



Competition #2026-10 Clerk I Casual (On Call)

The District of Hope is a local government organization that delivers numerous services to residents living in our community. Situated in a majestic mountain setting at the east end of the lush Fraser Valley, Hope offers all the amenities with a small-town feel. Our community boasts an abundance of outdoor recreation opportunities; scenic trails for all levels of hikers and bikers; pristine lakes, streams and creeks for fishers and water sport enthusiasts.

At the District of Hope, we are committed to creating a vibrant, sustainable, and inclusive community where residents and employees thrive. Our mission is to serve the public with integrity, transparency, and a focus on the well-being of all. If you have a passion for public service, we want to hear from you.

We are seeking a dedicated, enthusiastic and qualified individual to fill a casual on call position in our Finance Department. This is a unionized (non-management) position that is casual on call. This role is ideal for someone looking for flexible employment. Work is provided on an on-call basis, with shifts primarily available to cover employee vacations, sick days, and occasional staffing needs. Flexibility and availability on short notice are assets in this position.

As a valued member of our team, you will be the heart of our operations, providing outstanding customer service, supporting financial and administrative functions, welcoming visitors, and helping ensure the smooth and efficient delivery of municipal services. Reporting to the Finance Department, this role offers a unique opportunity to work across multiple areas of the organization while upholding the highest standards of professionalism, confidentiality, safety, and service excellence. Everyday brings something new, making this an ideal opportunity for a detailed oriented, people-focused professional who enjoys a diverse and meaningful role.

A full copy of the job descriptions, list of responsibilities and required knowledge, skills and abilities is available for viewing at the District of Hope website at www.hope.ca. The wage rate for this union position is \$34.63 per hour plus 18% in lieu of benefits.

If you have a passion for public service and want to make a difference in the lives of Hope residents, we want to hear from you. Please submit your resume, in confidence directly to Ineke Padgett, Human Resources Advisor by **4:00 p.m. on July 17, 2026**, via one of the following methods: **EMAIL:** hr@hope.ca **Fax:** 604-869-2275 **In Person:** 325 Wallace Street, Hope, BC, **Mail:** District of Hope c/o HR Personnel, PO Box 609, Hope, BC V0X 1L0.

While we appreciate the interest of all applicants, only those candidates under consideration will be contacted.