

District of Hope Fire Department Burn Permit Checklist:

Obtain Burn Registration:

- Provide a burn registration number or letter of approval from the Province. You can find more information and apply at [Burn Registration - Province of British Columbia](#).

Site Inspection:

- Extend an invitation to Hope Fire Department to inspect the burn area, including:
 - The exact location.
 - Anticipated fuel load details.
 - Accessibility information.

Permits:

- Submit payment (\$200) for the burn permit at the District of Hope Office.
- Receive a copy of the signed permit (ensure all fields in the form are correctly filled in, including contact details for responsible parties).
- All permit burning shall conform to the Open Burning Smoke Control Regulation of the *Waste Management Act* (BC Reg. 145/93).

Notifications:

- Notify Hope Fire Department prior to starting your burn to ensure:
 - Coordination with 911 dispatch services.
 - Dissemination of public messaging to notify residents.

Ventilation Index & Burn Timing:

- Review the Ventilation Index prior to the burn to confirm it meets Provincial requirements. Refer to [Ventilation Index - Province of British Columbia](#).

Safety Precautions:

- Ensure all necessary fire suppression equipment is available at the site.
- Have a designated safety officer or contact person for the burn.
- The Burn must be supervised at all times.
- **Any person who causes or through inadvertence, allows a fire to get beyond control and so necessitates the assistance of the District of Hope Volunteer Fire Department personnel and/or equipment, shall be liable to a charge at cost for such assistance**

Documentation & Records:

- Keep copies of all permits, approvals, and correspondence regarding the burn readily available onsite.