICU A	\$430.07	\$430.07
7100052060	17/09/25	LORDCO AUTO PARTS	7100052060	15W-40 engine oil	\$94.27	\$94.27
7100052076	17/09/25	LORDCO AUTO PARTS	7100052076	25 x Dot log books	\$328.09	\$328.09
7100052077	17/09/25	LORDCO AUTO PARTS	7100052077	hex head plug	\$5.39	\$5.39
805253003844	17/09/25	EMCO CORPORATION	805253003844	rubber flapper swing	\$8,121.93	\$8,121.93
805253003845	17/09/25	EMCO CORPORATION	805253003845	Adj Gate vlv key	\$220.22	\$220.22
Aug/25MC0863	17/09/25	MASTERCARD - COLLABRIA	August 2025	Aug/25 Mastercard payment	\$10,878.11	\$10,878.11
BPI329952	17/09/25	BLACK PRESS GROUP LTD.	BPI329952	Aug/25 Black Press advertising	\$1,043.70	\$1,043.70
BPI329953	17/09/25	BLACK PRESS GROUP LTD.	BPI329953	Aug/25 Black Press advertising	\$364.03	\$364.03
BPI329954	17/09/25	BLACK PRESS GROUP LTD.	BPI329954	Aug/25 Black Press advertising	\$454.66	\$454.66
CA53D0US9R90I	17/09/25	AMAZON.COM.CA INC.	CA53D0US9R90I	dual monitor desk mount x 3	\$162.99	\$162.99
CA55QBE49JI	17/09/25	AMAZON.COM.CA INC.	CA55QBE49JI	monitor privacy screen x 2	\$118.70	\$118.70
CR24-255P006	17/09/25	TIMBRO CONTRACTING	24-255P006.1	credit Deficiency HB-not to be released	-\$46,380.60	-\$46,380.60
H5107903	17/09/25	FORTIN'S SUPPLY LTD.	H5107903	spin-on lube	\$17.49	\$17.49
H5108031	17/09/25	FORTIN'S SUPPLY LTD.	H5108031	PTO cable	\$46.38	\$46.38
H5108105	17/09/25	FORTIN'S SUPPLY LTD.	H5108105	key switch	\$73.48	\$73.48
H5112984	17/09/25	FORTIN'S SUPPLY LTD.	H5112984	quick pin	\$3.68	\$3.68
H5113062	17/09/25	FORTIN'S SUPPLY LTD.	H5113062	Sep 8/25 freight from EMCO to Hope	\$196.88	\$196.88
H5113078	17/09/25	FORTIN'S SUPPLY LTD.	H5113078	radial seal outer x 3 & inner x 1	\$156.52	\$156.52
H5113130	17/09/25	FORTIN'S SUPPLY LTD.	H5113130	master lock x 6	\$119.96	\$119.96
H5113137	17/09/25	FORTIN'S SUPPLY LTD.	H5113137	panel air element/flow lube spin	\$44.27	\$44.27
H5113190	17/09/25	FORTIN'S SUPPLY LTD.	H5113190	filter kit/PS repair kit/brake pads/roto	\$785.58	\$785.58
H5113204	17/09/25	FORTIN'S SUPPLY LTD.	H5113204	spark plug	\$6.72	\$6.72
H5113278	17/09/25	FORTIN'S SUPPLY LTD.	H5113278	barchain	\$21.27	\$21.27
H5113283	17/09/25	FORTIN'S SUPPLY LTD.	H5113283	glass hydraulic spin	\$79.32	\$79.32
H5113384	17/09/25	FORTIN'S SUPPLY LTD.	H5113384	5.8" Tie Black 100	\$6.84	\$6.84
H5113708	17/09/25	FORTIN'S SUPPLY LTD.	H5113708	welding wire	\$167.83	\$167.83
H5113747	17/09/25	FORTIN'S SUPPLY LTD.	H5113747	WR Lng. PAT COMB 1-1/ GR8Yellow by .01	\$83.42	\$83.42
H5113757	17/09/25	FORTIN'S SUPPLY LTD.	H5113757	GR8yellow by 0.01LBS	\$32.92	\$32.92
PP13-18/25EHT	17/09/25	EMPLOYER HEALTH TAX	PP#13-18-2025	PP#13-PP#18-2025 EHT Installment pymt	\$22,588.89	\$22,588.89
Sep/25Bell.Mobi	17/09/25	BELL MOBILITY INC.	September 2025	Sep/25 Bell Mobility services	\$2,965.98	\$2,965.98
Sep/25PitneyWor	17/09/25	PITNEY WORKS	September 2025	Aug 19/25 postage fill & overlimit fee	\$1,089.50	\$1,089.50
Sep/25TelusLand	17/09/25	TELUS	September 2025	Sep/25 Telus land line services	\$1,906.27	\$1,906.27
VA11522567	17/09/25	BUREAU VERITAS CANADA (2019) INC	VA11522567	Analysis of Acrylamide (Water)	\$1,570.09	\$1,570.09
0000497523	18/09/25	VALLEY WASTE & RECYCLING INC	0000497523	Sep 2/25 1225 Nelson-comm.roll off	\$367.92	\$367.92

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16745549	18/09/25	ULINE CANADA CORPORATION	16745549	nitrile gloves (40 boxes) pull towels	\$1,277.81	\$1,277.81
032750	19/09/25	A & G FENCING	SI-9869	repair fencing at 6th Ave Park	\$808.50	\$808.50
032751	19/09/25	BEST David	2025 Tax Refund	Refund Tax Overpay-19-21293 Lakeview	\$547.14	\$547.14
032752	19/09/25	CANYON AUTOMOTIVE LTD.	55389	commercial vehicle inspt/brackets/filte	\$1,470.84	\$10,842.58
			55272	complete front brakes/lock cylinder/insp	\$9,044.70	
			55431	replace all canopy locks	\$327.04	
032753	19/09/25	COQUIHALLA VETERINARY CLINIC	367448	Macy-Euth K9 & communal cremation	\$288.44	\$829.48
			388612	Sherman-Trazodone & Gabapentin	\$33.14	
			389165	Sherman - Trazodone/Gabapentin/Atravet	\$75.83	
			389731	Sherman-Euth K9/Commual Cremation	\$432.07	
032754	19/09/25	ERICA PUBLISHING INC.	29295	business cards-MEDLOCK/GRAHAM/BLANK	\$161.28	\$349.44
			29263	250 bus.cards: DELDEGAN Kevin	\$53.76	
			29275	20 temp. no parking - laminated	\$134.40	
032755	19/09/25	EXCEED ELECTRICAL ENGINEERING LTD	10900-0028	PCC flow meters-troubleshooting	\$514.50	\$514.50
032756	19/09/25	HOPE BUSINESS AND DEVELOPMENT SOCIETY	2025-12	Sep/25 Rental fee-museum storage	\$1,365.00	\$1,365.00
032757	19/09/25	HOPE MOTORSPORT GROUP	2025 Camp.Rfnd	Refund Camp Deposit-Hope Motorsport	\$500.00	\$500.00
032758	19/09/25	HOPE READY MIX LIMITED	714697	143.86 MT screen sand	\$2,401.87	\$2,622.78
			714060	7.75 MT 6" clear crush	\$220.91	
032759	19/09/25	INDUSTRIAL MACHINE INC	53292	chain assembly/OEM - IMI	\$3,685.86	\$3,685.86
032760	19/09/25	JARVIS Sharon and/or Scott	2025 Tax Refund	Refund tax overpayment-975 Fraser Ave	\$887.49	\$887.49
032761	19/09/25	JOINT FORCE TACTICAL	INV-18875	Apex Pant-BLACKMORE E	\$131.04	\$131.04
032762	19/09/25	KHRONOS SECURITY SERVICES	3704	Sep/25 Lock up service-K/Lake/M/Park	\$1,757.70	\$1,757.70
032763	19/09/25	KAL TIRE	067195980	4 tires-245/75R17 mount & balance	\$2,716.81	\$2,716.81
032764	19/09/25	METAL SUPERMARKETS LANGLEY	1446183	cold rolled round tube	\$164.09	\$164.09
032765	19/09/25	MT. HOPE ELECTRIC	3160	Aug/25 Electrical contract services	\$3,086.93	\$3,086.93
032766	19/09/25	LIDSTONE & COMPANY	62530	Aug/25 service re: file#10111-113	\$73.92	\$73.92
032767	19/09/25	MTS MAINTENANCE TRACKING SYSTEMS INC	11312	chlorine handling/disinfection-GLASSON S	\$1,101.45	\$1,101.45
032768	19/09/25	DECKER Diana	153583	Oct/25 Kennel contract services	\$1,946.70	\$1,946.70
032769	19/09/25	UNIFIRST CANADA LTD	2605013893	Sep 4/25 Unifirst uniform & mat cleaning	\$439.59	\$858.95
			4683382	May 22/25 Unifirst uniform & mat cleanin	\$388.11	
			2605015652	Sep 11/25 Unifirst mat cleaning	\$31.25	
0000010541	25/09/25	VERTEC TRANSPORT LTD	0000010541	Sep 16/25 Comm.Hy-Vac-380 3rd Ave	\$862.31	\$862.31
0000497995	25/09/25	VALLEY WASTE & RECYCLING INC	0000497995	Aug/25 Valley Waste contract services	\$181,295.46	\$181,295.46
0000498338	25/09/25	VALLEY WASTE & RECYCLING INC	0000498338	Sep 12/25 1225 Nelson-comm.roll off	\$667.80	\$667.80
0000498528	25/09/25	VALLEY WASTE & RECYCLING INC	0000498528	Sep 15/25 1225 Nelson-comm.roll off	\$392.91	\$392.91
0000498562	25/09/25	VALLEY WASTE & RECYCLING INC	0000498562	Sep 16/25 PCC portable toilet service	\$288.21	\$288.21
0000498790	25/09/25	VALLEY WASTE & RECYCLING INC	0000498790	Aug 22-Sep 18/25 K/Lake restroom serv.	\$226.89	\$226.89
11619	25/09/25	PICKERING SAFETY	11619	battery physio-control lifepak 1000	\$578.34	\$578.34
16772968	25/09/25	ULINE CANADA CORPORATION	16772968	toilet tissue/dog waste bags	\$2,531.00	\$2,531.00

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Cheque #	Pay Date	Vendor Name	Invoice #	Description	Invoice Amount	Paid Amount
16808297	25/09/25	ULINE CANADA CORPORATION	16808297	3 drawer pedestal mobile cabinet	\$493.85	\$493.85
16832067	25/09/25	ULINE CANADA CORPORATION	16832067	adj.height desk/3 drwr cabinet	\$1,734.81	\$1,734.81
63236	25/09/25	FVBS HOPE RONA	63236	2x4 treated lumber (1pc)	\$9.67	\$9.67
63270	25/09/25	FVBS HOPE RONA	63270	liquid bleach 3.75L x 4	\$20.12	\$20.12
63301	25/09/25	FVBS HOPE RONA	63301	WD-40 lubricant	\$10.79	\$10.79
63306	25/09/25	FVBS HOPE RONA	63306	paint brush/trim paint set/paint/tester	\$102.54	\$102.54
63309	25/09/25	FVBS HOPE RONA	63309	liquid bleach/pine sol/dishsoap	\$76.70	\$76.70
63380	25/09/25	FVBS HOPE RONA	63380	shelf bracket x 2	\$6.63	\$6.63
63437	25/09/25	FVBS HOPE RONA	63437	road marking paint	\$92.49	\$92.49
63448	25/09/25	FVBS HOPE RONA	63448	3M command wire hook	\$8.76	\$8.76
63454	25/09/25	FVBS HOPE RONA	63454	BBQ brush	\$5.54	\$5.54
63474	25/09/25	FVBS HOPE RONA	63474	pegboard hooks/deck screws	\$46.12	\$46.12
805253003980	25/09/25	EMCO CORPORATION	805253003980	HYD rep. kit	\$191.52	\$191.52
CA5232Z0ZHAI	25/09/25	AMAZON.COM.CA INC.	CA5232Z0ZHAI	48" metal dog crate	\$334.31	\$334.31
CA52YTBMTGSI	25/09/25	AMAZON.COM.CA INC.	CA52YTBMTGSI	charge cord for iPhone	\$11.18	\$11.18
CA52TXXCYAI8I	25/09/25	AMAZON.COM.CA INC.	CA52TXXCYAI8I	3 X wrist rest support	\$87.40	\$87.40
CA52TZ6XYAI8I	25/09/25	AMAZON.COM.CA INC.	CA52TZ6XYAI8I	wrist rest support	\$29.88	\$29.88
CA53BHG4QOMI	25/09/25	AMAZON.COM.CA INC.	CA53BHG4QOMI	3 X 1" extra thick anti-fatigue mats	\$235.17	\$235.17
CA55P276DWUI	25/09/25	AMAZON.COM.CA INC.	CA55P276DWUI	usb data transfer cable	\$12.31	\$12.31
DB25169	25/09/25	SAFESIDEWALKS CANADA INC.	DB25169	Sep 15/25 Concrete cut-trip edge remove	\$5,314.97	\$5,314.97
H5113266	25/09/25	FORTIN'S SUPPLY LTD.	H5113266	Sep 10/25 freight from Metal Supermarket	\$39.38	\$39.38
H5113337	25/09/25	FORTIN'S SUPPLY LTD.	H5113337	hose repair	\$5.13	\$5.13
H5113494	25/09/25	FORTIN'S SUPPLY LTD.	H5113494	Sep 12/25 freight from Falcon to Hope	\$49.88	\$49.88
H5113499	25/09/25	FORTIN'S SUPPLY LTD.	H5113499	.130 gator line	\$116.89	\$116.89
H5113723	25/09/25	FORTIN'S SUPPLY LTD.	H5113723	mop handle/mophead	\$64.92	\$64.92
H5113724	25/09/25	FORTIN'S SUPPLY LTD.	H5113724	fan housing / labour	\$184.64	\$184.64
H5113725	25/09/25	FORTIN'S SUPPLY LTD.	H5113725	air filter/spark plug/throttle cable/lab	\$175.21	\$175.21
H5113801	25/09/25	FORTIN'S SUPPLY LTD.	H5113801	spark plug/saw small EQ/labour	\$91.97	\$91.97
H5113827	25/09/25	FORTIN'S SUPPLY LTD.	H5113827	face/chin guard	\$44.70	\$44.70
H5113894	25/09/25	FORTIN'S SUPPLY LTD.	H5113894	mobile grease (20)	\$133.73	\$133.73
H5113898	25/09/25	FORTIN'S SUPPLY LTD.	H5113898	rubber bushing kit	\$21.03	\$21.03
H5113930	25/09/25	FORTIN'S SUPPLY LTD.	H5113930	2 stroke oil 100ml x 6	\$17.07	\$17.07
H5113937	25/09/25	FORTIN'S SUPPLY LTD.	H5113937	Sep 18/25 freight from Vally Traffic	\$118.13	\$118.13
H5113967	25/09/25	FORTIN'S SUPPLY LTD.	H5113967	motor treatment 16oz x 2/perfect glass	\$38.70	\$38.70
H5114108	25/09/25	FORTIN'S SUPPLY LTD.	H5114108	mean mother work GLO 104L	\$6.36	\$6.36
PP#19/25MPP251	25/09/25	MUNICIPAL PENSION PLAN	PP#19-2025-251	PP#19 September 1-14 2025	\$25,148.26	\$25,148.26
PP#19/25MPP502	25/09/25	MUNICIPAL PENSION PLAN	PP#19-2025-502	PP#19 September 1-14 2025	\$5,026.99	\$5,026.99
PP#19/25RP0001	25/09/25	RECEIVER GENERAL FOR CANADA	PP#19-2025	PP#19 September 1-14 2025	\$6,902.70	\$6,902.70
PP#19/25RP0002	25/09/25	RECEIVER GENERAL FOR CANADA	PP#19-2025	PP#19 September 1-14 2025	\$43,719.96	\$43,719.96

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Cheque #	Pay Date	Vendor Name	Invoice #	Description	Invoice Amount	Paid Amount
Sep/25 Telusint	25/09/25	TELUS	Sep/25 Internet	Sep/25 additional internet Office/PW	\$291.20	\$291.20
032770	26/09/25	BROSWICK Jessica	2025 FireSmart	Case#HFS092537-Firesmart rebate	\$480.00	\$480.00
032771	26/09/25	CUPE LOCAL #458	PP#19-2025	PP#19 September 1-14 2025	\$2,005.13	\$2,005.13
032772	26/09/25	ECOWISE TREE CARE	0005669	remove trees-K/Lake/Landstrom/7th Ave	\$3,307.50	\$3,307.50
032773	26/09/25	ERICA PUBLISHING INC.	29299	58 pocket guides/waterproof covers	\$1,130.30	\$1,130.30
032774	26/09/25	FRASER INCLUSIVE AND SUPPORTIVE	PP#19-2025	PP#19 September 1-14 2025	\$87.00	\$87.00
032775	26/09/25	HICK David	Sep 10/25 expns	Sep3-4 25 pick up/drop off trailer	\$1,505.81	\$1,505.81
032776	26/09/25	HOPE READY MIX LIMITED	714748	5 MT 3/4" road mulch	\$217.56	\$217.56
032777	26/09/25	KHRONOS SECURITY SERVICES	3710	Sep/25 lock up service-consession	\$623.70	\$623.70
032778	26/09/25	PARK STREET MANOR	2025 FireSmart	Case#HFS092541-FireSmart rebate	\$500.00	\$500.00
032779	26/09/25	SAM Kristi	Sep/25 Reimburs	desk organizer	\$38.07	\$38.07
Total September 2025 Payments					\$976,652.01	\$976,652.01